

Exeter Annual Town Reports



for the
Board of Selectmen,
Town Offices,
Committees/Commissions
& SAU16 School District

For Year 2012

In Memorial

Evelyn May (Hubley) Zarnowski 1911-2013

A long time smiling face to the residents of Exeter, Evelyn Zarnowski dedicated many years of municipal service to the Town of Exeter and State of New Hampshire. Evelyn set many ground breaking milestones for women in the Town. She first began her career in Exeter serving as Deputy Town Clerk for 11 years before being elected as Exeter's first female Town Clerk in 1947; a position she held for 31 years. During that time, she witnessed many changes to the Town and its management. Evelyn oversaw the installation of the Town's first computer in 1975. She was an active member of the NH City and Town Clerks Association; serving as secretary for 10 years, and also as Vice President and President. Evelyn was also the deputy Tax Collector for 27 years during her service to Exeter. Evelyn was elected as an Exeter Selectwoman in 1979 serving for 9 years .



Evelyn was a Robinson Female Seminary graduate, Class of 1929 and served in several civic organizations in addition to her service to the Town.

Her volunteerism included: life member of the Exeter Council of Aging; Exeter area BPW; Exeter chapter AARP; Woman's Republican Club; Robinson Female Seminary Alumnae Association; volunteer at the Exeter Area Chamber of Commerce and the Retired and Senior Volunteer Program.

Evelyn received several awards for her dedication to the Town and State. For her service and achievements she was the recipient of: the Joseph D. Vaughn Award given to senior citizens for displaying leadership and meritorious achievement on behalf of the older citizens of N.H.; a commendation from the Governor John H. Sununu for her 51 years of service to the Town of Exeter and the State of NH.; the National Grange Certificate for Community Service in 1985; the NH BPW Woman of Achievement Award in 1994 and the AARP National Woman's History Month 1995 Award. The Exeter Town Report was dedicated to her in 1977-1978.



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2012 Town Report Dedication

The 2012 Exeter Town Report is dedicated to Donald “Don” Brabant. Don began his civic service to Exeter when he was appointed to replace Homer Snell as Treasurer way back in 1979. Don served the Town in this capacity for 33 years, before leaving in 2012 to relocate to Portsmouth. Don was the second longest serving Treasurer in Exeter history, with only F. Leroy Junkins serving more years in the position.

Don’s tireless efforts on behalf of the Town were not just reserved for the Office of Town Treasurer. In addition, he served on the Town’s Budget Recommendations Committee from 1977 to 1995, and again from 2009 to 2011. Don also served on the Water & Sewer Advisory Committee from 1993 to 2002. As well as the Christmas Parade Committee from 2008 to 2009.

Don always took a practical, forthright approach to things, and he certainly ran committee meetings well; most recently serving as Chair of the Budget Recommendations Committee in a challenging budget climate during 2011 and 2012. Don’s selfless volunteerism, his leadership, and his genuine care for the people and the Town of Exeter will be truly missed. Thank you, Don, for all the years of service to our community. You will always be part of Exeter.



Elected Officials

Moderator

Charles Tucker

Term Ends

2013

Library Trustees

Term Ends

Mary LaFreniere

2015

Gwen Kenney

2015

John Henson

2013

Barbara Young

2013

Betsy Crespi

2013

Felicia Donovan

2014

Selectmen

Matthew Quandt

2014

Donald Clement

2013

Daniel Chartrand

2015

Julie Gilman

2013

Frank Ferraro

2014

Trustees of Swasey Parkway

Gerry Hamel

2013

Jay Perkins, Sr.

2014

Ruthanne Rogers

2015

Town Clerk

Linda Hartson (retired)

2012

Andrea Kohler

2014

Trustees of Trust Fund

Nancy Batchelder

2015

Sandra Parks

2013

Margaret Duhamel

2014

Treasurer

Donald Brabant (resigned)

2013

Allan Corey (appointed)

2013

Supervisors of the Checklist

Robert Eastman (resigned)

2014

Margaret Duhamel

2016

Paula Hamel (appointed)

Fritzi Bernard (resigned)

Trustees of Robinson Fund

Harry B. Thayer III

2019

Joan Smart

2013

Joanna Pellerin

2014

Peter Smith

2015

Judith Churchill

2016

Patricia Qualter

2017

Barbara Taylor Gagne

2018

Budget Recommendations Committee

Carol Aten

Robert Corson

Robert Wentworth

Allan Corey

Robert Kelly

Mark Leighton

Corey Stevens

Harry B. Thayer III

Donald Woodward

Appointed Committee Members

Arts Committee

	<u>Term Ends</u>
Jane Keirnan	2015
Robert Richardson	2015
Rawson Webb	2015
Karen Noonan	2013
Karen Desrosiers	2014
Kathy Thompson	2014
Lauren Chuslo-Shur	2014
Don Clement, BOS Rep.	

Cable TV Advisory Committee

Nancy Belanger	2013
Anne Surman	2014
Matt Quandt, BOS Rep.	
Hope Godino, Library Rep.	
Jim Fellows, SAU Rep.	

Conservation Commission

Virginia Raub, Alternate	2015
Don Briselden, Alternate	2015
Kevin Keaveney	2013
Peter Richardson	2013
Margaret Matick	2014
Carlos Guindon	2014
Russell Kaphan	2014
Alyson Eberhardt	2013
Jason Gregoire, Alternate	2013
Cynthia Field, Alternate	2014
Robert Field	2013
Don Clement, BOS Rep.	

Council on Aging

Jill Compton	2015
Diane Kollmorgen	2013
Sandra Cross, Alternate	Life
Alma Hall	Life
Margaret Duhamel	Life
Mike Favreau, Parks & Rec. Rep.	
Dan Chartrand, BOS Rep.	

Economic Development Commission

	<u>Term Ends</u>
Lizabeth MacDonald	2015
Cynthia Tokos	2013
Jason Proulx	2014
Barry Sandberg	2013
Madeleine Hamel	2014
David Hampson	2014
Brandon Stauber	2014
Brian Lortie	2015
Len Benjamin	2013
Kenneth Knowles, Planning Bd. Rep.	
Kathy Corson, Alt. Planning Bd. Rep.	
Russell Dean, Town Manager	
Dan Chartrand, BOS Rep.	

Heritage Commission

John Merkle	2015
Peter Smith	2013
Mary Dupre	2014
Peter Michaud	2014
Kathy Corson, Planning Bd. Rep.	
Ron Schutz, HDC Rep.	
Julie Gilman, BOS Rep.	

Historic District Commission

Pam Gjetum	2015
Wendy Bergeron	2013
Fred Kollmorgen, Alternate	2013
Nicole Martineau	2013
Ron Schutz	2014
Len Benjamin	2014
Patrick Gordon, Alternate	2014
Pete Cameron, Planning Bd. Rep.	
Julie Gilman, BOS Rep	

Exeter Housing Authority

George St.Amour	2013
Barbara Chapman	2015
George Bragg	2016
Renee O'Barton	2014
Boyd Allen	2015

Appointed Committee Members

Planning Board

	<u>Term Ends</u>
Carol Sideris	2015
Katherine Woolhouse	2015
Gwen English	2013
Kenneth Knowles	2013
Langdon Plumer, Alternate	2013
Ian Jonathan Raum	2014
Kathy Corson, Alternate	2014
Jeff Dube, Alternate	2013
Kelly Bergeron, Alternate	2013
Elise Kesseli	2014
Frank Ferraro, BOS Rep.	

River Study Committee

Mimi Larsen-Becker	2015
Peter Richardson	2013
Frank Patterson	2013
Rod Bourdon	2014
Lionel Ingram	2014
Richard Huber	2015
Kristen Murphy, Nat. Resource Planner	
Paul Vlasich, DPW Rep.	
Virginia Raub, Conservation Rep.	
Roger Wakeman, PEA Rep.	
Donald Clement, BOS Rep.	

Rockingham Planning Commission

	<u>Term Ends</u>
Gwen English	2015
Langdon Plumer	2013
Katherine Woolhouse	2014
Dan Chartrand, BOS Rep.	

Technology Committee

Rod Danielson	2014
David Briden	2015
Darius Thompson	2015
Russell Dean, Town Manager	
Julie Gilman, BOS Rep.	

Zoning Board of Adjustment

Robert Prior	2015
John Hauschildt	2015
Hank Ouimet	2013
Rick Thielbar, Alternate	2013
Marc Carbonneau, Alternate	2014
Stephen Cole, Alternate	2014
Martha Pennell	2014
Patrick Driscoll (resigned)	2014

Directory of Services

www.town.exeter.nh.us

Like us on Facebook

ASSESSING OFFICE

The Assessing Office is located in the Town Office building for assessment and/or exemption information on your property. Hours are Monday thru Friday 8:00AM - 4:30PM. Questions? Call 773-6110.

BOARD OF SELECTMEN

Selectmen meet every other Monday evenings at 7:00PM at the Town Office Building, Nowak Room. Check our website for the next scheduled meeting date. Agenda items for Selectmen's meetings must be submitted to the Town Manager's Office by 12:00 Noon the prior Wednesday. For more information call 778-0591.

TOWN MANAGER

The Town Manager has oversight over the daily operations of the Town government with the exception to the public library, which is governed by a separate Board of Trustees. The Treasurer and town Clerk are elected directly by the people; these offices work with, but do not report to, the Town Manager.

TOWN CLERK

The Town Clerk's Office is located at the Town Office building, 10 Front Street. Hours are Monday thru Friday 8:15AM till 4:00PM. For more information, call 778-0591 ext. 403.

EXETER PUBLIC LIBRARY

The Exeter Public Library is located at Founder's Park. For hours and information about the Exeter Public Library, call 772-3101 or go to the library website at www.exeterpl.org.

EXTV—PEG PROGRAMMING

Cable Channel 22 is the Exeter Local Government channel. Tune in to see live broadcasts of the meetings. Check our website for meeting dates. The Education Channel in Exeter is Channel 13, operated by SAU16. Public Access in Exeter is seen on Channel 98.

HUMAN SERVICES DEPARTMENT

The department's role is to provide the temporary relief needed by members of the community that have fallen on difficult times.

PARKS AND RECREATION DEPARTMENT

The Exeter Parks and Recreation Department is located at 32 Court Street. The Recreation Department sponsors programs for all ages including sports, trips, public pool, tennis, adventure camp, etc. Call 773-6151 for information, check your local newspaper, or check the website <http://town.exeter.nh.us/recreation> for upcoming events.

PLANNING, BUILDING, ZONING

The Planning Department, Building Inspector, Zoning Department and Natural Resource Planner are located upstairs in the Town Office building. Hours are 8:00AM - 4:30PM Monday thru Friday. Questions for any of the departments, call 773-6112.

WATER/SEWER/TAX COLLECTOR

The Tax Collector is located in Town Office building within the Water and Sewer Billing Department. Hours are 8:15AM - 4:00PM Monday thru Friday. For questions, call 773-6108.

WINTER PARKING BAN

There is a winter parking ban from December 1 thru March 15. During that time NO PARKING is permitted on any public street between Midnight and 6:00AM. Call Exeter Dispatch at 772-1212 for more information.

DEPARTMENT OF PUBLIC WORKS

Rubbish Collection/Recycle Collection

The Town of Exeter contracts with Northside Carting for curbside rubbish pick-up and recycling. All rubbish must be in Town of Exeter blue trash bags. Bags and recycling must be curbside by 7AM on your scheduled pick-up day. There is no limit on quantity of bags. Trash bags are available in 2 sizes: 33 gallon are \$2.00 each; 15 gallon are \$1.00 each. A blue Town of Exeter recycle bin is needed for pick-up. Bins are available at the DPW for \$12.00 each; 65 gallon, wheeled recycle carts are available at DPW \$45.00 each.

Northside Carting's contract states that trash/recycle will **not** be picked up on the following holidays and will be picked up one day late, for more information call the Public Works Dept. at 773-6157:

New Year's Day

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Christmas Day

Oil Recycling

The Town of Exeter recycles used car, boat or lawnmower oil. Used oil can be taken to the Transfer Station during regular operating hours. Oil must be in a clear/semi-clear container with a tight fitting cover (plastic milk containers work well). Label the container "used oil".

Transfer Station

The Town of Exeter's Transfer Station is on Cross Road. You may dispose of yard waste (grass, leaves, brush); metal items (washers, dryers, dishwashers etc). Items with Freon (refrigerators, freezers, air conditioners, dehumidifiers, etc) can be disposed of with an additional \$7.00 per item sticker. There is also an Electronics disposal area at the Transfer Station. Each electronic item needs a \$10.00 electronics disposal sticker. Construction debris is also allowed at the Transfer with a construction sticker or debris in a construction bag. Construction stickers and bags are \$8.00 each. Call the Public Works Dept. at 773-6157 for more information. All other items must be in a Town of Exeter blue bag. Bulky items are not accepted at the Transfer Station. Calendar year permits are \$10.00 issued to the vehicle; a five-day permit is \$5.00 issued to the vehicle. All permits, stickers and bags may be purchased at the Town Office. No permits, stickers or bags are sold at the Transfer Station.

BULKY TRASH PICK-UP

You can place one bulky item (furniture, sofa, recliner, mattress, etc.) curbside each week along with your blue bags of trash, with a bulky item sticker. Stickers are \$5.00 each and are available at the Town Office. For more information call the Public Works Dept. at 773-6157.

OTHER BULKY TRASH DISPOSAL OPTIONS

You can haul your bulky trash to the following disposal sites for a fee. Call ahead for directions and fees.

Best Way Disposal

Waste Management Co.

Raymond, NH 895-6273

Rochester, NH 1-800-847-5303

LEAF PICK-UP

Each fall the Town of Exeter picks up leaves in brown paper recycling bags only. There is a limit of 12 bags per household for curbside pickup. Leaf pick-up is on your regular trash day the week of the scheduled pick-up in the fall **ONLY**, for one week only. Call Public Works at 773-6157 or check our website for pick-up dates. You may also take leaves to the transfer station during regular operating hours. No permit needed.



**ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 12, 2013**

BALLOT 1 OF 3

Andrea J. Keller
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☐
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

FOR MODERATOR

Two Year Term Vote for not
more than ONE

PAUL SCAFIDI ☐

DAVID H. MIRSKY ☐

☐

(Write-In)

FOR SELECTMEN

Three Year Term Vote for not
more than TWO

DENNIS BRADY ☐

DONALD CLEMENT ☐

JULIE D. GILMAN ☐

☐

(Write-In)

(Write-In)

**FOR SUPERVISOR OF
THE CHECKLIST**

Five Year Term Vote for not
more than ONE

PAULA HAMEL ☐

☐

(Write-In)

**FOR SUPERVISOR OF
THE CHECKLIST**

One Year Term Vote for not
more than ONE

ANNE L. SURMAN ☐

LAURA HILL ☐

☐

(Write-In)

FOR TOWN TREASURER

Two Year Term Vote for not
more than ONE

ALLAN W. COREY ☐

☐

(Write-In)

**FOR TRUSTEES OF
THE LIBRARY**

Three Year Term Vote for not
more than THREE

BETSEY M. CRESPI ☐

JOHN W. HENSON ☐

BARBARA YOUNG ☐

☐

(Write-In)

(Write-In)

(Write-In)

**FOR TRUSTEES OF
THE LIBRARY**

One Year Term Vote for not
more than TWO

BJARNI BROWN ☐

LAUREN DERANIAN ☐

DENISE LEONARD ☐

☐

(Write-In)

(Write-In)

**FOR TRUSTEE OF THE
ROBINSON FUND**

Seven Year Term Vote for not
more than ONE

JOAN E. SMART ☐

☐

(Write-In)

**FOR TRUSTEE OF THE
SWASEY PARKWAY**

Three Year Term Vote for not
more than ONE

GERARD "GERRY" HAMEL ☐

☐

(Write-In)

**FOR TRUSTEE OF THE
TRUST FUND**

Three Year Term Vote for not
more than ONE

SANDRA J. PARKS ☐

☐

(Write-In)

ARTICLES

Article 2: Zoning Amendment #1: Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the town zoning ordinance, as follows:

Amend Article 2 Definitions by adding a definition for "Two-Family" as follows: "Two-family home (Duplex): A building designed for residential purposes and containing two principal dwelling units separated by a common interior wall (including ceiling/floor) and supported with a common foundation.." (Also renumber sections in Article 2 and correct definition references throughout the ordinance as needed.)

YES ☐
NO ☐

TURN BALLOT OVER AND CONTINUE VOTING

ARTICLES CONTINUED

Article 3: Zoning Amendment #2: Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the town zoning ordinance, as follows:

YES ☐

NO ☐

Amend Article 2 Definitions by adding a definition for "Veterinarian" as follows: "Veterinarian: An establishment where animals or pets are given medical or surgical treatment and are cared for during the time of such treatment. Use as a kennel or overnight services are prohibited." (Also renumber sections in Article 2 and correct definition references throughout the ordinance as needed.)

Article 4: Zoning Amendment #3: Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the town zoning ordinance, as follows:

YES ☐

NO ☐

Amend Article 2 Definitions by revising existing definition 2.2.21 as follows: "Elderly/Senior: For the purpose of this ordinance, elderly or senior shall be defined as persons fifty-five (55) years of age or older."

Article 5: Zoning Amendment #4: Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the town zoning ordinance, as follows:

YES ☐

NO ☐

Amend Article 2 Definitions by revising existing definition 2.2.22 as follows: Elderly Congregate Health Care Facilities (ECHCF): A multi-dwelling residential facility providing various housing options to meet the spectrum of needs and interests from active adults through skilled nursing facilities. ECHCF's primary feature is the provision of "lifetime" supportive services at each stage of a senior's later life. The facility is generally intended for persons fifty-five (55) years of age or older which provides on-site nursing home facilities as licensed by the State of New Hampshire.

