

**Town of Exeter
Swasey Parkway Trustees Meeting
February 3, 2022
Draft Minutes**

Present Were: Dwane Staples Chair, Darius Thompson, Vice Chair, Dave Short

The meeting was called to order at 5:35 pm by Chair Dwane Staples. After the introductions of the Trustees present Anne Surman read a written comment under public comments. It I included in the minutes.

The minutes for the meetings 10/20/2021, 11/19/2021, 12/30/2021 and 1/3/2022 were all approved.

The next item on the agenda was the of the RFP bid specification sheet for the tree trimming at the Parkway. There were some minor changes that were made, remove the transfer station wording. Stump grinding hoes to be filled would be a separate item. It was decided that Dave Short would be in charge of contacting tree contractors from a list that the trustees had used in the past for bids. He was to set up a meeting with the contractors to go over the trees to be removed and the pones to be pruned. A date of 2/15/2022 was agreed upon for a site walk with the tree contractors Dave Short will conduct this. Bids need to be in by 2:00 pm3/1/2022. It was agreed that the work should be finished by 4/30/2022 if possible.

A motion to adjourn was made by Mr. Thompson and seconded by Mr. Short. Vote unanimous, Adjourn 6:12pm.

Respectfully Submitted, Dwane Staples Chair