

Swasey Parkway Trustees
DRAFT Minutes
November 19, 2021
4:00 pm
Wheelwright Room – Town Office Building

Meeting was called to order at 4:00 pm by Dwane Staples, Chair.

Attendees: Dwane Staples, Chair, Darrius Thompson, Vice-Chair, Pam McElroy, Executive Asst to TM

Absent: Dave Short, Lovey Roundtree Oliff, Select Board Representative

The purpose of this meeting is the opening of the 2022 Swasey Parkway Landscape Bids. One bid was submitted by All Natural Landscaping. This is the current year landscaping contractor. Bid proposal is as follows:

Bid Item 1: Mowing & Trimming	\$450/visit
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Mr. Staples noted this is \$50 higher per visit than the current contract. Discussion concluded that this is a fair increase due to inflation and cost of services.

Bid Item 2: Spring Cleanup	\$1,105
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Bid Item 3: Fall Cleanup	\$2,500
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Bid Item 4: Pruning	\$1,850
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Mr. Thompson questioned the pruning process and experience necessary. Mr. Staples said there are specific instructions on natural pruning and that the landscaping contractor must be able to identify specific pruning techniques for different types of trees and shrubs.

Mr. Thompson made a motion to award the 2022 Swasey Parkway Landscape Contract to All Natural Landscaping for Bid Items 1, 2 and 3. Bid Item 4: Pruning to be re-visited. Motion was seconded by Dwane Staples. Motion was approved by vote 2-0.

Mr. Staples will contact All Natural Landscaping on November 30, 2021 in regard to the contract award.

Mr. Thompson made a motion to adjourn. Motion was seconded by Mr. Staples and approved by vote 2-0.

Meeting adjourned at 4:10 pm.