Article 6: Zoning Amendment #5: Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board for the town zoning ordinance, as follows:

YES ☐

NO ☐

Amend Article 2 Definitions by deleting existing definition 2.2.55 Nursing Home and replacing it with the following definition: A long-term care facility licensed by the state that offers 24-hour room and board and health care services, including basic and skilled nursing care, rehabilitation, and may also offer a full range of other therapies, treatments, and programs. Nursing homes may or may not cater exclusively to seniors.

Article 7: Zoning Amendment #6: Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board for the town zoning ordinance, as follows:

YES ☐

NO ☐

Amend Article 2 Definitions by adding a definition for "Active Adult Community" as follows: A community or living facility designed specifically for the interests of seniors age 55 and older, which may include recreational amenities and support services for maintenance-free living for older adults who are healthy, active, and capable of living independently. (Renumber sections in Article 2 and correct definition references throughout the ordinance as needed.)

Amend Article 4.2 Schedule I: Permitted Uses by adding "Active Adult Community" as an allowed principal use in the R-4, R-5, and R-6 districts.

Amend Article 5.6.6 Off-Street Parking Schedule by adding the use "Active Adult Community" with the parking requirement of 1 space for each 1 bedroom unit, 2 for each 2+ bedroom unit, plus 1 for every 4 units for guest parking.

Article 8: Zoning Amendment #7: Are you in favor of the adoption of Amendment #7 as proposed by the Planning Board for the town zoning ordinance, as follows:

YES ☐

NO ☐

Amend Article 2 Definitions by adding a definition for "Independent Living Facilities" as follows: Similar to the Active Adult Community but provides some support services such cleaning, laundry, food, transportation, and other services. Group facilities may be provided on premises for recreation and social interaction. (Renumber sections in Article 2 and correct definition references throughout the ordinance as needed.)

Amend Article 4.2 Schedule I: Permitted Uses by adding "Independent Living Facilities" as an allowed principal use in the R-4, R-5, and R-6 districts.

Amend Article 5.6.6 Off-Street Parking Schedule by adding the use "Independent Living Facilities" with the parking requirement of 1 space for unit, plus one space per employee on maximum shift, plus 1 for every 5 units for guest parking.

GO TO NEXT BALLOT AND CONTINUE VOTING



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 12, 2013

BALLOT 2 OF 3

Andrea J. Keller
TOWN CLERK

ARTICLES CONTINUED

Article 9: Zoning Amendment #8: Are you in favor of the adoption of Amendment #8 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 2 Definitions by adding a definition for "Assisted Living Facility" as follows: Housing primarily for elderly persons, who require some support services for their daily living activities including basic medical assistance. Assisted Living Facilities typically require residents to be mobile and capable of performing most routine tasks. (Renumber sections in Article 2 and correct definition references throughout the ordinance as needed.)

Also amend Article 4.2 Schedule I: Permitted Uses by adding "Assisted Living Facility" as an allowed principal use in the NP, C-3, R-4, R-5, and R-6 districts.

YES ☐

NO ☐

Amend Article 5.6.6 Off-Street Parking Schedule by adding the use "Assisted Living Facility" with the parking requirement of 1 space for every 5 units, 1 space for every 6 units for guest parking, plus one per employee on maximum shift.

Article 10: Zoning Amendment #9: Are you in favor of the adoption of Amendment #9 as proposed by the Planning Board for the town zoning ordinance, as follows:

Amend Article 3.2 Zoning Map by adjusting the zone district boundary line between the PP-Professional Technology Park and CT-Corporate Technology Park zoning districts to follow the common property line between Tax Map Parcel # 70-103 and Tax Map Parcel # 66-1 located on Holland Way. (See attached map.)

YES ☐

NO ☐

Article 11: Zoning Amendment #10: Are you in favor of the adoption of Amendment #10 as proposed by the Planning Board for the town zoning ordinance, as follows:

Amend Article 3.2 Zoning Map by rezoning parcels fronting on Portsmouth Ave from High Street (35-41 High Street) to the intersections of Green Hill Road (48 Portsmouth Ave) and Highland Street (49 Portsmouth Ave) as depicted on the attached map from their current zoning designation to the C-1, downtown commercial district. Note: New zone district boundaries are proposed to follow property lot lines.

YES ☐

NO ☐

Article 12: Zoning Amendment #11: Are you in favor of the adoption of Amendment #11 as proposed by the Planning Board for the town zoning ordinance, as follows:

Amend Article 4.2 Schedule I: Permitted Uses, add "Veterinarians and garden supply establishments" to allowed principal uses in the C-1 district.

YES ☐

NO ☐

Article 13: Zoning Amendment #12: Are you in favor of the adoption of Amendment #12 as proposed by the Planning Board for the town zoning ordinance, as follows:

Amend Article 4.3 Schedule II Density and Dimensional Regulations - Residential, by revising the chart to reflect the density required for a two-family in the R-2 district as 12,000 sq. ft./unit.

YES ☐

NO ☐

Article 14: Zoning Amendment #13: Are you in favor of the adoption of Amendment #13 as proposed by the Planning Board for the town zoning ordinance, as follows:

Amend Article 4.4 Schedule III Notes: #20 to read as follows: Residential density for "multi-use" building is 5,000 square feet (sq. ft.) of lot area per unit.

YES ☐

NO ☐

Article 15: Zoning Amendment #14: Are you in favor of the adoption of Amendment #14 as proposed by the Planning Board for the town zoning ordinance, as follows:

Amend Article 5.6.6 Off-Street Parking Schedule by deleting the reference to "Elderly Housing" use and its associated parking requirement; and revise the parking requirement for "Elderly Congregate Healthcare/Retirement Planned Community" as follows:

YES ☐

NO ☐

Elderly Congregate Healthcare
Retirement Planned Community

1 space for each 1 bedroom dwelling unit, 2 for each 2+ bedroom dwelling unit, 1 per 4 beds, 1 per 6 units for guest parking, plus 1 per employee on the maximum shift

TURN BALLOT OVER AND CONTINUE VOTING

ARTICLES CONTINUED

Article 16: Zoning Amendment #15: Are you in favor of the adoption of Amendment #14 as proposed by the Planning Board for the town zoning ordinance, as follows:

Amend Article 2 by removing the definition for "Retirement Planned Community". Also amend Article 5.6.6 by removing "Retirement Planned Community" from the parking regulations.

YES ☐
NO ☐

Article 17: Zoning Amendment #16: Are you in favor of the adoption of Amendment #14 as proposed by the Planning Board for the town zoning ordinance, as follows:

Amend Article 5.3.5 Demolition Review by amending various references to the 'business/calendar day' requirements required for the demolition review process.

YES ☐
NO ☐

Article 18

Shall the Town vote to raise and appropriate the sum of one-million one hundred and twenty thousand dollars (\$1,120,000) for replacement and rehabilitation of water mains and sewer lines on Portsmouth Avenue from the High Street and Portsmouth Avenue Intersection to the surface water treatment plant. The Town will authorize the issuance of not more than (\$1,120,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; Debt service will be paid from the water fund (\$180,000) and from the sewer fund (\$940,000) via water fees and sewer fees. (3/5 ballot vote required for approval.) Recommended by the Board of Selectmen

YES ☐
NO ☐

Article 19

FOR BUDGET RECOMMENDATIONS COMMITTEE

For the Ensuing Year Vote for not more than FIFTEEN

ALLAN COREY <input type="radio"/>	NELSON LOURENCO <input type="radio"/>	DONALD WOODWARD <input type="radio"/>
ROB CORSON <input type="radio"/>	COREY STEVENS <input type="radio"/>	NANCY BELANGER <input type="radio"/>
NIKKI GRANEY <input type="radio"/>	CHRISTOPHER SUPROCK <input type="radio"/>	WILLIAM CAMPBELL <input type="radio"/>
FRANCINE HALL <input type="radio"/>	JOANNA SUPROCK <input type="radio"/>	<input type="radio"/> (Write-in)
PHIL JOHNSON <input type="radio"/>	ANNE SURMAN <input type="radio"/>	<input type="radio"/> (Write-in)
ROBERT KELLY <input type="radio"/>	HARRY THAYER <input type="radio"/>	<input type="radio"/> (Write-in)
MARK LEIGHTON <input type="radio"/>	ROBERT WENTWORTH <input type="radio"/>	<input type="radio"/> (Write-in)

MEASURER OF WOOD & BARK: Douglas Eastman
WEIGHER: Jay Perkins
FENCE VIEWER: Douglas Eastman

YES ☐
NO ☐

Article 20

Shall the Town vote to raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$21,086,794. Should this article be defeated, the default budget shall be \$20,845,576 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required) Recommended by the Board of Selectmen

YES ☐
NO ☐

Article 21

Shall the Town vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the Exeter Fire Association which calls for the following salaries and benefits at the current staffing levels:

Year	Estimated Salary and Benefits Increase	Town Health Care Savings	
FY13	\$28,802	(\$21,466)	YES <input type="radio"/> NO <input type="radio"/>
FY14	\$10,518	(\$42,932)	
FY15	\$30,567	(\$42,932)	

And further, to raise and appropriate the sum of seven thousand three hundred and thirty six dollars (\$7,336) for the 2013 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels. (Majority vote required) Recommended by the Board of Selectmen

GO TO NEXT BALLOT AND CONTINUE VOTING



**ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 12, 2013**

BALLOT 3 OF 3

Andrea J. Keller
TOWN CLERK

ARTICLES CONTINUED

Article 22

Shall the Town vote to raise and appropriate the sum of two-hundred fifty thousand dollars (\$250,000), to be added to the Town's paving budget, for the purpose of paving town roads. (Majority vote required) Recommended by the Board of Selectmen

YES ☐
NO ☐

Article 23

Shall the Town vote to raise and appropriate the sum of one-hundred and fifty thousand dollars (\$150,000) for the purpose of designing necessary improvements to defective culverts located under Court Street and under Linden Street. (Majority vote required) Recommended by the Board of Selectmen

YES ☐
NO ☐

Article 24

Shall the Town vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for the purpose of lease/purchasing a replacement for the 1994 Ladder Truck for the Exeter Fire Department, and to raise and appropriate the sum of one-hundred seven thousand and two hundred fifty dollars (\$107,250), which represents the first of 10 annual payments (a total of \$961,125), for that purpose. This lease/purchase will contain an escape (non-appropriation) clause. (Majority vote required) Recommended by the Board of Selectmen

YES ☐
NO ☐

Article 25

Shall the Town vote to raise and appropriate, through special warrant article, the sum of one-hundred three thousand and three hundred ninety-five dollars (\$103,395), for the support of various human service agencies that will serve Exeter residents in 2013:

Agency	Amount
A Safe Place	\$ 5,500
Area Home Care	\$ 13,000
Big Brother/Big Sister	\$ 9,000
Child and Family Services	\$ 11,000
Crossroads House	\$ 3,500
Familles First	\$ 3,000
Great Bay Kids	\$ 2,495
Meals on Wheels -- Food	\$ 7,800
New Generation Shelter	\$ 2,000
New Outlook Teen Center	\$ 2,700
NHSPCA	\$ 1,400
Richie McFarland Center	\$ 6,300
Rockingham Community Action	\$ 11,000
RSVP Friends Program	\$ 2,200
Seacare Health Services	\$ 5,000
Seacoast Family Promise	\$ 1,000
Seacoast Mental Health	\$ 8,500
Seacoast VNA	\$ 5,000
Sexual Assault Support Services (SASS)	\$ 3,000

YES ☐
NO ☐

Total **\$103,395**

(Majority vote required) Recommended by the Board of Selectmen

Article 26

Shall the Town vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for the purpose of lease/purchasing a replacement for the sewer system "vacator truck" for the Exeter Sewer Department, and to raise and appropriate the sum of eighty-nine thousand six hundred and forty-three dollars (\$89,643), which represents the first of 5 annual payments (a total of \$424,831), for that purpose. The lease/purchase payments will be paid for by the sewer fund, with this first year payment coming from sewer fund surplus. This lease/purchase will contain an escape (non-appropriation) clause. (Majority vote required) Recommended by the Board of Selectmen

YES ☐
NO ☐

TURN BALLOT OVER AND CONTINUE VOTING

ARTICLES CONTINUED

Article 27

Shall the Town vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) for the purpose of replacing the roof on the town owned Raynes Barn located on Newfields Road. The current roof was installed in 1991. YES ☐
NO ☐
(Majority vote required) Recommended by the Board of Selectmen

Article 28

Shall the Town vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) for the purpose of funding events related to the 375th anniversary of the founding of the Town of Exeter. (Majority vote required) YES ☐
NO ☐
Recommended by the Board of Selectmen

Article 29

Shall the Town vote to approve the re-establishment of the Exemption for the Blind provided for in RSA 72:37, which states, every inhabitant who is legally blind as determined by the blind services program, bureau of vocational rehabilitation, department of education, shall be exempt each year on the assessed value, for property tax purposes, of his or her residential real estate to the value of \$15,000. (Majority vote required) YES ☐
NO ☐
Recommended by the Board of Selectmen

Article 30

On petition of Helen Crowe and others, to see if the town will vote to raise and appropriate the sum of two thousand seven hundred dollars (\$2,700) for the Richie McFarland Children's Center's early intervention program that serves children from birth to three years of age and their families. This amount will augment the recommendation from the Selectman and Budget Committee already included in the warrant article for social service agencies. This additional funding is requested due to the marked increase in the number of children served and will support the cost of providing early childhood special education, pediatric therapies and family support services to fifty-four (54) Exeter residents this past year. (Majority vote required) YES ☐
NO ☐
Recommended by the Board of Selectmen

Article 31

On petition of Stephanie Cook and others, to see if the Town will vote to raise and appropriate the sum of \$1,000 to support a share of the services provided to Exeter residents to access counseling and family support services, without regard to income from Child and Family Services. Child and Family Services provides accessible and affordable programs to children, youth and their families leading to stronger family connections, improved school performance and better citizenship. From July 1, 2011 - June 30, 2012, eighty-four (84) Exeter residents received 903 units of free or reduced social and mental health services valued at over \$98,000 from Child and Family Services. This represented a 13% increase in services requested and delivered over the previous year. (Majority vote required) YES ☐
NO ☐
Recommended by the Board of Selectmen

Article 32

On petition of Lanie Smith Burke and others, to see if the Town of Exeter will vote to raise and appropriate through special warrant article, an additional \$800 to support Rockingham Nutrition & Meals On Wheels Program's service providing meals for older, homebound and disabled Exeter residents in the Town's 2013 budget. YES ☐
NO ☐
(Majority vote required) Recommended by the Board of Selectmen

Article 33

On petition of Douglas Flockhart and others, to see if the Town of Exeter will vote to raise and appropriate through special warrant article \$5,000 to support the Society of St. Vincent de Paul Exeter providing food from the Community Assistance Center's food pantry to Exeter residents in the Town's 2013 budget. (Majority vote required) YES ☐
NO ☐
Recommended by the Board of Selectmen

Article 34

On petition of Judith A. O'Reilly and others, to see if the town will vote to raise and appropriate, through special warrant article, the sum of \$2,000 for support of Womenade of Greater Squamscott, a non-profit that provides direct aid to community members in crisis situations requiring immediate financial assistance. (Majority vote required) YES ☐
NO ☐
Recommended by the Board of Selectmen

Article 35

On petition of Gail Ferraro and others, to see if the Town will vote to add the function and job responsibilities of Town Office Building Receptionist/Telephone Operator to the position of Collection Specialist to better serve Exeter residents and visitors to Exeter. (Majority vote required) YES ☐
NO ☐

YOU HAVE NOW COMPLETED VOTING

EXETER TOWN WARRANT – 2013

To the inhabitants of the Town of Exeter, in the County of Rockingham, in the said State, qualified to vote in Town affairs:

First Session

You are hereby notified that the first session (the Deliberative Session) of the Annual Town Meeting will be held on Saturday, February 2, 2013 beginning at 9:00 a.m. at the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive. The first session will consist of explanation, discussion and debate of each of the following warrant articles, and will also afford voters who are present the opportunity to propose, debate and adopt amendments to warrant articles, except those articles in which wording is prescribed by state law.

Second Session

The second session of the annual town meeting, to elect town officers by official ballot and to vote on all warrant articles as they may have been amended at the first session, will be held on Tuesday, March 12, 2013 at the Talbot Gymnasium at the Tuck Learning Center, 30 Linden Street. Polls for voting by official ballot will open at 7:00 a.m. and close at 8:00 p.m.

Article 1

To choose the following: 1 Moderator for a 2-year term; 2 Selectmen for a 3-year term; 1 Town Treasurer for a 2-year term; 1 Supervisor of the Checklist for a 5-year term; 1 Supervisor of the Checklist for a 1-year term; 3 Trustees of the Library for a 3-year term; 2 Trustees of the Library for a 1-year term; 1 Trustee of Trust Funds for a 3-year term; 1 Trustee of the Robinson Fund for a 7-year term; 1 Trustee of Swasey Parkway for a 3-year term.

Article 2: Zoning Amendment #1: Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 2 Definitions by adding a definition for “Two-Family” as follows: “Two-family home (Duplex): A building designed for residential purposes and containing two principal dwelling units separated by a common interior wall (including ceiling/floor) and supported with a common foundation..” (Also renumber sections in Article 2 and correct definition references throughout the ordinance as needed.)

