



38 **4. Block Building Repair Update (Dwane)**

39 Chair Staples noted the estimate from Mr. Bernier was for budget purposes as Mr. Bernier is  
40 unable to do the work due to his schedule. Lang Construction is busy until the middle of  
41 September.

42 Mr. Damsell noted it was getting late in the season and would like to approve Jeff Eaton for  
43 painting of the block building. Mrs. Ruffner indicated that has already been approved. Mr.  
44 Damsell will contact Mr. Eaton.

45 **5. Tree Work Update and Pruning of Bushes**

46 Chair Staples reported two trees have been removed and some pruning has been done near  
47 the shed at EHS, Water Street and stumps have been ground. Mr. Damsell questioned whether  
48 someone should be hired to remove the debris. Chair Staples was in favor of leaving the wood  
49 chips for now so that the area would not have to be filled. Bushes have not been pruned and  
50 the saplings need to be cut out. Chair Staples provided a estimate for pruning. Mrs. Ruffner  
51 expressed she would like to reach out to Yeti who has done so much work for the Parkway for  
52 free and give them work they would be paid for. Chair Staples noted there are specific  
53 instructions in the Parkway bid and they would need to be able to perform them and will reach  
54 out to Yeti. Mr. Damsell noted it is late in the season and recommended meeting more than  
55 once this month.

56 ***Mr. Damsell motioned to authorize Chair Staples to contract and spend up to \$3,800 to***  
57 ***prune the shrubs in the Parkway. Mrs. Ruffner seconded the motion, with all in favor, so***  
58 ***moved.***

59 **6. Tree Donation**

60 Mr. Damsell noted Maggie Matick would like to donate a tree but has not suggested a specific  
61 kind of tree or location.

62 ***Mr. Damsell motioned to accept the tree donation of Maggie Matick with kind of tree and***  
63 ***location to be determined. Mrs. Ruffner seconded the motion, with all in favor, the***  
64 ***motion passed unanimously.***

65 **7. Missing Signs Along Fence (Mark)**

66 Mr. Damsell reported there are approximately 20 signs missing from the Parkway that ask  
67 patrons not to feed the wildlife. Mr. Damsell would like to see them replaced as there is a  
68 reason they were put up. Ducks feed on aquatic plants and become aggressive when visitors  
69 are eating when they become used to being fed. Mr. Damsell will put up a few that are on hand  
70 and revisit ordering replacements in the Spring.

71 **8. Fall Aeration and Seeding**

72 Mr. Damsell got pricing from Hillside Landscaping. Chair Staples explained the aeration  
73 machine and how it works by slicing the soil and loosening it while overseeding at the same  
74 time. The proposal was broken into four sections. Mrs. Ruffner was in favor of doing it all at  
75 once. Mr. Damsell agreed and noted Fall is the best time to do this due to the temperature of  
76 the soil.

77 ***Mrs. Ruffner motioned to accept the estimate of Hillside Landscaping of \$3,090. Mr.***  
78 ***Damsell seconded the motion, with all in favor, so moved.***

79 Chair Staples indicated that the soil sample results will be emailed.

## 80 **9. Construction at end of Parkway Update**

81 Chair Staples indicated Parkway construction is finishing up and the trenches will be filled an  
82 disturbed areas hydroseeded.

## 83 **10. Sidewalk Seams**

84 Chair Staples reported that Jay had the sidewalk seams patched. The Trustees extended a  
85 thank you to Jay from the Highway Department.

## 86 **11. Site Walk – September 20, 2019 at 11 AM**

87 Chair Staples advised there is a Site Walk on September 20, 2019 at 11 AM at the Parkway to  
88 meet with Landscape Architect Robbie Woodburn. Matt Berube will be at the meeting. Mrs.  
89 Corson noted at the last meeting she would like the Trustees to develop a CIP. Focus will  
90 include benches, bushes, and invasives.

91 Mrs. Ruffner reminded that the Trustees haven't hired her yet and would prefer to interview  
92 more than one and added that it wouldn't be fair to Ms. Woodburn to get her advice on all these  
93 issues prior to hiring her. Mrs. Ruffner would like to Liz (Dawson) Niebling and is in favor of  
94 using local people, many of whom are very talented.

## 95 **12. Public Comment**

96 Mrs. Ruffner noted that the Town Engineer, Mr. Vlasich provided figures for what the sidewalks  
97 may cost if done in cement at approximately \$175,000 with a 15% margin of error, totaling  
98 \$201,000. Chair Staples noted he would prefer to get a second estimate for asphalt as he is not  
99 a fan of concrete sidewalks because they move.

## 100 **13. Other Business**

101 Mr. Damsell noted he had an outstanding bill for the porta-potty and another bill. Also limbs  
102 were cut off a big Oak tree and dumped in the woods. Metal fencing is separating in a few  
103 locations.

104

105 **14. Next Meeting Date/Adjourn**

106 **Next Meeting – Wednesday, October 23, 2019 at 6 PM.**

107 ***Chair Staples moved to adjourn the meeting. Ms. Ruffner seconded the motion, with all***  
108 ***in favor, so moved.***

109 Chair Staples adjourned the meeting at 7:00 PM.

110 Respectfully submitted,

111

112 Daniel Hoijer  
113 Recording Secretary  
114 (via *ExeterTv.com*)