1 2 3 4	Town of Exeter Swasey Parkway Trustees Meeting June 19, 2019 Approved Minutes
5 6	Present were: Chair Dwane Staples, Florence C. Ruffner, Mark Damsell and Kathy Corson, Select Board Representative
7	1. Call Meeting to Order
8	Chair Staples called the meeting to order at 5:30 PM.
9	Old Business
10	2. Approve Meeting Minutes
11	a. May 22, 2019
12	Amendments were made to Lines 28, 48 and 60-61.
13 14	Mr. Damsell moved to accept the May 22, 2019 meeting minutes as amended. Ms. Ruffner seconded the motion, with all in favor, so moved.
15	3. Update from Select Board Rep. on Fees
16 17	Ms. Corson noted the Select Board will meet concerning the fee schedule. The packet will go out the Friday before the meeting and may not be July 1 st .
18	Ms. Corson questioned whether citizens should get first crack at events on the Parkway.
19	4. Exercising in Swasey Parkway (Mark)
20 21	Mr. Damsell indicated someone was putting straps around trees and light posts that had just been painted for the purpose of exercising and had been asked before not to do this.
22 23	Mrs. Ruffner will email him and ask him to come to the next meeting and see what he is looking to do.
24	5. Stump Holes (Dwane)
25 26	Chair Staples indicated he had an estimate from Kyle Taylor for \$2,454 to fill in the stump holes and tire marks and reseed them. Mrs. Ruffner noted Keith from Yeti was too busy.
27 28	Chair Staples noted Mr. Taylor is authorized to use the dump for removal of brush and leaves from the Parkway and has been asked this be monitored closely.
29 30 31	Chair Staples moved to have Mr. Taylor fill in the stump holes and tire marks on the Parkway and reseed them, with cost not to exceed \$2,500. Mr. Damsell seconded the motion, with all in favor, so moved.
32	6. Pavilion Repair (Florence)

- 33 Mrs. Ruffner reached out to Mr. Bernier to look at the block building and pavilion and noted the
- Town is responsible for repairs. Chair Staples spoke with Jay Perkins. Mrs. Ruffner also spoke
- with Mr. Perkins concerning the missing bricks and he indicated it is on his list.

7. Benches (Florence)

- 37 Mrs. Ruffner spoke with Greg Bisson yesterday who hasn't had a chance to look at it. Two-
- 38 Three pavers are sticking up in front of benches. Chair Staples recommended asking Mr.
- 39 Taylor to look at them. Mr. Damsell will flag the benches and Chair Staples will ask Mr. Taylor
- 40 about installing sod around the pavers.

41 8. Bushes by Boat House

- 42 Mrs. Ruffner noted the bushes by the boat house are in bloom and don't look that bad now,
- 43 although the maples trees should be cut out. Mr. Damsell noted someone has been removing
- 44 bittersweet and maples and leaving the debris behind in the way of the mowers. Invasives
- should be put in trash bags and removed.
- 46 Mr. Damsell got an estimate from Todd Bradshaw for \$800 to remove the bushes and
- 47 recommends cleaning up the area behind the wall. Mrs. Ruffner asked to table this until the
- 48 Fall. Mrs. Corson questioned erosion problems with removing vegetation along the
- 49 embankment. Chair Staples noted the area on the Parkway side of the fence and outlook would
- 50 be replanted. Chair Staples will check to see who owns the embankment area.

51 9. Fence (Florence)

- 52 Mrs. Ruffner showed pictures of fence at PEA that she was in favor of that had three metal rails
- 53 per section. Mrs. Ruffner is doing research on available FEMA money which is complicated.
- 54 Chair Staples recommended utilizing a public questionnaire. Mrs. Ruffner recommended taking
- 55 plowing into consideration. Mr. Damsell noted the original were two wooden rail style.

10. Block Building Repair (Mark & Florence)

- 57 Mrs. Ruffner noted she had two estimates for the block building, one from Lang Construction for
- \$6,385 and another from Jim Strek Construction for \$3,600 and is waiting for a proposal from
- 59 Mr. Bernier. Chair Staples requested Mrs. Ruffner obtain a formal estimate from Mr. Strek also.
- 60 Chair Staples motioned to have Gary Morrisette do the masonry work on the Block
- 61 Building with the cost not to exceed \$2,200. Mr. Damsell seconded the motion, with all in
- 62 favor, the motion passed unanimously.
- 63 Mr. Damsell will contact Mr. Morrisette.

11. Other Business

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a. Soil Samples/Fertilizer

- 66 Chair Staples spoke with Mr. Sharples and Kristen Murphy in Planning concerning the setback
- by the river and the use of fertilizer which can be applied up to three years in annual increments
- with a 50% slow release nitrogen fertilizer. Chair Staples recommended soil sampling which
- 69 costs \$25 each. Mrs. Corson recommended reaching out to Riverwoods who had done
- 70 something similar.

- 71 Mrs. Ruffner motioned to allow Mr. Staples to do soil sampling with a cost not to exceed
- 72 \$125. Mr. Damsell seconded the motion, with all in favor, so moved.
- b. Women's Club Tree
- Mrs. Corson noted the tree selected by the Women's Club was not a native species and
- wondered what the policy was regarding that and whether one should be implemented. Chair
- Staples noted there are already cherry trees on the Parkway and no written policy on that, only
- invasive species are prohibited.
- 78 c. Sprinkler Inspection and Repair
- 79 Mr. Damsell was contacted by the Town concerning the backflow meter and spoke with Ed who
- raised up and installed new pipe, noting one head needed replacing and the rain sensor should
- be relocated. Chair Staples recommended replacing the rain sensor if it is the old cork type as
- they do not work well.
- 83 Mrs. Ruffner motioned to authorize replacement of the broken sprinkler head and rain
- 84 sensor at a cost not to exceed \$500. Mr. Damsell seconded the motion, with all in favor,
- 85 so moved.
- d. Tree Maintenance
- 87 Mr. Damsell spoke to Chris Kemp at Piscataqua and would like to have him come back out now
- that the trees are green and evaluate and consult about air spading. Chair Staples noted there
- was no money left for new planting in the force main project budget.
- 90 e. Signs
- 91 Mrs. Ruffner noted signs had been dropped off at her office, one of which is the Squamscott
- 92 River sign. Mr. Damsell will pick them up and see if he can install them.
- 93 f. Truck
- 94 Chair Staples will contact Matt Berube and ask him to move the truck which is parked on the
- 95 Parkway, before the July 13th Revolutionary Days.
- 96 g. Sleeve Installation
- 97 Mr. Damsell noted a sleeve will be installed for a drain line on Wednesday, June 26 from 7:30
- am to 3:30 PM and there will be a police detail present.
- 99 **12. Public Comment**
- 100 None.
- 101 **13. Adjourn**
- 102 Next Meeting July 24, 2019 6 PM
- 103 Chair Staples moved to adjourn the meeting. Ms. Damsell seconded the motion, with all
- in favor, so moved.
- 105 Chair Staples adjourned the meeting at 7:16 PM.

106	Respectfully submitted,
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108	Daniel Hoijer
109	Recording Secretary
110	(via ExeterTv.com)