Article 3: Zoning Amendment #2: Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 2 Definitions by adding a definition for “Veterinarian” as follows: “Veterinarian: An establishment where animals or pets are given medical or surgical treatment and are cared for during the time of such treatment. Use as a kennel or overnight services are prohibited.” (Also renumber sections in Article 2 and correct definition references throughout the ordinance as needed.)

Article 4: Zoning Amendment #3: Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 2 Definitions by revising existing definition 2.2.21 as follows: “Elderly/Senior: For the purpose of this ordinance, elderly or senior shall be defined as persons fifty-five (55) years of age or older.”

Article 5: Zoning Amendment #4: Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 2 Definitions by revising existing definition 2.2.22 as follows: Elderly Congregate Health Care Facilities (ECHCF): A multi-dwelling residential facility providing various housing options to meet the spectrum of needs and interests from active adults through skilled nursing facilities. ECHCF's primary feature is the provision of "lifetime" supportive services at each stage of a senior's later life. The facility is generally intended for persons fifty-five (55) years of age or older which provides on-site nursing home facilities as licensed by the State of New Hampshire.

Article 6: Zoning Amendment #5: Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 2 Definitions by deleting existing definition 2.2.55 Nursing Home and replacing it with the following definition : A long-term care facility licensed by the state that offers 24-hour room and board and health care services, including basic and skilled nursing care, rehabilitation, and may also offer a full range of other therapies, treatments, and programs. Nursing homes may or may not cater exclusively to seniors.

Article 7: Zoning Amendment #6: Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 2 Definitions by adding a definition for "Active Adult Community" as follows: A community or living facility designed specifically for the interests of seniors age 55 and older, which may include recreational amenities and support services for maintenance-free living for older adults who are healthy, active, and capable of living independently. (Re-number sections in Article 2 and correct definition references throughout the ordinance as needed.)

Amend Article 4.2 Schedule I: Permitted Uses by adding "Active Adult Community" as an allowed principal use in the R-4, R-5, and R-6 districts.

Amend Article 5.6.6 Off-Street Parking Schedule by adding the use "Active Adult Community" with the parking requirement of 1 space for each 1 bedroom unit, 2 for each 2+ bedroom unit, plus 1 for every 4 units for guest parking.

Article 8: Zoning Amendment #7: Are you in favor of the adoption of Amendment #7 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 2 Definitions by adding a definition for "Independent Living Facilities" as follows: Similar to the Active Adult Community but provides some support services such cleaning, laundry, food, transportation, and other services. Group facilities may be provided on premises for recreation and social interaction. (Re-number sections in Article 2 and correct definition references throughout the ordinance as needed.)

Amend Article 4.2 Schedule I: Permitted Uses by adding "Independent Living Facilities" as an allowed principal use in the R-4, R-5, and R-6 districts.

Amend Article 5.6.6 Off-Street Parking Schedule by adding the use "Independent Living Facilities" with the parking requirement of 1 space for unit, plus one space per employee on maximum shift, plus 1 for every 5 units for guest parking.

Article 9: Zoning Amendment #8: Are you in favor of the adoption of Amendment #8 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 2 Definitions by adding a definition for “Assisted Living Facility” as follows: Housing primarily for elderly persons, who require some support services for their daily living activities including basic medical assistance. Assisted Living Facilities typically require residents to be mobile and capable of performing most routine tasks. (Renumber sections in Article 2 and correct definition references throughout the ordinance as needed.)

Also amend Article 4.2 Schedule I: Permitted Uses by adding “Assisted Living Facility” as an allowed principal use in the NP, C-3, R-4, R-5, and R-6 districts.

Amend Article 5.6.6 Off-Street Parking Schedule by adding the use “Assisted Living Facility” with the parking requirement of 1 space for every 5 units, 1 space for every 6 units for guest parking, plus one per employee on maximum shift.

Article 10: Zoning Amendment #9: Are you in favor of the adoption of Amendment #9 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 3.2 Zoning Map by adjusting the zone district boundary line between the PP-Professional Technology Park and CT-Corporate Technology Park zoning districts to follow the common property line between Tax Map Parcel # 70-103 and Tax Map Parcel # 66-1 located on Holland Way. (See attached map.)

Article 11: Zoning Amendment #10: Are you in favor of the adoption of Amendment #10 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 3.2 Zoning Map by rezoning parcels fronting on Portsmouth Ave from High Street (35-41 High Street) to the intersections of Green Hill Road (48 Portsmouth Ave) and Highland Street (49 Portsmouth Ave) as depicted on the attached map from their current zoning designation to the C-1, downtown commercial district. Note: New zone district boundaries are proposed to follow property lot lines.

Article 12: Zoning Amendment #11: Are you in favor of the adoption of Amendment #11 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 4.2 Schedule I: Permitted Uses, add “Veterinarians and garden supply establishments” to allowed principal uses in the C-1 district.

Article 13: Zoning Amendment #12: Are you in favor of the adoption of Amendment #12 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 4.3 Schedule II Density and Dimensional Regulations –Residential, by revising the chart to reflect the density required for a two-family in the R-2 district as 12,000 sq. ft./unit.

Article 14: Zoning Amendment #13: Are you in favor of the adoption of Amendment #13 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 4.4 Schedule III Notes: #20 to read as follows: Residential density for “multi-use” building is 5,000 square feet (sq.ft.) of lot area per unit.

Article 15: Zoning Amendment #14: Are you in favor of the adoption of Amendment #14 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 5.6.6

Off-Street Parking Schedule by deleting the reference to “Elderly Housing” use and its associated parking requirement; and revise the parking requirement for “Elderly Congregate Healthcare/Retirement Planned Community as follows:

Elderly Congregate Healthcare Retirement Planned Community	1 space for each 1 bedroom dwelling unit, 2 for each 2+ bedroom dwelling unit, 1 per 4 beds, 1 per 6 units for guest parking, plus 1 per employee on the maximum shift
--	--

Article 16: Zoning Amendment #15: Are you in favor of the adoption of Amendment #14 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 2 by removing the definition for “Retirement Planned Community”. Also amend Article 5.6.6 by removing “Retirement Planned Community” from the parking regulations.

Article 17: Zoning Amendment #16: Are you in favor of the adoption of Amendment #14 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 5.3.5 Demolition Review by amending various references to the ‘business/calendar day’ requirements required for the demolition review process.

Article 18 – Portsmouth Avenue Water/Sewer Line Replacement

To see if the Town will vote to raise and appropriate the sum of one-million one hundred and twenty thousand dollars (\$1,120,000) for replacement and rehabilitation of water mains and sewer lines on Portsmouth Avenue from the High Street and Portsmouth Avenue intersection to the surface water treatment plant. The Town will authorize the issuance of not more than (\$1,120,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; Debt service will be paid from the water fund (\$180,000) and from the sewer fund (\$940,000) via water fees and sewer fees.

(3/5 ballot vote required for approval.)

Recommended by the Board of Selectmen

Article 19 – Choose Officers

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.

Article 20 – Operating Budget

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$21,086,794. Should this article be defeated, the default budget shall be \$20,845,576 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Majority vote required)

Recommended by the Board of Selectmen

Article 21 – Exeter Fire Association and Town of Exeter Collective Bargaining Agreement

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the Exeter Fire Association which calls for the following salaries and benefits at the current staffing levels:

Year	Estimated Salary and Benefits Increase	Town Health Care Savings
FY13	\$28,802	(\$21,466)
FY14	\$10,518	(\$42,932)
FY15	\$30,567	(\$42,932)

And further, to raise and appropriate the sum of seven thousand three hundred and thirty six dollars (\$7,336) for the 2013 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels.

(Majority vote required)

Recommended by the Board of Selectmen

Article 22 – Supplemental Paving

To see if the Town will raise and appropriate the sum of two-hundred fifty thousand dollars (\$250,000), to be added to the Town's paving budget, for the purpose of paving town roads.

(Majority vote required)

Recommended by the Board of Selectmen

Article 23 – Linden Street – Court Street Culverts

To see if the Town will vote to raise and appropriate the sum of one-hundred and fifty thousand dollars (\$150,000) for the purpose of designing necessary improvements to defective culverts located under Court Street and under Linden Street.

(Majority vote required)

Recommended by the Board of Selectmen

Article 24 – Ladder Truck – Fire Department

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for the purpose of lease/purchasing a replacement for the 1994 Ladder Truck for the Exeter Fire Department, and to raise and appropriate the sum of one-hundred seven thousand and two hundred fifty dollars (\$107,250), which represents the first of 10 annual payments (a total of \$961,125), for that purpose. This lease/purchase will contain an escape (non-appropriation) clause.

(Majority vote required)

Recommended by the Board of Selectmen

Article 25 – Human Service Agencies

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of one-hundred three thousand and three hundred ninety-five dollars (\$103,395), for the support of various human service agencies that will serve Exeter residents in 2013:

Agency	Amount
A Safe Place	\$5,500
Area Home Care	\$13,000
Big Brother/Big Sister	\$9,000
Child and Family Services	\$11,000
Crossroads House	\$3,500
Families First	\$3,000
Great Bay Kids	\$2,495
Meals on Wheels – Food	\$7,800
New Generation Shelter	\$2,000
New Outlook Teen Center	\$2,700
NHSPCA	\$1,400
Richie McFarland Center	\$6,300
Rockingham Community Action	\$11,000
RSVP Friends Program	\$2,200
Seacare Health Services	\$5,000
Seacoast Family Promise	\$1,000
Seacoast Mental Health	\$8,500
Seacoast VNA	\$5,000
Sexual Assault Support Services (SASS)	\$3,000
Total	\$103,395

(Majority vote required)

Recommended by the Board of Selectmen

Article 26 – Vector Truck – Sewer Department

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for the purpose of lease/purchasing a replacement for the sewer system “vector truck” for the Exeter Sewer Department, and to raise and appropriate the sum of seventy-seven thousand nine hundred and fifty one dollars (\$77,951), which represents the first of 5 annual payments (a total of \$424,831), for that purpose. The lease/purchase payments will be paid for by the sewer fund, with this first year payment coming from sewer fund surplus. This lease/purchase will contain an escape (non-appropriation) clause.

(Majority vote required)

Recommended by the Board of Selectmen

Article 27 – Raynes Property Barn Roof Replacement

To see if the Town will raise and appropriate the sum of thirty thousand dollars (\$30,000) for the purpose of replacing the roof on the town owned Raynes Barn located on Newfields Road. The current roof was installed in 1991.

(Majority vote required)

Recommended by the Board of Selectmen

Article 28 – 375th Anniversary Celebration

To see if the Town will raise and appropriate the sum of twenty thousand dollars (\$20,000) for the purpose of funding events related to the 375th anniversary of the founding of the Town of Exeter.

(Majority vote required)

Recommended by the Board of Selectmen

Article 29 – Re-establish Blind Exemption

Shall the Town approve the re-establishment of the Exemption for the Blind provided for in RSA 72:37, which states, every inhabitant who is legally blind as determined by the blind services program, bureau of vocational rehabilitation, department of education, shall be exempt each year on the assessed value, for property tax purposes, of his or her residential real estate to the value of \$15,000.

(Majority vote required)

Recommended by the Board of Selectmen

Article 30 – Petition Article: Additional Funds Richie McFarland Center

On petition of Helen Crowe and others, to see if the town will vote to raise and appropriate the sum of two thousand seven hundred dollars (\$2,700) for the Richie McFarland Children's Center's early intervention program that serves children from birth to three years of age and their families. This amount will augment the recommendation from the Selectman and Budget Committee already included in the warrant article for social service agencies. This additional funding is requested due to the marked increase in the number of children served and will support the cost of providing early childhood special education, pediatric therapies and family support services to fifty-four (54) Exeter residents this past year.

(Majority vote required)

Recommended by the Board of Selectmen

Article 31 – Petition Article: Additional Funds Child and Family Services

On petition of Stephanie Cook and others, to see if the Town will support funding from the Town in 2013-2014 in the amount of \$12,000 to support a share of the services provided to Exeter

residents to access counseling and family support services, without regard to income from Child and Family Services. Child and Family Services provides accessible and affordable programs to children, youth and their families leading to stronger family connections, improved school performance and better citizenship. From July 1, 2011 – June 30, 2012, eighty-four (84) Exeter residents received 903 units of free or reduced social and mental health services valued at over \$98,000 from Child and Family Services. This represented a 13% increase in services requested and delivered over the previous year.

(Majority vote required)

Not recommended by the Board of Selectmen

Article 32 – Petition Article: Additional Funds Meals on Wheels Food Program

On petition of Lanie Smith Burke and others, to see if the Town of Exeter will vote to raise and appropriate through special warrant article, an additional \$800 to support Rockingham Nutrition & Meals On Wheels Program's service providing meals for older, homebound and disabled Exeter residents in the Town's 2013 budget.

(Majority vote required)

Recommended by the Board of Selectmen

Article 33 – Petition Article – St. Vincent De Paul

On petition of Douglas Flockhart and others, to see if the Town of Exeter will vote to raise and appropriate through special warrant article \$5,000 to support the Society of St. Vincent de Paul Exeter providing food from the Community Assistance Center's food pantry to Exeter residents in the Town's 2013 budget.

(Majority vote required)

Recommended by the Board of Selectmen

Article 34 – Petition Article – Womenade Funding (\$2,000)

On petition of Judith A. O'Reilly and others, to see if the town will vote to raise and appropriate, through special warrant article, the sum of \$2,000 for support of Womenade of Greater Squamscott, a non-profit that provides direct aid to community members in crisis situations requiring immediate financial assistance.

(Majority vote required)

Recommended by the Board of Selectmen

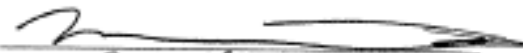
Article 35 – Petition Article


On petition of Gail Ferraro and others, to see if the Town will vote to add the function and job responsibilities of Town Office Building Receptionist/Telephone Operator to the position of Collection Specialist to better serve Exeter residents and visitors to Exeter.

(Majority vote required)

To transact any other business which may legally come before this meeting.

Given under our hands and seal this 28th day of January, 2013.


Matt Quandt, Chairman


Don Clement, Vice-Chairman


Daniel W. Chartrand, Clerk


Julie Gilman

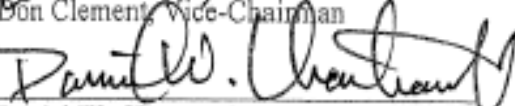
Frank Ferraro

We certify that on the 28th of January, 2013, we caused a true copy of the within warrant to be posted at the Exeter Town Hall on Front Street, the Exeter Public Library at Founder's Park, Exeter High School at 1 Blue Hawk Drive, Talbot Gymnasium at Tuck Learning Campus, 30 Linden Street, and the Town Clerk's Office, 10 Front Street.

Given under our hands and seals this 28th day of January, 2013.


Matt Quandt, Chairman


Don Clement, Vice-Chairman


Daniel W. Chartrand, Clerk


Julie Gilman

Frank Ferraro

BUDGET OF THE TOWN

OF: Town of Exeter

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): January 28, 2013

GOVERNING BODY (SELECTMEN)

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

D. W. Chandler

Donald F. Blum
Julio D. Gutierrez

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

Budget - Town of Exeter FY 2013

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
GENERAL GOVERNMENT						
4130-4139	Executive	20	220,812	225,928	215,404	
4140-4149	Election, Reg. & Vital Statistics	20	357,563	329,133	323,114	
4150-4151	Financial Administration	20	697,390	688,774	738,620	
4152	Revaluation of Property	20	1,483	-	1,500	
4153	Legal Expense	20	70,000	116,760	70,000	
4155-4159	Personnel Administration	20	289,854	317,809	293,893	
4191-4193	Planning & Zoning	20	213,048	190,353	232,741	
4194	General Government Buildings	20	981,694	938,537	1,009,992	
4195	Cemeteries					
4196	Insurance	20	133,829	146,139	141,709	
4197	Advertising & Regional Assoc.					
4199	Other General Government	20	20,919	20,919	20,919	
PUBLIC SAFETY						
4210-4214	Police	20	2,973,511	2,787,323	3,114,115	
4215-4219	Ambulance		-			
4220-4229	Fire	20	3,354,650	3,342,055	3,479,162	
4240-4249	Building Inspection	20	222,962	222,140	227,197	
4290-4298	Emergency Management	20	19,333	16,388	33,825	
4299	Other (Incl. Communications)	20	434,490	399,017	426,444	
AIRPORT/AVIATION CENTER						
4301-4309	Airport Operations					
HIGHWAYS & STREETS						
4311	Administration	20	347,510	323,868	353,967	
4312	Highways & Streets	20	1,707,427	1,697,474	1,757,812	
4313	Bridges					
4316	Street Lighting	20	107,000	131,070	132,000	
4319	Other	20	305,785	158,967	275,810	
SANITATION						
4321	Administration					
4323	Solid Waste Collection	20	855,250	743,013	821,191	
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					
			13,314,510	12,795,667	13,669,415	

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
WATER DISTRIBUTION & TREATMENT						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
ELECTRIC						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
HEALTH						
4411	Administration	20	117,820	109,247	124,616	
4414	Pest Control	20	1,250	905	1,250	
4415-4419	Health Agencies & Hosp. & Other	20	65,995	65,995	-	
WELFARE						
4441-4442	Administration & Direct Assist.	20	90,794	82,960	92,615	
4444	Intergovernmental Welfare Pymts					
4445-4449	Vendor Payments & Other					
CULTURE & RECREATION						
4520-4529	Parks & Recreation	20	489,444	442,849	446,659	
4550-4559	Library	20	879,787	879,787	894,822	
4583	Patriotic Purposes	20	14,000	12,356	14,000	
4589	Other Culture & Recreation	20	21,200	21,200	22,300	
CONSERVATION						
4611-4612	Admin. & Purch. of Nat. Resources	20	9,605	8,170	9,605	
4619	Other Conservation					
REDEVELOPMENT & HOUSING						
4631-4632	Redevelopment and Housing					
4651-4659	Economic Development	20	3,500	309	1,500	
DEBT SERVICE						
4711	Princ.- Long Term Bonds & Notes	20	504,640	502,744	597,650	
4721	Interest-Long Term Bonds & Notes	20	158,633	150,040	151,391	
4723	Int. on Tax Anticipation Notes	20	5,000		5,000	
4790-4799	Other Debt Service					

2,350,868

2,276,562

2,361,408

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
CAPITAL OUTLAY						
4901	Land					
4902	Machinery, Vehicles & Equipment	20	457,444	455,353	474,307	
4903	Buildings					
4909	Improvements Other Than Bldgs.					
OPERATING TRANSFERS OUT						
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer	20	1,853,217	1,872,472	2,279,537	
	- Water	20	2,325,515	2,267,138	2,302,127	
	- Electric					
	- Airport					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
OPERATING BUDGET TOTAL			20,310,353	19,687,193	21,086,794	

Use page 5 for special and individual warrant articles.

