

SELECT BOARD MEETING

Monday, September 29, 2025

6:30 pm

Nowak Room, Town Offices

10 Front Street, Exeter, NH 03833

REGULAR BUSINESS MEETING BEGINS AT 7:00 PM

Meetings can be watched on Ch 22 or Ch 6 or YouTube. Attendees can join in person or virtually via Zoom.

To access the meeting, click this link: <https://us02web.zoom.us/j/81567236111>

To access the meeting via telephone, call: +1 646 558 8656 and enter the Webinar ID: 815 6723 6111

Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the chair you wish to speak. On the phone, press *9.

More instructions to access the meeting here: <https://www.exeternh.gov/townmanager/virtual-town-meetings>

Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

AGENDA

1. Call Meeting to Order
2. Non-Public Session
3. Public Comment
4. Approval of Minutes
 - a. Regular Meeting: September 15, 2025
5. Appointments/Resignations
 - a. Planning Board – Marty Kennedy – Alternate to Voting Member
6. Discussion/Action Items
 - a. Tree Committee Update
 - b. Fiscal Year 2026 Suggested Budget Presentation – Melissa Roy, Interim Town Manager
7. Tax Abatements, Veterans Credits & Exemptions
8. Permits & Approvals
 - a. Sewer Reserve Funds – Request for Repair
 - b. DPW Grant Acceptance
 - c. Parks & Recreation Senior Lounge Dedication Request
 - d. Intent to Cut Request
9. Town Manager's Report
10. Select Board Committee Report
11. Correspondence
12. Review Board Calendar
13. Non-Public Session
14. Adjournment

Niko Papakonstantis, Chair

Select Board

Posted 9/26/25 Town Office, Town Website

Persons with a disabling condition may request accommodations in order to attend this meeting. Requests should be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Non-Public Session

Public Comment

Approval of Minutes

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Select Board Meeting
Monday September 15, 2025
6:40 PM
Nowak Room, Town Offices
Draft Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Nancy Belanger, Julie Gilman, Dan Chartrand, and Interim Town Manager Melissa Roy were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 6:40 PM.

2. Non-Public Session

MOTION: Ms. Belanger moved to enter into non-public session under RSA 91-A:3II(a). Ms. Gilman seconded. In a roll call vote, the motion passed 5-0, and the meeting entered non-public session at 6:40 PM. Board members in attendance: Molly Cowan, Nancy Belanger, Daniel Chartrand, Julie Gilman. Absent: Niko Papakonstantis

MOTION: Ms. Belanger moved to exit non-public at 7:05 PM. Mr. Chartrand seconded. The motion passed 4-0.

MOTION: Mr. Chartrand moved to seal the minutes until the matter is resolved. Ms. Belanger seconded. The motion passed 4-0.

The Board reconvened in the Nowak Room at 7:04 PM.

3. Public Comment

- a. Darius Thompson of 15 Drinkwater Road said he recently retired from Amtrak and he would like to help with the Train Committee. Instead of spending \$50,000 for the design, why not revisit the plans already proposed? The \$50,000 could go to construction instead. We should use what exists currently to make the station more welcoming and protect the platform from the wind and rain. Mr. Papakonstantis suggested that Mr. Thompson apply for the committee. He added that the funding may happen next year rather than this year.

Mr. Papakonstantis mentioned that Amtrak representative Margaret Clark offered to speak to the Board about Operation Lifesaver. Mr. Thompson said this is a volunteer program on safety and awareness to mitigate the risk of crossing the train tracks.

4. Proclamations/Recognitions

- a. There were no proclamations or recognitions at this meeting.

5. Approval of Minutes

- a. Regular Meeting: September 2, 2025

44 **MOTION:** Ms. Belanger moved to approve the minutes of September 2, 2025 as presented. Ms.
45 Cowan seconded. The motion passed 5-0.

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47 6. Appointments and Resignations

48 **MOTION:** Mr. Chartrand moved to accept with regret the resignation of Jackie Ojala from the
49 Sustainability Advisory Committee. Ms. Belanger seconded. The motion passed 5-0.

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51
52 7. Discussion/Action Items

53 a. Trustees of the Trust Funds & Swasey Parkway Trustees

54 Swasey Parkway Trustee Darius Thompson and Chair of the Trustees of
55 the Trust Funds Peter Lennon were present to discuss the Swasey Trust Fund.
56 Mr. Lennon said he sent the Select Board a letter in August to ask them to take
57 up the request of repatriating around \$300,000 that is in a bank in Cleveland
58 Ohio, where Mr. Swasey made a bequest of \$50,000 in 1929. It is now \$313,000.
59 The bequest provides the Select Board with the option to request that Key Bank
60 terminate the Trust Fund in Ohio and send the money to New Hampshire. Mr.
61 Swasey limited the use of the money to the maintenance, repair, and
62 improvement of Swasey Parkway. It's the only money that is "offline" in our entire
63 portfolio. He's been working on this with Town Finance Director Corey Stevens
64 and the Swasey Parkway Trustees, and we've done our best to reach a
65 consensus. The benefits would be adding it to our monthly reporting system
66 rather than reporting on it quarterly, and avoiding the higher fees at the bank,
67 although it will increase the fees from our Investment Advisor. The money will
68 have its own Trust Fund, the Ambrose Swasey Parkway Trust Fund. This will
69 enable us to have all of the town's investments together for oversight and
70 management, and ensure the investment in that Trust Fund comports with the
71 town's investment policy. It will go into the part of the Trust that is privately
72 donated, not the Capital Reserve Funds or the School Fund.

73 Mr. Thompson said the Swasey Parkway Trustees met and fully support
74 this. The baseline of the fund, the \$300,000, will still be intact in 100 years. He
75 asked the Board to execute the request letter.

76 Mr. Lennon said we consulted with Mr. Stevens and set the principal at
77 the full amount, rather than the original \$50,000, because that would generate
78 more income and make the fund more available for maintenance, repair, and
79 improvements to the Parkway. Each year, the income will be transferred over to
80 the Swasey Parkway Maintenance Fund.

81 Ms. Belanger asked when that transfer would happen. Mr. Lennon said at
82 the end of the year. Ms. Belanger asked if they would transfer in the last few
83 months of this year. Mr. Lennon said we have received three of four payments
84 this year to the Swasey Parkway Maintenance Fund; it's not income, it's principal
85 that has been drawn down, per Ohio Law. The last payment should be on
86 December 15, when they would just send us the entire fund, so there wouldn't be

any additional income this year. He added that if the town had a legitimate request for the fund, we wouldn't need to wait until December.

Mr. Papakonstantis said at their August 4 meeting, the Trustees of the Trust Funds voted 3-0 in favor of the request. On August 20, the Swasey Parkway Trustees also voted 3-0 in favor. Mr. Lennon said we will use the draft minutes and write up a letter on behalf of the Select Board to make the request.

MOTION: Ms. Belanger moved that the Select Board, pursuant to the Ambrose Swasey bequest, exercise its option to terminate the Ohio Trust and bring the funds back to Exeter New Hampshire, which will be held in a separate Ambrose Swasey Bequest Trust Fund, and would be combined with other town Trust Funds for investment purposes under the Trustees of the Trust Fund Investment Advisor. Ms. Gilman seconded. The motion passed 5-0.

8. Regular Business

a. Permits & Approvals

Water/Sewer Director Steve Dalton said in March 2025, the town voted to approve Article 10, use of excess bond proceeds for the Wastewater Treatment Facility Effluent Flume repair, in the amount of \$245,000. That cost was estimated from a memo from 2021, which had a figure of \$192,000 using the traditional methods of repair: concrete repair and coating. Wright-Pierce was the Design Engineer for the Wastewater Treatment Facility, and in 2021 they helped us address a previous coatings project that did not work. They have since worked with Precision Trenchless LLC, which has a proprietary lining system that makes the concrete repair work much easier than before. It's a polyurea coating with a 10-year warranty. It can be put back into service almost immediately after it's been put on. A drought is favorable conditions for this project because we have to bypass the waste into the storage lagoons, which are nearly empty now. The Wright-Pierce portion of the work is \$44,600, and Precision Trenchless LLC is \$106,438; the total is \$151,038, which is \$40,000 less than the 2021 proposal estimated.

MOTION: Ms. Belanger moved to approve the agreement between the Town of Exeter and Wright-Pierce for the Wastewater Treatment Facility concrete coatings in the amount of \$44,600 and to further authorize the interim Town Manager or their designee to sign the document. Ms. Gilman seconded. The motion passed 5-0.

MOTION Ms. Belanger moved to approve the proposal from Precision Trenchless LLC to apply the OBIC lining system to the Parshall effluent flume and plant water wet well in the amount of \$106,438 and further authorize the interim Town Manager or their designee to sign the document. Ms. Cowan seconded. The motion passed 5-0.

Ms. Roy said Steve's team and the Highway team spent time chasing a water leak over the weekend in a remote location, which was discovered today. The communication was fantastic.

b. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Belanger moved to approve a land use change tax for 33-26-1 in the amount of \$32,500 for tax year 2025. Mr. Chartrand seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve a land use change tax for 33-26-2 in the amount of \$33,000 for tax year 2025. Mr. Chartrand seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve a land use change tax for 33-26-3 in the amount of \$27,500 for tax year 2025. Mr. Chartrand seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve a land use change tax for 33-26-4, 33-26-6, 33-26-7, 33-26-8, 33-26-9, and 33-26-11 in the amount of \$31,500 for tax year 2025. Mr. Chartrand seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve a land use change tax for 33-26-5 and 33-26-12 in the amount of \$31,000 for tax year 2025. Mr. Chartrand seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve a land use change tax for 33-26-10 in the amount of \$32,000 for tax year 2025. Mr. Chartrand seconded. The motion passed 5-0.

MOTION: Ms. Belanger moved to approve a land use change tax for 112-7 in the amount of \$5,000 for tax year 2025. Mr. Chartrand seconded. The motion passed 5-0.

c. Permits and Approvals

i. 10 Hampton Road

Parks and Rec Director Greg Bisson and Parks and Rec Assistant Director David Tovey were present remotely via Zoom.

Ms. Roy said she, David Tovey, Greg Bisson, Steve Cronin, and Dave Sharples formed a project team for 10 Hampton Road that met with HDC [Hampshire Development Corporation] weekly. We started with HDC at \$920,000 and needed an additional \$60,000 to take the schematic plans to construction documents. We've been working with HDC on value engineering and using their stock supplies to save money. We got a grant that was around \$1M that required a match, and we looked at accessibility and energy usage. This site was an old farmhouse with a barn. We thought that one side of the roof could be dormered, but HDC allowed us to raise the entire roof for a full-height ceiling for that project. To do this, we needed to shore up the floor. We've added and removed things here and there and the project been on target for most of the time. With HDC, we knew there was going to be a \$13-14,000 delta but there was a \$24,000 contingency. Now we're wrapping up the project on the 26th, and we have a \$22,632 request. If the Board chooses not to move forward, there are a few things we could not do, such as paint the front of the building. Our recommendation is to pay \$17,400 out of the Recreation Impact Fees, which will leave \$800 in that fund, and pay the balance of \$5,216 from the Recreation Revolving, leaving \$45,000 in the fund. The Rec Revolving Fund will be

175 replenished; we tend to see a return on the Beer & Chili festival, which will
176 happen in a few weeks. Impact fees come from construction and flow in
177 frequently.

178 **MOTION:** Ms. Belanger moved to authorize the Parks and Recreation Department to expend
179 \$17,400 from the Recreation Impact Fees and \$5,216 from the Recreation Revolving Fund to
180 complete the 10 Hampton Road renovation project. Ms. Cowan seconded. The motion passed
181 5-0.

182
183 Ms. Roy said Parks and Rec may come back to the Board for furnishings,
184 since the grant can't cover those things.

185
186 d. Town Manager's Report

- 187 i. There was a water leak that the DPW addressed.
- 188 ii. Downtown, there is a black sticky tar on the ground around the
189 bandstand. There was a DOT project in Kingston/Kensington, and their
190 trucks went around the bandstand. It's not a substance that can be
191 scraped off, it has to wear off. We had multiple meetings with DOT; they
192 painted the lane lines but won't repave it. We asked them to give us the
193 ability to route their trucks elsewhere next time.
- 194 iii. There was a Facilities Committee sitewalk at 10 Hampton Road with
195 some great comments.
- 196 iv. She worked with Mr. Stevens on the budget, which will be presented to
197 the Select Board September 29 and to the BRC October 1.
- 198 v. She mentioned that there have been various personnel issues over the
199 last two weeks.

200
201 e. Select Board Committee Reports

- 202 i. Ms. Gilman attended an Energy Committee meeting and discussed the
203 next round of the "window dressers" program. The committee is trying to
204 organize so that others will join us. We'll have a table at public events
205 with volunteer sheets. Regarding the Community Power Coalition, she'll
206 be sponsoring a bill to allow towns to create revolving funds for energy-
207 related issues. There is a fund for the transfer station, but it's just for the
208 revenue of the [solar] hardware. With CPCNH, we could draw from the
209 fund for energy efficiency projects.
- 210 ii. Ms. Belanger attended a Planning Board meeting, where a public hearing
211 on 97 Portsmouth Ave was tabled. The Board had some questions that
212 were unanswered. Another request came from the Exeter Presbyterian
213 Church on 73 Winter Street, and a lot of children were there to support
214 the building expansion. There will be a sitewalk there on September 25 at
215 8 AM. The Board accepted Pete Cameron's resignation and will vote on
216 someone to take his seat. Regarding the Housing Advisory meetings,
217 she's all set with her work concern and will continue to be the rep for that
218 committee. At the last HAC meeting, they heard a legislative update and

219 talked about an article sent to them by Darren Winham. The next meeting
220 is scheduled for October 10 but we're looking to move it to October 24.
221 The Powderkeg Beer and Chili festival is October 4 at 9:30, and there are
222 still some slots to volunteer.
223 iii. Ms. Cowan had no report.
224 iv. Mr. Chartrand missed the Conservation Commission and Water/Sewer
225 Advisory meetings. He attended the Sustainability Advisory Committee on
226 September 3rd, where they discussed the standard agenda, Styrofoam
227 recycling, and the future of landfills.
228 v. Mr. Papakonstantis attended a Tree Committee meeting, and they will
229 come before the Board at our next meeting for an update. He worked with
230 the Town Manager and Finance Director on the budget.

231
232 f. Correspondence
233 i. Mr. Papakonstantis said regarding Ms. Clark's email to the Board, which
234 was discussed at Public Comment, he will invite her to speak to the Board
235 at an upcoming meeting.
236 ii. A piece on the transfer station
237 iii. The NHMA Legislative Bulletin
238

239 9. Review Board Calendar
240 a. The next meetings are September 29, Tuesday October 14, October 27,
241 November 10, November 24, December 8, and December 22.
242

243 10. Non-Public Session
244 **MOTION:** Ms. Cowan moved to enter into non-public session under RSA 91-A:3II(b). Mr.
245 Chartrand seconded. In a roll call vote, the motion passed 5-0, and the meeting went into non-
246 public session at 7:56 PM. All Board members were in attendance.
247

248 **MOTION:** Ms. Belanger moved to exit non-public at 8:35 PM. Ms. Gilman seconded. The
249 motion passed 4-0 with 1 abstention.
250

251 **MOTION:** Mr. Chartrand moved to seal the minutes until the matter is resolved. Ms. Belanger
252 seconded. The motion passed 4-0 with 1 abstention.
253

254 11. Adjournment
255 **MOTION:** Ms. Belanger made a motion to adjourn the meeting at 8:36 PM. Ms. Gilman
256 seconded. The motion passed 5-0.
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258
259 Respectfully Submitted,
260 Joanna Bartell
261 Recording Secretary
262

Appointments/Resignations



TOWN OF EXETER

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

DATE: September 25, 2025

MEMO TO: Melissa Roy, Interim Town Manager
CC: Select Board

FROM: Langdon Plumer, Planning Board Chairman

RE: Board Appointments

Please accept this memo as a recommendation of the Planning Board requesting that the Select Board appoint Marty Kennedy (currently an alternate PB member) as a regular member of the Board to replace Pete Cameron whose term will be expiring 4/30/27. Pete recently resigned from the Board after 15 years of service to the Town.

Discussion/Action Items

Tree Committee Update

TREE COMMITTEE SUCCESS 2019–2025 BY THE NUMBERS

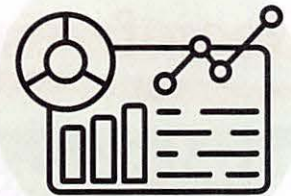


52
TREES
PLANTED

2019–2025, We have increased our public tree assets by 52 new trees, planted in collaboration with Parks & DPW. More than half were grant funded or donated.

Created a real-time public tree dashboard/database to log maintenance needs, track maintenance & plantings for 914 public tree assets—and growing. Click to view [Live on Town website](#).

LIVE
INVENTORY &
DASHBOARD



6 YRS
TREE CITY USA
& GROWTH
AWARD

Retained our Tree City USA designation every year since Tree Committee establishment and earned a Growth Award each year for going beyond basic standards.

We host an Annual Arbor Day event, Annual Spring Tree program for 5th graders, annual public tree planting, coordinated LSS pollinator garden planting, Town-wide Champion Tree Scavenger Hunt, Riverwoods Forestry Management Walk, Swasey Parkway Walk, and more!

12
EVENTS
HOSTED



2021
PUBLIC TREE
ORDINANCE
ADOPTED

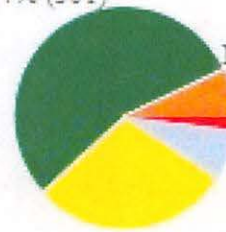
Tree Ordinance adopted establishing a process for management of public trees. This has aided coordination with local utilities. Ordinance includes planting BMPs and a recommended list of species.

