

36 Chair Staples noted how tight it was getting to be able to do aeration and overseeding. Mr.
37 Damsell was in favor of putting six more in until we have some sort of Master Plan.

38 Mrs. Ruffner requested stating three more this year since winter was coming anyway and
39 applications could still be taken.

40 **Chair Staples and Mr. Damsell withdrew the motion and second.**

41 Chair Staples agreed they need a Master Plan and is working with Kristen Murphy. There are a
42 lot of steps before we try and present a Master Plan.

43 Mrs. Corson advised a Master Plan comes from having a professional landscape planner and a
44 plan of what needs to be or could be done and identifying what is in disrepair. It comes from a
45 vision of what is today and what is tomorrow.

46 Chair Staples agreed the Trustees need help to get started and have identified maintenance
47 issues with turf, trees, and the deteriorating headwall by the Academy Boathouse. Mrs. Corson
48 recommended sending out an RFP and working with Paul Vlasich, the Town Engineer,
49 someone at the DPW for the RFP language and Mr. Sharples at the Planning Board and former
50 Trustee Perkins and knowing how much you want to spend. Ironwood Designs did Lincoln
51 Street. Mrs. Ruffner noted a survey was expensive and not necessary.

52 Mrs. Ruffner suggested a cap for 2019 which would be Klink, Sinclair and Yosha. Chair Staples
53 noted the Trustees hadn't accepted Yosha yet.

54 **Mrs. Ruffner motioned to cap the benches for 2019 with three more and revisit bench**
55 **approvals and start talking about a Master Plan for benches while reviewing new**
56 **applications but not to approve anymore.**

57 Mrs. Corson noted the Trustees could put a moratorium until 2020 and rescind it.

58 **Mrs. Ruffner withdrew her motion.**

59 **Mrs. Ruffner motioned the Trustees have approved Klink and Sinclair and can approve**
60 **one more in 2019 and then have a moratorium on benches. Mr. Damsell seconded the**
61 **motion adding just three and revisit next season. With all in favor the motion passed**
62 **unanimously.**

63 **Chair Staples motioned to not allow anymore benches in the Parkway until we have a**
64 **Master Plan starting January 2020. Mr. Damsell seconded the motion, with all in favor,**
65 **the motion passed unanimously.**

66 **Chair Staples motioned to accept the application for a memorial bench for Malcomb E.**
67 **Weatherbee in accordance with the specifications outlined in the October 23, 2019**
68 **meeting, a composite 6' bench by Dumar. Mr. Damsell seconded the motion.**

69 Mrs. Ruffner questioned where the bench would be going and whether Mr. Damsell would be
70 providing the rules and maintenance specifications when meeting with the applicants. Mr.
71 Damsell noted it is outlined in the application which he read out loud. Mrs. Ruffner questioned
72 the enforceability and Chair Staples agreed and asked what happens when the Trustees can no
73 longer find the family. The plaque could go on another bench when it deteriorates and is not

74 maintained as the donor cannot be located. The Trustees could borrow the language used by
75 the Recreation Department in their application.

76 Chair Staples repeated the motion. Mrs. Ruffner requested to approve the location of the
77 bench. Chair Staples noted Mr. Damsell showed where the benches could go. Mrs. Ruffner
78 would like to know where the benches are being placed. Chair Staples recommended coming
79 back to approve the location.

80 ***Voting were all in favor, so moved.***

81 The Trustees discussed some possible locations. Mr. Damsell noted the Sinclairs picked a
82 location which he staked.

83 Mrs. Ruffner asked to have the applications signed by all three Trustees and will send them for
84 electronic signature.

85 ***Mr. Damsell motioned to accept the location of the bench for Pam McGrath as shown in***
86 ***the picture near the sidewalk by the gazebo between two other benches. Mrs. Ruffner***
87 ***seconded the motion. Voting: Chair Staples – opposed. Approved 2-1-0.***

88 Chair Staples asked Mr. Damsell to get in contact with them and tell her the location is approved
89 and to meet with you and put a stake in and to email Yosha to notify them their application was
90 approved and to contact Mr. Damsell for placement.

91 **4. Update on Building Repair, Turf Damage, Benches**

92 Mr. Damsell advised he was contacted by Mr. Butler who lives in Concord and lost a family
93 member who used to walk on the Parkway and wanted a bench/tree and not donate a large sum
94 of money, \$10,000. Mrs. Ruffner recommended having Mr. Butler come in and meet with the
95 Trustees. Chair Staples agreed. Mr. Damsell will reach out to him next spring.