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
	Replace/Rehab Water/Sewer Lines Ports Ave	18			1,120,000	
	Supplemental Paving	22			250,000	
	Linden & Court Street Culverts	23			150,000	
	Fire Engine Ladder Truck	24			107,250	
	Human Service Agency Funding	25	38,400	38,400	103,395	
	Replace Sewer Vacuum Utility Truck #07	26			77,051	
	Raynes Barn Roof Replacement	27			30,000	
	375th Anniversary Appropriation	28			20,000	
	Groundwater Treatment Facility Des/Con		6,350,000	300		
	Judy Hill Utility Improvements		2,850,000	2,768,247		
	Supplemental Paving		250,000	244,272		
	Water Meter Replacement		750,000	483,688		
	Town Office Modular HVAC System		196,000	177,119		
	Historical Society Roof Replacement		99,900	99,900		
	WWTP Facilities Plan (Phase I)		375,000	-		
	WTP Pumping & Waste Reduction		294,625	20,774		
	Purchase of Map 73, Lot 29, the 'Getty Property'		49,000	44,000		
	SPECIAL ARTICLES RECOMMENDED		11,244,925	3,877,700	1,858,596	

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
	Exeter Fire Association Collective Bargaining Agreement	21			7,336	
	Petition: Richie McFarland Center	30			2,700	
	Petition: Child Family Services	31			12,000	
	Petition: Meals on Wheels	32			800	
	Petition: St. Vincent De Paul Funding	33			5,000	
	Petition: Womenade	34			2,000	
	INDIVIDUAL ARTICLES RECOMMENDED				29,836	

1	2	4	5	6
Acct. #	SOURCE OF REVENUE	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES				
3120	Land Use Change Taxes - General Fund	3,000		
3180	Resident Taxes			
3185	Yield Taxes	1,500	1,085	1,000
3186	Payment in Lieu of Taxes	35,000	36,667	35,000
3189	Other Taxes	1,075	1,581	1,000
3190	Interest & Penalties on Delinquent Taxes	171,600	197,445	170,000
	Inventory Penalties			
3187	Excavation Tax (\$.02 cents per cu yd)			
LICENSES, PERMITS & FEES				
3210	Business Licenses & Permits			
3220	Motor Vehicle Permit Fees	1,950,000	2,035,171	2,000,000
3230	Building Permits	207,000	278,713	150,000
3290	Other Licenses, Permits & Fees	125,000	147,628	125,000
3311-3319	FROM FEDERAL GOVERNMENT			
FROM STATE				
3351	Shared Revenues			
3352	Meals & Rooms Tax Distribution	640,431	640,328	639,030
3353	Highway Block Grant	257,598	257,598	258,871
3354	Water Pollution Grant	20,238	20,471	20,238
3355	Housing & Community Development			
3356	State & Federal Forest Land Reimbursement			
3357	Flood Control Reimbursement			
3359	Other (Including Railroad Tax)	24,000	74,140	24,000
3379	FROM OTHER GOVERNMENTS			
CHARGES FOR SERVICES				
3401-3406	Income from Departments	969,058	905,101	900,000
3409	Other Charges	28,125		28,125
MISCELLANEOUS REVENUES				
3501	Sale of Municipal Property		1,921	-
3502	Interest on Investments	5,000	4,363	5,000
3503-3509	Other			
		4,438,625	4,802,212	4,357,264

MS-6 Budget - Town of Exeter FY 2013

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				-
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)		1,832,978	1,814,440	2,357,488
	Water - (Offset)		2,325,515	2,083,355	2,302,127
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds		45,630	0	30,000
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes		10,609,625	3,650,000	1,120,000
	Amount Voted From Fund Balance		49,000	49,000	
	Estimated Fund Balance to Reduce Taxes		125,458	125,458	250,000
TOTAL ESTIMATED REVENUE & CREDITS			19,426,831	10,510,025	10,416,879

****BUDGET SUMMARY****

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	20,310,353	21,086,794
Special Warrant Articles Recommended (from page 5)	\$11,244,925	1,858,596
Individual Warrant Articles Recommended (from page 5)	-	29,836
TOTAL Appropriations Recommended	31,555,278	22,975,226
Less: Amount of Estimated Revenues & Credits (from above)	19,426,831	10,416,879
Estimated Amount of Taxes to be Raised	12,128,447	12,558,347

DEFAULT BUDGET OF THE TOWN

OF: Town of Exeter

For the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From _____ to _____

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

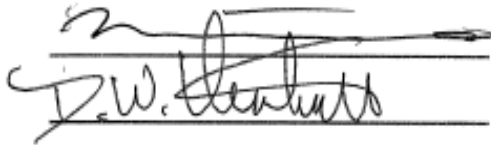
1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

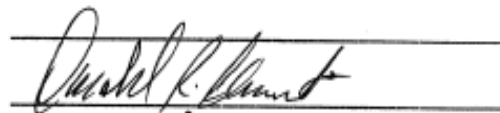
GOVERNING BODY (SELECTMEN)

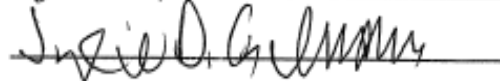
or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.







NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

Default Budget - Town of Exeter FY 2013

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
GENERAL GOVERNMENT					
4130-4139	Executive	220,812	(17,891)		202,921
4140-4149	Election, Reg. & Vital Statistics	357,563	(36,624)		320,939
4150-4151	Financial Administration	697,390	34,267		731,657
4152	Revaluation of Property	1,483	-		1,483
4153	Legal Expense	70,000	-		70,000
4155-4159	Personnel Administration	289,854	1,804		291,658
4191-4193	Planning & Zoning	213,048	4,593		217,641
4194	General Government Buildings	981,694	3,798		985,492
4195	Cemeteries		-		
4196	Insurance	133,829	7,880		141,709
4197	Advertising & Regional Assoc.		-		
4199	Other General Government	20,919	-		20,919
PUBLIC SAFETY					
4210-4214	Police	2,973,511	92,227		3,065,738
4215-4219	Ambulance				-
4220-4229	Fire	3,354,650	130,300		3,484,950
4240-4249	Building Inspection	222,962	3,435		226,397
4290-4298	Emergency Management	19,333	-		19,333
4299	Other (Incl. Communications)	434,490	(6,859)		427,631
AIRPORT/AVIATION CENTER					
4301-4309	Airport Operations				
HIGHWAYS & STREETS					
4311	Administration	347,510	2,792		350,302
4312	Highways & Streets	1,707,427	12,085		1,719,512
4313	Bridges		-		
4316	Street Lighting	107,000	30,000		137,000
4319	Other	305,785	(2,300)		303,485
SANITATION					
4321	Administration				
4323	Solid Waste Collection	855,250	(36,809)		818,441
4324	Solid Waste Disposal				
4325	Solid Waste Clean-up				
4326-4329	Sewage Coll. & Disposal & Other				
		13,314,510	222,698	-	13,537,208

Default Budget - Town of Exeter FY 2013

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
WATER DISTRIBUTION & TREATMENT					
4331	Administration				
4332	Water Services				
4335-4339	Water Treatment, Conserv. & Other				
ELECTRIC					
4351-4352	Admin. and Generation				
4353	Purchase Costs				
4354	Electric Equipment Maintenance				
4359	Other Electric Costs				
HEALTH					
4411	Administration	117,820	6,796		124,616
4414	Pest Control	1,250	-		1,250
4415-4419	Health Agencies & Hosp. & Other	65,995	-		65,995
WELFARE					
4441-4442	Administration & Direct Assist.	90,794	1,821		92,615
4444	Intergovernmental Welfare Pymnts				
4445-4449	Vendor Payments & Other				
CULTURE & RECREATION					
4520-4529	Parks & Recreation	469,444	(25,546)		463,898
4550-4559	Library	879,767	15,035		894,822
4583	Patriotic Purposes	14,000	-		14,000
4589	Other Culture & Recreation	21,200	-		21,200
CONSERVATION					
4611-4612	Admin. & Purch. of Nat. Resources	9,605	-		9,605
4619	Other Conservation				
4631-4632	REDEVELOPMENT & HOUSING				
4651-4659	ECONOMIC DEVELOPMENT	3,500	-		3,500
DEBT SERVICE					
4711	Princ. - Long Term Bonds & Notes	504,640	93,010		597,650
4721	Interest-Long Term Bonds & Notes	156,633	(5,242)		151,391
4723	Int. on Tax Anticipation Notes	5,000	-		5,000
4790-4799	Other Debt Service				
		2,359,668	85,874		2,445,542

Default Budget - Town of Exeter FY 2013

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
CAPITAL OUTLAY					
4901	Land				
4902	Machinery, Vehicles & Equipment	457,444	(2,333)		455,111
4903	Buildings				
4909	Improvements Other Than Bldgs.				
OPERATING TRANSFERS OUT					
4912	To Special Revenue Fund				
4913	To Capital Projects Fund				
4914	To Enterprise Fund				
	Sewer-	1,853,217	330,128		2,183,345
	Water-	2,325,515	(101,146)		2,224,369
	Electric-				
	Airport-				
4917	To Health Maint. Trust Funds				
4918	To Nonexpendable Trust Funds				
4919	To Fiduciary Funds				
TOTAL		20,310,353	535,221		20,845,576

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
4130-4139	Decrease in consulting expenses	4311-4312	Wages and benefits increases
4140-4149	Reduced due to less elections in 2013 and decreased salaries in TC Dept due to new TC and Deputy	4323	Lower disposal contract costs in 2013
4150-4151	Increase in lien and deeding costs and slight increase to wages and benefits	4319	Decrease in cost of OT Mechanic
4191-4193	Wages and benefits increases	4411	Wages and benefits increases
4194	Wages and benefits increases	4441-4442	Wages and benefits increases
4196	Slight increase in insurance	4520-4529	Decrease due to staff turnover and replacement at lower wages
4199	Increased, wages, benefits, software and license fees.	4550-4559	Wages and benefits increases
4210-4214	Increase due to wages, taxes benefits and NHRS pass-through to municipalities.	4711	Increase in debt
4220-4229	Increase due to wages, taxes benefits and NHRS pass-through to municipalities.	4721	Increase in debt with deferred interest payments
4240-4249	Wages and benefits increases	4902	Less cost of replacement vehicle purchases
4299	Decrease due to employee changes to health insurance plans	4914	Increase due to increased debt service and maintenance costs

**TOWN OF EXETER, NH
FIRST SESSION OF ANNUAL TOWN MEETING
DELIBERATIVE SESSION
SATURDAY, FEBRUARY 2, 2013**

The first session of the 2013 Town Meeting was held at Exeter Co-Operative High School, 1 Blue Hawk Drive, in the Arthur L. Hanson III Center for the Performing Arts. Assistant Town Moderator Paul Scafidi called the session to order at 9:05 AM. Assistant Moderator Scafidi asked attendees to join him in Pledging Allegiance to the American Flag. He introduced the Town Officials seated at the head tables – (from his left): Town Clerk Andrea Kohler, Acting Town Treasurer Allan Corey, Finance Director Doreen Ravell, Town Counsel Walter Mitchell, Town Manager Russell Dean, Selectman and Vice Chair Don Clement, Selectman and Chairman Matt Quandt, Selectman, Selectman and Clerk Dan Chartrand, Selectwoman Julie Gilman and Selectman Frank Ferraro. Moderator Scafidi asked people coming into the auditorium sign in with Checklist Supervisors. It is custom for non residents to be allowed to speak to certain Articles because of their expertise. A motion was made to allow these people to speak. The motion made, seconded and approved.

Moderator Scafidi will recognize one resident at a time, but will recognize the proponent of an Article to speak before any other resident. Each speaker is to state their name and address in Town. An amendment can be made to an Article, must be seconded, and then followed by discussion. Following discussion the Moderator will call for a voice vote, or a card vote, from the registered voters present at this Meeting.

Moderator Scafidi said the names of the candidates associated with Article 1 would be listed on the Ballot, as well as Articles 2 through 11, which are Zoning Articles. This meeting has no power to amend these Articles as previous public hearings have been held regarding the Zoning Articles. Moderator Scafidi said he and/or the Planning Director could address any questions or concerns relative to the Zoning Amendments following the meeting.

Article 18

To see if the Town will vote to raise and appropriate the sum of one-million one hundred and twenty thousand dollars (\$1,120,000) for replacement and rehabilitation of water mains and sewer lines on Portsmouth Avenue from the High Street and Portsmouth Avenue intersection to the surface water treatment plant. The Town will authorize the issuance of not more than (\$1,120,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; Debt service will be paid from the water fund (\$180,000) and from the sewer fund (\$940,000) via water fees and sewer fees. (3/5 ballot vote required for approval.) Recommended by the Board of Selectmen

Moderator Scafidi asked for any discussion of the Article. Resident Eric Kane questioned why 100 % of the cost comes from the water sewer fees? Town Manager Russ Dean answered that the Water and Sewer system does not encompass 100% of the Town and also if not for water sewer line replacement, we would be digging up the road. Public Works Director, Jennifer Perry spoke concerning the pavement portion of the Article. We will do the final overlay about 2 years after the project is finished and if there is any monies left it will go towards the general fund. Seeing no further discussion, **Moderator Scafidi declared to have the Article placed on the ballot as is.**

Article 19

Shall the Town choose all necessary Town Officers, Auditors or Committees for the ensuing year, including the following: **BUDGET RECOMMENDATIONS COMMITTEE:** Carol Aten, Allan Corey, Rob Corson, Robert Kelley, Mark Leighton, Corey Stevens, Harry Thayer, Robert Wentworth, Donald Woodward. **MEASURER OF WOOD & BARK:** Douglas Eastman **WEIGHER:** Jay Perkins, **FENCE VIEWER:** Douglas Eastman

Moderator Scafidi asked for discussion of the Article. Selectman Don Clement presented the following slate Budget Recommendations Committee: Nancy Belanger, William Campbell, Allan Corey, Rob Corson, Nikki Graney, Francine Hall, Robert Kelley, Mark Leighton, Corey Stevens, Harry Thayer, Robert Wentworth, and Donald Woodward. Measurer of Wood Bark, Douglas Eastman; Weigher, Jay Perkins Sr.; Fence Viewer, Douglas Eastman. **Selectmen Frank Ferraro made a motion to nominate Nelson Lorenzo, Christopher Suprock, Bill Johnson, and Anne Surman.** Resident Christopher Suprock nominated his wife, Joanna Suprock to the Budget Recommendations Committee. Resident Addlington asked the term of service for the committee which is one year. Discussion continued concerning the qualifications and expectations of members serving on the committee. Selectmen Ferraro commented as clarification he had submitted 4 names to the Vice Chair to be added to the slate of the Budget Recommendations Committee. Because there were more than 15 names submitted, Mr. Clement chose to only list the current members that wanted to continue. Mr. Ferraro feels that has no more validity than nominations from the floor. All names submitted should have been placed on the slate. With over 15 names, Mr. Clement commented as Vice Chair he is not the deciding factor on who is chosen for the committee and who is not. **Moderator Scafidi called for a vote to the motion made by Selectmen Ferraro to add the 4 names to the Budget Recommendations Committee. It was seconded and a card vote was taken. The Ayes have it. A motion was made to add JoAnna Suprock to the Budget Recommendations Committee. It was seconded with no discussion and a card vote was taken. The Ayes have it.** Moderator called for nominations for the Measurer of Wood and Bark, Weigher and Fence Viewer. Seeing none, **Moderator Scafidi declared the names will go on the ballot as amended.**

Article 20

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$21,086,794. Should this Article be defeated, the default budget shall be \$20,845,576 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi asked for discussion of the Article. Selectmen Chartrand spoke in favor of the Article. There is a 2.32% increase over last year's budget. The largest drivers of the 2.32% increase of the budget consist of 4 factors. #1 is the beginning of the Town assuming the down shifting cost of the Police and Firemen pensions. The State of NH elected to no longer contribute towards the pensions so costs have downshifted to the Town. #2 is debt service from the Norris Brook Culvert and the Jady Hill Phase 2 Project. #3 is a paving increase. The Budget Recommendations Committee and the BOS have committed the last two years to increase the paving budget. #4 is the restoration of a Police Detective position that was dropped from the 2012 budget. Town Manager Dean spoke about the Budget outlining the Table found in the Town of Exeter Fact Brochure.