TREE INVENTORY & DASHBOARD

**SNEAK
PEEK**

Tree Health Snapshot

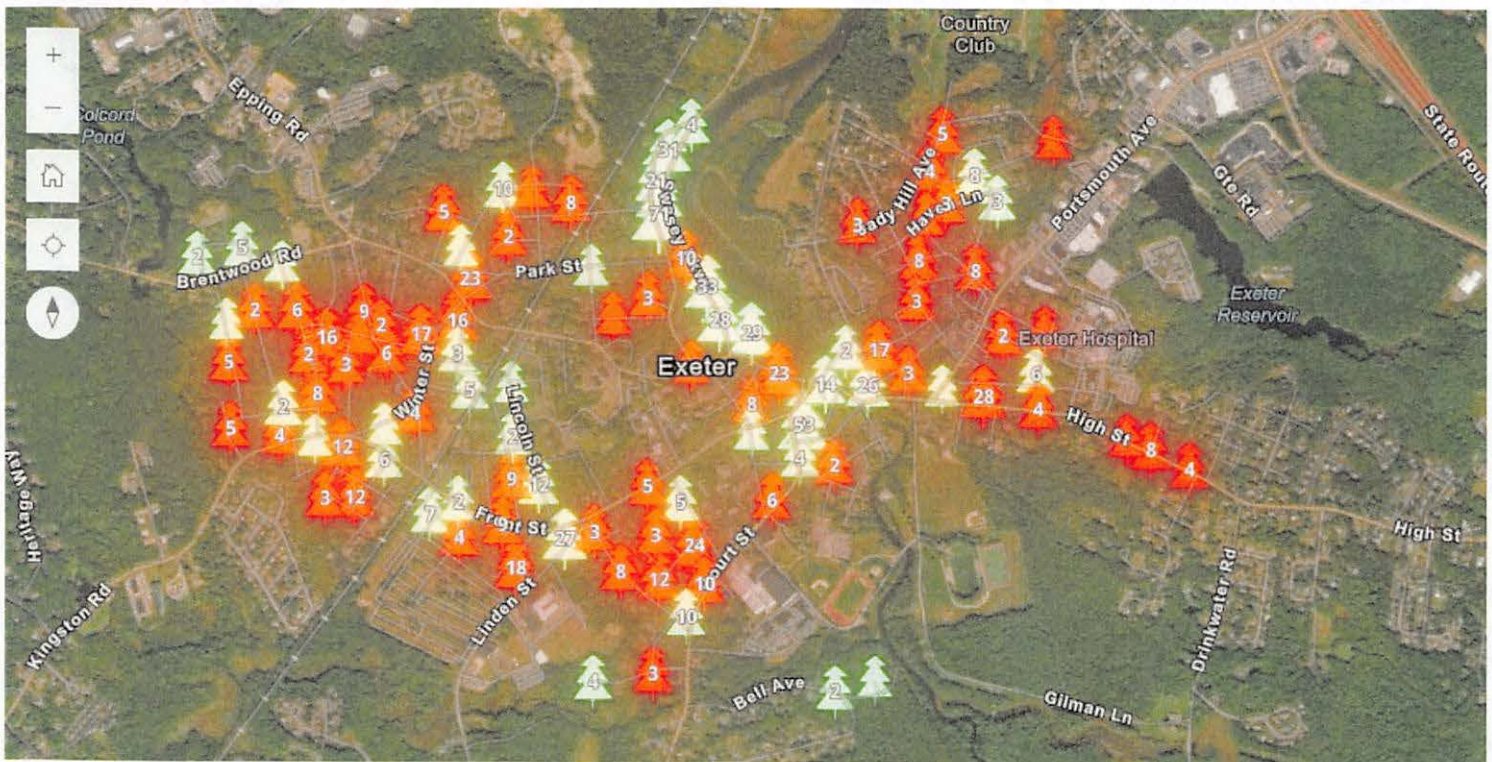
Good 54.814% (501)



Needs Evaluation 0.109% (1)
Poor 6.893% (63)
Dead Dying 1.86% (17)
Empty 7.33% (67)

Fair 28.993% (265)

Georeferenced Inventory



Exportable List of Maintenance Needs

ObjectID	Street name	What type of site is this?	What is the overall health of the tree?	a. Is there any visible injury or physical damage?	b. Is there any visible disease or pest damage?	c. Are there visible pruning needs?	d. Are there utility wires above or in the tree?	e. Is there root damage to the sidewalk or curb?
49	37 Bell Ave	Existing Tree	Fair	Yes	No	No	Present not conflicting	No
50	Front	Existing Tree	Fair	No	Yes	Unknown	Present not conflicting	No
99	Pine street triangle	Existing Tree	Fair	Yes	Yes	Yes	No Lines	No
116	Hampton road	Existing Tree	Fair	No	No	Yes	No Lines	No
117	Opposite 33 Hampton road	Existing Tree	Fair	No	No	Yes	Present & Conflicting	No
148	120 high street	Existing Tree	Fair	Yes	No	Yes	Present not conflicting	No
158	60 high st	Existing Tree	Fair	Yes	No	Yes	Present & Conflicting	Yes
161	56 high st	Existing Tree	Fair	Yes	No	Yes	No Lines	Yes
171	119 water st	Existing Tree	Fair	No	No	Yes	Present not conflicting	No



DIVISION OF
FORESTS AND LANDS



University of
New Hampshire
Cooperative Extension

New Hampshire Big Tree Program

UNH Cooperative Extension
Jo Russavage
508-330-1034
jo.russavage@unh.edu

Division of Forests & Lands
AJ Dupere
603-431-6774
a.j.dupere@dnr.nh.gov

NH Big Tree State Coordinator
John Wallace
603-969-2688
crawford@myfairpoint.net

County Coordinators:

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Carroll - Wendy Scribner
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Merrimack - Linda Meserve
OPEN

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Charlie Tatham
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Sullivan - Dode Gladders
dode.gladders@unh.edu

Town of Exeter
10 Front St
Exeter NH 03833

September 16, 2025

Dear Town of Exeter,

Congratulations for being the steward of the **New Hampshire State Champion River Birch**. The tree was measured by Kevin Martin, Deborah Twombly, and Lisa Glashow for the New Hampshire Big Tree Program. The tree has the identification number of #54 in the state database. The GPS coordinates are Latitude: 42.984739, Longitude: -70.951312.

As steward of this fine specimen, we ask you to take good care of it by keeping it safe and healthy. For tree care information, please call your Cooperative Extension County Forester or find an arborist in your area by going to <https://extension.unh.edu/natural-resources/forests-trees>.

A Big Tree Team will remeasure your tree periodically. Please keep us informed if something happens to your tree. If the stewardship of the property should change, please inform the new stewards of their role with this champion tree and have them identify themselves to us.

Many stewards ask about a sign to honor their tree's regal status. The Big Tree Program can offer you an engraved 5" by 7" sign in dark blue with white lettering which can be sent to you for a minimum donation of \$20.00. If you are interested in having one of these signs, please contact John Wallace at crawford@myfairpoint.net.

We hope that you will continue to be on the lookout for other Big Trees in your town, in the county and around the state. For more information on the New Hampshire Big Tree Program, go to www.nhbigtrees.org. Information on the national program is available at nationalchampiontree.org.

The mission of the New Hampshire Big Tree Program is to locate and document the largest specimens of each tree species in the state and by doing so call attention to the essential benefits of trees to our climate, water, wildlife and people. We believe all trees are champions for our environment.

Sincerely,

Angie Hammond

Angie Hammond
Secretary, bigtreesrule@gmail.com

**The Sponsors of the
New Hampshire Register of Big Trees**
Proudly present this certificate of appreciation to:

Town of Exeter

As steward of the following State Champion Big Tree, as of this date, the
largest reported specimen of its species growing in New Hampshire.

Betula nigra

Scientific Name

58 feet

Height

54 feet

Average Crown Spread

200

Total Points



River Birch

Common Name

129 inches

Circumference

Exeter, Rockingham

Town & County

September 16, 2025

Date

A blue ink signature of John C. Wallace, written in a cursive style.

Urban Forestry & Ecology
Field Specialist
UNH Cooperative Extension

Sponsored by:
UNH Cooperative Extension
Society for the Protection of NH Forests
NH Division of Forests and Lands

A black ink signature of John C. Wallace, written in a cursive style.

NH Big Tree Program Coordinator

Care and Maintenance of your Big Tree

Once a Big or Historic Tree is found on their property, people often ask about how to care for it. Here are some simple things that can be done by the owners.

Water: If you are having a drought, or very dry conditions in your area, watering your tree will help it stay healthy.

Fertilizer: Different types of trees likely have different requirements for fertilizing. You can look online or contact an arborist for more specifics. Applications of water and fertilizer should be around the drip line of the branches and possibly other areas for better access by the tree roots that can spread under the ground far from the tree's trunk.



Pruning: Some small dead branches should be easy to prune. For cutting larger branches and cabling to prevent branches from falling off, or the trunk from splitting, it may be more than you are able to attempt on your own. We would suggest that you contact a certified arborist who cares about large or mature trees for help (see <https://extension.unh.edu/resource/selecting-arborist>).

Wind: If your Big or Historic Tree is in a forest and you are considering logging, you may want to keep some mature trees surrounding it to help prevent damage from wind storms. Groups of trees will withstand the wind better than a single lone tree will.

Diseases: Keep an eye out for diseases and try to get a head start on treating the tree if needed. Ask your forester how to best accomplish these measures.

Although nature will eventually take its course, your efforts could help keep a special tree around for many years to come.

Fiscal Year 2026 Suggested Budget Presentation

2026 Exeter Preliminary Town Budget

September 29th, 2025

Exeter Select Board,

Attached, please find the Town of Exeter preliminary budget request for Fiscal Year 2026. The budget covers the year that begins on January 1st, 2026, and ends December 31st, 2026. The FY26 Operating Budget Request covers three major funds (General, Water, Sewer) plus warrant articles and any proposed bond issues. Items that propose funding by warrant articles and bonding are described in the Town's Capital Improvement Program FY26-31, as adopted by the Planning Board.

We would like to acknowledge the efforts of all Town departments in the budget process and extend a special thank you to staff in the Finance Department for their work in the preparation of this budget. This budget request represents the beginning of the FY26 budget process that will conclude approximately 5 ½ months from now, on Tuesday, March 10th, 2026.

The FY26 budget request for each fund is summarized below:

General Fund: \$27,547,562 – an increase of 12.64%, or \$3,091,236 over the FY25 budget.

Water Fund: \$4,891,813 – an increase of 5.54%, or \$256,813 over the FY25 budget.

Sewer Fund: \$8,178,815 – a decrease of .04%, or \$3,337 from the FY25 budget.

TOWN GOVERNMENT BUDGET PROCESS, VALUES AND TAX RATES

Exeter functions under the SB2 form of government. The Town adopted this form of government in 1996. The operating budget, any bonds and warrant articles, are prepared by the Town Manager and Town Departments in August, then submitted to the Select Board during the last week of September. The preliminary budget is then referred to the Budget Recommendations Committee, which holds budget meetings with Town Departments through a subcommittee process in late September and early October. The full Budget Recommendations Committee meets in October and November and presents final recommendations on the budget to the Select Board in late November. The budget is then reviewed and finalized in December by the Select Board in preparation for the annual budget and bond hearings required by RSA 40:13. A public hearing on the 2026 operating budget (including the default budget) and bonds is scheduled for January 20th, 2026. After these hearings, the budget and bonds (in the form of the Town Warrant) is sent to Deliberative Session for discussion and possible amendment by voters. The Deliberative Session will take place on Saturday, January 31st, 2026, at the Exeter High School Auditorium. The final

budget, including any bonds and warrant articles, is voted on the second Tuesday in March as part of the Town election. The 2026 Town Warrant will contain the total Town fiscal plan for the 2026 fiscal year.

If the operating budget does not pass at the Town vote in March, a default budget goes into effect and becomes the operating budget for the fiscal year. The combination of the operating budget and approved warrant articles, less anticipated revenues, drives the ultimate tax levy required for the year.

At the time of budget adoption in March, the Town's fiscal year is already two and a half months old as the new fiscal year begins on January 1st. The Town operates on a "base budget" for the first 2 ½ months of the fiscal year until voters approve the new budget.

The Water and Sewer Fund operating budgets are approved as their own articles, separate from the Town's General Fund budget. Like the General Fund, default budgets are prepared for the Water and Sewer Funds as well.

The Town's Capital Improvement Program (CIP) includes all **non-recurring** capital requests more than \$75,000. These items can be funded through taxation/fees, bonding/borrowing, or use of fund balance, depending on the request, on the recommendation of the Select Board and Town Manager. Any bond article proposal over \$100,000 requires 60% voter approval (3/5) and requires a public hearing under RSA 33-8-a. The bond hearing is advertised in December of each year and is held the third Tuesday in January under RSA 40:13, concurrent with the hearings on the Town operating budgets.

Overview – Five Year Tax Rate Trend

The table below shows the last five years of the Town (Municipal) share of the tax rate versus the overall tax rate. In 2024 (last available data) the Town spending represented 23.6% of the total tax rate. The remainder of the rate is comprised of local school budgets (Lincoln and Main Street School), the Exeter Region Cooperative School District assessment (Grades 6-12), and the Rockingham County tax.

Tax Rate Breakdown – Last 5 years – Town of Exeter

Year	Municipal Tax Rate /\$1,000	Overall Property Tax Rate /\$1,000 value	Town as Pct. of Total Rate
2025	TBD	TBD	TBD
2024*	4.20	17.79	23.60%
2023	6.23	26.78	23.26%
2022	5.96	24.75	24.08%
2021	5.79	24.01	24.11%

* Revaluation year

The Town's 23.6% share of the total rate does not include the cost of overlay (reserve for property tax abatements) or the veteran's credit program, which represent approximately 13 cents of the overall \$4.20/1,000 rate. The cost of the veteran's credit program (\$500 per eligible property) and overlay for abatements is added to the Town side of the operating tax levy to generate the total Town share of tax rate. The New Hampshire Department of Revenue Administration sets the Town's tax rate in late October /early November each year.

Net Taxable Value – Last 5 years – Town of Exeter

Year	Net Taxable Value	% Increase over Prior Year	\$ Value Increase over Prior Year
2025	TBD	TBD	TBD
2024*	3,483,241,697	55.36%	1,241,233,984
2023	2,242,007,713	0.17%	3,844,870
2022	2,238,162,843	0.89%	19,741,949
2021	2,218,420,894	1.01%	22,213,212

* Revaluation year

Exeter's tax base consists of over 6,600 residential and commercial properties representing over 3.4 billion dollars in value. The Town has \$461 million of value in non-taxable value in land and buildings (federal government, non-profits, conservation land) and exempts another \$40 million annually in various property tax value exemptions (disabled, elderly, blind). Exeter's three largest taxpayers, Riverwoods, Phillips Exeter Academy, and Exeter Hospital, each have a non-taxable component.

Community Snapshot – Population Estimates, Values & Tax Rates

City/Town	Population 2024 Estimate	2024 Net Taxable Value w/ Utilities	2024 Total Tax Rate /\$1,000	Municipal Rate /\$1,000
Exeter	16,263	3,483,241,697	17.79	4.20
Durham	15,069	1,866,124,968	20.33	5.75
Dover	33,360	6,424,029,970	18.17	6.44
Laconia	17,293	4,414,876,331	13.63	5.44
Newmarket	9,534	1,713,850,837	18.28	4.37
Hampton	16,460	6,080,901,300	12.32	4.43
Bedford	23,784	6,237,476,634	15.81	3.55
Portsmouth	22,918	10,078,592,037	11.18	4.98
Londonderry	27,534	6,390,693,763	16.14	3.77

Sources: NH Employment Security; NH Dept. of Revenue Administration

Many of the communities listed above have similar service needs to Exeter, but in general have a greater valuation base with which to support these services.

GENERAL FUND BUDGET

The FY26 General Fund preliminary budget represents a 12.64% increase over the FY25 budget. These results are significant when compared to recent historical budget increases, and are largely the result of three main factors:

Debt Service	\$1.64M increase
2 nd Year CBA Contracts	\$540K increase
Reserve for Insurances	\$577K increase (projected)

Combined, these three components represent 87% of the FY26 budget increase. Each of these items is discussed in greater detail below.

General Fund Budgets – Last 5 years – Town of Exeter

Year	General Fund Operating Budget*	% Increase over Prior Year	\$ Increase over Prior Year
2026	27,547,562	12.64%	3,091,236
2025	24,456,326	6.98%	1,595,464
2024	22,860,862	7.20%	1,534,582
2023	21,326,280	3.27%	675,557
2022	20,650,723	3.68%	733,182

* Adjusted for approved warrant articles with an operating budget impact

The General Fund budget provides services to the community funded through property taxes and is organized by departmental function. These functions include General Government, Finance, Planning & Development, Public Safety, Public Works, Welfare & Human Services, Parks & Recreation, Other Culture & Recreation, and the Exeter Public Library. The General Fund also contains budgets for Debt Service & Capital Outlay, and Payroll Taxes & Benefits.

Exeter has an active and engaged population that interacts with Town government, facilities, and programs in many ways. In addition, many volunteer boards support the Town government structure and are responsible for many key decisions of the Town in areas of general government, land use, sustainability, water production and treatment, sewage treatment and disposal, economic development, and capital improvements. The Town does not have a charter. The Town website (exeternh.gov) lists the large number of boards, committees, and commissions that make up a part of Town government, whether acting in a formal statutory role, or in an advisory capacity to the Select Board. In many instances, staff time and resources are dedicated to supporting the Town committee structure.