96 Mrs. Ruffner recommended a memorial garden with a reopening of Swasey Parkway.

97 Chair Staples noted the Block Building repairs are done and looks good. Has not received the
98 final invoice.

99 Chair Staples met with Kristen Murphy concerning the grub damage and seems to be coming
100 back after the treatment was applied and the overseed is coming up and re-establishing itself.

101 **5. Tree Donation**

102 Mr. Damsell noted the Madick tree is being planted by the nursery tomorrow (11/21).

103 **6. Winter Tree Pruning**

104 Mr. Damsell noted he met with Chris Kemp of Piscataqua and would like to have him do some
105 working this winter to take dead wood out and cable the maple tree which is a large tree that
106 has some rotting in the middle. Mrs. Ruffner questioned whether it was worth saving if decayed
107 in the middle. Chair Staples agree it would have a big impact on the Parkway if removed and
108 would be worth keeping it a little bit longer although he is not a fan of cabling.

109 Mr. Damsell did not have an estimate but noted the Trustees spent \$10,000 last year and
110 recommended \$5,000 for winter pruning. Mrs. Ruffner agreed with the Parkway having so
111 much use it was a good precautionary practice. Chair Staples was okay with it.

112 ***Chair Staples motioned to approve up to \$5,000 for tree pruning in the Parkway and for***
113 ***Mr. Damsell to contact Chris Kemp with Piscataqua. Mrs. Ruffner seconded the motion,***
114 ***with all in favor, the motion passed unanimously.***

115 **7. Permitting rules, Seasonal, Political**

116 Chair Staples reviewed the Board of Selectman's meeting he attended concerning new rules for
117 payment and use of the Parkway. Seasonal permits were discussed and rates and whether to
118 accept political rallies and whether the Town had the resources for what could be 2-3,000
119 people in attendance and need to look at Fire Department, Police Department and security.
120 Mrs. Corson noted a Political candidate would be different than another candidate and Mrs.
121 Ruffner felt they should pay the same. Chair Staples noted they may have their own security
122 but how would it be controlled and who would have to clean up.

123 Mr. Dean looked up the definition of seasonal. Mrs. Corson questioned how often the Trustees
124 wanted one particular vendor to use the Parkway especially on Saturdays. SWAG wanted to
125 use the Parkway 7-9 times for arts/crafts/antiques and the Farmer's Market from May to
126 October.

127 Chair Staples noted the fee per event went from \$100 to \$250 and changed non-profit to for
128 profit and resident versus non-resident.

129 Mrs. Ruffner opined she did not feel any one group should monopolize the Parkway. Nine times
130 is too much for anybody. The Farmer's Market is an agricultural use and on Tuesdays from 2-6.

131 Natasha Stople noted she is not a resident and rents an art studio in Exeter and opined the
132 events bring people to Town who shop and buy food. The events double and triple traffic. If the
133 fees are raised for the booths, the vendors lose money.

134 Mr. Damsell would like to see the Parkway shut down once a month for families to come and
135 ride bikes and for pedestrian use. Mrs. Ruffner noted the BOS set the fee and now already they
136 are saying they will charge this for this person and different for someone else. Nine Saturdays
137 is wrong. Chair Staples noted according to the calendar one person monopolized the Town hall
138 through the end of November. Mrs. Corson noted it was different, an art show that isn't taken
139 down for multiple days.

140 Chair Staples spoke to the parking issue that a garage should have been built 20 years ago.

141 Chair Staples recommended taking the seasonal language out and not allowing something
142 every Saturday. It's a park. Once a month having a no cars on it is a great idea, for the
143 neighbor's sake too. The Trustees should be updated on events.

144 Chair Staples noted he was in favor of residents have first option and non-resident for profits
145 having a waiting period in case a resident wants to use it. Mrs. Corson added having diversity
146 and not allowing two similar events back to back, an applicant is an applicant regardless of the
147 name on the application.

148 Mr. Damsell commented on the extra need for portable restrooms depending on the number of
149 people at an event.

150 **8. Public Comment**

151 **9. Other Business**

152 **10. Next Meeting Date/Adjourn**

153 **Next Meeting – Wednesday, January 29, 2020 at 5:30 PM.**

154 ***Chair Staples moved to adjourn the meeting. Ms. Ruffner seconded the motion, with all***
155 ***in favor, so moved.***

156 Chair Staples adjourned the meeting at 8:22 PM.

157 Respectfully submitted,

158

159 Daniel Hoijer
160 Recording Secretary
161 (via *ExeterTv.com*)