Moderator Scafidi called for any more discussion. Resident Renee O'Barton asked if the grant money was moved onto the ballot as a separate Warrant Article then what is the remaining money, approximately \$92-\$96 thousand for. Selectman Clement stated by Statute the money is for the Welfare Office. Resident Schlachman commented that it is the Town's responsibility to take of families in our community that may need emergency services. Resident and Director of the Meals on Wheels Program, Debbie Perou is concerned that the Health and Human Services was moved to a Warrant Article and wonders what will happen to these services if the Warrant Article gets voted down? Resident Gerry Hamel also questions why the services were moved to its own Warrant Article and feels it should be left in the budget as a line item. Resident Dennis Brady stated he was concerned with items being taken out of the budget and placed as a Warrant Article which inflates the budget even more. He is also commented the budget actually has increased on an annual basis of about 9% and believes relief is in order. Resident Christopher Suprock agrees and is concerned because there are people who are losing their homes. Resident Jay Childs questions the reasoning for taking the services out of the budget and placing as a Warrant Article. Budget Recommendation Committee member Harry Thayer stated the committee voted by majority for transparency. Discussion continued concerning the tax rate from Resident Brian Griset, Selectman Don Clement, Selectman Ferraro, and Resident Bob Prior. **A motion was made by Selectman Chartrand to increase the budget by \$103,395 and be added to the line item for the Health and Human Services. The motion was seconded and open for discussion.** Selectman Chartrand explained he was a proponent for putting the Health and Human Services as a separate Warrant Article for the purpose of transparency. He believes the risk is too great for putting the Service Agencies as a separate Warrant Article. Selectman Clement advises the voters to be very careful how amendments are made because he fears it may jeopardize the funding of the Service Agencies. Exeter has historically voted overwhelmingly to pass the Service Agency Warrant Articles. Resident Heffron asked if the Warrant Article passed would we be adding the 103,395 to the \$66,000 already in the budget for the Services Agencies. Moderator Scafidi explained the \$66,000 is the default budget for Service Agencies for 2012. Resident Campbell commented that moving the \$103,395 into the budget would not increase the tax rate. Resident Debbie Perou is concerned that the voters will be confused to see the list of Human Service Agencies on the ballot because it is different than past years and will not pass the vote. Selectman Ferraro agrees with the amendment because it will show a true amount of the budget but will increase the budget over last year by over 3%. Resident Douglas Flockhart disagrees with amendment. He feels the damage has been done and hope the Selectmen will get the message loud and clear to not do it this way again because of the danger of the Human Services Article not get passed. **Resident Darius Thompson called for a vote. Moderator Scafidi called for a card vote. Aye vote 24, Nays 49 Moderator Scafidi declared the amendment does not carry. Moderator Scafidi asked for any further discussion of the Article. Resident Griset made a motion to amend the budget and reduce the amount by 105,000 to \$20,981,794 and to advise the Selectmen to postpone the purchase of the Motorcycle and two 4-wheel Jeeps and such paving as the remaining balance of the reduction allows. Moderator Scafidi asked for discussion of the amendment.** Selectman Chartrand commented how hard the Budget Recommendations Committee and the BOS have worked on the budget proposal and now Mr. Griset is going to swoop in and amend the budget. He understands Mr. Griset has the right but feels it is a total subversion of process. Resident Hamel does not support the amendment. Resident Chris Suprock believes it is inaccurate to say there is a subversion of the process because the process is happening; however he does not support the amendment. Resident Dennis Brady questions the need for a motorcycle and two new vehicles. Resident O'Barton supports the amendment and asked if there was someone who could speak for the need of a motorcycle and 4-wheel drive vehicles. She feels it could be put off for another year. Public Works Director, Jennifer Perry explained this amendment would reduce the paving budget by about 65,000 reducing it to \$585,250. The targeted amount of the paving budget is \$1.1 million dollars. If we don't continue to approach this number, we will continue to deteriorate of the roads. Research with the help from the fire department resulted in the Jeep Liberty for the cheapest alternative for all wheel drive vehicles. The cost of these vehicles is \$17,875 per

vehicle. The two vehicles proposed are for the Highway Superintendent and the DPW Director. These people are emergency responders and are out in extreme weather. The vehicle Ms. Perry drives is a 2002 and has been deferred 4 years. The maintenance is expensive and we could get new vehicles at a decent price. Resident Prior does not support the amendment. Police Chief Rich Kane spoke for clarification of the purchase of the motorcycle. The entire budget for the motorcycle is \$4,300 and he has applied for a grant for \$1,500 and feels confident he will receive the grant money. The biggest complaint from Exeter residents is speeding vehicles and this will help combat speeding vehicles and will be a very effective tool for the money. **Moderator Scafidi called for a vote the Nays have it and Moderator Scafidi declared the amendment failed. Resident Anthony Swaan motioned to close the discussion of the Article. Moderator Scafidi asked for a second. It was seconded, no further discussion and a voice vote was taken. The Ayes have it. Moderator Scafidi declared Article 20 would go on the ballot as presented.**

Article 21

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the Exeter Fire Association which calls for the following salaries and benefits at the current staffing levels:

Year	Estimated Salary and Benefits Increase Town Health Care Savings	
FY13	\$28,802	(\$21,466)
FY14	\$10,518	(\$42,932)
FY15	\$30,567	(\$42,932)

And further, to raise and appropriate the sum of seven thousand three hundred and thirty six dollars (\$7,336) for the 2013 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi asked for discussion of the Article. Selectmen Chartrand explained that Article 21 is a request to approve cost items related to the new three year contract between the Town and Exeter Fire Fighters Association. The terms of the agreement include a 1% annual cost of living adjustment plus a 2.23% step for eligible employees in year one and three of the contract. The total wage adjustment is 2.49%. As part of the agreement, the Firefighters have agreed to co-pay changes in the health insurance resulting in significant savings for the Town. Under the new agreement, prescription drug co-pay, office visit co-pay, and emergency/urgent care co-pay will increase. The savings to the Town will take effect in March if this Article is approved. He recommends passing this Article. Resident Herb Moyer doesn't understand the \$7,336 figure. Town Manager Russ Dean clarified that Health Insurance is subject to collective bargaining in NH with public employees that are members of Unions so the reason that is cited here is because the statements do take effect in the contract and cost items are not approved by the voters. If the Contract is not approved, then we would go back to status quo which means we would not be generating the Health Insurance savings. If you take the \$28,800 compare it to the savings in Health Care is a difference of \$7,336 of the actual dollars needed in the first year. **Moderator Scafidi asked for more discussion, seeing none Moderator Scafidi declared Article 21 would go on the ballot as presented.**

Article 22

To see if the Town will raise and appropriate the sum of two-hundred fifty thousand dollars (\$250,000), to be added to the Town's paving budget, for the purpose of paving town roads. (Majority vote required) Recommended by the Board of Selectmen.

Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 22 would go on the ballot as presented.

Article 23

To see if the Town will vote to authorize the sum of one-hundred and fifty thousand dollars (\$150,000) for the purpose of designing necessary improvements to defective culverts located under Court Street and under Linden Street. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi asked for discussion of the Article. Selectman Clement explained the culvert on Linden Street was constructed in 1967 and the Court Street culvert constructed in 1965. The culverts are in poor condition according to the State inspectors. The purpose of this Article is to get ahead of replacing the culverts instead of putting it off until we have no choice and having to close traffic. He supports this Article. Jennifer Perry showed a slide presentation of the two culverts further commenting we do not recommend rehabilitation of the bridge because the rehabilitation would be a short term repair. The \$150,000 will cover the cost of the design for replacing the two bridges. Future construction costs would be coming forward as a Warrant Article in the coming years. Moderator Scafidi called for more discussion of the Article. Resident Chris Suprock feels \$150 thousand is an exorbitant amount of money to spend on bridge design. Ms. Perry, DPW Director, explained the design would not include pipes as they are now but more of a box design as the recently replace Norris Brook Culverts. **Resident Suprock made a motion to amend the Article to change the dollar amount to \$100,000. Moderator Scafidi asked for a second. The motion was seconded. Moderator Scafidi asked for more discussion to the amendment.** Resident Ms. Mimi Becker does not support the Article because she feels it is foolish to not invest in a confident design. Resident Herb Moyer asked if the design would be going out to bid. Ms. Perry explained it is a State Law to select engineers according to their qualifications and not necessarily based on price. Resident Chris Suprock feels we should go out for bids to lower the cost. Resident Colleen St. Onge questioned if the water treatment plant construction will impact the bridge repair? Ms. Perry understands the impact and has taken into consideration sizing the bridge piping in coalition to water treatment plant construction. **Moderator Scafidi asked for a vote of amendment. The Nays have it and Moderator Scafidi declared the amendment failed. Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 23 would go on the ballot as presented.**

At 11:30 am Moderator Scafidi called for a 15 min break and to reconvene the session at 11:45am.

Moderator Scafidi called the session to order at 11:45.

Article 24

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for the purpose of lease/purchasing a replacement for the 1994 Ladder Truck for the Exeter Fire Department, and to raise and appropriate the sum of one-hundred seven thousand and two hundred fifty dollars (\$107,250), which represents the first of 10 annual payments (a total of \$961,125), for that purpose. This lease/purchase will contain an escape (non-appropriation) clause. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi called for discussion of the Article. Selectwoman Gilman tells us the Ladder Truck is a 1994 and can take up to three months for repairs and is costly. The new truck will pump water. We have to send out two trucks when the ladder truck is needed to facilitate water. The Town has more "high rise" buildings with the two new hotels, hospital, PEA and Riverwoods. Resident Dennis Brady is

concerned about purchasing a new truck without looking into other alternatives like refurbishing the ladder truck at a lower cost. Fire Chief Comeau explained the Ladder truck is the resident's truck not his truck. The reason the Fire Department did not propose to refurbish the Ladder Truck is because it is the only Ladder Truck the Town has. We did refurbish a Fire Truck at a cost of \$80,000 and sold that truck five years later for \$14,000. The Fire Department has the oldest vehicles in town and we are proud of that. You allow us to purchase good, quality vehicles that last and service the Town for 20 years. Resident Brian Griset feels this is new ammunition to justify the purchase as he does not remember this discussion at the Budget Hearings. Selectman Ferraro is concerned because he feels no one has looked into other alternatives and does not support the Article. Fire Chief Comeau states of all the pieces of equipment, a Ladder Truck is one that should not be refurbished. Resident Harry Thayer spoke for the Article stating even though we are spending a million dollars, the truck will last 20 years. It is a life saving piece of equipment and the Budget Recommendations Committee reviewed this and voted unanimously to support this Article. **Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 24 would go on the ballot as presented.**

Article 25

To see if the Town will vote to raise and appropriate, through special Warrant Article, the sum of one-hundred three thousand and three hundred ninety-five dollars (\$103,395), for the support of various human service agencies that will serve Exeter residents in 2013:

Agency	Amount
A Safe Place	\$ 5,500
Area Home Care	\$13,000
Big Brother/Big Sister	\$ 9,000
Child and Family Services	\$11,000
Crossroads House	\$ 3,500
Families First	\$ 3,000
Great Bay Kids	\$ 2,495
Meals on Wheels – Food	\$ 7,800
New Generation Shelter	\$ 2,000
New Outlook Teen Center	\$ 2,700
NHSPCA	\$ 1,400
Richie McFarland Center	\$ 6,300
Rockingham Community Action	\$11,000
RSVP Friends Program	\$ 2,200
Seacare Health Services	\$ 5,000
Seacoast Family Promise	\$ 1,000
Seacoast Mental Health	\$ 8,500
Seacoast VNA	\$ 5,000
Sexual Assault Support Services (SASS)	\$ 3,000
Total	\$103,395

(Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi asked for any discussion of the Article. Selectman Chartrand spoke for the Article stating the contents of this Article reflect a level funding for all the agencies. Resident Harry Thayer spoke for the Article and cannot comprehend the resident voters voting this Article down. Resident Barry Sandberg comments that he would like to see this Article incorporated into the operating

Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 25 would go on the ballot as presented.

Article 26

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for the purpose of lease/purchasing a replacement for the sewer system “vactor truck” for the Exeter Sewer Department, and to raise and appropriate the sum of seventy seven thousand nine hundred and fifty-one dollars, (\$77,951) which represents the first of 5 annual payments (a total of \$424,831), for that purpose. The lease/purchase payments will be paid for by the sewer fund, with this first year payment coming from sewer fund surplus. This lease/purchase will contain an escape (non-appropriation) clause. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi asked for discussion of the Article. Selectman Ferraro spoke in favor of the Article. This vehicle is an essential piece of emergency equipment that provides multiple uses including blockages, clogged sewer services, flooding and allows excavating in sensitive areas. This vehicle keeps us DEA compliant. The current truck is a 2004 model and beyond its useful life. Resident Herb Moyer questions the amount of the lease payment saying \$77,951 over 5 years is \$389,755 with a difference of about 35,076 and wonders if this is for interest. DPW Director, Jennifer Perry gave the purchase price of the vehicle as \$389,753 and intends it to be a 6 year lease with annual payments of \$71,457 for a total payment of \$428,745 based on an assumed interest rate 3.98%. Town Manager Russ Dean explained at 5 year lease at a 3% interest rate the estimated total cost is \$89,643. To clarify the first year payment is \$77,951 plus \$11,693. **Resident Don Woodward made a motion to amend the Article to \$89,643. Moderator Scafidi asks for second, it was seconded and asked for more discussion.** Resident Moyer questioned the math again saying is still doesn’t add up. Mr. Dean explained the paperwork he has shows a total of \$389,753 plus \$35,078 interest over a five year period for a total of \$424,831. Resident Moyer asked if the Town was paying \$89,643 for the first payment and four more payments at \$77,951. Moderator Scafidi explained Mr. Dean’s calculations are the first year total is \$89,643 second year payment is \$87,305; third year is \$84,966, fourth year \$82,628 and final is \$80,289 so the payment declines as you pay. **Moderator Scafidi called for any more discussion of the amendment, seeing none he called for a vote. The ayes have it. Moderator Scafidi declared Article 22 would go on the ballot as presented.**

Article 27

To see if the Town will raise and appropriate the sum of thirty thousand dollars (\$30,000) for the purpose of replacing the roof on the town owned Raynes Barn located on Newfields Road. The current roof was installed in 1991. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi called for discussion of the Article. Selectmen Clement spoke in favor of the Article saying the roof is in need of repair because the roof has been comprised and important for the life of the barn. Resident Virginia Raub of the Exeter Conservation Commission gave a history of the barn. Resident Gerry Hamel questions if the estimate includes replacing the sheathing? Mr. Clement responded that the estimate included removing the shingles and laying down 3/8” plywood. Resident Gerry Hamel commented they would not be taking off the sheathing. **Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 27 would go on the ballot as presented.**

Article 28

To see if the Town will raise and appropriate the sum of twenty thousand dollars (\$20,000) for the purpose of funding events related to the 375th anniversary of the founding of the Town of Exeter. (Majority vote required) Recommended by the Board of Selectmen

Moderator asked for discussion of the Article. Selectwoman Julie Gilman spoke for the Article saying there has been a committee formed for ideas for the celebration. The committee would like to have some sort of commemorative T-shirt or pin and that is not possible without some sort of starting fund. Also, grant money cannot be obtained without the Town putting up matching funds. **Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 28 would go on the ballot as presented.**

Article 29

Shall the Town approve the re-establishment of the Exemption for the Blind provided for in RSA 72:37, which states, every inhabitant who is legally blind as determined by the blind services program, bureau of vocational rehabilitation, department of education, shall be exempt each year on the assessed value, for property tax purposes, of his or her residential real estate to the value of \$15,000. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi called for any discussion of the Article. Town Manager Russ Dean reported the Assessor came to the Board when he was asked by the DRA (Department of Revenue Administration) to provide verification the Town had in fact adopted the Blind Exemption. Unfortunately we cannot find a record of this and it was recommended we put this as a Warrant Article to reestablish the exemption as a matter of record. **Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 29 would go on the ballot as presented.**

Article 30

On petition of Helen Crowe and others, to see if the town will vote to raise and appropriate the sum of two thousand seven hundred dollars (\$2,700) for the Richie McFarland Children's Center's early intervention program that serves children from birth to three years of age and their families. This amount will augment the recommendation from the Selectman and Budget Committee already included in the Warrant Article for social service agencies. This additional funding is requested due to the marked increase in the number of children served and will support the cost of providing early childhood special education, pediatric therapies and family support services to fifty-four (54) Exeter residents this past year. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi asked for any discussion of the Article. Resident Helen Crowe a member of the Center appreciates the support from Exeter over the years however the number of children they are serving from the Town has been gradually increasing and they are looking for more funding because of the increase. **Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 30 would go on the ballot as presented.**

Article 31

On petition of Stephanie Cook and others, to see if the Town will vote to support funding from the Town in 2013-2014 in the amount of \$12,000 to support a share of the services provided to Exeter residents to access counseling and family support services, without regard to income from Child and Family Services.

Child and Family Services provides accessible and affordable programs to children, youth and their families leading to stronger family connections, improved school performance and better citizenship. From July 1, 2011 – June 30, 2012, eighty-four (84) Exeter residents received 903 units of free or reduced social and mental health services valued at over \$98,000 from Child and Family Services. This represented a 13% increase in services requested and delivered over the previous year. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi asked for any discussion of the Article. Selectmen Chartrand offered a motion to amend the Article to say, "To see if the Town will vote to raise and appropriate the sum of \$1,000". Moderator Scafidi asked for a second, the motion was seconded and asked for any discussion. Selectman Clement commented at the next BOS meeting they will recommend this Article. Seeing no other discussion, Moderator Scafidi asked for a vote to the amendment. A vote was taken and the Ayes have it. Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 31 would go on the ballot as amended.