Three Year Budget Comparison

The table below shows the three-year trend for Town departments by function.

Function	Approved Budgets*		Proposed	\$ Change	% Change
	FY24	FY25	FY26	'25/'26	'25/'26
General Government	1,196,216	1,320,824	1,361,952	41,128	3.11%
Finance/Tax/Assessing/IT	1,116,582	1,260,085	1,226,048	(34,037)	-2.70%
Planning/Building/Econ Dev	765,823	791,985	785,491	(6,494)	-0.82%
Police	3,952,128	4,298,391	4,517,730	219,339	5.10%
Fire	4,235,231	4,441,683	4,632,984	191,301	4.31%
Communications/Health	608,164	682,122	688,704	6,582	0.96%
DPW - General Fund	4,639,346	4,952,957	5,108,737	155,780	3.15%
DPW - Maintenance	1,243,241	1,324,869	1,376,876	52,007	3.93%
Welfare/Human Services	242,419	277,758	298,465	20,707	7.46%
Parks/Recreation	688,829	763,226	837,210	73,984	9.69%
Other Culture/Recreation	34,500	36,500	39,000	2,500	6.85%
Public Library	1,185,689	1,281,634	1,348,433	66,799	5.21%
Debt Service/Capital	2,424,260	2,433,162	4,123,477	1,690,315	69.47%
Benefits/Taxes	528,434	591,130	1,202,455	611,325	103.42%
Total General Fund	22,860,862	24,456,326	27,547,562	3,091,236	12.64%

* Adjusted for approved warrant articles with an operating budget impact

Major Drivers of Cost Increase in the FY26 General Fund Budget

Debt Service: Debt service in the FY26 budget is a net increase of \$1,636,769 over FY25. Retiring debt of \$348,205 in FY26 is offset by debt service on new borrowing for the following projects:

<u>Project</u>	<u>Debt Service</u>
Police Station/ Fire Substation:	\$1,664,479
Linden Street Bridge Rehabilitation:	\$175,715
Public Works Fuel Island:	\$137,158

The increase in debt service in FY26 represents 53% of the overall General Fund budget increase.

Town staff began working on the Police/Fire Substation shortly after the March vote in 2024. Architects and a general contractor were hired and by the fall of 2024 the team was working in earnest to design an affordable public safety complex that met voter's desire for a net zero facility. This summer, the architectural team completed 75% of the construction documents, with the goal of having the plans 100% complete by late October. Construction bidding will occur shortly thereafter.

Linden Street Bridge rehabilitation began this summer and is anticipated to be completed by December 1st of this year. The Public Works Fuel Island is in design phase with construction to begin in the spring of 2026.

Collective Bargaining Agreements (CBAs): New 3-year CBAs were implemented in 2025, which call for the following increases in salaries and benefits in FY26:

SEIU Local 1984 (Public Works)	\$105,320
Exeter Police Association	\$225,370
Exeter Prof. Firefighters Association	\$207,857

The above CBA increases represent 17% of the overall General Fund budget increase for FY26.

Reserve for Insurances:

Health – The Town purchases its benefits insurance through HealthTrust. HealthTrust is a pooled risk program covering over 50,000 public employees (including school districts) statewide. Each year the Town budgets a reserve for insurance in anticipation of actual rates being set in October by the HealthTrust Board of Directors. For the FY26 budget, a 20% increase over FY25 has been reserved. Rates are determined based on claims experience and the overall pool rating. The Town's rating for FY25 resulted in an average increase of 20% for all plan offerings. Utilizing Anthem BCBS, the Town offers family, 2-person and single plan health insurance to eligible full-time employees. For unions, the Town's contribution to premiums varies by plan and by bargaining unit and ranges from 100% for the Access Blue SOS plan, to 80% for the Access Blue New England HMO Plan. For non-union employees the Town pays 100% of the cost for the Access Blue SOS plan, and 86% for the Access Blue New England HMO Plan.

Dental – Dental insurance for eligible employees is provided through HealthTrust. An increase of 5.0% has been forecast for the FY26 budget. The rating for dental insurance is done at the same time as the health insurance rating, and budgets will be adjusted accordingly when rates are known.

The projected increase in all insurance benefits for FY26 represents 17% of the overall General Fund budget increase.

Other Budget Impacts of Note:

2025 was a unique budget year for the Town as there were 27 pay dates for salaried employees as opposed to 26 in a typical year. This is worth noting when comparing year-over-year results for Salaries/Wages, Taxes and Retirement, since in 2026 the Town will return to a 26-pay date cycle. The 2026 budget contains a 4% cost of living wage adjustment (COLA) for all non-union employees.

General Fund Departmental Budgets for FY26

Below is a summary of the General Fund budget for FY26 by Department. These budgets will be adjusted once costs for health insurance, dental insurance, long term disability insurance, life insurance, worker's compensation, property/liability, and unemployment are known for the upcoming year.

GENERAL GOVERNMENT

Select Board - (5 Elected)

FY26 Budget Request	Change from FY25	
	\$	%
22,462	-	0.0%

The Select Board is the Town's elected governing body. The role of the Select Board is to manage the prudential affairs of the Town, including recommending the final budget to go before the Town deliberative session. Each Board member is compensated \$3,000 per year, and the Chair is compensated \$4,000 per year. The FY26 Select Board budget is level-funded from the prior year.

Town Manager - (3.0 FTEs)

FY26 Budget Request	Change from FY25	
	\$	%
454,401	(4,751)	-1.0%

The Town's chief executive functions are administered by the Town Manager. The Town Manager's Office also provides support to the Town's many boards and committees created by RSA, Town Meeting, or the Select Board, including the Budget Recommendations Committee,

Swasey Parkway Trustees, Facilities Advisory Committee, Communications Advisory Committee, Housing Advisory Committee, and Water/Sewer Advisory Committee, among others. The Town Manager's Office produces all packets and information for the Select Board, oversees preparation of the annual Town budget, and supervises most Town departments. The Assistant Town Manager provides operational support, as well as supervision over the Welfare Office, Communications Department, Parks/Recreation Department, and Human Resources.

The Town Manager's FY26 budget includes three (3) FT personnel – the Town Manager, Assistant Town Manager (ATM), and Senior Executive Assistant. The FY26 budget for General Expenses is essentially level funded.

Human Resources - (2.5 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
244,974	28,372	13.1%

The proposed Human Resources budget for FY26 includes the first full year of the new FT Human Resources Director, as well as a FT Human Resources Generalist, and a PT Human Resources Assistant. The FT Human Resources Director was a new position in 2025. The office is primarily responsible for coordinating interviewing, hiring and onboarding of all Town employees, administering union contracts and Town benefit programs, and performing general personnel administration. This includes administration of health, dental, and life insurance programs, retirement benefits, evaluations, leave accruals and payroll, compensation changes, and benefit changes. Wages and Benefits are an increase of \$28,600 and \$14,579 respectively for the full year impact of the Director position. Education/Training line has been reduced by \$3,000 for FY26.

Transportation

FY26 Budget Request	Change from FY25	
	\$	%
1	-	0.0%

The Transportation account includes \$1 as a placeholder annually. In FY19, the Town's budget for COAST was moved to the Transportation Fund. This placeholder of \$1 has remained in the event any transportation expenses are charged to the general fund in FY26.

Legal - (Contracted Services)

FY26 Budget Request	Change from FY25	
	\$	%
100,000	-	0.0%

The Town is represented by Mitchell Municipal Group (MMG) for general counsel. The Town contracts with attorney Tom Closson (nhlaborlaw.net) for collective bargaining, labor and personnel issues. McLane Middleton is utilized as bond counsel, and for environmental issues, and DTC Lawyers are special counsel for cable TV matters. Each firm charges various rates and the FY26 budget has a proposed budget of \$100,000 for general legal work throughout the year. Each fund is charged for legal services based on work done in those areas (general, water, sewer, CATV, TIF Fund).

Media Communications - (1.0 FTEs)

FY26 Budget Request	Change from FY25	
	\$	%
71,372	(2,154)	-2.9%

The Media Communications Department was formally established in FY24. The Media Communications Coordinator's salary and benefits are split 50/50 with the Cable TV Access Fund. General Expense lines have been adjusted to reflect the department's experience over the past two budget cycles since inception.

Trustees of Trust Funds - (3 Member Board, Elected)

FY26 Budget Request	Change from FY25	
	\$	%
891	-	0.0%

The Trustees of Trust Funds are stewards of all Town and school trust funds created under RSA 31 and capital reserve funds created via RSA 35. The Chair of the Trustees is paid a stipend of \$828 each year. This stipend is part of the general government budget and includes associated payroll taxes.

Town Moderator - (2 PT Elected)

FY26 Budget Request	Change from FY25	
	\$	%
1,454	781	116.0%

The Town Moderator role is charged with elections and Town Meeting oversight for the Town. The Moderator acts as the Chair of the Town Meeting. The Moderator budget reflects the cost to hold three elections, 2 deliberative sessions, and one special election in FY26.

Town Clerk - (4.0 FTE including 1 FT Elected)

FY26 Budget Request	Change from FY25	
	\$	%
437,119	11,284	2.6%

The Town Clerk's Office services include registering motor vehicles, ORVs, and boats, performing vital records research, dog licensing, records retention, Town Meeting coordination and ballot preparation, and elections oversight (working with the Checklist Supervisors, Select Board, and the Town Moderator). The Town Clerk's Office also sells stickers to residents for the transfer station, including bulky stickers, electronics stickers, as part of the Town's solid waste program.

The FY26 Salaries and Benefits budget increase of \$15,175 reflects the cost impact of the new SEIU CBA noted above. Several General Expense lines were adjusted to reflect planned activity in the department for FY26. Conference/Rooms/Meals and Education/Training were each reduced by \$1,000 for example, while Postage was increased by \$1,000.

Elections/Registration - (PT Elected)

FY26 Budget Request	Change from FY25	
	\$	%
29,278	7,596	35.0%

Elections/Registration budget covers election and Town Meeting costs outside the Moderator's wages. The Elections budget covers wage costs for poll workers, checklist supervisors, as well as expenses of postage, printing, coding, collating, and voting machine maintenance. The budget increase reflects the fact that there will be three elections in FY26. The Town also continues to budget for one special election each year.

FINANCE

Finance - (3.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
400,112	(7,691)	-1.9%

The Finance Department is responsible for implementation and monitoring of annual operating budgets, fund accounting, payroll processing, accounts payable, audit preparation and single audit compliance, state and Town financial reporting, general ledger and cash management. The Finance Department manages several different Town funds: General, Water, Sewer, EMS revolving, CATV revolving, Parks/Recreation revolving, Police Detail Fund, Planning Fund, Heritage Fund, and many other capital reserve, expendable trust, and escrow funds. Several lines in the FY26 Finance budget have been adjusted to reflect historical spending patterns (Education/ Training – decrease \$2,000). Other lines increased to reflect known escalations in service costs (Audit Fees \$750). While Contract Services reflects a net decrease from FY25, the line does include \$3,800 related to required audit report compliance services.

Treasurer - (1 PT Appointed)

FY26 Budget Request	Change from FY25	
	\$	%
9,545	-	0.0%

The Town Treasurer is paid a stipend of \$8,864 per year. The Treasurer works closely with the Finance Department performing cash reconciliations and managing cash flow, weekly cash disbursements, and bank account management. The Town Treasurer is a statutory position required by RSA 41:29. The current Treasurer is Susan Penny, who was appointed by the Select Board in 2024. The FY26 budget reflects the Treasurer's stipend and associated payroll taxes.

Tax Collection - (2.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
133,923	(2,952)	-2.2%

The Tax Department, located in the Town Offices at 10 Front Street, collects all property tax revenue and water/sewer revenue for the Town, including property taxes for the local school district and SAU16. In addition, the office administers all property tax deeding and lien issues, coordinates bankruptcy filings, creates payment plans for residents with delinquent water and sewer accounts, coordinates the semi-annual tax billing process in May and November, and

compiles the MS-61 report of the Tax Collector required by the NHDRA. FY26 Salaries and Benefits are an increase of \$2,917 over the prior year due to the new SEIU CBA, and first full year with the new Deputy Tax Collector. General Expense lines are a decrease of \$3,581, reflecting decreases in fees, training and postage costs.

Assessing - (1.0 FTE, plus contracted services)

FY26 Budget Request	Change from FY25	
	\$	%
265,783	(10,035)	-3.6%

The Assessing Department has 1 FT Tax Assessor. The office is supported by a contracted services agreement with Municipal Resources Inc. (MRI). The MRI contract primarily provides for measuring and listing services, office coverage when the Assessor is not present, and processes various applications for abatements and credits as required. The Assessing Department is responsible for administering the assessment of all real and personal property in the Town (over 6,600 residential & commercial parcels), processing abatements, all credit and exemption programs, map/lot/building database management, and deed management/recording. The Assessing office acts as a resource to local real estate agents and property owners and performs a variety of functions regarding land use for other Town departments such as Planning, Economic Development and Public Works. The FY26 budget reflects adjustments to insurance benefits for elections changes. General Expenses have increased by \$3,966 due to a combination of escalation in the MRI contract and increases to software agreements.

Information Technology - (2.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
416,685	(13,359)	-3.1%

The IT Department is staffed by two full-time personnel: an IT Director and IT Technician. The IT Department manages IT issues Townwide as well as the Town's IT infrastructure. The Department also manages the organization's phone system. Regular activities of the Department include updating/upgrading Town software, managing IT security platforms, software, and GIS needs.

The FY26 budget for Salaries and Benefits is a combined reduction of \$52,625. The decrease is due to retirement of one long-time employee in early 2025 which led to a restructuring of the IT department. The Network Administrator was promoted to IT Director, and a new IT Technician was hired. Several General Expense lines include notable increases/ decreases for FY26 including:

Computer Software – Increase \$15,539 – Software Agreements has been moved to this line in FY26. Renewal of the Town’s HP warranty will occur in FY26 and is also reflected in this line.

Contract Services – Increase \$20,961 – Reflects a full year with the Town’s new Public Safety managed service provider hired in Q2 2025.

Internet Services – Increase \$16,425 – In preparation for email service migration, which will include enhanced security measures and required website migration to a new platform within our current service provider.

Network Supplies – Decrease \$11,315 – Reflects one-time purchases in FY25 as we switched to the new managed service provider.

Software Agreement – Decrease \$9,479 – Budget moved to Computer Software.

CO-Computers – Decrease \$9,700 – Reflects computer upgrades made in FY25 due to Windows 10 end-of-life.

PLANNING & DEVELOPMENT

Planning - (2.5 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
322,723	(2,463)	-0.8%

The Planning Department is staffed by two FT and one PT personnel, including the FT Town Planner, who provides technical support and guidance to the Planning Board and the FT Sustainability Planner, who provides support to the Conservation Committee and works with many boards and committees. The Town Planner oversees the planning department as well as the Economic Development Department and acts as staff support for multiple boards and committees. The FY26 budget for General Expenses is level funded.

Economic Development - (1.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
179,678	(1,224)	-0.7%

Economic Development’s primary responsibilities include working with current and prospective businesses and property owners to expand and improve upon the Town’s commercial tax base and enhance overall economic development within the Town. The Department reviews the TIF

District on Epping Road, represents the Town in various Train station initiatives and works to promote Exeter as a business destination. This Department also interacts frequently with Federal, State and other local officials to further the goals of economic development for Exeter. Year over year General Expenses for the FY26 Economic Development budget are a slight decrease.

Inspections/Code Enforcement - (2.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
266,989	(1,739)	-0.6%

The Building Department has one full-time Building Inspector/Code Enforcement Officer, and one full-time Deputy Code Enforcement Officer (CEO). The Deputy CEO also supports the Planning Department. The Electrical Inspector part-time position was defunded in the FY24 budget as it had been vacant for several years. The Building Inspector is currently receiving a stipend for performing these duties. Year over year General Expenses for the department in FY26 are essentially flat. We continue to request that the Contracted Services line be funded in hopes of hiring an outside contractor for inspection services.

Land Use Boards and Committees

The Planning/Building Department also supports several volunteer land use boards, committees and commissions in their missions including the Zoning Board of Adjustment, Planning Board, Conservation Commission, Historic District Commission, and Heritage Commission. This support comes in the form of processing applications, making zoning determinations, reviewing site plans, and attending committee meetings.

Board/ Commission	FY26 Budget Request	Change from FY25	
		\$	%
Conservation Commission	9,809	13	0.1%
Renewable Energy Expense	1	-	0.0%
Zoning Board of Adjustment	3,868	(403)	-9.4%
Historic District Commission	1,045	(512)	-32.9%
Heritage Commission	1,379	(165)	-10.7%

These budgets support recording secretaries for each board and committee, along with grant matching funds (Historic District Commission), land administration (Conservation Commission), public notices (all). The Conservation Commission budget also includes funds for conservation land management, including mowing and trail maintenance.

PUBLIC SAFETY

Police Department - (29 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
4,517,730	219,339	5.1%

The FY26 Police Department budget reflects continued funding for 29 FT and 2 PT personnel. The Police Department, and its budget, are comprised of four divisions: Administration, Staff, Patrol, and Animal Control. The FY26 budget increase of \$219,339 primarily reflects year two cost increases in the 2025 CBA with the Police union. Notable year-over-year proposed budget changes include:

Administration – General Expenses decreased \$4,094 from FY25 as a result of moving the IT service contract to the IT Department budget in 2025.

Staff – Salaries and Benefits are an increase of \$40,205 (10.37%) and \$33,283 (13.62%) respectively. General Expenses increased by a total of \$1,800 (4.62%), with the increase in Education/Training (\$5,000) offset by a reduction in Community Relations (\$2,000) and Office Supplies (\$1,200).

