

1 **Town of Exeter**
2 **Swasey Parkway Trustees Meeting**
3 **August 21, 2019**
4 **6:00 PM**
5 **Approved Minutes**

6 **Present were:** Chair Dwane Staples, Florence C. Ruffner, Vice-Chair Mark Damsell and
7 Kathy Corson, Select Board Representative

8 **1. Call Meeting to Order**

9 Chair Staples called the meeting to order at 6:00 PM.

10 **Old Business**

11 **2. Approve Meeting Minutes**

12 Amendments were made to Lines 92 and 101.

13 ***Chair Staples moved to accept the July 24, 2019 meeting minutes as amended.***
14 ***Ms. Ruffner seconded the motion, with all in favor, so moved.***

15 **3. Bench Application of Joseph L. Moroz Jr.**

16 Mr. Damsell met with Mr. Moroz. Mr. Moroz selected a rounded bench to go in the location
17 before the brook in the middle of two existing benches on the river side. Mrs. Ruffner
18 recommended mapping these out since they are getting so many. Mr. Moroz would like the
19 bench engraved. Chair Staples recommended a limit of the lettering. Mrs. Ruffner
20 recommended tabling the vote until they have more information. Chair Staples noted it should
21 get done in September, he has been waiting awhile.

22 Chair Staples questioned if the mapping could be part of an Eagle Scout project.

23 **4. Parks & Recreation Proposal for Memorial Bench Program**

24 Chair Staples advised the program was presented at the August 12, 2019 Select Board meeting
25 and they liked the idea. A bench would be \$3,000. A fund would be established to maintain
26 other benches. There are a lot of benches in need of repair.

27 Mrs. Ruffner indicated DPW installed the most recent bench and questioned if they are busy,
28 perhaps the Board should recommend who he hires. Ms. Corson added and make sure they
29 are insured. Mr. Damsell noted he would like to stay in the loop if applications go to Parks &
30 Recreation now.

31 **5. Block Building Repair**

32 Chair Staples noted he has not scheduled the work but has reviewed estimates, one from
33 Bernier for \$10,120, an estimate from Jeff Eaton for \$600.00 to paint and another from Lang
34 Construction for \$6,385. The Trustees previously authorized up to \$10,000. Mr. Damsell noted
35 to use masonry paint.

36 ***Mrs. Ruffner motioned to authorize Chair Staples to engage the contractors to schedule***
37 ***work. Mr. Damsell seconded the motion, with all in favor, so moved.***

38 **6. Exercising Class in Parkway**

39 Chair Staples asked if there was any update. Mrs. Ruffner noted Parks & Recreation has an
40 application for this. Mrs. Corson noted there was a class at the Farmer's Market, and they are
41 making sure they have insurance. Mr. Damsell noted there was someone playing music there.
42 Mr. Damsell offered to reach out and make sure nothing goes above and beyond at the
43 Farmer's Market that is insured.

44 **7. Application and Fees**

45 Chair Staples checked with Town Manager Russell Dean and would like to send
46 correspondence to the Select Board about re-evaluation. Mr. Damsell reiterated that the goal is
47 to be fair and it is not consistent if some people don't pay the fees. Mrs. Ruffner recommended
48 moving forward with Parks & Recreation taking over applications.

49 **8. Watering Trees and Tree Donations**

50 Mr. Damsell indicated he was contacted by someone who wants to donate a tree with a plaque.
51 There are some trees that need to come down, it could go in place. Mrs. Ruffner recommended
52 incorporated the tree donation applications with the bench donation applications. Chair Staples
53 recommended having another report done. Some of the report done in 2015 is lost. Mrs.
54 Corson recommended having any inventory prior to adding any more benches or trees. Should
55 be in six-year CIP, then go to landscape architect. Mr. Damsell noted it would be great to have
56 a long-term plan of where trees and benches will go. Mrs. Corson noted you can't have a
57 Warrant Article without a plan. Mrs. Ruffner recommended a joint meeting with key people and
58 departments.

59 **9. Tree Work**

60 Chair Staples discussed trees that should be coming out and replaced. Mr. Damsell met with
61 Chris Kemp from Piscataqua Landscaping & Tree Service and discussed cabling the large
62 Maple tree with the crack down the middle. Chair Staples noted he was not a fan of cabling. Mr.
63 Damsell added the tree is very diseased and should be removed. Another Maple may need
64 removal, perhaps these could be done between September and October.

65 Mrs. Ruffner discussed the removal and seeding from last year. Mr. Damsell noted it was
66 broken down as \$900 to remove tree, \$675 for eight hours of air spading.

67 ***Mrs. Ruffner moved two remove the two aforementioned trees and necessary work, at a***
68 ***cost not to exceed \$3,000. Mr. Damsell seconded the motion, with all in favor, so moved.***

69 ***Chair Staples moved to allocate \$675 for eight hours, for two days to air spade. Mrs.***
70 ***Ruffner seconded the motion, with all in favor, so moved.***

71 **10. Fall Aeration and Seeding**

72 Chair Staples noted there have been no results received yet for the soil samples.

73 Mr. Damsell would like to reach out to Hillside Landscaping to seed the force main trench and
74 do aeration across from pavilion a week after the Powder Keg. Chair Staples will provide
75 contact information for a contractor in Berwick who does this to compare pricing.

76 **11. Construction at End of Parkway**

77 Chair Staples inquired about the trees and granite posts and was told they don't want to plant
78 until next Spring; there may be posts on hand but unsure what they have or need. Mr. Damsell
79 noted the Water Department will supply a water source at the far end for our planting.

80 **12. Sidewalk Seams**

81 Mr. Damsell noted a stroller got stuck in the cracks. There are approximately 20 cracks along
82 sidewalk. Mr. Damsell will get several quotes before Winter.

83 **13. Public Comment**

84 **14. Other Business**

85 **15. Next Meeting Date/Adjourn**

86 **Next Meeting – September 8, 2019 at 6:00 PM.**

87 ***Chair Staples moved to adjourn the meeting. Ms. Ruffner seconded the motion, with all***
88 ***in favor, so moved.***

89 Chair Staples adjourned the meeting at 7:23 PM.

90 Respectfully submitted,

91

92 Daniel Hoijer
93 Recording Secretary
94 (via *ExeterTv.com*)