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**Town of Exeter  
Swasey Parkway Trustees Meeting  
Nowak Meeting Room  
January 18, 2023  
Approved Minutes**

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- **Call Meeting to Order:** Chair Staples called the meeting to order at 5:07 PM and introduced the members who were present

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- **Introductions:**

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**Present were:** Chair Dwane Staples, Vice-Chair Darius Thompson and Dave Short

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- **Public Comment**

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Chair Staples asked if there were any comments from the public at 5:07 PM.

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- **Approval of Meeting Minutes**

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September 21, 2022

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***Mr. Thompson motioned to approve the September 21, 2022 meeting minutes. Mr. Short seconded the motion. A vote was taken, all were in favor, the motion passed 3-0-0.***

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October 19, 2022 Site Walk

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***Mr. Short motioned to approve the October 19, 2022 site walk meeting minutes. Mr. Thompson seconded the motion. A vote was taken, all were in favor, the motion passed 3-0-0.***

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November 16, 2022

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***Mr. Short motioned to approve the November 16, 2022 meeting minutes. Mr. Thompson seconded the motion. A vote was taken, all were in favor, the motion passed 3-0-0.***

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November 29, 2022

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***Mr. Short motioned to approve the November 29, 2022 meeting minutes. Mr. Thompson seconded the motion. A vote was taken, all were in favor, the motion passed 3-0-0.***

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Chair Staples noted there was no need for minutes for the meeting with the Select Board as there was no quorum of Trustees present.

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The Trustees thanked the minute taker for taking meticulous meeting minutes.

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- **Planting along fence behind Harris Center**

36 Chair Staples noted this was discussed during the October site walk. The Trustees  
37 discussed plant materials, stump grinding, and the consensus was to get a list of materials  
38 for about half a dozen plants and measure to do the work in April.

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40 • **Tree and Shrub Pruning**

41 Chair Staples noted some delays in the sewer project has the Parkway closed and the road  
42 blocked off. If some of the shrub pruning, about one-third is outside the area, it could be  
43 done while it is dormant Mr. Short noted.

44 Mr. Short noted at the last meeting it was discussed to have a formula for an ongoing  
45 relationship with the tree pruner. He spoke to Curtis and typically he charges for a half day  
46 but they discussed having an initial arrival/setup fee of \$400 with \$300/hr. after that. If he  
47 worked five hours of an eight hour day he could fill that slot by lumping tasks together for  
48 cost efficiency. Mr. Thompson and Chair Staples indicated they would be okay with that see  
49 and see how it works out.

50 ***Mr. Thompson motioned to incorporate the above formula with the tree pruner and***  
51 ***have Mr. Short be the liaison for that work. Chair Staples seconded the motion. A***  
52 ***vote was taken, all were in favor, the motion passed 3-0-0.***

53 • **Sewer Project**

54 Chair Staples has attended some of the construction meetings, with the last one the  
55 beginning of January, and had discussions with Andy from Wright Pierce. There was a  
56 delay in one of the borings in the river due to hitting ledge. The project was to be done in  
57 January but that is not going to happen.

58 Mr. Thompson recommended marking off an area for the pruning work. Mr. Short added  
59 that so long as the work is not interfering with what construction is trying to do. Chair  
60 Staples will check with them first.

61 • **Other Business**

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63 Mr. Thompson raised concerns to relate to the Select Board and DPW that knowing this  
64 project hit ledge and was delayed and another project is coming up, that there be  
65 contingencies when Swasey will be closed again. Mr. Short agreed that while winter is not  
66 crucial to the enjoyment of people in the Parkway, as spring approaches he wondered if  
67 there would be a deadline when they pack it up. Chair Staples noted there is a sense of  
68 urgency to the project in case the pipe they are replacing were to fail and are aggressively  
69 moving to get this done. He noted it is a remarkable project to watch and the Trustees  
70 noted they appreciate what they are doing and that they are down there everyday working  
71 even in cold and wintery conditions.

72

73 Mr. Short raised concerns to relate to the Select Board about the flooding a few weeks ago.  
74 It may be time to start discussions about having funding in the CIP for a seawall instead of  
75 getting hit with a huge cost 15 years from now. The fence along the river will also have to  
76 be repaired or replaced. Mr. Short noted businesses along Water Street were placing  
77 sandbags. The water was up to the fence and the roadway. Mr. Thompson noted when he

78 visited Ireland they placed life preservers every 100 meters or so in the event someone had  
79 to be rescued. The Trustees agreed they had seen the pictures and reports and the  
80 conversation needs to get started.

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82 Mr. Thompson expressed his appreciation to the Trustees and Select Board representative  
83 for their hard work. He noted he hoped Mr. Short would run again.

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85 • **Next Meeting Date:** February 22, 2023 at 5:00 PM.

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87 • **Adjourn**

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89 ***Mr. Short motioned to adjourn the meeting at 5:35 PM. Mr. Thompson seconded the***  
90 ***motion. A vote was taken, all were in favor, the motion passed unanimously.***

91 Respectfully submitted,

92 Daniel Hoijer  
93 Recording Secretary  
94 (via *ExeterTv.com*)