

Town Of Exeter

Swasey Parkway Trustee Meeting Site Walk for 8/26/2020

Draft Minutes

Present: Mark Damsell, Dave Short, Dwane Staples

The meeting opened at 5:40pm at the Water Street end of the Parkway.

The minutes of the meeting on 7/29/2020 were approved with a motion from Mr. Damsell and seconded by Mr. Short and voted unanimously.

Mr. Short gave a report on the Pocket Park committee and said there had been no formal meetings only emails sent out. The Trustees discussed this again and are feeling that the lines and parameters of what they are supposed to be doing and taking care of at the Parkway are blurred and getting even more blurred with the Trustees and the Selectboard. There was much concern expressed in the discussion of this matter.

Chair Staples gave an update on the dodder situation. He has called Jay Perkins and asked him not to mow along the fence so as to hopefully slow the spread. He also observed that some of it may possibly be dying due to the extreme heat and drought.

Mr. Damsell gave an update on the bench treatment by the Lions Club. They want to wait until the fall when the heat is not such a factor. Mr. Damsell will also contact the family for the McDonald bench as they were asking and volunteering to stain their bench.

Mr. Short gave an update on the pavilion and said that he has received pricing from 3 contractors and is going to pass that along to the maintenance department head for consideration.

Chair Staples talked about the pruning that should be done this year and will reach out to the person who did it last year to get a quote from then and see if they can still offer that service.

The Kiosk was discussed and the conversation was that the Trustees felt that it should be to provide a calendar of events for the Parkway and to house the rules for the Parkway. Chair Staples said he would contact the Rec. Department to see if they were willing to keep the calendar of events updated if the kiosk was installed. A motion was made by Mr. Damsell to spend up to \$2,500.00 to purchase and install the kiosk; it was seconded by Mr. Short and passed unanimously. The Trustees will reach out to PEA to find where the boundary is exactly before installing the kiosk.

The Trustees discussed having the maintenance bids go out in October and having a date to have a meeting with all interested contractors to go over the contract specifications. It was decided to meet October 28, 2020 to have this meeting and have the last outside meeting for the Trustees. A time of 3:00pm was discussed. The bid opening date was discussed and a tentative date of November 30, 2020 was set. The Trustees after discussion felt that this was a better option than waiting until April to open bids and pick a contractor. Mr. Damsell will reach out to contractors who have bid in the past to see if they would be interested in bidding again.

The next meeting of the Trustees would be September 23, 2020 at 5:30pm and would be a site walk meeting with a tentative date of October 28, 2020 for the meeting in October.

Chair Staples said he would ask Mr. Dean about meeting inside again.

Motion to Adjourn by Mr. Damsell and seconded by Mr. Short passed unanimous. Meeting adjourn at 6:40pm

Respectfully Submitted,

Dwane Staples, Chair