Patrol – Salaries and Benefits are an increase of \$106,812 (6.97%) and \$41,063 (4.81%) respectively. General Expenses decreased by a total of \$3,012, largely because of a reduction in the Investigation line.

Fire/Emergency Management Department - (33 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
4,632,984	191,301	4.3%

The FY26 budget request for the Fire/EM Department represents funding of 28 firefighters: 7 per shift available 24/7 for call response. The Department's administrative structure includes the Fire Chief, an Assistant Chief, two Deputy Chiefs, and an Office Manager. The FY26 budget increase of \$191,301 primarily reflects year two cost increases in the 2025 CBA with the Fire union. Notable year-over-year proposed budget changes include:

Suppression – Salaries and Benefits are an increase of \$157,540 (7.43%) and \$16,326 (1.39%) respectively. General Expenses increased by a total of \$28,193 (12.18%), led by increases in Protective Equipment (\$16,952), Uniforms (\$3,999), Education/Training (\$1,876), and Vehicle Maintenance (\$1,500).

Emergency Management – The proposed FY26 budget is a reduction of \$5,518 over FY25. Reductions in Education/Training and Community Relations (\$1,500), along with moving IT Contracted Services to the IT Department budget (\$4,300), are the primary cause of these results.

PUBLIC SAFETY SHARED SERVICES

Dispatch - (6.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
552,984	13,755	2.6%

The Town's Dispatch center functions 24 hours a day and 7 days a week. Dispatch is responsible for dispatching E-911 calls, as well as non-emergency calls for both Fire and Police. Fully staffed, the Department includes six (6) full-time dispatchers including a Dispatch Supervisor. The cost of one Dispatcher is charged to the EMS Fund, and the remaining five to the General Fund Dispatch budget. The FY26 salary and wage increase of \$38,426 (12.02%) reflect year two cost increases in the 2025 CBA with the Police union. This increase is partially offset by a reduction in Benefits of \$20,871 due to staffing changes in the department.

Health - (1.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
135,720	(7,172)	-5.0%

The Health budget includes funding for 1 FT Health Officer who works out of the Fire Department. This position is responsible for all food licensing, enforcing sanitary codes, and all public health issues under state law and local ordinance. The FY26 budget decrease is largely the result of reductions to Education/Training, as the Health Office completed master's degree coursework in 2025.

PUBLIC WORKS – GENERAL FUND

The Public Works General Fund budget includes eight separate functions: Administration & Engineering, Highways & Streets, Snow Removal, Solid Waste, Street Lights, Stormwater, Maintenance/Garage, and Town Buildings (utilities, maintenance, projects).

Administration and Engineering - (6.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
532,944	(83,028)	-13.5%

Administration provides primary oversight and engineering support to the other Public Works divisions and oversees all capital projects that originate through DPW, including water/sewer projects. The Division is responsible for Public Works' personnel management, payroll, contracts and customer service. Administration provides support to various committees such as River Advisory and Water/Sewer Advisory, as well as the Planning Board and Planning office. DPW also works closely with State and Federal agencies on a variety of different regulatory issues. The decrease in the FY26 Administration budget is the result of personnel changes, including the re-allocation of the Engineering Technician position to Maintenance, and the retirement of the Town Engineer. Total Salaries are a reduction of \$107,361 (15.5%), and benefits is reduced \$33,007 (11.2%).

Highways/Streets - (12.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
2,286,835	130,860	6.1%

Highway Salaries are an increase of \$47,790 (5.7%) over FY25 and reflect year two cost increases in the 2025 CBA with the SEIU union. Benefits will increase by \$10,570 (2.5%), \$7,000 of which relates to payroll taxes and retirement costs, and the balance as a result of changes to insurance benefit elections. An increase of \$75,000 in Road Paving will contribute to an overall increase in Capital Outlay of 9%. This increase will restore the paving budget to 2023 funding levels.

Snow Removal - (Overtime plus Contracted Services)

FY26 Budget Request	Change from FY25	
	\$	%
289,238	(273)	-0.1%

The FY26 snow and ice budget is essentially level funded from the prior year. Snow fighting activity is difficult to budget due to the nature of winter weather each year. The Town has a

snow/ice deficit fund which it draws from to offset General Fund deficits related to snow/ice removal operations.

Solid Waste - (1 PT Employee, plus OT for weekend help)

FY26 Budget Request	Change from FY25	
	\$	%
1,767,360	115,221	7.0%

The Solid Waste program includes a collections and disposal contract with Waste Management, and the operation of the transfer station at Cross Road in Exeter. Revenues from blue bag sales and recycling bins, as well as transfer station permits, help to offset a portion of the Solid Waste budget. Current rates are \$2.50 for a large blue bag.

In FY26 the Waste Management contract, including fuel surcharges and tipping fees, will increase \$125,562. This increase will be slightly offset by a \$10,000 reduction in purchases of recycling containers.

Streetlights (0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
140,000	(7,000)	-4.8%

The Town has 695 streetlights and is responsible for paying the electric bills for these lights under a tariff system. In FY19, the Town successfully converted its inventory of streetlights to LED and entered into 5-year agreement to purchase the system from Unitil. FY24 was the last year of payoff, and it is anticipated that the Town would recognize electrical savings from that point forward. The FY26 Electricity budget for streetlights has been reduced by \$10,000, while the Maintenance line was increased by \$3,000 due to an increase in traffic signal maintenance.

Stormwater - (0 FTE, Contracted Services)

FY26 Budget Request	Change from FY25	
	\$	%
92,360	-	0.0%

The Stormwater budget includes expenses related to MS4 permit compliance as well as the Town's LTCP (Long Term Control Plan) for nitrogen. The expenses itemized in this budget include

contracted services paid to engineering firms for reports due to the EPA on MS4 and AOC compliance issues. The FY26 budget is level with FY25.

PUBLIC WORKS – MAINTENANCE

Maintenance - General - (5.5 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
641,356	62,243	10.7%

Led by the Maintenance Superintendent, the Maintenance Division is charged with care of the Town's Fleet Program and all Town buildings. The FY26 budget includes funding for five full-time positions and one part-time position. The addition of one FTE to Maintenance in FY26 is a re-allocated position from DPW Administration to Maintenance. Maintenance Salaries are an increase of \$50,937 (15.6%) over FY25. This increase reflects turnover in the division, the reallocated FTE noted above, and the year two cost increases in the 2025 CBA with the SEIU union. Benefits will increase by \$11,306 (9.9%), \$3,900 which relates to payroll taxes, and the balance due to retirement plan contributions.

Town Buildings - (0 FTE, Utilities and Maintenance)

FY26 Budget Request	Change from FY25	
	\$	%
331,007	10,375	3.2%

The FY26 Town Buildings budget includes expenses for maintenance, electricity, natural gas, and water/sewer bills for all town buildings. Facilities maintained by the Division include:

Building	2026 Budget Request	Change from FY25
Recreation Center	30,550	-
Town Hall	36,700	-
Town Office	35,800	-
Senior Center	14,600	-
Safety Complex	76,000	-
DPW Complex	58,200	-
10 Hampton Road	11,600	-
Train Station	46,407	8,975
Swasey Parkway	12,350	1,400
Other Town Structures	8,800	-
	331,007	10,375

The increase in Train Station costs for FY26 relate to liability insurance. The Town currently pays .0999 per KWH for electricity with rates set to expire 10/31/25. Natural gas rates are \$7.89 per MMBTU, also set to expire in October of this year. Water/sewer costs are based on current water/sewer rates.

Maintenance Projects - (0 FTE, Maintenance Projects)

FY26 Budget Request	Change from FY25	
	\$	%
100,000	-	0.0%

The FY26 Maintenance Projects budget is proposed to as level funded at \$100,000. The Maintenance Projects budget supports projects outside the regular building maintenance budget. Projects are smaller capital outlay projects and involve multiple Town facilities. In FY26, a facility needs assessment is proposed, to be funded through the Maintenance Projects budget. The Facility Advisory Committee and Town staff are in support of this assessment.

Maintenance - Garage - (3.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
304,513	(20,612)	-6.3%

The FY26 Garage budget includes funding for three mechanic positions, two of which are presently vacant. Wages are essentially level funded, with union contract increases offset by staff

turnover and the related starting salaries. The Benefits budget is a decrease of \$20,132, also due to staff turnover and open positions.

WELFARE/ HUMAN SERVICES

Welfare/Human Services - (.6 FTE)

	FY26 Budget Request	Change from FY25	
		\$	%
Welfare	197,340	19,582	11.0%
Human Services	101,125	1,125	1.1%

The FY26 Welfare budget includes the first full year of the new PT Welfare Administrator. The budget also includes a \$20,000 increase in rental assistance funds to address the increasing need for housing assistance in the community. The Town is statutorily responsible for meeting these needs when applicants qualify for assistance. The Human Services Funding Committee is recommending an increase of \$1,125 (1.1%) to support agencies in the community in FY26.

PARKS/RECREATION

The overall proposed Parks/Recreation budget for FY26 is \$837,210, an increase of 9.7% over FY25.

Recreation - (4.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
548,413	36,684	7.2%

The Recreation budget includes 4 full-time positions of Recreation Director, Assistant Director, Recreation Coordinator, and Office Manager. Part-Time Wages (increase of \$2,519) include the full year cost for the Senior Coordinator position, which is split 50/50 with the Recreation Revolving Fund. The department recently received a second round of grant funding from Exeter Hospital, a portion of which offsets the cost of the Senior Coordinator. The Benefits budget is an increase of \$35,150 over FY25 reflecting anticipated changes in insurance plans. General Expenses are proposed as level funded from the prior year.

Parks - (2.0 FTE)

FY26 Budget Request	Change from FY25	
	\$	%
288,797	37,300	14.8%

The Parks budget includes 1 full-time Parks Foreman and 1 full-time Laborer, both of whom are members of the SEUI collective bargaining unit. FY26 Salaries are an increase of \$6,449 (6.1%) over FY25 and reflect year two cost increases in the 2025 CBA with the SEIU union. Benefits are a proposed increase of \$30,851 and primarily reflect changes in insurance elections. General Expenses are proposed as level funded from the prior year.

OTHER CULTURE/RECREATION

Other Culture/Recreation

FY26 Budget Request	Change from FY25	
	\$	%
39,000	2,500	6.8%

The Other Culture and Recreation budget provides funding for various special events and celebrations that have become traditional community events held in Exeter. Events include the Christmas parade and town decorations, summer concerts, the Exeter Brass Band, Veterans recognition activities, and our 4th of July fireworks. The proposed FY26 budget increase of \$2,500 will add support to the Christmas parade and lighting.

LIBRARY

Library (9 FT, plus PT Employees)

FY26 Budget Request	Change from FY25	
	\$	%
1,348,433	66,799	5.2%

In addition to staffing, the FY26 Library budget includes funding for the purchase of books and supplies, maintenance contracts, utilities and technology (under Public Services). The annual Library budget is submitted by the Library Trustees. The reduction in Salaries in part reflects staffing changes due to the retirement of the long-time Library Director in FY25. Public Services are expected to increase \$80,232 in FY26, for proposed budget of \$280,732. As noted above, the Public Services line funds operating expenses at the library.

DEBT SERVICE AND CAPITAL

Debt Service - General Fund

FY26 Budget Request	Change from FY25	
	\$	%
3,585,342	1,636,769	84.0%

The General Fund operating budget includes debt service on long-term borrowing for the Town's major capital projects. Debt Service represents 13% of the overall proposed General Fund operating budget for FY26, compared to 8% in FY25. As noted earlier, the sharp increase in debt service reflects \$1.98M in new cost for FY26 related to the public safety complex (20yr note), repairs to Linden Street bridge (10yr note) and the DPW fuel island (5yr note). New borrowing is offset by retiring costs of \$341K from various older projects.

MISCELLANEOUS

Fire Protection – General Fund

FY26 Budget Request	Change from FY25	
	\$	%
130,004	-	0.0%

The fire protection fee paid by the General Fund to the Water Fund increased to \$100,000 in FY24, and \$130,000 last year. Underwood Engineers conducted a study which concluded the General Fund is not keeping up with the allocation needed to the Water Fund for fire protection in the Town's water system. While the study recommended a continual increase in the allocation, the proposal for FY26 is to level fund.

Vehicles Replacement/Leases

FY26 Budget Request	Change from FY25	
	\$	%
395,113	53,546	15.7%

The Vehicles Replacement/Leases budget includes all costs for existing lease-purchase arrangements and proposed purchases for the upcoming year. Existing agreements will have a total cost of \$257,113 in FY26 and include the following equipment:

E-One Pumper Fire Truck, Lease ends 2031
 SCBA Fire Equipment, Lease ends 2028
 Patrol Motorcycle, Annual lease
 Sidewalk Tractor, Lease ends 2027
 Sidewalk Tractor, Lease ends 2029
 Dump Truck, Lease ends 2029
 ADA Van, Lease ends 2029 (split 50/50 Rec Rev)

Proposed new purchases totaling \$138,000 are for two police cruisers. As a practice, Police department vehicles are included in the General Fund operating budget rather than as stand-alone warrant articles. This is due to the nature of Police work and the integral part that vehicles play in law enforcement daily operations. The department maintains 17 cruisers, each of which has a 10+ year life span with the Town, over three distinct “life cycles”.

BENEFITS & TAXES

Benefits & Related Payroll Taxes, Insurance

FY26 Budget Request	Change from FY25	
	\$	%
1,202,455	611,325	103.4%

The FY26 Benefits and Taxes budget includes a reserve for anticipated increases in health insurance costs (20%) and dental (5%) for a total of \$528,667. Employees opting out of the health insurance offering receive 30% of the Town’s savings in the form of a buyout. The projected cost increase is \$56,753, based on a 20% increase in health insurance. Unemployment insurance and Worker's Compensation are slated to increase \$15,774. The increase in other miscellaneous insurances is \$5,982. The Town participates in the Primex CAP program which caps increases in property/liability insurance and worker’s compensation to not more than 6%. The library budget is allocated its share of the worker's compensation, property/liability, and unemployment budgets. In addition, allocations are made for these budgets to the Water and Sewer Funds.

BOND ARTICLES - GENERAL FUND

Street Sweeper – Great Bay Nitrogen Reduction Program - \$412,000. CIP page 21.

WARRANT ARTICLES – CAPITAL IMPROVEMENT PROGRAM (CIP)

Parks Improvement Fund - \$50,000. CIP page 6.

Pairpoint Park Design & Construction - \$35,000. CIP page 10.

Pedestrian Improvements - \$266,988. Contingent on grant funding. CIP page 12.

Library Building Fund - \$75,000. CIP page 15.

WARRANT ARTICLES – FUND BALANCE (CIP)

ADA Capital Reserve Fund - \$25,000. CIP page 8.

Fire - Car #2 Replacement - \$67,194. CIP page 38.

Dump Truck #52 Replacement - \$85,000. CIP page 58.

Snow & Ice Deficit Fund - \$75,000. Annual funding for snow fighting deficit.

Sick Leave Trust Fund - \$100,000. Annual funding for retirements.

Sesquicentennial Fund - \$ TBD. For the sesquicentennial celebration.

WARRANT ARTICLES – LEASE/PURCHASE

None proposed for FY26.

GENERAL FUND - BUDGET SUMMARY

	Proposed FY26	Approved FY25	\$ Change '25/'26	% Change '25/'26
Operating Budget	27,547,562	24,456,326		
Warrant Articles from Tax	426,988	180,000		
Total	27,974,550	24,636,326	3,338,224	13.55%

FY26 GENERAL FUND REVENUES

The Town has limited revenues to apply to offset the general fund budget. The main categories of revenue include vehicle registration revenues, cable television franchise fees, building permits, interest on taxes and penalties, and intergovernmental revenue (highway block grant aid, meals and rooms tax distributions). Below are revenue estimates for FY26 along with 2025 projected and 2024 actual results:

Revenue Category	Actual Revenue FY24	Projected Revenue FY25	Estimated Revenue FY26
Interest Penalties	103,298	120,000	110,000
Current Use Tax	745,350	300,000	100,000
Yield Tax	3,497	3,400	3,250
PILOT	42,262	39,600	40,000
Excavation	-	500	500
Other Tax	544	2,100	2,000
Motor Vehicles	3,502,259	3,500,000	3,500,000
Building Permits	346,378	600,000	325,000
Other Permits	138,971	149,375	140,000
Federal Govt. (FEMA)	14,261	-	-
Meals & Rooms Tax	1,582,651	1,600,000	1,600,000
Highway Block	317,497	326,800	325,000
Other Grants	28,870	8,460	20,000
Income from Depts.	1,058,324	1,068,585	1,100,000
Sale of Property	615	500	500
Interest Income	662,158	500,000	500,000
Miscellaneous Revenue	16,367	63,150	35,000
Transfer In - EMS Rev.	261,570	307,560	250,000
Excess Bond Proceeds	93,971	71,579	55,450
Use of Fund Balance	600,000	500,000	500,000
Total Revenues	9,518,843	9,161,609	8,606,700

WATER & SEWER ENTERPRISE FUNDS

The Water and Sewer Fund budgets fund all operations, maintenance, capital and debt service for the Town's water and sewer systems. Approximately three quarters of the Town's population are on the public water and sewer system.

Water and Sewer operations are funded through the assessments of water/sewer utility fees, not property taxes. Residents on the system are billed quarterly for water/sewer services. There are three districts throughout the system, resulting in one bill being issued each month (4 bills x 3 districts = 12 bills per year).