Article 32

On petition of Lanie Smith Burke and others, to see if the Town of Exeter will vote to raise and appropriate through special Warrant Article, an additional \$800 to support Rockingham Nutrition & Meals On Wheels Program's service providing meals for older, homebound and disabled Exeter residents in the Town's 2013 budget. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 32 would go on the ballot as presented.

Article 33

On petition of Douglas Flockhart and others, to see if the Town of Exeter will vote to raise and appropriate through special Warrant Article \$5,000 to support the Society of St. Vincent de Paul Exeter providing food from the Community Assistance Center's food pantry to Exeter residents in the Town's 2013 budget. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi asked for any discussion of the Article. Douglas Flockhart spoke in favor of the Article. Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 33 would go on the ballot as presented.

Article 34

On petition of Judith A. O'Reilly and others, to see if the town will vote to raise and appropriate, through special Warrant Article, the sum of \$2,000 for support of Womenade of Greater Squamscott, a non-profit that provides direct aid to community members in crisis situations requiring immediate financial assistance. (Majority vote required) Recommended by the Board of Selectmen

Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 28 would go on the ballot as presented.

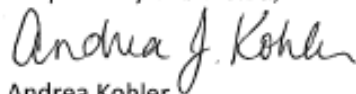
Article 35

On petition of Gail Ferraro and others, to see if the Town will vote to add the function and job responsibilities of Town Office Building Receptionist/Telephone Operator to the position of Collection Specialist to better serve Exeter residents and visitors to Exeter. (Majority vote required)

Moderator Scafidi asked for discussion of the Article. Resident Gail Ferraro spoke in favor of the Article explaining the Town Office Building does not have a Receptionist. She explained that in March 2010, the Exeter Residents voted overwhelming to keep the Receptionist position. Ms. Ferraro stated, "Within two years the Selectmen eliminated that position and now the Town Office Building calls go directly to voice mail." Ms. Ferraro said, "In 2011 the Budget Recommendations Committee added a collection specialist position and combined it with the Receptionist position to help support tax collections." She stated, "Voting for this Article will restore what the voters approved in the March 2010 election." Town Manager, Russ Dean explained there were two goals by creating a Collection Specialist position. The first was to improve our tax collections and the second to improve our audit report. We did not have people to handle the 45 million dollar revenue being collected by one individual. With limited resources, the best possible alternative was to move the receptionist into the collections area. The Collection Specialist has performed the job quite well and we have not had any issues. The move has greatly improved our tax collections and our audit report. This is a great improvement for the Town and it is important that our financial process be efficient and meet the requirements of our auditors. **Moderator Scafidi asked for discussion of the Article. Seeing none, Moderator Scafidi declared Article 34 would go on the ballot as presented.**

There being no further business to come before the meeting, Moderator Scafidi entertained a notion to adjourn the Deliberative Session of the Annual Town Meeting. So moved and seconded with no opposition. Moderator Scafidi declared the meeting adjourned at 1:20 PM and the meeting to resume at 7:00 AM on Tuesday March 12, 2013 at the Talbot Gym on Linden Street for voting purposes.

Respectfully Submitted,



Andrea Kohler
Exeter Town Clerk

Board of Selectmen

2012 was a year of change and of great progress for the Town of Exeter. We said good-bye to Selectmen Robert 'Bobby' Aldrich, who had to step down when a new career opportunity caused him to relocate out of state. Dan Chartrand won the election for Selectman; and we welcome Dan to the Board. We also said farewell to two Exeter giants in 2012. Linda Hartson stepped down from the Town Clerk's position after serving 25 years and Don Brabant retired as Town Treasurer after 33 years. They served our town with great dedication and dignity. We wish them well and thank them for their many years of service.



This was the year when the town voted to begin addressing our aging infrastructure needs. A new groundwater treatment plant was approved at the March town meeting. This new facility will enable us to re-utilize our three wells to diversify and improve our drinking water. Bonding was approved for the Jady Hill Phase II project to replace failing sewer and water lines, as well as providing necessary storm drainage that would reduce undesired inflow and infiltration to our wastewater systems. This project is near completion. We also started on the plan to replace all of our aging water meters. These new radio controlled meters will be more accurate and also will allow our customers to see their usage real time.

Water and sewer were not the only rehabilitation projects we took on during the past year. The long awaited HVAC work to our town office building began last fall. This will address air quality issues in the building and provide for more efficient heating and air conditioning that will reduce the cost of electricity use. Extensive roof repairs were also made to the Historical Society building on Front Street.

We were all pleased when our Swasey Parkway was once again re-opened back up with the completion of the two culvert replacements over Norris Brook. After much delay we also completed the Water Street Interceptor Project behind the Exeter Housing Authority Complex. A big thanks to the residents there, for their patience.

We rearranged and relocated some of our internal operations in the Town Office Building. First, we moved our Finance Department across the street to the lower level of the Town Hall and then shifted the Assessing and Collections Departments to provide better efficiency and service to the public. 2012 also saw the debut of the town's new website. We believe that the new design has greatly improved in look, design and ease of navigation.

The Town of Exeter jumped into the world of alternative energy when a 50 KW solar array system went up at the DPW property on Newfields Road. The system, funded through a grant, will provide up to 5 percent of the Wastewater Treatment Plant's power energy needs. The Town will save thousands of dollars in utility costs annually, while decreasing our carbon footprint. To date, the array has produced 31.1 megawatt hours of energy, (the equivalent of 2,200 gallons of gas); more than had been expected in our costing matrix.

All in all, 2012 was a busy year for the Board of Selectmen. The board met a total of 41 times and participated in 10 Budget Committee meetings. In addition, individual selectmen serve as representatives to various town boards and committees and attend those meetings. The Board of Selectmen could not begin to accomplish the mission of acting on behalf of the Town's people if it were not for the dedication and effort of our Town Manager, Russ Dean, our Department Managers and their staff.

I also want to take this opportunity to recognize and thank the hundreds of citizen volunteers who not only serve on our boards, committees and commissions, but to the many who give their time to decorate the downtown for the holidays, spruce up the Swasey Parkway, organize the Festival of Lights, and the Holiday Christmas parade, and so many other community events. This is the true spirit of Exeter.

Matt Quandt, Chairman
Board of Selectmen

Town Manager

Exeter had a very eventful year in 2012. There were a number of significant positive events throughout the community, and within our town government. Highlights for 2012 included:

- Exeter celebrated not less than three different kinds of champions in 2012. Victoria Arlen, a senior at Exeter High School, took home a gold medal and world record as well as three silver medals in swimming at the London Paralympics games. Victoria's story is nothing less than amazing and a memorable celebration and parade was held in her honor in October. In addition, Exeter High School also added two more championships this year. The High School varsity football team won their second straight Division 1 championship, defeating Pinkerton Academy 31-21. The Girls' varsity soccer team also continued their run by winning their fourth straight championship, defeating Bedford High in the Division 1 final.
- The Town completed construction of the Norris Brook culvert/structure project on Water Street and Swasey Parkway. The project was designed by CMA Engineers and constructed by the Brown Industrial Group. The completion of this project means a permanent improvement for travelers driving over Water Street in this area. Now that both roads are open, Swasey parkway can return to its central focal point for community life and events. The Board of Selectmen worked closely with stakeholders to ensure the Farmer's Market stayed open throughout the difficult construction period.
- The Town launched a new website. Our new site, built by AHA consulting group working with town officials and employees, is much more of a community driven website emphasizing functionality and flexibility. We believe our new virtual "front door" featuring areas for residents, business, government, and a resource center; will be a vast improvement over its predecessor.
- The Town is making significant progress on the Town's capital plan for water and sewer. In March of 2012, voters passed no less than five significant bond issues for water and sewer projects. Three of the projects will be funded 20% by the New Hampshire DES drinking water program. The Town will be busy on these projects which include meter replacements with radio read meters, a waste stream reduction project at the water treatment plant, and the design and construction of a groundwater plant at Lary Lane, throughout 2013 and into 2014.
- Continuing investment in Town roads. The Town's paving budget was raised to \$750,000 in 2012. These funds enable us to keep up our paving program and keep our Town roads in the best condition possible. Our paving contract in 2012 continued to be under Bell and Flynn.
- Completion of significant building projects including; a new HVAC system for the Town Offices, and replacement of two major roofs – the water treatment plant on Portsmouth Avenue (non-historical portion) and the 47 Front Street building, currently leased to the Exeter Historical Society. The 47 Front Street building is our civil war memorial along with being our former town library. The slate roof had not been replaced since the 1890's! The Town Office HVAC project, being installed by Dowling, will greatly improve the air quality within the Town Offices, making the building a better place for workers, committees, and community groups who use our building.
- Relocation of the assessing, finance and tax offices to provide a more customer friendly atmosphere within the Town Office. The Finance Office is now located on the Town Hall lower level. The Board of Selectmen have moved to the front of the building and the Town also has room for interns that support the economic development commission and perform other special projects throughout the year.

2012 was also a year of increased economic activity for the Town. Cobham Systems completed a major expansion at their facility on Continental Drive. PEA completed a major geothermal project on their front lawn on Front Street – the project is underground. Sig Sauer, although relocating their manufacturing to Pease, will retain their two buildings on Industrial Drive to use them for other parts of their operation. The Town saw several new small businesses pop up in 2012, and late in the year Anvil (formerly Grinnell) announced it was returning to Exeter, locating on Holland Way.

I would like to offer my sincere thanks and appreciation to all of our Town employees across all departments for their hard work throughout 2012. I'd also like to thank all of our committed volunteers who serve selflessly on our boards and committees, giving freely of their time to work positively at making Exeter a better place to live. I would like to thank the Board of Selectmen for their guidance and leadership throughout the year tackling large issues on behalf of the community.

Respectfully submitted,

Russell Dean
Town Manager



Town Clerk

It is my pleasure to offer my first report as Exeter's Town Clerk to the residents. It has been a very busy year for the Town Clerk's Office.

One of the most significant changes in the Town Clerk's Office was the retirement of our former Town Clerk, Linda Hartson. Linda was well respected by the residents and she served the Town of Exeter with dignity, grace and professionalism. It was an honor to have worked for such a knowledgeable and well revered person.

We are very pleased to have Leigh Burley, Deputy Town Clerk, as the department's newest addition to our staff. Leigh Burley came to us from the Cooperative Middle School where some of you may have met her. Ms. Burley is intelligent, energetic and has a positive attitude. In the short time she has been at the Town Clerk's Office, she has become an invaluable asset and we are very happy to welcome her to our team.

Among our office challenges was the planning and implementation of the many components necessary to execute the success of four elections this year. The January Presidential Primary was busy with 37.75% of voter participation. In March, the second session of the Town Meeting had 24% of our voters participating. The voter participation for the September State Primary Election was active with 30% voter turnout. The Town of Exeter saw 80% voter participation with 981 new registered voters in the November Presidential Election.

In anticipation of implementing the new voter ID law for 2013, the Secretary of State's office held many educational training sessions. Although it was met with resistance at first, by the time the Presidential Election rolled around our residents were well educated on the requirements for voting and I would like to thank you for your patience, understanding and cooperation.

Many individuals involved with these events deserve our gratitude including our Selectmen, Ballot Clerks, Public Works Department, Police Department, and the folks at the Seacoast School of Technology and their students. A special thank you is extended to my staff for all of their experience and support during the elections for making them all run so effortlessly.

It was an extremely busy year for our Checklist Supervisors as "Fritzi" Bernard was re-elected and Bob Eastman was elected to fill a vacancy. Sadly, after "Fritzi" was elected she stepped down due to illness and has recently passed. Fritzi served the Town from 2000 to 2012. The remaining supervisors appointed Paula Hamel to fill her position. Many hours were spent sorting, counting, verifying records and inputting information into the Help America Vote Act database. The Supervisors diligently keep our voter checklist current and accurate, protecting the integrity of our voters.

The Town Clerk's Office continues to be a place of much activity. Motor vehicle registrations, vital records, dog registrations, voter registration and many other transactions performed at the clerk's counter continue to be the main source of revenue. The use of E-Reg and E-Dog continues to grow.

These last nine months have been challenging and rewarding to serve as your Town Clerk. I would like to thank you for your support and patience. It's very important that we assist you with efficiency, professionalism and in a kindly manner. I am genuinely thankful for my staff, Eve Quinn, LeeAnn Simpson and Debbie Unger for their assistance and support during job transitions and office adjustments during this challenging year. I would also like to thank our Town Officials, Department Managers and all the Town Employees who help make Exeter such an exceptional town.

Respectfully,

Andie Kohler, Town Clerk



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 13, 2012

BALLOT 1 OF 2

Andrea J. Keller
ACTING TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

FOR SELECTMEN

Three Year Term Vote for not more than ONE
ROBERT "BOB" EASTMAN 800
DANIEL CHARTRAND 1400
(Write-in)

FOR TRUSTEE OF
THE TRUST FUNDS

Three Year Term Vote for not more than ONE
MARK M. ROLICK 391
NANCY BATCHELDER 1152
(Write-in)

FOR TRUSTEES OF
THE ROBINSON FUND

Seven Year Term Vote for not more than THREE
HARRY B. THAYER III
1624
(Write-in)

FOR TOWN CLERK

Two Year Term Vote for not more than ONE
ANDREA KOHLER 1299
JULIE GILMAN 842
(Write-in)

FOR SUPERVISOR OF
THE CHECKLIST

Six Year Term Vote for not more than ONE
WINIFRED "FRITZI" BERNARD
1513
(Write-in)

FOR TRUSTEES OF
THE LIBRARY

Three Year Term Vote for not more than THREE
MARY LAFRENIERE 987
DEBORAH FORD JOHNSON 878
DEBORAH "DEBBIE" KANE 1081
GWEN KENNEY 1034
(Write-in)
(Write-in)
(Write-in)

FOR TRUSTEE OF
SWASEY PARKWAY

Three Year Term Vote for not more than ONE
RUTHANNE C. ROGERS 1100
BJARNI J. BROWN 385
(Write-in)

Sample

ARTICLES

Article 2: Zoning Amendment #1: Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article 2 Definitions by adding a definition for "Abandonment" as follows: "Abandonment: To stop the use of property or activity without the intent to resume. When the use of a property has ceased for a period of 12 consecutive months, intent to abandon will be presumed unless the owner can show that a diligent effort has been made to sell, rent, or use the property for that use. Signs that are not in use for greater than one year will be deemed abandoned regardless of the intention of the owner." (Also renumber sections in Article 2 and correct definition references throughout the ordinance as needed.)

1524
YES ●
NO ○
571

Article 3: Zoning Amendment #2: Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article 5.7.3.D.1, Right-of-Way Limitations: to read as follows: "No sign shall be erected or placed within a public street, sidewalk, bicycle path or any Town right-of-way except as provided in Section 502.2 of the Town Ordinance."

1653
YES ●
NO ○
441

Article 4: Zoning Amendment #3: Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article 5.7.7, Sign Ordinance for the Historic District-Commercial Zoning Districts: revise the title "Commercial" to "Non-Residential" to make the title consistent with the title of Article 5.7.5.

