

Revised Draft

Swasey Parkway Minutes February 7, 2018

In attendance: Mark Damsell, Gerry Hamel, and Florence Ruffner

Mark called the meeting to order at 8:20 am.

Mark brought up calendar formats for the events in the Parkway. Gerry said it looks good and thinks it would be a good format for people online but personally likes to look at one page and not have to flip through multiple pages.

Public comment: Scott Ruffner/TEAM

Mark said he will try to gather volunteers to clean up all the sticks/branches in the Parkway. He said he would also like to do more tree pruning but the budget is tight. Mark suggested putting bids out and Gerry said we should put that out in March so we can approve by April.

Mark said he's been going to the construction meetings and said they took down the faded plaque near Norris Brook and thinks they are replacing it. He gave the sign to Kristen Murphy. Mark and Gerry discussed the progress of the construction in the Parkway. Florence said she thought construction was moving along well and Gerry brought up that it is a slow process and said there are so many things they run into but are doing good considering. Mark said the goal was to get across Norris Brook this week. Florence said it is nice that they update the Trustees weekly and that clean up should be done by May 18th. Gerry added they are on schedule from what they gave the Trustees last year. Mark said he is going to push for sod to repair the disturbed lawn area instead of reseeding.

Florence said she put all the applications the Trustees received and the Farmer's Market on the calendar. Gerry suggested we should not do anything until the middle of June because of the timeline of construction. Mark said he had spoken with T-Buck about the Memorial Day Parade, 5/28, and said they take Memorial Day off. Mark suggested we get the schedule together, get all the applications together like Florence has on the calendar, and at the DPW monthly meeting give the calendar to see what will work with scheduling. Florence suggested approving applications "subject to where the construction is". Gerry said he is not willing to approve any applications until mid-June. He also added that if the grass is not established at the time of the Summer Concert Series we cannot even have that. Gerry said we can do it "depending on". Gerry stated the Farmer's Market and the Memorial Day Parade will not be using the grass. Gerry said he is not going to jeopardize the grass and Florence suggested fencing off the area so functions can still go on. Gerry said accommodations have been made for the Farmer's Market to occur. Mark agreed with Gerry that it is a little premature to approve any of the applications. Mark said wait until March to approve while Gerry said at least until mid-June, maybe longer. Mark suggested meet with T-Buck and Andy Morrill from Wright-Pierce to give them a calendar of events to give them a heads-up. Gerry added some of the events we can approve contingent on what is happening except for anything that utilizes the lawn across from the Pavilion. Florence stated she and Gerry were saying the same thing and that the Trustees can approve applications

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saying, “You can have your date but you just can’t use this area until further notice. It’s off limits”. Gerry stated he would be weary because people don’t listen although he does agree but stated again his restriction is that he does not want anyone to use the Pavilion until we know what is going on. Florence suggested fencing off the off-limits areas again and whoever is responsible for the event would also be responsible for the fencing. Mark stated again he thinks we should hold off approving any application until at least March and to bring the events calendar to the meeting with T-Buck to show them the Swasey Parkway schedule. Florence states all the Trustees are in agreement that there is a certain area that cannot be used. Mark and Gerry are in agreement that at the next meeting with T-Buck the Trustees can show “this is what we got going on, and as if it’s a problem?”. Gerry states he has no problem with the Memorial Day Parade but his problem is with events that will use the lawn a lot but he would feel better if T-Buck could snow fence it. Gerry stated the only area he thinks could be utilized is the area where the Pine tree was cut down in 2017. Florence said she will send the calendar to Andy Morrill.

Gerry brought up TEAM and Swag on Swasey are going to be issues because of the use of electricity and location. He added the Easter Egg Hunt might be an issue based on location. Gerry also stated if people can agree to a certain area that the Trustees can work with the people. Gerry said what he thinks should happen is to go to T-Buck, give them the calendar, ask them if they are going to have any issues with those events on those days at those times, and then present it to the Town for their thoughts. Florence tried to clarify what Gerry has said saying that the Trustees cannot approve anything today. Gerry replied he does not see how we can. Florence disagreed because she thinks we should approve events and tell people “we will let you know exactly what area”. Florence suggests having a map to show people what the confines will be for the events. Gerry and Scott Ruffner agreed TEAM is willing to work in the designated locations. Gerry suggested to send to T-Buck where the event will be and if they will be putting up snow fencing.

Mark stated he likes the calendar but agreed with Gerry that it is easier to see all the events on one page. Florence said she can do both. Florence suggested we email T-Buck the calendar of applications for their next meeting with, “Do these dates look OK for using the riverside of the Parkway?” in the email. All were in agreement.

Gerry asked Scott Ruffner if TEAM would set up a temporary stage instead of using the Pavilion. Scott said TEAM might use the Bandstand or set up how the Farmer’s Market does. He added it would not be an issue for TEAM because their goal is to feed traffic into downtown so if they need to use the Bandstand, it is not an issue. Scott stated TEAM can adapt whatever what but they just need to know so they can start making decisions.

Mark stated he wanted the Memorial Day Parade to understand all the issues and make sure T-Buck knows. Gerry said we have to bring it to the Select board, too. Florence asked if he wanted to sign it and Gerry said Florence and Mark can sign it and Florence stated she is on the Committee, so she did not sign it. Gerry stated we should talk about TEAM and to take over the Summer Series. Scott Ruffner said to scratch it. Scott asked if there was any way it could be

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approved with the same contingencies as the Memorial Day Parade. Gerry replied we have to bring it through T-Buck. Gerry said we have not talked about anything other than the Memorial Day Parade and the Farmer's Market to T-Buck. Florence brought up the fact that the event would be on a Saturday and she does not think they work on Saturdays. Mark stated they may have to work on Saturdays if they have to crunch time. Gerry stated he does not think it is going to be a problem. Mark said he will go to the construction meeting Monday and tell them the Trustees are approving applications contingent on the events being in a specific location in the Parkway and T-Buck. Mark and Gerry signed the Memorial Day Parade application, however there was no official Trustee vote.

Florence brought up the email that Anne Surman sent and states she does not know what Anne is talking about because the Minutes are done from Florence's notes. Gerry noted there are times where there are assumptions and he thinks that is what Anne is referring to. Gerry also stated he has not received a few of the approved Minutes and Florence disagreed stating that she sends them to the Trustees after they are approved. Gerry stated he has no questions on the Minutes from 1/19 and does not disagree on, he thought they were good. Gerry said he never has gotten anything that has been revised and Mark said Florence could send them to him as well. Florence stated we need a stenographer and Gerry disagreed.

Meeting adjourned at 9:25 am. Florence and Gerry second.

Respectfully submitted by: Florence C. Ruffner