Budget Overviews

The total Water Fund budget request is \$4,891,813, which is an increase of \$256,813 (5.54%) over FY25. Major contributors to this increase include:

Year two cost increases in SEIU CBA – approx.	\$45,000
Increase in debt service	\$87,000
Inputs (Chemicals)	\$84,000
Reserve for insurance benefits	\$52,000

These increases are offset by various reductions throughout the operating budget.

The total Sewer Fund budget request of \$8,178,815, is a .04% reduction from FY25. While the Sewer budget is also impacted by SEIU contract increases and insurance reserve, these increases are somewhat mitigated by a reduction in debt services costs of \$139,639 in FY26.

Water/ Sewer Fund Budgets – Last 5 years – Town of Exeter

Year	Water Fund Operating Budget*	% Change from Prior Year	Sewer Fund Operating Budget*	% Change from Prior Year
2026	4,891,813	5.54%	8,178,815	-0.04%
2025	4,635,000	-6.60%	8,182,152	9.23%
2024	4,962,773	9.09%	7,490,430	-0.38%
2023	4,549,370	6.78%	7,519,302	1.65%
2022	4,260,431	5.09%	7,396,994	5.44%

* Adjusted for approved warrant articles with an operating budget impact

WATER FUND

Budget Breakdown by Division

Function	Approved Budgets		Proposed	\$ Change	% Change
	FY24	FY25	FY26	'25/ '26	'25/ '26
Administration	537,491	599,274	577,140	(22,134)	-3.69%
Billing/Collections	211,744	224,238	233,413	9,175	4.09%
Water Distribution	954,024	945,346	986,530	41,184	4.36%
Water Treatment	1,028,751	1,166,276	1,251,956	85,680	7.35%
Debt Service	1,640,513	1,427,932	1,515,357	87,425	6.12%
Capital Outlay	590,250	271,935	275,435	3,500	1.29%
Payroll Benefit Reserve*	-	-	51,982	51,982	
Total Water Fund	4,962,773	4,635,000	4,891,813	256,813	5.54%

*Actual cost allocated throughout budget for '24 & '25

Water Administration

The Water Fund Administration budget includes indirect and direct support from general municipal departments (Town Manager, Human Resources and IT) along with DPW administrative overhead (Director, Town Engineer, Assistant Engineer, GIS Technician, Office Management). It also includes the Water/Sewer Manager and Assistant Manager position, and temporary wages for seasonal personnel who serve the Water/Sewer Department.

Billing/ Collections

The Water Billing budget includes administration of the billing and collections program from the Collections Department located at the Town office, and the billing program managed by the DPW Water Department. This budget includes allocations for the DPW Utilities Clerk, and DPW Billing Clerk. It also includes financial support allocations of the Finance Director, Senior Accountant, Human Resources and Accounting Specialist, Deputy Tax Collector, and Collections Specialist.

Water Distribution

The Water Distribution budget includes operating costs related to the distribution system, meter replacements, pump station maintenance, and storage tanks.

Water Treatment

The Water Treatment budget includes operating and maintenance costs for the groundwater facility on Lary Lane (GWTP), and the surface water treatment plant on Portsmouth Avenue (SWTP).

Water Debt Service

New debt of \$226,804 related to groundwater source development, School Street construction and the Westside Drive project are offset by retiring debt payments of \$139,378 on various projects

Capital Outlay

Water Capital Outlay includes funds for capital projects and vehicles/equipment in the system that are funded through the operating budget, not long-term debt. The FY26 capital outlay budget of \$273,500 is a \$3,500 (1.3%) increase over FY25 and includes a water main replacement project on Kingston Road.

WATER FUND BOND ARTICLES AND OTHER APPROPRIATIONS

The following projects would be included in the 2026 Town Meeting warrant.

BOND ARTICLES

Surface Water Treatment Plant Design (SWTP) - \$2,000,000. CIP page 3.

SRF Loan through NHDES: \$500K 100% forgiveness & \$1.5M low-interest loan.

WARRANT ARTICLES – CAPITAL IMPROVEMENT PROGRAM (CIP)

Lead Service Line Inventory - \$173,000. CIP page 33.

SWTP Residuals - 495,061. CIP page 34.

SEWER FUND

Budget Breakdown by Division

Function	Approved Budgets		Proposed	\$ Change	% Change
	FY24	FY25	FY26	'25/ '26	'25/ '26
Administration	566,755	630,909	608,598	(22,311)	-3.54%
Billing/Collections	208,169	220,663	229,163	8,500	3.85%
Sewer Collection	717,012	744,394	777,198	32,804	4.41%
Sewer Treatment	1,635,020	1,722,122	1,731,029	8,907	0.52%
Debt Service	4,192,568	4,675,128	4,535,489	(139,639)	-2.99%
Capital Outlay	170,906	188,936	248,936	60,000	31.76%
Payroll Benefit Reserve*	-	-	48,402	48,402	
Total Sewer Fund	7,490,430	8,182,152	8,178,815	(3,337)	-0.04%

*Actual cost allocated throughout budget for '24 & '25

Sewer Administration

The Sewer Fund Administration budget includes indirect and direct support from general municipal departments (Town Manager, IT, Human Resources) along with DPW administrative overhead (Director, Town Engineer, Assistant Engineer, GIS Technician, Office Management). It also includes the Water/Sewer Manager and Assistant Manager positions, and temporary wages for seasonal personnel who serve the Water/Sewer Department.

Sewer Billing

The Sewer Billing budget includes administration of the billing and collections program from the Collections Department located at the Town office, and the billing program managed by the DPW Water/Sewer Department. This budget includes allocations for the DPW Utilities Clerk, and DPW Billing Clerk. It also includes financial support allocations of the Finance Director, Senior Accountant, Human Resources and Accounting Specialist, Deputy Tax Collector, and Collections Specialist.

Sewer Collection

The Sewer Collection budget includes operating costs related to the collections system, pumping stations, inflow/infiltration abatement, and manhole maintenance.

Sewer Treatment

The Sewer Treatment budget includes all costs associated with wastewater treatment facility.

Sewer Debt Service

In FY26, debt service on long-term Sewer Fund borrowing will see a reduction of \$139,639 from FY25. Notable year-over-year reductions to Sewer Siphons and the Wastewater Treatment Facility debt totaling \$122K are leading these results.

Sewer Capital Outlay

Sewer Capital Outlay includes funds for capital projects and vehicles/equipment in the system that are funded through the operating budget, not long-term debt. The FY26 capital outlay budget is a \$60,000 (31.8%) increase over FY25.

SEWER FUND BOND ARTICLES AND OTHER APPROPRIATIONS

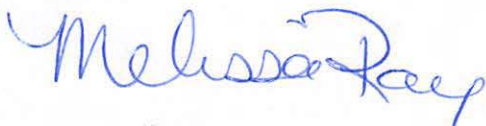
The following projects would be included in the 2026 Town Meeting warrant.

BOND ARTICLES


High St./Cross-Country Sewer Rehabilitation - \$4,304,000. CIP page 30.

We would again like to thank each of the Town Departments for their efforts and diligence in preparing their FY26 budget submittals. We look forward to working with the Select Board and Budget Recommendations Committee over the coming months.

Respectfully submitted,



Melissa Roy
Interim Town Manager



Corey Stevens
Finance Director

Tax Abatements, Veteran's Credits & Exemptions

Permits & Approvals

Sewer Reserve Funds – Request for Repair



TOWN OF EXETER, NEW HAMPSHIRE

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 • FAX 772-1355

www.exeternh.gov/publicworks • publicworks@exeternh.gov

Memo

To: Exeter Select Board
Melissa Roy, Interim Town Manager

CC: Stephen Cronin, Corey Stevens

From: Steve Dalton

Date: September 26, 2025

Re: WWTF Clarifier # 1

SUGGESTED MOTION:

Motion to release \$150,000 from the Sewer Reserve Fund in order to purchase parts and contract services needed to reassemble clarifier #1 so it can be returned to service.

At the April 14, 2025 Select Board meeting, \$36,800 was approved from the Sewer Reserve Fund to contract Apex Construction to dismantle the Amwell mechanical portion of clarifier #1 in order to assess what concrete repairs would be necessary for proper operation.

As of September 24, 2025, the concrete repairs to clarifier #1 have been completed by Dutchland Tank and their subcontracted vendors under warranty. The clarifier is now ready for reassembly; however, several mechanical parts will need to be purchased.

The Dutchland Tank warranty does not cover *"consequential damages or any of Holders incidental costs associated with loss of work or profits, repair work, bodily injury, death, and damage to property"*.

Three quotes were obtained from Amwell, the manufacturer of the mechanical portion of the clarifier, for the required reassembly parts. The total cost is \$128,780, which does not include installation.

It is anticipated that Apex will submit a similar contract in the amount of \$36,800 for the reassembly work. The original disassembly contract came in under budget, leaving a remaining balance of \$17,119.39 that can be applied toward reassembly.

Sewer Reserves are being requested in the amount of \$150,000 to complete the reassembly of clarifier #1 and return it to service. Restoring this clarifier is critical to maintaining proper operations and ensuring that routine maintenance can be performed on the other two clarifiers. A minimum of two clarifiers must remain operational for the wastewater treatment plant to function effectively.

Reference Project: EXETER, NH WWTP
Clarifier #1

Date: 09/02/25

Proposal Number: 25-0063

Bid Date: 09/02/25

Proposal To: City of Exeter, NH WWTP
Mr. Steve Dalton-Superintendent
603-773-6165

Consulting Engineer: Wright-Pierce Engineers

Representative:

Aqua Solutions, Inc.
134 Whites Cove
Yarmouth, ME 04096
Phone: 207-828-5559

Attn: Mr. Mike Loncoski

Equipment: We are pleased to submit this proposal as our offer to sell equipment per the Items(s) and Sections(s) listed and as detailed on the following pages:

<u>Item</u>	<u>Section</u>	<u>Qty</u>	<u>Description</u>
A	----	One (1) lot	Model HRTS Clarifier drive cage & center column replacement

Pricing Summary: Listed on each individual scope page is a price or prices for equipment as noted within this proposal. The prices are for equipment as described herein, F.O.B. point of manufacture with freight prepaid via truck to Exeter, NH, exclusive of any taxes. Prices quoted herein are based upon the estimated schedules shown, and receipt of approved submittal drawings in our office within six (6) weeks from the date of our transmittal letter.

Our pricing includes a maximum of seven (7) hard copy service manuals unless a greater number is specified in the project specifications. If requested, AMWELL will supply the electronic version of the O & M Manual in PDF format. The rights to the content of AMWELL O & M Manuals and drawings belong solely to AMWELL. AMWELL reserves the right to revise the content at any time.

NOTE: Please refer to the following pages for clarifications to our scope of supply.

Buy America Act:

The Infrastructure Investment and Jobs Act (IIJA), Pub. L. No. 117-58, which includes the Build America, Buy America Act (BABA), introduces a provision mandating a 55% domestic content requirement for manufactured products. Presently, we are awaiting guidance from the Office of Management and Budget (OMB) regarding the calculation of the 55% component test for manufactured goods.

We have been informed that the OMB is aware of the difficulty and is actively addressing this matter and intends to issue guidance soon. Until such guidance is released, AMWELL-Division of MCNISH, LLC is unable to guarantee compliance with the Buy America requirements stipulated within BABA ("the Act").

Existing Structure Note:

If equipment for this project is to be installed in existing concrete structure(s) the price and schedule offered is based on the limited dimensional information for the existing tank(s) we have at the time of making the offer. The schedule is contingent on the purchaser providing AMWELL with all required verified tank dimensions for each tank involved and prior to the start of submittal drawings and the schedule for submittal.

In the event that verified dimensions are not provided or the provided dimensions are incomplete and/or in error, which results in delay of the construction schedule and/or modifications to either the equipment or the adjacent

structures, the Purchaser will be solely responsible for all labor, materials and associated costs to correct the resulting situation.

If multiple mechanisms are specified for tanks that are described with identical general dimensions (diameter, length, width, depth, floor slope etc.), our price and schedule is based on each of the tanks being identical to each other. The price and schedule given does not include the additional costs and possible extension to the schedule if upon verification of the actual tank dimensions unique sets of equipment dimensions are required due to variances in the dimensions among the existing tanks that are of only similar size.

AMWELL is not responsible for the locations, conditions or dimensions of existing concrete, anchors or any equipment not furnished by AMWELL. Any repair, alterations or cleaning of existing structure, or any manpower and equipment necessary for alterations to the structure and/or installation of our equipment is not included in our price, or in our scope of supply.

Conditions of Sale: This offer to sell is expressly made subject to the following requirements: AMWELL means AMWELL-Division of MCNISH, LLC.

1. Your purchase order must be received by AMWELL **not later than 11/02/25. Please note that prices quoted are not firm and are subject to Price Adjustment per item 11 listed under Terms and Conditions of Sale attached hereto and made a part of this Proposal; AND**
2. **Please note that all terms in your Purchase Order that conflict with or in any way change the terms of this Proposal, including the Terms and Conditions of Sale attached hereto and made a part hereof constitute a counteroffer and must be expressly accepted by AMWELL in a Purchase Order signed by AMWELL. Work started by AMWELL in connection with this Proposal before a Purchase Order is finalized and signed shall not constitute acceptance by AMWELL of any counteroffer from you. If you request AMWELL to perform work in connection with this Proposal before a Purchase Order is signed, all such work will be performed by AMWELL based on this Proposal and attached Terms and Conditions of Sale.**

AMWELL proposes to supply all equipment and materials listed in this Proposal as a material supplier only and not as a subcontractor.

The number of this proposal must be referenced in the Purchaser's purchase order. The prices quoted in this proposal are based upon and subject to Purchaser's acceptance of the Terms and Conditions of Sale attached to this proposal. AMWELL reserves the right to change the prices quoted if the subsequent Purchase Order changes or modifies in any manner, the Scope of Supply or the attached Terms and Conditions of Sale, unless AMWELL's written consent is first obtained. This proposal shall become a binding contract for the scope of equipment supply and mechanical warranty responsibility, upon acceptance by Purchaser and approval by AMWELL as provided for in the Terms and Conditions of Sale.

Terms of Payment: 100% net 30 days upon delivery.

When multiple structures or partial shipments are involved, each structure or its equivalent tonnage will be considered a unit for payment.

Invoices not paid within 30 days from date of invoice will bear interest at the rate of two percent (2%) per month.

These payment terms are completely independent from, and in no way contingent upon, when you receive payment from the Owner and/or prime contractor. AMWELL prices do not include sales, use, excise, or

other similar taxes, and all such taxes shall be paid by the Purchaser. This offer to sell does not include bonds of any kind, which the purchaser may require.

Estimated Schedules: The prices given in this proposal are based on our best estimate of costs and current deliveries by suppliers and our projected factory workload. AMWELL project managers will work with you to coordinate our shipments with your construction schedule and expect you to expedite a timely turnaround of our submittal for approval. AMWELL will not be held responsible for delays or shortages of materials caused by our suppliers and/or by conditions beyond our control and under no circumstances will be liable for liquidated damages.

We estimate that we can ship fabricated materials in accordance with the schedules listed within each of the proposed items of this proposal.

Approval Schedules are shown in weeks after receipt of **order with complete information**. Shipment Schedules are shown in weeks after **receipt of final Approved Submittal**.

SCHEDULES STATED WITHIN THIS PROPOSAL ARE SUBJECT TO REVISION AND MUST BE CONFIRMED AT TIME OF ORDER. ALL SHIPPING AND DELIVERY DATES ARE BASED UPON AVAILABILITY OF MATERIALS, SUPPLIES AND LABOR AND WE WILL NOT BE LIABLE FOR DELAYS CAUSED BY SHORTAGES IN MATERIALS CAUSED BY EVENTS BEYOND OUR CONTROL.

If approved Submittals and/or requested verified tank dimensions are not received by AMWELL within six (6) weeks of initial transmittal, AMWELL shall be entitled to a reasonable extension of the Shipment Schedule and Contract Price.

Terms And Conditions of Sale: Please refer to the attached Terms and Conditions of Sale, which form an integral part of this proposal.

Field Service: If our scope of supply indicates the price includes the services of a factory field service technician for checkout, initial start-up, testing, commissioning, and/or instruction of plant personnel as noted below refer to the attached General Items regarding our Terms of Field Service.

<u>Item</u>	<u>Numbers of Trips to Site</u>	<u>Number of Days</u>
A	1	2

Additional services are available at current per diem rate plus travel and living expenses.

Submittal Drawings: 4-6 weeks after receipt of order ***and required design elevations.***

Shipment: 10-14 weeks from approved submittals.

AMWELL IS FURNISHING ITS STANDARD EQUIPMENT IN ACCORDANCE WITH ITS OWN ENGINEERING AND MANUFACTURING STANDARDS AS OUTLINED IN THIS OFFER TO SELL AND AS WILL BE COVERED BY FINAL APPROVED DRAWINGS, THE EQUIPMENT MAY NOT BE IN STRICT COMPLIANCE WITH THE ENGINEER'S/ OWNER'S PLANS, SPECIFICATIONS OR ADDENDA AS COMPONENTS OR DESIGN DETAILS MAY DIFFER SLIGHTLY FROM THOSE SPECIFIED OF ANOTHER MANUFACTURER BUT WILL, HOWEVER, MEET THE FUNCTIONAL INTENTIONS OF THE MECHANICAL SPECIFICATIONS.

PROJECT: EXETER, NH WWTP
CLARIFIER #1 REHABILITATION
REFERENCE ENGINEER'S SPECIFICATIONS
SECTION: Circular Clarifier #1
ADDENDUM: None (0)

Note: The existing three (3) Model HRTS clarifiers were designed and manufactured by AMWELL under our SO# A17241 in 2018.