1742
YES ●
NO ○
323

TURN BALLOT OVER AND CONTINUE VOTING

ARTICLES CONTINUED

Article 5: Shall the Town vote to raise and appropriate the sum of six-million three-hundred fifty thousand dollars (\$6,350,000) for the design and construction of a new groundwater treatment facility on property around the Lary Lane Well, equipping and upgrading the Lary Lane, Gilman Park, and Stadium Well facilities, together with necessary water main upgrades? These additions and changes will significantly improve the potable water quality and improve the system's overall reliability. The Town will authorize the issuance of not more than (\$6,350,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the Board of Selectmen to accept any state or federal grants, including an approved grant of 20% debt forgiveness from the NHDES, to reduce the cost of this project. Debt service will be paid from the water fund. (3/5 ballot vote required for approval.) Recommended by the Board of Selectmen

1629
YES ☒
NO ☐
578

Sample

Article 6: Shall the Town vote to raise and appropriate the sum of two million eight hundred and fifty thousand (\$2,850,000) for the purpose of making water, sewer, and drainage improvements to the Jady Hill area, including replacement and repair of water and sewer lines to address inflow and infiltration problems to the Town's sewer system, and to authorize the issuance of not more than (\$2,850,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the Board of Selectmen to accept any state or federal grants related to the project? Debt service will be paid \$2,850,000 from the sewer fund, \$200,000 from the general fund. (3/5 ballot vote required for approval.) Recommended by the Board of Selectmen

1528
YES ☒
NO ☐
661

Article 7: Shall the Town vote to raise and appropriate the sum of (\$750,000) for the purpose of replacing water meters throughout the Town, and to authorize the issuance of not more than seven hundred fifty thousand dollars (\$750,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the Board of Selectmen to accept any state or federal grants, including an approved grant of 20% debt forgiveness from the NHDES, to reduce the cost of this project? Debt service will be paid from the water fund. (3/5 ballot vote required for approval.) Recommended by the Board of Selectmen

1361
YES ☒
NO ☐
806

Article 8: Shall the Town vote to raise and appropriate the sum of (\$375,000) for the purpose of creating a Wastewater Facilities Plan to meet the requirements of the Town's EPA wastewater discharge permit, and to authorize the issuance of not more than three hundred seventy five thousand dollars (\$375,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the Board of Selectmen to accept any state or federal grants related to the project? Debt service will be paid from the sewer fund. (3/5 ballot vote required for approval.) Recommended by the Board of Selectmen

1640
YES ☒
NO ☐
544

Article 9: Shall the Town vote to raise and appropriate the sum of (\$284,625) for the purpose of design and construction on a waste stream reduction system at the Town's Water Treatment Plant on Portsmouth Avenue? These waste streams can represent over 39% of the daily flow entering Exeter's Wastewater Plant on a non-rain event day. The recycling of this water at the Water Treatment Plant will significantly increase capacity at the Wastewater Plant. The Town will authorize the issuance of not more than two hundred eighty four thousand six hundred twenty five dollars (\$284,625) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the Board of Selectmen to accept any state or federal grants, including an approved grant of 20% debt forgiveness from the NHDES, to reduce the cost of this project. Debt service will be paid from the water fund. (3/5 ballot vote required for approval.) Recommended by the Board of Selectmen

1671
YES ☒
NO ☐
501

Sample

Article 10: Shall the Town choose all necessary Town Officers, Auditors or Committees for the ensuing year, including the following: **Budget Recommendations Committee:** Carol Walker Aten, Donald Brabant, Daniel Chartrand, Allan Corey, Robert Kelly, Mark Leighton, Corey Stevens, Harry Thayer, Donald Woodward **Measurer of Wood & Bark:** Douglas Eastman **Weigher:** Jay Perkins **Fence Viewer:** Douglas Eastman

1721
YES ☒
NO ☐
340

Article 11: Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$20,310,353? Should this article be defeated, the default budget shall be \$20,579,921, which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required) Recommended by the Board of Selectmen and Budget Recommendations Committee

1787
YES ☒
NO ☐
323

Article 12: Shall the Town raise and appropriate the sum of two hundred fifty thousand dollars (\$250,000), to be added to the Town's paving budget, for the purpose of paving town roads? (Majority vote required) Recommended by the Board of Selectmen

1639
YES ☒
NO ☐

532

GO TO NEXT BALLOT AND CONTINUE VOTING



ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
EXETER, NEW HAMPSHIRE
MARCH 13, 2012

BALLOT 2 OF 2

Andrea J. Keller
ACTING TOWN CLERK

ARTICLES CONTINUED

Article 13: Shall the Town vote to raise and appropriate the sum of one hundred ninety eight thousand dollars (\$198,000), for the purpose of installing a new heating, venting and air conditioning system, including replacing the boilers, at the Town Offices at 10 Front Street? (Majority vote required) Recommended by the Board of Selectmen

1338

YES ☒

NO ☐

858

Article 14: Shall the Town vote to raise and appropriate the sum of ninety-nine thousand nine hundred dollars (\$99,900), for the purpose of replacing the slate roof on the Town owned building at 47 Front Street? (Majority vote required) Recommended by the Board of Selectmen

1284

YES ☒

NO ☐

890

Article 15: On petition of Robert Eastman and others, to see if the Town of Exeter will vote to raise and appropriate the sum of forty-nine thousand dollars (\$49,000) for the purpose of purchasing the Getty Petroleum Property Tax Map 72 Lot 129. The sum to come from fund balance (surplus) and no amount to be raised from taxation. Recommended by the Board of Selectmen

1498

YES ☒

NO ☐

652

Article 16: Shall the Town vote to raise and appropriate, through special warrant article, the sum of thirty-eight thousand, four hundred dollars (\$38,400), for the support of various Human Service agencies that will serve Exeter residents in 2012?

Agency	Amount
A Safe Place	\$5,500
Area Homecare	\$13,000
Seacare Health Service	\$5,000
Sexual Assault Support Services	\$3,000
Crossroads House	\$3,500
Seacoast VNA	\$5,000
NHSPCA	\$1,400
Seacoast Family Promise	\$2,000
Total	\$38,400

Sample

1953

YES ☒

NO ☐

304

(Majority vote required) Recommended by the Board of Selectmen

Article 17: On petition of Mr. Donald Woodward and others, to see if the Town will vote to investigate the budget impact of amending Water & Sewer billing rates etc. such that Single-Metered, Multi-Residence customers would be billed by total usage divided by the number of households served per R.S.A. Section 38:28. The single connection and billing charge would remain unchanged. This would apply to meters that serve multiple residential units, which are independently owned or rented such as manufactured housing, residential condominiums, apartments and nursing home units. Mixed-use commercial/residential units with a separate single meter for all of the residential units would qualify under this provision.

1043

YES ☒

NO ☐

936

Article 18: On petition of Shirley A. Pitts and others, "Shall the Town of Exeter, NH be required to hold all Local, Municipal, State, Primary, and Federal elections as well as Town Deliberative Sessions at the Exeter Town Hall, located on Front Street, Exeter, NH?"

668

YES ☐

NO ☒

1510

YOU HAVE NOW COMPLETED VOTING

**ABSENTEE
OFFICIAL BALLOT
ANNUAL ELECTION
EXETER SCHOOL DISTRICT
EXETER, NEW HAMPSHIRE
MARCH 13, 2012**

Susan E.H. Androth
SCHOOL DISTRICT CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**FOR EXETER
SCHOOL DISTRICT
SCHOOL BOARD MEMBER**

For Term Ending 2015 Election
VOTE FOR NOT MORE THAN ~~ONE~~ TWO

M. KATHY McNEILL 1172 ○
DARRELL J. CHICHESTER 595
JOHN J. MAXWELL 932 ○

(Write-In)

Sample

ARTICLES

1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein totaling \$15,154,706? Should this article be defeated, the default budget shall be \$15,213,157 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board recommends \$15,154,706 as set forth on said budget.)

1775

YES ●

NO ○

351

2. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter School Board and the Exeter Education Association covering the two year period from September 1, 2012 to August 31, 2014 containing, in summary: an increase in the salary schedule of 1.5% in 2012-2013 (over 2011-2012) and a increase in the salary schedule of 1.6% in 2013-2014 (over 2012-2013) with a continuation of other non-salary benefits and salary increases so that the approximate increase in the cost of teacher salaries and salary related benefits because of this agreement and step increases for each of the two years (subject to change resulting from changes in the number of and in the educational degrees and years of experience of teachers employed) over the preceding year will be:

2012-2013: \$124,291 over 2011-2012. This results from \$198,172 in salary schedule changes (including additional taxes and retirement obligations) minus \$71,881 in medical insurance savings due to negotiated changes in medical insurance coverage (including higher co-pays on office visits and prescriptions and increased contributions paid by teachers to premiums on indemnity plans).

2013-2014: \$167,716 over 2012-2013. This results from \$189,928 in salary schedule changes (including additional taxes and retirement obligations) minus \$22,212 in medical savings (due to negotiated increases in the percentage paid by teachers to premiums on point of service plans).

And, further to raise and appropriate the sum of \$124,291 for the 2012-2013 year, such sum representing the additional costs attributable to the increase in salaries and salary related benefits over those included as part of the 2012-2013 operating budget?
(The School Board recommends that the School District approve these cost items and make the appropriation of \$124,291.)

1471

YES ●

NO ○

657

3. Shall the District authorize the School Board to spend \$373,673 from the fund established by the voters in 1997 to offset the 2012-2013 Exeter Taxpayers share of the Exeter Region Cooperative School District's bond payment (principal and interest) for the Cooperative Middle School building? (The School Board recommends the approval of this article.)

1824

YES ●

NO ○

307

EXETER

**ABSENTEE
OFFICIAL BALLOT
ANNUAL ELECTION
EXETER REGION COOPERATIVE SCHOOL DISTRICT
MARCH 13, 2012**

Susan E.H. Androth
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**THESE POSITIONS ARE ELECTED BY THE VOTERS OF ALL SIX TOWNS OF THE
EXETER REGION COOPERATIVE SCHOOL DISTRICT**

**FOR EXETER MEMBER
ON COOPERATIVE
SCHOOL BOARD**

For Term Ending 2015 Election
VOTE FOR NOT MORE THAN ONE

TOWNLEY CHISHOLM 863 ○
MARGARET BISHOP 893 ○

(Write-in)

**FOR COOPERATIVE
SCHOOL DISTRICT
MODERATOR**

For Term Ending 2013 Election
VOTE FOR NOT MORE THAN ONE

CHARLES F. TUCKER 1707 ○

(Write-in)

**FOR EXETER MEMBER
ON COOPERATIVE
SCHOOL DISTRICT
BUDGET COMMITTEE**

For Term Ending 2015 Election
VOTE FOR NOT MORE THAN ONE

CARL ROBERTSON 1619 ○

(Write-in)

**FOR NEWFIELDS MEMBER
ON COOPERATIVE
SCHOOL BOARD**

For Term Ending 2015 Election
VOTE FOR NOT MORE THAN ONE

ALICIA K. HESLOP 1345 ○

(Write-in)

**FOR EAST KINGSTON
MEMBER ON COOPERATIVE
SCHOOL DISTRICT
BUDGET COMMITTEE**

For Term Ending 2015 Election
VOTE FOR NOT MORE THAN ONE

DAVID PENDELL 1324 ○

(Write-in)

**FOR STRATHAM MEMBER
ON COOPERATIVE
SCHOOL DISTRICT
BUDGET COMMITTEE**

For Term Ending 2015 Election
VOTE FOR NOT MORE THAN ONE

SUSAN CANADA 1374 ○

(Write-in)

**FOR STRATHAM MEMBER
ON COOPERATIVE
SCHOOL BOARD**

For Term Ending 2015 Election
VOTE FOR NOT MORE THAN ONE

HELEN M. JOYCE 1367 ○

(Write-in)

Sample

TURN BALLOT OVER AND CONTINUE VOTING

ARTICLES

1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$49,945,945? Should this article be defeated, the operating budget shall be \$49,365,552, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$49,945,945 as set forth on said budget.)

1327
YES ☒
NO ☐
650

2. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association covering the two-year period from September 1, 2012 to August 31, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2012-13	\$ 27,863
2013-14	\$ 30,592

Sample

1301
YES ☒
NO ☐
665

and further raise and appropriate the sum of \$27,863, for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

3. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association covering the three-year period from September 1, 2012 to August 31, 2015 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2012-13	\$ 44,962
2013-14	\$ 69,641
2014-15	\$ 70,663

Sample

1277
YES ☒
NO ☐
693

and further raise and appropriate the sum of \$44,962 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

4. Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Education Association covering the two-year period from September 1, 2012 to August 31, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2012-13	\$ 357,836
2013-14	\$ 601,800

Sample

1246
YES ☒
NO ☐

and further raise and appropriate the sum of \$357,836 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

5. Shall the District raise and appropriate to the expendable trust fund known as the "Maintenance Fund" (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds) the sum of the amount of the June 30, 2012 undesignated fund balance (surplus) up to \$150,000? (The School Board and Budget Advisory Committee both recommend this appropriation.)

1501
YES ☒
NO ☐
439

6. Shall the District approve the transfer of duties for the Trustee of Trust Funds for the Cooperative School District from the East Kingston Trustees to the Exeter Trustees?

1514
YES ☒
NO ☐
291

YOU HAVE NOW COMPLETED VOTING

TOWN OF EXETER PRESIDENTIAL PRIMARY ELECTION RESULTS

January 10, 2012

For Republican Party		For Democratic Party	
Mitt Romney	1,197	Barack Obama	832

There were a total of 3,833 ballots cast - 2,845 Republican and 988 Democratic

TOWN OF EXETER STATE PRIMARY ELECTION RESULTS

September 11, 2012

For Governor		For State Rep Rockingham District 36	
Maggie Hassan (D)	1,455	Patricia T. Lovejoy (D)	1440
Ovide Lamontagne (R)	788	Bob Goodman (R)	913
For Representative in Congress		For Sheriff	
Carol Shea-Porter (D)	1665	John Clark (D)	1370
Frank C. Guinta (R)	926	Michael Downing (R)	934
For Executive Councilor		For County Attorney	
Bill Duncan (D)	1456	Joe Plaia (D)	1353
Christopher Sununu (R)	1006	Jim Reams (R)	943
For State Senator		For County Treasurer	
Carol E. Croteau (D)	1473	David Ahearn (D)	1384
Russell Prescott (R)	867	Edward R. Buck (R)	922
For State Rep Rockingham District 18		For Register of Deeds	
Donna Schlachman (D)	1452	Robert E. Padian (D)	1350
Eileen Flockhart (D)	1348	Cathy Stacey (R)	938
Frank H. Heffron (D)	1218	For Register of Probate	
Steven J. Briden (D)	1189	Debra Crapo (D)	1386
Matt Quandt (R)	836	For County Commissioner	
Lee Quandt (R)	803	Maureen Barrows (R)	685
Brian T. Griset (R)	703	John E. Mack (D)	576
Christopher Suprock (R)	675		
For Delegates to the State Convention			
Francis A. Ferraro	776		
Corinne Armstrong	750		

There were a total of 2,959 ballots cast - 1,174 Republican and 1,785 Democratic

2012 Town of Exeter Election Results

For President and Vice President of the United States		State Representatives Rockingham District 18		County Treasurer	
Obama - Biden (D)	5194	Donna Schlachman (D)	4844	David Ahearn (D)	4358
Romney - Ryan (R)	3614	Eileen Flockhart (D)	4563	Edward Buck (R)	3224
Johnson - Gray (L)	75	Steven Briden (D)	3903	Register of Deeds	
Goode - Clyme (C)	7	Frank Heffron (D)	3797	Robert Padian (D)	3852
Governor		Lee Quandt (R)	3331	Cathy Stacey (R)	3756
Maggie Hassan (D)	5479	Matt Quandt (R)	3308	Register of Probate	
Ovide Lamontagne	3123	Brian Grisct (R)	2825	Debra Crapo (D)	4297
John Babiarz (L)	158	Christopher Suprock (R)	2654	Andrew Christie (R)	3364
Representative in Congress		State Representatives Rockingham District 36		County Commissioner	
Carol Shea-Porter (D)	4995	Patricia Lovejoy (D)	4784	John Mack (D)	4351
Frank Guinta (R)	3317	Bob Goodman (R)	3195	Thomas Tombarello (R)	3185
Brendan Kelly (L)	290	Sheriff			
Executive Councilor		County Attorney			
Bill Duncan (D)	4168	John Clark (D)	4472		
Christopher Sununu (R)	3744	Michael Downing (R)	3245		
Michael Baldassarre (L)	283	State Senator			
State Senator		Joe Plaia (D)	3859		
Carol Croteau (D)	4520	Jim Reams (R)	3532		
Russell Prescott (R)	3629	Max Abramson (L)	377		

1. "Are you in favor of amending the second part of the constitution by inserting after article 5-b a new article to read as follows: [Art.] 5-c. [Income Tax Prohibited.] Notwithstanding any general or special provision of this constitution, the general court shall not have the power or authority to impose any levy any assessment, rate, or tax upon income earned by any natural person; however, nothing in this Article shall be construed to prohibit any tax in effect on January 1, 2012, or adjustment to the rate of such a tax." (Passed by the NH House 256 Yes 110 No; Passed by State Senate 19 Yes 4 No) CACR 13 **Exeter Results 3903 = Yes - 3953 No**

2. "Are you in favor of amending article 73-a of the second part of the constitution to read as follows: [Art.] 73-a [Supreme Court, Administration.] The chief justice of the supreme court shall be the administrative head of all the courts. The chief justice shall, with the concurrence of majority of the supreme court justices, make rules governing the administration of all courts in the state and the practice and procedure to be followed in all such courts. The rules so promulgated shall have the force and effect of law. The legislature shall have a concurrent power to regulate the same matters by statute. In the event of a conflict between a statute and a court rule, the statute, if not otherwise contrary to this constitution, shall prevail over the rule." (Passed by the N.H. House 242 Yes 96 No; Passed by State Senate 19 Yes 5 No) CACR 26 **Exeter Results = 3281 Yes - 4341 No**

Question Proposed pursuant to Part II, Article 100 of the New Hampshire Constitution 3. "Shall there be a convention to amend or revise the constitution?" **Exeter Results = 2400 Yes - 5267 No**

Assessor

The primary focus over this past year in the Assessing Office has been to maintain a successful assessment program and to help educate property owners of the assessment process.

The assessed values were not updated in 2012 and stayed at the 2010 market value levels. Despite the fluctuating real estate market, the State assessment ratio for Exeter was established at 101.8 % of market value for 2011. The assessment process is not utilized to raise or lower taxes for individuals, but to ensure that all of similar classes of property are sharing the burden equitably. The assessment value does not raise or lower the tax bill on a property that is a result of budgetary requirements.

Every five years, the State Dept of Revenue reviews the operations of each municipal Assessing Office. All aspects of the office are reviewed from assessment data accuracy, elderly exemptions, veterans' credits, current use, timber tax, and property exemptions. The five year assessment review for Exeter was conducted in 2011 and was an overall success.

The office processed and scanned hundreds of deeds and documents throughout the year, along with address changes on tax bills. Tax map updates, current use and timber tax applications, along with property abatements were reviewed, processed, and revalued as needed.

The Assessing Office reviewed and valued building permits, which included new single family homes, commercial properties, subdivisions, and map plot plans, adding new growth to the tax base. Thirty three new properties were added to the tax rolls this year. The net taxable value grew over 2011 by \$13,937,700.

The Assessor and office staff are always available to address any questions or concerns regarding your property, and encourage your participation in the education and understanding of the assessment process.

As another year passes, I would like to thank my fellow office employees and property owners for their support and understanding of running a successful assessment program.

