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**Town of Exeter
Swasey Parkway Trustees Meeting
Wheelright Room
September 20, 2023
5:00 PM
Approved Minutes**

7 **1. Call Meeting to Order:**

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9 Chair Staples called the meeting to order at 5:00 PM and introduced the members who were
10 present

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12 **2. Introductions:**

13 **Present were:** Chair Dwane Staples, Vice-Chair Darius Thompson, and Select Board
14 representative Niko Papakonstantis

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16 **3. Public Comment**

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18 Chair Staples asked if there were any comments from the public.

19 **4. Approve Minutes 8/23/23**

20 ***Mr. Thompson motioned to approve the August 23, 2023 meeting minutes. Chair Staples***
21 ***seconded the motion. A vote was taken, all were in favor, the motion passed***
22 ***unanimously.***

23
24 **5. Kristen Murphy tree donation, water bottle fill station**

25 Chair Staples indicated that Ms. Murphy could not be present and he explained that the Tree
26 Committee has facilitated the donation of three updated Elms which could be planted on the
27 north side of the Parkway.

28 ***Mr. Thompson motioned to accept the donation, find a suitable location and have them***
29 ***installed. Chair Staples seconded the motion. A vote was taken, all were in favor, the***
30 ***motion passed unanimously.***

31
32 Mr. Thompson thanked the Tree Committee for the donation.

33 Chair Staples noted that he would like to keep the water bottle fill station item on the agenda.
34 He reported that Ms. Murphy has some preliminary cost figures, utilizing the data from the fill
35 stations installed by the Recreation Department. Chair Staples stated that the Trustees would
36 approach the Select Board and Budget Review Committee to have it be part of the budget
37 moving forward.

38 **6. Update on no dog sign**

39 Mr. Thompson displayed the two stencils proposed for painting along the walkway at the
40 Parkway to alert visitor that dogs are not allowed and there is a \$100 fine. Chair Staples

41 thanked him for the work he has done on the signs over the summer and stated that the
42 Trustees would welcome any feedback from the public.

43 **7. Planting along fence behind Harris Center and Tree and Shrub Pruning**

44 Chair Staples reported the stumps have been ground, the sidewalk area was taken up and he
45 will reach out to Jay Perkins about replacing the area of sidewalk now that the stumps have
46 been removed from beneath it. The leftover woodchips can be incorporated into the planted
47 area. The next step is to select suitable plant material and move forward in the fall. Mr.
48 Thompson recommended considering the close proximity to the fence and so the Trustees will
49 select a few plantings that will not grow overly tall or wide and keep them away from the fence.

50 **8. Sewer Project**

51 Chair Staples reported the equipment has been moved out temporarily until the project
52 commences late October or mid-November. The road will remain closed until the project is
53 finished and the Trustees meet with the Select Board to work out the turn around area on the
54 north end.

55 Select Board Chair Papakonstantis indicated when plans are ready the Board will have a joint
56 meeting with the Trustees. He noted there will be more work there in the spring.

57 **9. Tree Pruning**

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59 Chair Staples noted he would like this item to remain on the agenda as there have been delays
60 due to weather.

62 **10. Parkway Landscape maintenance bid dates/Next Meeting Date**

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64 Chair Staples indicated the Trustees will put the bid out mid-October for Parkway landscape
65 maintenance. He will ask Pam to place the ad and the Trustees will open bids at their
66 November 15th meeting and could start that meeting at 4:30.

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68 Chair Staples reported there is training scheduled in October and recommended scheduling
69 their next meeting for Tuesday, October 17th at 5:00 PM. He will notify Pam to reserve the
70 meeting room, email Mr. Short about the meeting date and copy the Trustees with the training
71 agendas.

73 **11. Adjourn**

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75 ***Mr. Thompson motioned to adjourn the meeting at 5:21 PM. Chair Staples seconded the***
76 ***motion. A vote was taken, all were in favor, the motion passed unanimously.***

77 Respectfully submitted,

78 Daniel Hoijer
79 Recording Secretary
80 (via *ExeterTv.com*)