ITEM 'A'

One (1) lot parts – AMWELL Model "HRTS" Circular Clarifier Mechanism for installation in an existing tank by others with dimensions of 70' diameter x 16'-1 9/16" SWD (Clarifier #1)

EACH UNIT SUPPLIED WITH THE FOLLOWING COMPONENTS:

- Center column, 24" diameter x 1/4" wall thickness steel built to the required new dimensions (MK 16-1) with cover plates and gaskets
- Drive cage, 4'-0" fabricated steel built to the required new dimensions (MK 17-1)

PAINT: Aluminum, stainless steel, galvanized steel, plastic and other special materials will not be shop painted

Submerged: Sandblast per SP-10 followed by one (1) shop prime coat of Tnemec Series 1

PRICE: \$ 55,700.00

NOTE: ANY ITEMS NOT LISTED ABOVE TO BE FURNISHED BY OTHERS.

ITEMS NOT BY AMWELL:

Conduit and wiring, lubricating oils or grease, field painting or welding, unloading, storage, concrete work, peripheral handrail, influent piping, effluent piping, connecting elbows, weirs, effluent troughs, plate settlers and supports, hose bib and station, light posts and lights, bridge access stairs or ladders, performance testing, balance of clarifier mechanism or anything not specifically mentioned above.

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GENERAL ITEMS

SAFETY REGULATIONS: Equipment and specified accessories supplied by AMWELL will comply with the Occupational Safety and Health Act of 1970 as may be amended to date of order. Buyer will be responsible for specifying items required by the Act which depend upon the particular service or operating methods of the Owner.

PAINTING: If Purchaser's equipment has shop painting included in the price, as outlined in the main body of this proposal, please take note of the following:

Our prices are based on shop surface preparation and shop coat(s) as outlined in the main body of this proposal. In the event that an alternative paint system is selected by the Buyer, AMWELL requires written notification and data from Buyer on the alternate paint selected. With Buyer's agreement, AMWELL will then either adjust our price as may be necessary to comply or ship the material unpainted if compliance is not possible, due to application problems or environmental controls.

Shop primer paint is intended to serve only as minimal protective from the time of application (usually for a period not to exceed 30 days). Therefore, it is imperative that the finish coat normally be applied within 30 days of shipment on all shop coated surfaces. Without final coating(s) protection, primer degradation will likely occur after this period, which in turn may require renewed field surface preparation and field coating by Buyer and/or Field Painting Contractor. Unless noted otherwise, shop prime paint will be held back 3 inches from areas that require field welding.

All field surface preparation, field paint, field touch-up, and field repair to shop coated surfaces are not by AMWELL. AMWELL will not be responsible for condition of shop primed or shop finished painted surfaces after equipment leaves its shops. Buyer is invited to inspect painting in our shops for proper surface preparation and shop coating application prior to shipment.

AMWELL assumes no responsibility for field surface preparation or field touch-up of shop coatings related to shipping damage or handling damage. Any bruises, mars and/or scratches caused by loading, shipping, unloading and handling the equipment must be immediately touched up in the field by Buyer and/or Field Painting Contractor prior to any equipment storage or equipment installation. AMWELL will not accept any responsibility for rusting due to equipment not receiving additional coats in the field by the Buyer and/or Field Painting Contractor.

Buyer must advise AMWELL in writing of any and all concerns regarding the shop applied surface preparation and/or the shop applied coating(s) before equipment is installed. AMWELL will not accept any back charges related to either the shop applied surface preparation or the shop applied coating(s) after equipment has been installed.

Application of field coating(s) shall be in strict compliance with the coating manufacturer's recommendations. Prior to application of field coat(s), the Buyer and/or Field Painting Contractor must ensure that the maximum recoat time for the shop coating, as set forth by the shop coating manufacturer, will not be exceeded. If the maximum recoat time will be exceeded, the Buyer and/or Field Painting Contractor shall consult the shop coating manufacturer for necessary surface preparation prior to applying subsequent top coats. Application of field coating(s) shall be construed as the Buyers and Field Painting Contractors full acceptance of both the shop applied surface preparation and the shop applied coating(s). AMWELL will not accept any backcharges related to either the shop applied surface preparation or the shop applied coating(s) after field coatings are applied.

All finish coats are not by AMWELL unless otherwise stated in the main body of this proposal. Finish coats must be the same type and by the same paint manufacturer as the prime coat, to ensure optimum compatibility and avoid invalidation of the paint warranty. The Buyer and Field Painting Contractor are responsible that the field finish coating system is fully compatible with the shop applied coating(s).

Painting of fasteners and other touch-up to painted surfaces will be by Buyer and/or Field Painting Contractor after mechanism erection.

No shop coatings are used by AMWELL on aluminum, stainless steel of other non-ferrous metals, or on galvanized metal, unless specifically designated.

All pipes, tubes, etc., 20" in diameter and larger, which receive shop surface preparation as outlined in the main body of this proposal, receive both interior and exterior shop surface preparation and shop coating. For pipes, tubes, etc., smaller than 20" in diameter, shop surface preparation and shop coating only extend into the ends of the pipes, tubes, etc., as far as the gun will reach without inserting the gun within the pipe or tube.

Motors, gear motors, and other components not manufactured by AMWELL will be painted solely with the originating manufacturer's standard paint system. No additional shop coatings are applied by AMWELL for components not manufactured by AMWELL.

Prior to field sandblasting, the Buyer and/or Field Painting Contractor shall protect all gears, motors, drives, mixers, shafting, electrical controls, seals, breather vents and miscellaneous items of equipment that could be damaged by sandblasting or entry of sand. Painting can damage seals and plug breather vents on the drive units. AMWELL will not be responsible for leaks or loss of lubricant due to field applied paint of seals and/or vents.

Evaluation of dry film coating thickness complies with the requirements of industry standard SSPC-PA2, "Paint Application Specification #2 Measurement of Dry Coating Thickness with Magnetic Gages."

ANCHORAGE: Note that existing concrete tanks may require concrete modifications in the areas where new anchors will be placed in order to meet current design codes. Sometimes the required modification may be extensive. Foundation loads from the equipment provided will be submitted, but AMWELL is not responsible for cost, design, or the work for the concrete modification. AMWELL is not responsible for determining the condition, adequacy, capacity, or suitability of existing anchors or concrete if the existing anchors are to be reused

STAINLESS STEEL: Stainless steel products that have been subjected to the pickle, passivate and electro-polish process are more resistant to rust and corrosion than untreated products, however this does not guarantee that the products will not rust, corrode or discolor. Due to the many circumstances outside of the control of AMWELL Division of MCNISH, LLC and our fabricators all present and prospective purchasers of stainless steel product are cautioned about possible conditions that affect their application if cosmetic appearance is required. MCNISH, LLC and AMWELL Division of MCNISH, LLC make no warranty, expressed or implied, as to the rust, corrosion or discoloration resistance of stainless steel products supplied by AMWELL Division of MCNISH, LLC.

ADHESIVE (EPOXY) ANCHORS: AMWELL specifically excludes all responsibility for field installation of adhesive anchors, all field installer certifications of adhesive anchors and all equipment and appurtenances required to field install the adhesive anchors.

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GENERAL ITEMS
(Continued)

RECEIVING MATERIAL: Upon receipt of each shipment, the Contractor/Buyer should check the goods received against the tally on the PACKING LIST provided by AMWELL. If any items are missing, an appropriate notation should be made on the shipping papers and AMWELL should be notified immediately. Shipments for which no shortages are reported to AMWELL within fourteen (14) days of delivery to the jobsite will be considered complete as listed on the PACKING LIST.

STORAGE/PROTECTION: All motors, drives, shipping cartons containing sensitive equipment, and any other items that would reasonably deem special care be exercised in storage must be stored inside or adequately protected from moisture, and exposure. AMWELL will not be responsible for damage or deterioration due to improper handling, exposure or inadequate protection.

FIELD INSTALLATION: The equipment described and offered in this proposal is to be field installed by OTHERS. AMWELL will provide General Installation instructions, as a guide only, to assist installer who is presumed to be experienced, competent and equipped to handle and install the equipment as offered herein. It is the Contractor's responsibility to furnish any erection aids he deems necessary.

GENERAL ITEMS NOT INCLUDED: Unless specifically indicated to the contrary in the scope, the following items are excluded from our offering:

INSPECTION FOR DAMAGE UPON ARRIVAL, UNLOADING, HAULING OR STORAGE, SHIMS/SHIM SETS, ALL ELECTRIC CONTROLS, CONDUIT, WIRING AND ALARMS, GREASE FITTINGS, GREASE LINES, LUBRICATING OIL OR GREASE, INFLUENT PIPE, SLUDGE OR SCUM PIPING AND FITTINGS AND VALVES, FIELD PAINTING OR WELDING, CONCRETE WORK, INSTALLATION OF EQUIPMENT, ANCHORAGE TEMPLATES, LABOR AND MATERIALS TO REPAIR DEFECTS CAUSED FROM SHIPPING AND HANDLING AND INSTALLATION, HANDRAILS AND WALKWAYS NOT LOCATED ON EQUIPMENT BRIDGE, TOOLS, SPARE PARTS, VIDEO TAPES/TAPING OF INSTRUCTIONS/TRAINING SESSIONS.

STANDARD EQUIPMENT NOTE: AMWELL IS FURNISHING ITS STANDARD EQUIPMENT IN ACCORDANCE WITH ITS OWN ENGINEERING AND MANUFACTURING STANDARDS AS OUTLINED IN THIS OFFER TO SELL AND AS WILL BE COVERED BY FINAL APPROVED DRAWINGS, THE EQUIPMENT MAY NOT BE IN STRICT COMPLIANCE WITH THE ENGINEER'S/OWNER'S PLANS, SPECIFICATIONS OR ADDENDA AS COMPONENTS OR DESIGN DETAILS MAY DIFFER SLIGHTLY FROM THOSE SPECIFIED OF ANOTHER MANUFACTURER BUT WILL, HOWEVER, MEET THE FUNCTIONAL INTENTIONS OF THE MECHANICAL SPECIFICATIONS.

If this proposal includes an offer for AMWELL to provide field inspection services of existing equipment, the price shown does not include any material or labor necessary to provide safe access to all areas that require visual inspection, such as scaffolding, ladders, lifts, lighting, safety harnesses, testing for air quality in confined areas, breathing apparatus, safety observers, safety permits or any other materials or labor required for the inspections. The contractor is solely responsible to coordinate the draining and cleaning of all tanks and structures to be inspected and to provide all material and labor required to assist AMWELL with the inspection.

When field service is requested to inspect existing structures, the following conditions shall apply:

- *The field inspection services will be performed to generally accepted industry professional standards and AMWELL will use ordinary skill in providing field inspection services.*
- *The Customer shall provide well-ventilated access to all areas requiring inspection and will provide all required scaffolding, ladders, safety equipment, tools, surveying equipment, labor assistance etc., required to perform the field inspection services.*
- *The Customer shall completely drain and clean all tanks, structures and access areas prior to AMWELL providing field inspection services.*
- *The Customer shall understand that AMWELL personnel are not corrosion experts, coatings experts, or failure analysis experts; All field inspections are strictly limited to "visual" observations and do not encompass measuring structural members or structural analysis.*
- *The Customer shall satisfy itself as to the adequacy and accuracy of the information provided by AMWELL personnel and shall take complete responsibility as to the use of the information provided by the AMWELL personnel and the information contained within the AMWELL field inspection report, which will be provided by AMWELL to the Customer.*
- *AMWELL makes no warranty of any kind, expressed or implied with respect to the field inspection services.*

TERMS AND CONDITIONS OF SALE

1. **Controlling Terms.** All purchase orders submitted to AMWELL, a division of MCNISH, LLC (hereinafter referred to as "Seller") by a purchaser (hereinafter referred to as the "Buyer") for products and/or services sold by Seller shall constitute acceptance of Seller's Bid Proposal, these Terms and Conditions of Sale and Seller's Mechanical Warranty (hereinafter referred to, collectively, as "Seller's Contract Documents"). In the event any provision of Buyer's purchase order conflicts with Seller's Contract Documents, the provisions of Seller's Contract Documents shall control. Any modifications, amendments or other changes to Seller's Contract Documents must be agreed upon in writing signed by Seller. Seller is neither a party to, nor shall Seller be bound by, the terms of any contract or agreements between Buyer and any other party. (Seller's Contract Documents and Buyer's purchase order are hereinafter referred to, collectively, as the "Contract").
2. **Acceptance of Purchase Orders.** All purchase orders received by Seller are subject to approval of Buyer's credit and is contingent upon Seller's receipt of written approval of all equipment submittals or written waiver thereof.
3. **Shipment and Delivery.** The shipping schedule set forth in Seller's proposal is based upon Seller's knowledge of the availability of materials at the time of quotation. Seller will use reasonable efforts to meet specified delivery dates, but such dates are estimates only and are not guaranteed. Seller reserves the right to make partial shipments and invoice Buyer for same. If Buyer delays shipment, Seller may invoice and the Buyer agrees to remit the amount due per terms as if the equipment had shipped. The Seller shall not be liable for any delays beyond its reasonable control (i.e., force majeure) including inadequate or reduced supply, or excessive costs, of suitable materials.
4. **F.O.B. Point and Title.** Seller's delivery of goods to a carrier F.O.B. shipping point constitutes delivery to Buyer and will transfer all title, ownership, and possession of the goods to Buyer.
5. **Payment Terms.** Payment terms are independent of, and are not contingent upon, the time and manner in which Buyer receives payment from any other person. All accounts that remain unpaid after the due date will accrue interest at a rate of two percent (2%) per month (annual percentage rate of 24%), or the maximum interest rate permitted by law. Buyer shall pay all costs and expenses, including reasonable attorneys' fees, which are incurred by Seller to collect any past due accounts.
6. **Setoff.** Buyer shall have no right to setoff or deduct any sums owed to Seller under this Contract for any amounts that are in dispute between Seller and Buyer and relate to any other project or contract between Seller and Buyer. Any setoff so made shall constitute a default by Buyer under this Contract and Seller shall then be entitled to pursue all remedies available to Seller for such default, including, but not limited to, the Seller's right to stop performing Seller's obligations under this Contract.
7. **Taxes.** Prices quoted by Seller do not include any federal, state, local, sales, use, excise or other taxes. Any tax applicable to Buyer's purchase of Seller's goods shall be paid by Buyer directly to the appropriate governmental authority.
8. **Warranty.** Seller warrants all goods that it manufactures in accordance with the terms of Seller's Mechanical Warranty, a copy of which is attached hereto and made a part hereof (the "Warranty"). Seller reserves the right to declare the Warranty null and void upon the breach of any of Buyer's obligations under its Contract.
9. **Cancellation.** If Buyer requests or causes a cancellation of any work performed by Seller on Buyer's behalf, Buyer agrees to pay Seller for all costs and expenses incurred by Seller, plus overhead and profit, through and including the date of cancellation.
10. **Backcharges.** No back charges or delay in payment for goods or services furnished by Seller under this Contract shall be made by Buyer without Seller's advance written approval. If Buyer assesses back charges against Seller that are not approved in advance by Seller or delays payment for goods or services, Buyer shall be in breach of this Contract and Seller shall have no further obligation to continue performing any further work or service for Buyer including but not limited to work or services to be performed under Seller's Mechanical Warranty.
11. **Price Adjustment.**

Fabricated Steel Components

A contract price revision will take effect if, at the time AMWELL can purchase fabricated steel required for this project, the increase in the cost of fabricated steel assemblies (carbon steel or stainless steel) is greater than 2% above the cost at the bid date. The contract price will be adjusted by the amount that the current cost of steel exceeds 102% of the cost of steel on the bid date.

Other Large Value Items

A contract price revision will take effect if, at the time AMWELL can purchase Large Value Items for this project, the increase in the cost of those items such as aluminum (handrailing and grating), plastic, fiberglass, control panels, mixers, burners etc. is greater than 2% from the cost quoted to us within 3 weeks prior to the bid date. The contract price will be adjusted by the amount that the cost of the large value items exceeds 102% of the cost of these items on the bid date.

12. **Indemnification.** Seller agrees to indemnify Buyer, hold Buyer harmless, and upon request, to defend Buyer from and against all damages, losses, liabilities, costs and expenses, including reasonable attorney's fees, incurred by Buyer and arising from any claims, demands and suits, for personal injury, death, or property damage caused by the acts or omissions of Seller, in whole or in part, in connection with Seller's furnishing of the goods and services by this Contract. Seller's maximum liability to Buyer hereunder shall not exceed the limits of Seller's insurance policies as evidenced by the Certificate of Insurance delivered by Seller to Buyer in connection with this Contract.

13. **Limitation of Liability.** Notwithstanding anything contained in this Contract to the contrary, Seller shall have no liability to Buyer for any consequential, incidental, indirect, liquidated, special, exemplary, and punitive damages arising from or alleged to arise from Seller's breach of this Contract, as Seller's sole liability to Buyer for breach of this Contract shall be for direct damages actually suffered or incurred by Buyer. Seller's liability to Buyer for warranty claims shall be solely as stated in Seller's Mechanical Warranty attached hereto and made a part hereof. Seller's maximum liability to Buyer for direct damages under this Contract shall be limited to, and shall not exceed, the purchase price of the goods and services furnished by Seller to Buyer under this Contract.

14. **Force Majeure.** Seller shall not be liable for any costs or damages of any kind under this Contract related to or arising from delays or nonperformance of Seller's obligations caused by any event occurring beyond Seller's control, including, without limitation, acts of God, disasters caused by weather or any other event, strikes, disease, epidemics, pandemics, riots, war, shortages in materials or supplies required or the manufacture or shipment of the products, or governmental orders.

