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**Town of Exeter
Swasey Parkway Trustees Meeting
Nowak Room
November 15, 2023
4:30 PM
Approved Minutes**

7 **1. Call Meeting to Order:**

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9 Chair Staples called the meeting to order at 4:31 PM and introduced the members who were
10 present

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12 **2. Introductions:**

13 **Present were:** Chair Dwane Staples, Vice-Chair Darius Thompson, and Dave Short

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15 **3. Public Comment**

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17 Chair Staples noted there were no persons from the public present.

18 **4. Approve Minutes 10/17/23**

19 Chair Staples recommended an edit.

20 ***Chair Staples motioned to approve the October 17, 2023 meeting minutes, as amended.***
21 ***Mr. Thompson seconded the motion. A vote was taken, Mr. Short abstained. The motion***
22 ***carried 2-0-1.***

23
24 **5. Update on no dog sign**

25 Chair Staples asked about feedback since the no dog signs were placed. Mr. Short noted there
26 were some negative comments on the community Facebook page. Chair Staples noted that
27 some people brought their dogs to a recreation event. Mr. Thompson noted that the ordinance
28 does not permit dogs in any of the town parks. Mr. Short indicated the Trustees have done all
29 they can do.

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31 **6. Turnaround**

32 Chair Staples reported that he forwarded the email he received at the beginning of the week
33 regarding the meeting with the Select Board on November 20th to discuss the turnaround. Mr.
34 Thompson will be attending. Chair Staples noted he has a conflict but will try to attend. Mr.
35 Short indicated he will try to be there as well and wondered if the Trustees could get a copy of
36 any conceptual plans in advance.

37 **7. Tree Donation**

38 Chair Staples thanked Mr. Short for sighting and placing the tree. He indicated that the
39 Trustees would welcome more donations as there are a few spots where trees have already
40 been removed and other trees to be removed. The Trustees would have to approve of the

41 species depending on where the tree would be located. Mr. Thompson wondered if a list should
42 be made available. Mr. Short recommended waiting until someone offered to make a donation
43 and that the best avenue for that would be through the Tree Committee who are also soliciting
44 donations of trees.

45 **8. Planting along fence behind Harris Center and Tree and Shrub Pruning**

46 Chair Staples indicated plantings will be selected for the spring and suggested planting a
47 Hydrangea by the fence.

48 Chair Staples noted the Ash tree by the Block Building will need to come down. The area is wet
49 so it would be best to wait until the ground freezes.

50 Chair Staples asked about any safety issues and Mr. Short noted he walked the area with Will
51 and a Birch by the Pump House has bad tops but that could be addressed between now and
52 when construction resumes on December 11th. Mr. Short will contact Will.

53 **9. Parkway Landscape maintenance bid**

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55 Chair Staples indicated the Trustees opened the bids earlier. There were three bids received
56 and two were close but Jonathan was the lowest and they agreed to go with Jonathan again.
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58 **10. Other Business**

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60 Chair Staples reported that the turf by the Newfields side was treated for grubs by Biospray with
61 Dylox and the starter fertilizer was applied. He noted the starter fertilizer has a low nitrogen
62 content.
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64 Mr. Thompson noted some plantings have grown together by the pavilion and Chair Staples
65 recommended addressing that when the water bubbler is installed.
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67 Chair Staples reported the irrigation was blow out and the leak repaired. Mr. Thompson
68 questioned whether anything needed replacing and Chair Staples noted the clock did not work
69 well. Mr. Short asked when the system was last run and Chair Staples noted two-three years
70 ago when the overseeding was done. There was a drought last year and this year too much
71 rain.
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73 Chair Staples recommended a good maintenance program for the turf area by the pavilion
74 which gets a lot of use.
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76 **11. Next meeting date**

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78 Chair Staples noted the next meeting would be on January 17, 2024 at 5:00 PM.
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81 **12. Adjourn**

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83 ***Mr. Short motioned to adjourn the meeting at 4:58 PM. Mr. Thompson seconded the***
84 ***motion. A vote was taken, all were in favor, the motion passed unanimously.***

85 Respectfully submitted,

86 Daniel Hoijer

87 Recording Secretary

88 (via *ExeterTv.com*)