

1 **Town of Exeter**
2 **Swasey Parkway Trustees Meeting**
3 **January 29, 2020**
4 **5:30 PM**
5 **Approved Minutes**

6 **Present were:** Chair Dwane Staples, Florence C. Ruffner, and Vice-Chair Mark Damsell

7 **1. Call Meeting to Order**

8 Chair Staples called the meeting to order at 5:30 PM and introduced the Trustees.

9 **Old Business**

10 **2. Approve Meeting Minutes**

11 **October 23, 2019**

12 Edits were made to Lines 81, 123 and 131

13 *Chair Staples motioned to approve the October 23, 2019 minutes as amended. Ms.*
14 *Ruffner seconded the motion, with all in favor, the motion passed unanimously.*

15 **November 21, 2019**

16 Edits were made to Lines 131, 92 and 95

17 *Chair Staples motioned to approve the November 21, 2019 minutes as amended. Ms.*
18 *Ruffner seconded the motion, with all in favor, the motion passed unanimously.*

19 **3. Vote on Reimbursement Letter for funds to go to Town**

20 Chair Staples indicated he received three documents from Finance including a letter for permit
21 fees of approximately \$4,000, year end cost total and letter to reimburse Town for \$25,914.78.

22 *Chair Staples motioned to reimburse the Town. Mr. Damsell seconded the motion, with*
23 *all in favor, the motion passed unanimously.*

24 **4. Plaque for tree for GFWC**

25 Chair Staples referred to Mr. Damsell to provide specifics on the size of the plaque who advised
26 there are different sizes available similar to the size of a license plate. The GFWC will be
27 coming to the March meeting to discuss the dedication ceremony and no action will be taken
28 until that meeting.

29 **5. Bench Installation Update**

30 Chair Staples indicated Sinclair and Morose are done. Mr. Damsell added another was
31 approved and will be installed and staked when the ground thaws in the location of Norris
32 Brook.

33 Mr. Butler will attend a meeting in the spring to discuss donating funds to the Parkway.

34

35 **6. Fall Clean Up**

36 Ms. Ruffner was contacted by someone who wanted to clean up the leaves and wondered why
37 it wasn't done. Chair Staples indicated it was due to the early snowfall. Mr. Damsell indicated
38 this is the second year it did not get done. The Trustees were in favor of asking Yeti
39 Landscaping to do the work and some other things. The cost of the fall clean up was initially
40 \$700. Chair Staples will contact Keith.

41 ***Ms. Ruffner motioned to hire Yeti Landscaping to do park clean-up and spring clean-up***
42 ***for \$1,200. Mr. Damsell seconded the motion, with all in favor, the motion passed***
43 ***unanimously.***

44 **7. Mowing Contract**

45 Chair Staples reviewed the mowing contract and recommends some changes. One request
46 which he had the Town Manager review is to add a penalty for the fall clean up not getting done.
47 Ms. Ruffner asked if anyone had spoken with the contractor and the Trustees agreed it was best
48 to move on.

49 **8. Speeding in the Parkway**

50 The Trustees indicated speeding has become an issue in the Parkway and they will work with
51 the Select Board and Police Department and consider adding speed bumps. Chair Staples
52 noted it is a safety issue and the Trustees agreed to reach out and find manageable solutions.

53 **9. Bench Donation Monies**

54

55 **10. Public Comment**

56 None.

57 **11. Other Business**

58 Tree Pruning

59 Mr. Damsell noted some tree pruning work and cabling has been done.

60 Master Plan

61 Chair Staples indicated the Master Plan is on the radar.

62 Members

63 Ms. Ruffner indicated she will not be running again.

64

65 **12. Next Meeting Date/Adjourn**

66 **Next Meeting – February 26, 2020 at 5:30 PM**

67 ***Chair Staples adjourned the meeting at 6:13 PM.***

68 Respectfully submitted,

69

70 Daniel Hoijer
71 Recording Secretary
72 (via *ExeterTv.com*)