15. **Indemnification Provision for Water Treatment Projects.** Buyer hereby agrees to indemnify, hold harmless, and upon request, to defend, Seller and Seller's shareholders, directors, officers, employees, agents and legal representatives (hereinafter referred to, collectively, as the "Indemnified Parties"), from and against any and all damages, losses, liabilities, fines, penalties, costs and expenses (including, but not necessarily limited to, all fees incurred by the Indemnified Parties for attorneys and other professional consultants) engaged by the Indemnified Parties, in connection with, or relating to, any claim, demand, action, suit, administrative proceeding, judgment, order, investigation or remediation asserted or issued by any third party, including, without limitation, any federal, state, or local governmental authority, arising or alleged to arise from the presence of any Hazardous Substances (as hereinafter defined), which have been discharged, directly or indirectly, into or from any body of water treated or to be treated by any equipment manufactured or provided by Seller pursuant to the terms of this Purchase Order. For purposes hereof, the use of the term "Hazardous Substances" shall mean industrial wastes, toxic pollutants, and chemicals (including but not limited to per- and polyfluoroalkyl substances (PFAs) or other manufactured chemicals), and any other hazardous substances as such terms are defined under Environmental Laws (as hereinafter defined), petroleum and petroleum products, asbestos or any material which contains any hydrated mineral silicate, including, without limitation, chrysotile, amosite, crocidolite, tremolite, anthophyllite and/or actinolite, whether friable or non-friable, polychlorinated biphenyl ("PCB") or PCB containing materials or fluids, radon, any other hazardous or radioactive substance, material, pollutant, contaminant or waste, and any other substance with respect to which Environmental Laws or governmental authority requires environmental investigation, monitoring or remediation. The term "Environmental Laws" shall mean all federal, state, and local laws, statutes, ordinances and regulations, now or hereafter in effect, in each case as amended or supplemented from time to time, including, without limitation, all applicable judicial or administrative orders, applicable consent decrees and binding judgments relating to the regulation and protection of human health, safety, the environment and natural resources (including, without limitation, ambient air, surface, water, groundwater, wetlands, land surface or subsurface strata, wildlife, aquatic species and vegetation).

16. **Field Service.** Field service quoted is not supervisory but advisory only and is offered subject to the express agreement that our servicemen's function and responsibilities are limited to inspection, interpretation of assembly drawings and IOM manuals, and identification of materials for proper assembly and operation. In order to ensure the availability of a servicemen, Buyer must provide Seller with a eight (8) week advance notice to schedule service requests. If less than eight (8) weeks-notice is given by Buyer, Seller cannot guarantee availability when requested, and also may result in premium charges to Buyer's account. Once a service date is scheduled, any travel cost increased due to a change in the service date requested by Buyer will be billed to the Buyer. If, in the event Seller's field service technician arrives when requested, and the jobsite is not ready for service, Seller shall deduct the days/trips from the allotted time included in our scope of supply, or invoice Buyer at the per diem rate plus actual travel expenses.

Any additional field service requested by Buyer shall be provided by Seller at a rate of \$1,200 per diem plus actual travel, housing and meal expenses. Consultation or advisory services of a process engineer or staff engineer within the continental limits of the United States will be charged at the rate of \$1,450 per diem plus actual travel, housing, and meal expenses. There will be no credit for using less days or trips than the amount identified within this proposal. The per diem rates quoted are for normal site work

schedule, eight (8) hours per day, five (5) days per week; all overtime and Saturday work to be invoiced at one and one-half the per diem rate; Sunday and legal holiday work to be invoiced at double the per diem rate.

17. **Limitation of Actions.** Notwithstanding any statutory period of limitation to the contrary, and except as otherwise provided in Seller's Warranty, any action or claim against Seller by Buyer with respect to Seller's furnishing of goods must be brought within one (1) year from date of Seller's shipment or offer of shipment of the goods purchased by Buyer.

18. **Disputes and Governing Law.** All disputes and controversies arising between Seller and Buyer shall be settled by a court of competent jurisdiction in Kane County, Illinois. All agreements between Seller and Buyer shall be construed in accordance with, and governed by, the laws of the State of Illinois, and shall be construed to be between merchants.

19. **Disclosure.** Seller is a Division of MCNISH, LLC. Goods or services to be provided by Seller pursuant to this Contract may include goods or services provided by another division of MCNISH, LLC.

20. **Invalidity.** If any provision of Seller's Contract Documents is held to be invalid or is otherwise rendered unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining provisions thereof.

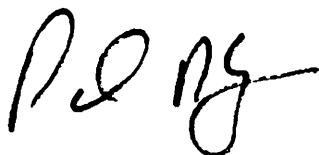
21. **Binding Effect.** This Contract shall be binding upon, and inure to the benefit of, Seller and Buyer, and their respective successors, assigns, and legal representatives.

22. **Entire Agreement.** This Contract constitutes the entire agreement between Seller and Buyer, and supersedes all prior agreements, negotiations, and communications, whether oral or written, between Seller and Buyer with respect to the subject matter hereof.

SELLER:

AMWELL,
Division of MCNISH, LLC

Name:



Name/Title: Paul Haizman, VP - Sales

Date: September 2, 2025

ACCEPTED BY BUYER:

Name of Company: _____

By: _____

Name/Title: _____

Date: _____



A DIVISION OF MCNISH, LLC

161 S. LINCOLNWAY ST.
SUITE 310
NORTH AURORA, IL 60542
PHONE (630) 898-6900
FAX (630) 898-6901

MECHANICAL WARRANTY

AMWELL Division of MCNISH, LLC ("Seller") warrants, to Buyer that all products and parts of its manufacture ("Goods") are free from defects in material and workmanship on the date of shipment. Seller's obligation under this Mechanical Warranty is to replace or repair, at no charge to Buyer and the original user of the Goods, any Goods which proves to Seller's satisfaction to have a defect in material or workmanship that interferes with the mechanical operation of the Goods under normal use and service within one (1) year from date of initial operation of the Goods or fifteen (15) months from date of shipment, whichever time period first occurs (the "Warranty Period").

If, within the Warranty Period, Buyer gives Seller prompt written notice of any defects in the Goods, Seller shall then, as Buyer's sole remedy, repair or replace, any such Goods, which Seller determines, in its sole discretion, to have failed under normal use. Unless otherwise agreed to, in writing, by Seller, (i) all repairs or replacements shall be made F.O.B. Seller's manufacturing facility or other locations designated by Seller; and (ii) Buyer shall be solely responsible for the cost of any labor required in order to allow Seller to gain access to the Goods in order to allow Seller to assess the claimed defects; and (iii) Buyer shall be responsible for all costs of installation of all Goods replaced or repaired by Seller under this Warranty. If Seller determines that any claimed defect is not, in fact, covered by this Warranty, Buyer shall pay Seller its then customary charges for any repairs or replacements made by Seller. Any suit or action brought under this Warranty must be commenced not later than ninety (90) days after the expiration of the Warranty Period, notwithstanding any statute of limitations to the contrary. Buyer shall provide Seller with satisfactory evidence that all the Goods have been maintained in accordance with Seller's instructions as stated in the installation, operations and maintenance (IOM) manual provided by Seller to Buyer.

This Warranty does not apply to, and is rendered null and void by, any Goods which, after leaving Seller's manufacturing plant, are: (i) repaired or altered without Seller's prior written approval; or (ii) improperly stored, installed or operated, including any Goods operated beyond its rated capacity or without required safety devices and protective measures; or (iii) the subject of intentional or negligent misuse, misapplication, neglect, or accident; or (iv) installed contrary to Seller's instructions; or (v) the subject of start-up, inspections, or instructions in the operation or maintenance performed by any person who is not an authorized representative of Seller; or (vi) damaged from corrosion, erosion, or any other deterioration occurring after the Goods, or parts thereof, leave the point of manufacture; or (vii) not maintained in accordance with Seller's instructions as stated in the Installation, Operation and Maintenance (IOM) Manual provided by Seller to Buyer.

This Mechanical Warranty shall not apply to products or parts which are not manufactured by Seller. Buyer's sole remedy for defective products and parts not manufactured by Seller shall be solely as provided under the warranty, if any, of the original manufacturer of such products and parts. All warranty claims for defective products and parts not manufactured by Seller shall be submitted directly to the original manufacturer for coverage.

The obligations of Seller under this Warranty are subject to, and contingent upon, Buyer not being in breach of any of its payment obligations to Seller for the Goods.

This Warranty is provided by Seller, and accepted by Buyer, in lieu of all other warranties and remedies, expressed or implied. Seller disclaims the implied warranties of merchantability and fitness for a particular purpose, and any implied warranties arising from course of performance, course of dealing, or usage or trade. Seller shall not be liable under this Mechanical Warranty to Buyer or any other party for direct, special, consequential, indirect or incidental damages of any kind, including, but not limited to, loss of profits. Seller's sole obligation and Buyer's exclusive remedy for warranty claims relating to any Goods is as stated in this Mechanical Warranty.

QUOTE

6820

AMWELL

A DIVISION OF MCNISH CORPORATION
161 S. Lincolnway Suite 310
North Aurora, Illinois 60542

Rick Martin
(630) 898-6900 x3916
rmartin@amwell-inc.com

CUSTOMER: CITY OF EXETER, NH WWTF

JOB NAME: EXETER, NH WWTF
EXETER, NH
EQUIPMENT: HRTS CIRCULAR CLARIFIER (PARTS)

CONTACT: STEVE DALTON-SUPERINTENDENT
PHONE: 603-773-6165
FAX:

SO#: A17241

FREIGHT ALLOWED:
FREIGHT COLLECT:
OTHER: X

QTY	DESCRIPTION	TAG NO.	UNIT PRICE	AMOUNT
2	SEAL HALF (UPPER SEAL) 2 TWO PIECES MAKES 1 ONE SEAL	# 20-01	578.00	1,156.00
1	LOWER SEAL PER DWG A40555-761	# 32-01	880.00	880.00
1	GASKET - MANIFOLD PER DWG A57511-362	# 34-11	220.00	220.00
1	GASKET - SUCTION HEADER PER DWG A57512-362	# 34-12	161.00	161.00
1	GASKET - SUCTION HEADER PER DWG A81127-362	# 34-13	123.00	123.00
1	SQUEEGEE PER DWG A40576-778	# 36-02	269.00	269.00
1	SQUEEGEE PER DWG A42517-778	# 37-05	456.00	456.00
1	SQUEEGEE-778 PER DWG A42555-778	# 37-06	333.00	333.00
1	SQUEEGEE PER DWG A66426-778	# 37-07	231.00	231.00
1	SQUEEGEE FOR ALUM SKIMMER PER DWG A72706-778	# 50-04	326.00	326.00
1	SPRING BLADE LH	# 50-05L	128.00	128.00

NOTE:

PRICES ARE FIRM FOR THIRTY (30) DAYS FROM THIS QUOTATION. ALL PRICES QUOTED ARE BASED ON BUYERS ACCEPTANCE TO THE COMPANIES STANDARD TERMS OF SALES, AND/OR ADDITIONAL TERMS ON THIS QUOTATION. PRINTED COPIES CAN BE MAILED UPON WRITTEN REQUEST. AMWELL IS NOT REGISTERED TO COLLECT OR PAY TAXES FOR YOUR PURCHASE OF MATERIALS.

THE PRICES QUOTED ARE SUBJECT TO ADJUSTMENT TO REFLECT CHANGES IN THE COST OF MATERIAL (A) AND OTHER ITEMS (B) TO AMWELL DIVISION OF MCNISH CORPORATION THAT OCCUR BETWEEN QUOTATION AND TIME MATERIALS ARE PURCHASED AS MEASURED BY:

- A. THE APPROPRIATE MATERIAL INDICES, SUCH AS NORTH AMERICAN CARBON STEEL PRICE INDEX.
- B. PRICE REVISIONS FOR ITEMS NOT MANUFACTURED BY AMWELL, DIVISION OF MCNISH CORPORATION.

Amwell accepts credit card payments for order not exceeding \$9,000.00. Credit Card Orders are subject to a 3% credit card fee. Amwell must be advised at the time of placing the order that payment will be made by a credit card.

QUOTE

6820

AMWELL

A DIVISION OF MCNISH CORPORATION
161 S. Lincolnway Suite 310
North Aurora, Illinois 60542
Rick Martin
(630) 898-6900 x3916
rmartin@amwell-inc.com

CUSTOMER: CITY OF EXETER, NH WWTF

JOB NAME: EXETER, NH WWTF
EXETER, NH
EQUIPMENT: HRTS CIRCULAR CLARIFIER (PARTS)

CONTACT: STEVE DALTON-SUPERINTENDENT
PHONE: 603-773-6165
FAX:

SO#: A17241

FREIGHT ALLOWED:
FREIGHT COLLECT:
OTHER: X

QTY	DESCRIPTION	TAG NO.	UNIT PRICE	AMOUNT
1	SPRING BLADE RH	# 50-05R	128.00	128.00
1	MISC HARDWARE		400.00	400.00
1	LOT MISC PARTS INCLUDING (1) ONE SEAL CLAMP, (2) TWO CLEVIS ROD ASSEMBLY 316 SS, (10) TEN 304 SS TRUSS RODS		18,975.00	18,975.00
1	Shipping & Handling <u>WILL BE ADDED TO INVOICE AFTER SHIPMENT</u>		0.00	0.00

Net 15 Days after Shipment

\$23,786.00

NO RETURNS ALLOWED

ESTIMATED SHIPPING LEAD TIME IS 10-12 WEEKS (ARO)

PLEASE LET ME KNOW IF I CAN BE ANY HELP ON THIS.

THANK YOU

RICK MARTIN

NOTE:

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PLEASE NOTE:

DRIVE COMPONENTS NOT MENTIONED ABOVE ARE NOT INCLUDED IN THE BASIC SCOPE OF SUPPLY FOR FACTORY REFURBISHMENT. ANY ADDITIONAL COMPONENTS OUTSIDE OF THIS SCOPE WILL BE LISTED IN THE INSPECTION REPORT ALONG WITH COST AND AVAILABILITY.

NO WORK WILL PROCEED WITHOUT APPROVAL AND A PURCHASE ORDER. NORMAL TURN AROUND FOR REFURBISHMENT IS APPROXIMATELY 6-8 WEEKS. CONFIRMATION WILL BE MADE WITH RECEIPT OF APPROVAL AND PURCHASE ORDER.

The Parts are only available from Amwell Repair Parts Department.

Replacement parts, design upgrades or total refurbishment are obtainable through AMWELL.

Rick Martin
Phone: 630-264-3916
rmartin@amwell-inc.com

visit our website at: www.amwell-inc.com
AMWELL® -A Division of McNish, LLC

QUOTE

6821

AMWELL

A DIVISION OF MCNISH CORPORATION
161 S. Lincolnway Suite 310
North Aurora, Illinois 60542

Rick Martin
(630) 898-6900 x3916
rmartin@amwell-inc.com

CUSTOMER: CITY OF EXETER, NH WWTF

JOB NAME: EXETER, NH WWTF
EXETER, NH
EQUIPMENT: HRTS CIRCULAR CLARIFIER 42H8T

CONTACT: STEVE DALTON-SUPERINTENDENT
PHONE: 603-773-6165

FAX:

SO #: A17241

FREIGHT ALLOWED:
FREIGHT COLLECT:
OTHER: X

QTY	DESCRIPTION	TAG NO.	UNIT PRICE	AMOUNT
1	RETURN EXISTING 42H8T DRIVE ASSEMBLY FOR INSPECTION AND REBUILDING/REFURBISHMENT (<u>SEE ATTACHED DESCRIPTION</u>) (Clarifier #1)		49,294.00	49,294.00
1	Shipping & Handling <u>INCLUDED FOR RETURN FREIGHT ONLY</u>		0.00	0.00
Net 15 Days after Shipment				\$49,294.00

PLEASE SEE ATTACHED SCOPE OF SUPPLY & DESCRIPTION SHEET

ESTIMATED TURN AROUND TIME IS 6-8 WEEKS (ARO & DELIVERY OF DRIVE)

PLEASE LET ME KNOW IF I CAN BE ANY HELP ON THIS.

THANK YOU

RICK MARTIN

NOTE:

PRICES ARE FIRM FOR THIRTY (30) DAYS FROM THIS QUOTATION. ALL PRICES QUOTED ARE BASED ON BUYERS ACCEPTANCE TO THE COMPANIES STANDARD TERMS OF SALES, AND/OR ADDITIONAL TERMS ON THIS QUOTATION. PRINTED COPIES CAN BE MAILED UPON WRITTEN REQUEST. AMWELL IS NOT REGISTERED TO COLLECT OR PAY TAXES FOR YOUR PURCHASE OF MATERIALS.

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TUESDAY, SEPTEMBER 2, 2025

REPAIR QUOTE

Page 1 of 1

CUSTOMER: CITY OF EXETER, NH WWTF

DATE: September 2, 2025

Contact: STEVE DALTON-SUPERINTENDENT
Phone : 603-773-6165

Equipment: MODEL HRTS CLARIFIER
Model: DRIVE 42H8T
SO# A17241 (Clarifier #1)

REPAIR QUOTE # 6821

SCOPE OF SUPPLY FOR FACTORY REFURBISHMENT OF AMWELL DRIVES

DRIVE UNIT WILL BE SENT TO AMWELL'S CORPORATE MANUFACTURING FACILITY (AURORA, IL 60506 AT THE CUSTOMER'S EXPENSE.

