

**TOWN OF EXETER
SUSTAINABILITY ADVISORY COMMITTEE
DRAFT MINUTES
August 14, 2019**

Meeting was called to order at 5:00 pm by Chetana Parmar.

Members Present: Niko Papakonstantis, Select Board Representative, Beverly Tappan, Nina Braun, Chetana Parmar, and Kristen Osterwood

Staff Present: Dave Sharples, Town Planner

1. Discussion of revised charge of committee

Chetana Parmar read out the revised change, with the main amendments being the agenda items for 2019. Nina Braun and Kristen Osterwood recommended rewording section related to the library project. Dave Sharples recommended revising the mission statement to be more comprehensive.

Public comment we welcomed on the topic:

Julie LeBranche from the Rockingham Planning Commission provided a number of specific recommendations, including having the mission statement be a future state you want to achieve and to include communication as part of the mission.

After much discussion on the mission and charge it was determined that Kristen Osterwood would summarize the comments for the board. The previously formed subcommittee for the mission and charge, Robin Tyner and Christopher Zigmont, will have another draft for the next meeting.

2. Budget Committee Meeting

Chetana Parmar inquired about what is needed to present to the Budget Committee to get the position in the budget for 2020. Nikos Papakonstantis answered that the first draft of the budget is presented at the end of September and the Budget Recommendations Committee deliberates through the end of the year.

Action Item: Chetana Parmar will set up a meeting with the Town Manager to determine the process to get the position in the budget for 2020.

3. Library meeting update

Beverly Tappan provided a summary of what she learned about the Library renovation project from attending the August 1st project meeting. Overall found the project to be incorporating a good number of sustainability goals.

4. Feedback from the Grant

Julie LeBranche reviewed the feedback received on the grand application. Julie will provided a revised version to the Committee.

Action Item: Committee members will provide Julie with feedback on the updated draft.

5. Meeting minutes

Meeting minutes from the July 30, 2019 meeting will be sent out by Kristen Osterwood and will be approved at the next meeting.

The committee opened the meeting up to public comment.

Derek of Jady Hill Ave states that he works with the League of Conservation Voters and offered his team's support for future community engagement and events. He also stated there are upcoming events:

- August 29th at 5 pm at Me and Ollies, a Climate Change Event to include statewide environmental issues and the potential of forming an Exeter Area Climate Change Book Club.
- September 22nd at noon in the town park in front of the police department, a Sustainability Picnic, a plastic free potluck that the Parks and Rec Department is co-sponsoring.

The meeting adjourned at 6:20 pm

Respectfully submitted,

Kristen Osterwood