- Drive to be cleaned and inspected.
- All internal components shall be examined for wear and or damage.
- An inspection report will be generated identifying any additional parts required outside of the basic scope of supply

The removal and transport of the drive unit to the Corporate Manufacturing Facility and the re-Installation is the responsibility of the customer

BASIC SCOPE OF SUPPLY FOR AMWELL DRIVE REFURBISHMENT

- | | |
|-------------------------------------|----------------------------------|
| - HORIZONTAL AND VERTICAL RACES | - SPUR GEAR BALL BEARINGS |
| - SPUR GEAR DUST SHIELDS AND SEAL | - LOWER PINION BEARING |
| - UPPER PINION BEARING | - PINION OIL SEAL |
| - WORM SHAFT AND WORM GEAR (BRONZE) | - WORM SHAFT BEARINGS |
| - WORM SHAFT SEALS | - DRIVE CHAIN AND DRIVE SPROCKET |
| - DRIVEN SPROCKET SHEAR HUB ASSY | - REPLACEMENT PIPING AS NEEDED |
| - TORQUE INDICATOR ASSEMBLY | |
| - STANDARD EPOXY PAINT SYSTEM | |
| - OUTBOUND FREIGHT TO JOB SITE | |

TOTAL ESTIMATED DELIVERED PRICE FOR (1) ONE AMWELL REFURBISHMENT OF EXISTING 42H8T DRIVE IS \$ 49,294.00 TOTAL USD

CUSTOMER SIGNATURE:_____ DATE:_____

DPW Grant Acceptance



TOWN OF EXETER, NEW HAMPSHIRE

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 • FAX 772-1355

www.exeternh.gov/publicworks • publicworks@exeternh.gov

Memo

To: Exeter Select Board
Melissa Roy, Interim Town Manager

CC: Stephen Cronin, Corey Stevens

From: Steve Dalton

Date: September 26, 2025

Re: Lead Service Line Grant

SUGGESTED MOTION:

Motion to accept a Lead Service Line grant from the NH Department of Environmental Services in the amount of \$60,000 to the Town of Exeter and to authorize the Town Manager to sign the associated paperwork with such agreement on behalf of the Town.

The Town is a recipient of a NHDES Lead Service Line Grant, LSL-52, for the amount of \$60,000.

This grant will assist Exeter with identifying the material of service lines that were listed as “unknown” material type in the initial lead service line inventory submitted in 2024 and update the service line inventory per federal requirements set by the US EPA Lead and Copper Rule Revisions and the Lead and Copper Rule Improvements.

From: Curtis, Kaitlin <Kaitlin.E.Curtis@des.nh.gov>
Sent: Friday, September 12, 2025 9:32 AM
To: scronin@exeternh.gov <scronin@exeternh.gov>
Cc: Sereni, Gregory <sereni.gregory@wseinc.com>; Provost, Jeffrey <provostj@wseinc.com>
Subject: Lead Service Line Inventory Grant - LSL-52 Town of Exeter

Greetings,

Congratulations on your successful application to the Large Public Water System Lead Service Line Inventory Grant Program! The New Hampshire Department of Environmental Services (NHDES) intends to award a **\$60,000 grant** to the Town of Exeter to assist with identifying the material of service lines that were listed as "unknown" material type in the initial lead service line inventory submitted in 2024.

The following items are required to enter into a grant agreement with NHDES. Please review the following items and return the requested documents to NHDES. Your application indicated that you would like to start work in October. **If you return the documents to me by October 6, we should be able to get this approved at the November 12th Governor and Council meeting.** Otherwise, the next meeting is December 3.

- **Grant Agreement** – Print out **single-sided** on plain white paper. Have the authorized representative sign and write their name and title on the first page (Field 1.11), and initial and date the bottom of each following page.
- **Exhibits A-C** – Print out **single-sided** on plain white paper. Have the authorized representative initial and date at the bottom of each page.
- **Certificate of Vote of Authorization (COV)** - This certificate provides proof that the person signing the grant agreement has the authority to do so. The COV must be signed within 30 days of signing the Grant Agreement. See the [COV template](#) for additional instructions. *Note someone other than the authorized representatives must certify the vote.*
- **Insurance Certificate of Coverage** - Obtain from your insurance carrier. You must provide this insurance document to indicate that you have coverage meeting the requirements of Paragraph 17 of the Grant Agreement. Note: The form must list the *Department of Environmental Services* as an additional insured in the certificate holder box.

Please **email electronic copies** of all executed documents and **mail wet ink signed copies** of the Certificate of Vote, Grant Agreement and Exhibits A-C to NHDES to my attention.

Please reach out to us if you have any questions or concerns. Thank you,

Katie

Kaitlin Curtis

Water Systems Sustainability, Drinking Water and Groundwater Bureau

New Hampshire Department of Environmental Services

29 Hazen Drive, PO Box 95 | Concord, NH 03302-0095

T (603) 271-2472 | F (603) 271-5171 | [NHDES Asset Management Webpage](#)

NHDES would greatly appreciate your feedback and wants to hear from you. Please take a moment to fill out our short (5-question) [NHDES Customer Service Satisfaction Survey](#).

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name NH Department of Environmental Services		1.2. State Agency Address 29 Hazen Dr, Concord, NH 03302	
1.3. Grantee Name Town of Exeter		1.4. Grantee Address 10 Front Street, Exeter, NH 03833	
1.5. Grantee Phone # 603-773-6161	1.6. Account Number 03-44-44-441018-5564-072-500574	1.7. Completion Date December 31, 2027	1.8. Grant Limitation \$60,000
1.9. Grant Officer for State Agency Kaitlin Curtis		1.10. State Agency Telephone Number 603-271-2472	
If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Grantee Signature 1		1.12. Name & Title of Grantee Signor 1	
Grantee Signature 2		Name & Title of Grantee Signor 2	
Grantee Signature 3		Name & Title of Grantee Signor 3	
1.13. State Agency Signature(s)		1.14. Name & Title of State Agency Signor(s)	
1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required)			
By: Assistant Attorney General, On: / /			
1.16. Approval by Governor and Council (if applicable)			
By: On: / /			

2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. EFFECTIVE DATE; COMPLETION OF PROJECT.
 - 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").
 - 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT; LIMITATION ON AMOUNT; VOUCHERS; PAYMENT.
 - 5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
 - 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
 - 5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
 - 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
 - 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.
7. RECORDS and ACCOUNTS.
 - 7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
 - 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions
8. PERSONNEL.
 - 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
 - 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
 - 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. DATA; RETENTION OF DATA; ACCESS.
 - 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations,

computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.

- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.

11. EVENT OF DEFAULT; REMEDIES.

- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
 - 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
 - 11.1.2 Failure to submit any report required hereunder; or
 - 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
 - 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
 - 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
 - 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
 - 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
 - 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.

12. TERMINATION.

- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.

12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.

13. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

Grantee Initials _____

Date _____

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.
16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
17. INSURANCE.
- 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
- 17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and
- 17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
- 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.
18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
24. SPECIAL PROVISIONS. The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

Grantee Initials _____

Date _____

EXHIBIT A
SPECIAL PROVISIONS

Federal Funds paid under this agreement are from a Grant to the State from the U.S. Environmental Protection Agency, Drinking Water State Revolving Fund Set-Asides under CFDA #66.468. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant are hereby adopted in full force and effect to the relationship between this Department and the grantee.

PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT:

As required by 2 CFR 200.216, subrecipients, are prohibited from obligating or expending loan or grant funds to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities). Recipients, Subrecipients, and borrowers also may not use federal funds to purchase:

- a. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
- b. Telecommunications or video surveillance services provided by such entities or using such equipment.
- c. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

Consistent with 2 CFR 200.471, costs incurred for telecommunications and video surveillance services or equipment such as phones, internet, video surveillance, and cloud servers are allowable except for the following circumstances:

- a. Obligating or expending funds for covered telecommunications and video surveillance services or equipment or services as described in 2 CFR 200.216 to:

Grantee Initials _____

Date _____

- (1) Procure or obtain, extend or renew a contract to procure or obtain;
- (2) Enter into a contract (or extend or renew a contract) to procure; or
- (3) Obtain the equipment, services, or systems. Certain prohibited equipment, systems, or services, including equipment, systems, or services produced or provided by entities identified in section 889, are recorded in the System for Award Management exclusion list which can be found at <https://www.sam.gov/SAM/pages/public/index.jsf>

EXHIBIT B **SCOPE OF SERVICES**

The Town of Exeter will use the Lead Service Line Inventory (LSLI) Grant to identify the material of service lines and update a service line inventory per federal requirements set by the United States Environmental Protection Agency's Lead and Copper Rule Revisions (LCRR) and the Lead and Copper Rule Improvements (LCRI). The following tasks are eligible for reimbursement when used for creating the LSL inventories: records review, digitizing historic records, building inspections, test pits/potholing, and other activities related to the identification of service lines with New Hampshire Department of Environmental Services (NHDES) approval. These funds may not be used for equipment purchases, service line replacements, or construction costs.

Deliverable: Submit materials associated with the inventory requirement of LCRR/LCRI to the NHDES.

Additional Scope of Services Requirements:

- **Kick-off meeting:** The grantee shall attend a kick-off meeting with NHDES. A scope of work and project schedule shall be provided to NHDES prior to the kick-off meeting.
- **NHDES Involvement:** NHDES must be notified in advance of any meetings related to the project and may attend as time allows.
- **Status Updates:** Quarterly progress report forms must be completed and submitted to NHDES every three months, beginning with the first full 3-month quarter after grant approval from the Governor and Executive Council. A final update that describes the work completed using the grant shall be submitted with the final payment request. NHDES may request more frequent updates or schedule periodic virtual check-in meetings with the grantee and/or consultant as needed.

Changes to the Scope of Services require NHDES approval in advance.

Grantee Initials _____

Date _____

EXHIBIT C
BUDGET & PAYMENT METHOD

The NHDES shall pay to the grantee the total reimbursable program for eligible work which shall not exceed the grant limitation of \$60,000. All services shall be performed to the satisfaction of the NHDES before payment is made. Reimbursement requests for program costs shall be made no more than once per calendar month by the grantee using the reimbursement form as supplied by the NHDES, which shall be completed and signed by the grantee. The reimbursement form shall be accompanied by associated invoices and documentation based upon direct costs incurred. The grantee will maintain adequate documentation to substantiate all project related costs.

All work must be completed by the completion date in this grant agreement (section 1.7) to be eligible for reimbursement. Requests for payment along with required proof of work must be submitted no later than 90 days after the completion date or the grant will be closed out and funds will no longer be available.

Grantee Initials _____

Date _____

Parks & Recreation Senior Lounge Dedication Request



EXETER PARKS & RECREATION

32 COURT STREET • EXETER, NH • 03833 • (603) 773-6151 • www.exeternh.gov



TOWN OF EXETER MEMORANDUM

TO: Melissa Roy, Assistant Town Manager
FROM: Greg Bisson, Director of Park and Recreation
David Tovey, Assistant Director
RE: Room dedication: Doug Dicey-Senior Lounge
DATE: 09/29/2025

Doug Dicey, the former Director of Exeter Parks and Recreation, passed away on August 22, 2025, at the age of 87. He assumed the position of Director of Parks & Recreation in October 1971. Under his leadership, he initiated numerous multi-seasonal activities and programs for community members of all ages, including family movie nights at Park Street Common and the Peanut Carnival at Swasey Parkway. In collaboration with community partners, he contributed to the development of the Recreation Park. This 22-acre facility features a swimming pool, bathhouse, concessions, ten award-winning tennis courts, and multi-purpose sports fields. Additionally, he organized community celebrations such as the Bicentennial in 1976 and Exeter's 350th anniversary in 1988. Among his most notable contributions was the establishment of the senior center at 30 Court Street, which involved converting a former fire station destroyed by fire into a community hub for seniors. Doug founded the Exeter Council on Aging and initiated a nationally recognized "taxi ticket program" for senior citizens. He dedicated thirty-two years of service to the Town of Exeter, retiring in 2003. The department would not be what it is today without his contributions and foresight.

Throughout his 32 years of service, he participated in various governing boards, including multiple terms on the National Recreation and Park Association (NRPA) and the New Hampshire Recreation and Park Association (NHRPA), where he served as President of the NHRPA from 1977 to 1980. In recognition of his professional excellence, Doug was awarded the distinguished Wink Tapply Professional Award in 1984 from the NHPRA.

The Parks and Recreation Department recommends dedicating the new Senior Lounge within the Multigenerational Community Center at 10 Hampton Road to Mr. Dicey by naming it the "Doug Dicey Senior Lounge" in acknowledgment of his commitment to Exeter residents and seniors. If approved, Parks and Recreation will incorporate this dedication into the inaugural opening celebration of the facility and extend an invitation to Doug's wife, Jan Dicey, former Assistant Director, along with their family.

Respectfully Yours,

Greg Bisson, Director

Exeter Parks and Recreation

Intent to Cut Request

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

Print Form

Reset Form

(Assigned by Municipality)

YR

TOWN

OP#

25 - 153 - 02 - T

For Tax Year April 1, 2025 to March 31, 2026

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	2.5	MBF
Hemlock		MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak		MBF
Ash		MBF
Soft Maple		MBF
Beech/Pallet/Tie & Mat Logs/ Pine Box		MBF
Other (Specify)		MBF
Pulpwood	Tons	
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Biomass Chips	350	
Miscellaneous		
High Grade Spruce/Fir	Tons	
Cordwood & Fuelwood	Cords	

1. Town/City of: EXETER

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.
Tax Map 65 Lot 1183. Intent Type: Original ☒ Supplemental ☐ (Original Intent Number)

4. Name of Access Road: Haven Lane

5a. Acreage of Lot: 7 Acreage of Cut: 3

5b. Anticipated Start Date: 10 / 01 / 2025

6. Type of ownership (check only one):

- a. Owner of Land and Stumpage (Sole Owner) ☒ X
- b. Owner of Land and Stumpage (Joint Tenants) ☐
- c. Owner of Land and Stumpage (Tenants in Common) ☐
- d. Previous owner retaining deeded timber rights ☐
- e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements ☐

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER ☒ OR LOGGER / FORESTER ☐ X
BY MAIL ☐ OR E-MAIL ☒ X

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

SIGNATURE OF OWNER(S) OR CORPORATE OFFICER(S)

DATE SIGNED

Michael Green

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE OF OWNER(S) OR CORPORATE OFFICER(S)

DATE SIGNED

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

P.O. Box 1297

MAILING ADDRESS

North Hampton

CITY OR TOWN

NH

STATE

03862

ZIP CODE

bseverino@severinotrucking.com

E-MAIL ADDRESS

HOME PHONE (Enter number without dashes)

CELL PHONE (Enter number without dashes)

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Michael Brown

9/16/2025

SIGNATURE OF PERSON RESPONSIBLE FOR CUT

DATE

John Brown & Sons, Inc. - Michael Brown

PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

14 B & B Lane

MAILING ADDRESS

Weare

CITY OR TOWN

NH

STATE

03281

ZIP CODE

603-529-7974

PHONE NUMBER

ahadley.jcb@yahoo.com

E-MAIL ADDRESS

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:

1. All owners of record have signed the Intent;
2. The land is not under the Current Use Unproductive category;
3. The form is complete and accurate; and

4. Any timber tax bond required has been received.

\$ Date:

5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.

6. This form to be forwarded to DRA immediately after signing.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

Town Manager Report

Select Board Committee Reports

Correspondence

**ABUTTER NOTICE
TOWN OF HAMPTON, NEW HAMPSHIRE**

The Planning Board will hold a Public Hearing on Wednesday, October 1, 2025 at 7:00 p.m., in the Selectmen's Meeting Room, to consider the proposal listed below:

169 Ocean Boulevard Map: 287 Lot: 33 Applicant: Lupoli Companies, LLC and Hampton Beach Casino, Inc. Owners of Record: Hampton Beach Casino, Inc. Site Plan: Redevelopment of the Hampton Beach Casino Ballroom site. Proposal includes a new 3,500-seat Casino Ballroom event venue, 208-room boutique hotel with event hall, 99 residential condominium units, spa, charitable gaming venue, restaurants, and retail space. A 732 space (approx.) fully enclosed and conditioned parking garage is also included. Other building operations and amenity space will also be provided within the building. The Planning Board has determined this case to be a Development of Regional Impact.

THE HAMPTON PLANNING BOARD
Sharon Mullen, Chair

RECEIVED

SEP 17 2025

Town Manager's Office

GANNETT



Date: 9/12/2025

0002410 83883 P001/2/11/24 *****AUTO**MIXED AADC 170

Town Of Exeter
Town Manager's Office
10 Front St
Exeter, NH 03833-2737



2nd Notice, Gannett is Going Paperless!

Dear Advertiser:

Coming this fall 2025, we are excited to announce that Gannett is transitioning to a paperless system. As part of this initiative, we will be moving all of our customers to E-invoicing. This change is designed to provide a more efficient and environmentally friendly invoicing process.

You will have convenient instant access to monthly invoices with the ability to make full or partial payments. Additionally, you will be able to view digital tearsheets of your organization's advertisements.

We appreciate your cooperation and support in this transition. Please take a moment in the next 15 days to update your billing preferences to ensure a smooth transition to E-invoicing.

Important: Not switching to E-invoicing may result in delays or issues with invoice delivery and future ad placement.

Please visit: <https://gcil.my.site.com/financialservicesportal/s/e-invoicing>

Your Account Name is Town Of Exeter

Your Account Number is 683576

If you have already signed up for E-invoicing, we thank you. If you have any issue receiving your monthly invoice, please reach out to us for further assistance.

Best Regards,

Gannett Billing Team
Gannett LocaliQ

RECEIVED

SEP 15 2025

Town Manager's Office

Review Board Calendar

Non-Public Session