Respectfully submitted,
John DeVittori CNHA
Town Assessor

2012 Tax Rate		
Town	\$ 8.01	.31%
County	\$ 1.08	.04%
School	\$14.37	.55%
State	\$ 2.46	.10%
Total	\$25.92	

Building Inspector/Code Enforcement

Last year's prediction of what would happen in 2012 has surpassed my estimates as shown on the yearly report listed below. The number of permits is a record, as well as the construction value and permit fees.

The largest construction project completed in 2012 was the addition at COBHAM on Continental Drive. Residential projects were a large factor as well. Building #6 at Sterling Hill has started and Building #2 at The Meeting Place on Epping Road was completed this year. The former "Eventide Home" on High Street is currently being converted into fifteen age-restricted apartments.

The Building Department also administers the Zoning Board of Adjustment (ZBA), the Historic District Commission (HDC) and the Heritage Commission (HC). Thanks to all of those who volunteer their time to these boards and commissions.

Building Permits Issued Total - **825**
Permit Construction Value Total - **\$32,534,090.00**
Permit Fee Total - **\$279,513.00**

TYPE OF CONSTRUCTION (2012 HIGHLIGHTS)	NUMBER OF PERMITS ISSUED	ESTIMATED COST OF CONSTRUCTION
New Homes	14	\$2,609,000.00
New Multi-Family Buildings	2	\$6,190,000.00
New Non-Residential Buildings	1	\$630,000.00
Barns/Garages	8	\$192,864.00
Decks	15	\$53,548.00
Electrical	247	\$2,568,485.00
Plumbing/Gas/Mechanical	313	\$2,303,436.00
Non-Residential Remodels/Renovation/Additions	34	\$11,034,331.00
Pools	12	\$336,255.00
Residential Additions	24	\$937,869.00
Residential Remodels/Renovations	70	\$3,386,969.00

I would like to give a special thanks to Arthur French, the Building Department's Electrical Inspector. Art retired on December 31, 2012 after eighteen years with the Town. Also thank you to Barb, Chris, Kristen and Sylvia for their hard work during a busy 2012.

Respectfully submitted,
Douglas Eastman
Building Inspector/Code Enforcement Officer

Emergency Management

The Division of Emergency Management continued to improve our capabilities with training and acquiring additional equipment. The installation of a generator to provide back-up power to the Public Safety Complex and the Emergency Operations Center was completed and is now operating. Funds for the project were provided through an Emergency Preparedness grant from the State of NH, with additional funds provided by the Seabrook Nuclear Power Station.

Firefighters and emergency response personnel received over 300 hours of Incident Command and community response and preparedness training throughout 2012. This training will increase our ability to manage large natural and manmade disasters, while maximizing our efficiency and use of equipment.

The Division of Emergency Management, with help from all town departments and Dylan Smith, a Senior Planner with the Rockingham Planning Commission, was successful in updating the Town of Exeter's Natural Hazard Mitigation Plan. This plan must be updated every 5 years. The plan is used to identify hazards or potential hazards within the town and seek ways to minimize or eliminate the hazards before they become a larger problem and more costly to control during an event, such as the Mother's Day flood or Hurricane Sandy. The plan is also necessary to be eligible for FEMA reimbursements and grant funding. FEMA, in December, notified the Town that the draft plan was approved; and will be presented to the Board of Selectmen for final review and adoption in early 2013.

In late October, Hurricane Sandy made landfall in the mid-Atlantic region; however, the effects of the storm were felt here in New Hampshire. President Obama authorized funds for storm preparation before landfall and Exeter as well as other local communities prepared for what could have been a far more significant storm if the track had been a little further north.

FEMA and the State of New Hampshire are working with local municipalities to reimburse up to 75% of eligible preparation and response costs. The Division of Emergency Management is working very hard compiling the necessary information from the Police and Fire Departments as well as the Department of Public Works, and is in the process of applying for approximately \$50,000 in funds to help offset the costs associated with the storm.

Everyone at the Exeter Fire Department and the Division of Emergency Management would like to thank all town departments and most importantly the residents of Exeter. It's your commitment to safety and use of good common sense that has allowed us to provide the best quality service in the most cost efficient manner. Your continued support and vigilance will be necessary for the Town of Exeter to remain prepared to meet future emergency management challenges.

Sincerely,

Eric Wilking

Assistant Fire Chief

Deputy Emergency Management Director



Finance Department

Town of Exeter Finance Department

Doreen Ravell, CPA – Finance Director

Laura Hill – Staff Accountant

Helen Perrier – Accounting Clerk

Finance is responsible for recording, monitoring and analysis for all revenue and expenditures of the Town. The Finance Department prepares monthly financial statements which are published on the Town website and are presented to the Board of Selectmen and the public on a quarterly basis. Finance assists in the preparation of the annual budget, manages all financial audits, works with Department Managers, Board and Committee members on grant administration, prepares all related municipal reports, reconciles general ledger accounts, performs account maintenance, ensures financial compliance with GAAP and GASB and compliance with all local, state and federal governments. Finance also works interactively with all Town departments, committees and subcommittees by providing financial information so that everyone has the appropriate tools to review and manage the Town, departments and committee revenues and expenditures.

The 2012 year was a great year for progress and accomplishments. We continue to make improvements in addressing internal control deficiencies in the Town's audit and are proud of our progress thus far. As part of the Town Manager's office reorganization plan, the Finance office moved to the Town Hall in March. It is a very positive change for Finance and has allowed other departments in the Town Office more space and organization to better serve the public.

Many thanks and appreciation are extended to the 2012 Budget Recommendations Committee members who volunteered all of their time and talent over many months to present a fair and prudent budget to the Board of Selectmen. Special thanks to Don Brabant, the Town's longtime Treasurer, who retired in June. Don was extremely dedicated to the work he performed for the Town. The entire Finance Department wishes Don well and will miss him. Lastly, thank you to the Finance staff; Laura Hill and Helen Perrier who are committed and loyal to monitoring and reporting upon the financial endeavors of the Town of Exeter.

Sincerely yours,



Doreen Ravell, CPA
Finance Director

Fire Department

A Tradition of Service

In 2012, the Exeter Fire Department was able to participate in a state-wide firefighter training grant that allowed the Exeter Firefighters to learn new skills and refresh old. The training provided by a state-wide grant covered the cost of the classes, overtime and also allowed the department to backfill those positions and maintain save staffing levels.

Over the past year, the department members attended 25 different classes for a total of 1,640 hours of training and the town received over \$78,000 in reimbursements. We feel that the skills obtained over the past year will allow us to improve at our jobs while continuing to make Exeter a safe place to work and live.

In 2013, we will continue to provide the very best service to the citizens of Exeter and continue our Tradition of Service.

I would like to thank the department members for their hard work and dedication. Russell Dean, Town Manager, and the members of the Board of Selectmen for their ongoing support of the Fire Department's Mission and this year's training grant program.

Sincerely,
Brian Comeau



**EXETER FIRE DEPARTMENT
MONTHLY CONSOLIDATED REPORT**

PERIOD ENDING:

December

2012

		THIS	THIS	LAST		THIS	THIS	LAST
		MO.	YTD	YTD		MO.	YTD	YTD
PART 1	FIRE				OTHER			
1. Appliance		3	13	10	1. Bomb Scare	0	0	0
2. Brush		1	33	11	2. Smoke in Area	2	14	8
3. Chimney		3	6	12	3. Smoke in Building	1	9	9
4. Structure		0	11	18	4. Water Emergency	0	13	10
5. Trash		0	3	0	5. Smoke/Odor Removal	0	0	1
6. Vehicle		0	15	9	6. Assist Police	1	5	10
7. Outside		0	1	3	7. Lock Out	4	42	37
8. Spill, Leak w/Fire		0	0	1	8. Lock In	0	2	2
9. Electrical		0	2	7	9. Power Line Down	1	34	61
10. Explosion		0	1	0	10. Arcing, Short Elect.	1	17	30
11. Unauthorized Burn		0	14	17	11. Collapse	0	0	8
12. Controlled Burn		0	0	0	12. Emerg. N/C Above	0	10	9
13. Fire, N/C Above		0	2	19	EMERG. RESPONSES	98	1,102	1,437

HAZ. MATERIAL					SERVICE CALLS	THIS	THIS	LAST
1. Chemical Leak/Spill	0	0	3		1. Fire Investigations	MO.	YTD	YTD
2. Chemical Disposal	0	0	0		2. Fire Alarm Service Calls	0	9	9
3. LPG/Nat'l Gas Leak	2	26	23		3. Fire Radio Boxes	13	263	244
4. Gas, Leak, Spill	1	10	22		4. Fire Alarm Maintenance	104	949	802
5. Hazmat Investigation	1	2	8		5. Sprinkler Maint./Test	5	41	33
6. Hazmat Standby	0	0	0		6. Hydrant Maint./Test	0	3	2
7. Carbon Monoxide	4	16	25		7. Training/Planning/Misc.	0	0	0
8. Hazmat, N/C Above	0	1	1		8. Service Calls, N/C Above	0	0	0
						4	5	1

RESCUE					OTHER CALLS			
1. Extrication	1	8	1		1. Mutual Aid Given	5	91	93
2. Auto Accident	14	95	87		a. EMS	5		
3. Industrial Accident	0	0	0		b. Fire	0		
4. Water Rescue	0	3	1					
5. Search	0	0	0		2. Mutual Aid Received	6	139	129
6. Elevator Emergency	1	12	7		a. EMS	6		
7. Assist Ambulance	35	367	585		b. Fire	0		
8. Rescue N/C Above	0	2	6					

ALARMS					TOTAL PART I	235	2602	2750
1. Master Box	12	235	287					
2. Building	0	0	0					
3. Malicious False	0	0	1					
4. Alarms, N/C Above	10	78	88					

FIRE LOSS				Monthly	
Structure	0	106,900	871,000	Property Total Value	0
Vehicles	0	0	27,000	Vs. Estimated Damage	0
Other	0	0	0	Percentage Lost	0%

TOTAL FIRE LOSS	\$	0	106,900	898,000
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Year to Date	
Property Total Value	1,669,300
Vs. Estimated Damage	85,700
Percentage Lost	5%

PART II FIRE PREVENTION	THIS MO.	THIS YTD	LAST YTD
1. Plan Reviews	1	51	70
2. Drills/Public Education	3	54	58
3. Pre-Planning	2	20	76
4. Permits Issued	21	284	327
Inspections			
5. Assembly	8	89	81
6. Education	0	18	12
7. Healthcare	0	5	5
8. Residential	6	80	28
9. Mercantile	0	19	16
10. Business	3	53	25
11. Industrial/Storage	1	7	8
12. Hazard Inspection	0	0	0
13. Oil Burner Inspection	0	16	14
14. Site Inspection/Multi.	4	55	8
15. Day Care Life Safety	0	6	4
16. Tank Removal Inspection	0	0	1
17. Assembly Permit	8	79	65
18. Blasting Permits	0	0	0
19. Oil Burner Permits	3	18	8
20. Fire Alarm System Permits	0	1	4
21. Extinguishing System Permits	0	1	2
22. Tank Removal Permits	0	1	1
23. Wood/Pellet Stove	0	2	0
TOTAL PART II	60	857	813

AMBULANCE	THIS MO.	THIS YTD	LAST YTD
1. Allergic Reaction	1	15	9
2. Behavioral	4	52	52
3. Cardiovascular	25	415	366
4. Diabetic	5	37	32
5. Gastrointestinal	12	144	173
6. Heat/Hyperthermia	0	1	2
7. Hypothermia/Frostbite	0	0	2
8. Neurological	10	86	91
9. OB/Gyn	0	2	1
10. Poisoning/Overdose	2	33	38
11. Respiratory	26	187	172
12. Toxic Exposure	0	2	43
13. Trauma	53	555	552
14. Urinary Tract	0	13	26
15. Vascular	3	26	30
16. Other	4	85	118
17. Hospital to Hospital	0	3	4
TOTAL PART III	145	1656	1711

AMBULANCE ACCTS

Accounts Billed	93	1292	1289
Amount Billed	52013	707314	568519
Amount Collected	31278	447232	444111

PART IV HEALTH	THIS MO.	THIS YTD	LAST YTD
1. Rest./Food Service	19	243	245
2. Residential Inspection	1	9	17
3. Business Inspection	1	9	10
4. Child Care Inspection	0	4	7
5. Animal Complaint	0	2	2
6. Nuisances	0	9	4
7. Disease Control/Rep.	0	4	2
8. Healthcare/Hospital	0	8	13
9. Miscellaneous	3	54	65
TOTAL PART IV	24	342	365

TOTAL PART I	235	2602	2750
TOTAL PART II	60	857	813
TOTAL PART III	145	1656	1711
TOTAL PART IV	24	342	365
DEPARTMENT TOTAL	464	5457	5639

STATISTICAL INFO:

1. Personnel - Total	42		
a. Administrative	4		
b. Permanent FF	25		
c. Civilian	1		
d. Call FF	12		
2. Training Hours			
a. Permanent	294	3692	2287
b. Call	32	386	617
TOTAL HOURS	326	3692	2287

	THIS MO.	THIS YTD	LAST YTD
Medicare/Medicaid	84	964	730
Commercial Insurance	20	238	214
Vehicle Insurance	0	6	7
Self Pay	8	95	83
No Transport	33	350	266

BREAKDOWN BY AMBULANCE SERVICE

	THIS MO.	THIS YTD	LAST YTD
ALS	58	861	1656
BLS	35	392	0
MILEAGE	273	4106	0

Health Department

July 1, 2012, the Greater Exeter Public Health Region merged with the Portsmouth Public Health Region becoming the Seacoast Public Health Region. Exeter remains the fiscal agent for the region which is now made up of 23 towns. In August, the Seacoast Public Health Region in collaboration with the NH Department of Health and Human Services held a two-day Hepatitis C testing clinic at the Stratham Middle School. The NH Emergency Services Unit, along with several other public health regions and over 200 volunteers from across the state participated in the clinic; testing 858 people over the two-day period. After Hurricane Sandy hit in October, the region opened a shelter in North Hampton and had two other shelters on stand-by.

A complete breakdown of the department's environmental and public health related activities are within the Exeter Fire Department Consolidated Report. For information on current environmental issues, public health issues and links to other health agencies visit the Health Department's website at town.exeter.nh.us.

The Municipal Pest Management coordinated the 2012 Mosquito Surveillance and Response Plan for the town. The town had no positives for Eastern Equine Encephalitis (EEE) and one positive for West Nile Virus (WNV). No town-wide spraying was conducted.

As of December 11, 2012 there were 100 licensed food service facilities; and ten general temporary event licenses had been issued throughout the year which were for The American Independence Festival. The October Festival had eight food vendors and the Chili contest had fifteen facilities. Five plan reviews were done for new facilities; four facilities closed and three changed ownership.

The department handled 30 complaints. Ten of the complaints were related to food service facilities; twenty were general complaints ranging from mold to fleas to trash/garbage and air quality issues.

Environmental and public health issues, concerns and questions may be directed to the Exeter Health Department by calling 773-6132 or emailing jjervis@town.exeter.nh.us. For information regarding the Seacoast Public Health Region visit their website at www.seacoastphr.org or contact Mary Cook at mcook@town.exeter.nh.us.

Respectfully,

Judy Jervis, Deputy Health Officer

Mary Cook, Public Health and Safety Coordinator

Ken Berkenbush, Health Officer, Assistant Fire Chief

Human Services

As a welfare official, I oversee general assistance applicants to make certain that they are using all available alternative sources of assistance, and that they are moving forward in an effort to become self sufficient and regain control in their lives. The Human Service Department provides vouchers for temporary assistance to qualified individuals and families for basic living needs such as shelter, utilities, and medical needs in compliance with New Hampshire R.S.A. 165. Our goal is to provide individuals with information and access to local, state, and federal resources to assist those in financial crisis, on a temporary or ongoing basis.

The town contributes financially through the operating budget to Social Service Agencies in the local area, which provides valuable and financial help to our residents. On the Town's website, under the Human Services Department, you can view a list of Social Service Agencies, Local, State, and Federal Programs that serve the Exeter area. I also added an application for assistance that can be downloaded for easier access. The cover page describes all the documents and information that needs to be provided at the time of your appointment.

Many of the New Hampshire Health and Human Services Assistance Programs have been reduced or eliminated during the year 2012. As the benefits are reduced or taken away, these individuals contact the town or other resources for assistance. The outside resources require that they go to the town first for assistance before they will/can help with the crisis. This has resulted in an increase to the numbers of clients we have seen, referred, and assisted this past year.

The town assisted approximately 48 residents/families financially with vouchers for rent, electric, fuel, medication, food, burial expenses and bus tickets for a total of \$18,972 this year. This does not include the assistance given by local and private contributions that have helped with electric bills and heating fuel.

This year, St Vincent De Paul has opened a new food pantry that is accessible 3 nights and 2 days a week along with the Congregational Church; therefore food is available 5 days a week to individuals and families in need. St Vincent De Paul also collects Fuel Assistance Applications on Thursdays; contact the Raymond Office (895-2303) to schedule an appointment.

The department is open on a part-time basis Monday – Friday 8:30 a.m. to 1:30 p.m. Residents in need of assistance can reach me at 778-0591 ext. 116 to make an appointment or if I am unavailable leave a message on my voice mail.

Once again, considerable recognition goes out to all the support from the local churches, community organizations, and private citizens that continue to contribute to the population of those in need during their difficult times. At this time, I also would like to express thanks to the Board of Selectman, our Town Manager, fellow Department Managers, and all other town Employees for your cooperation and support during this past year.

Respectfully Submitted,
Sue Benoit
Human Service Director

Parks and Recreation

2012 was a very exciting year for our department. Our programming took some very positive paths this year. We added, for the first time, a Teen Summer Camp that was very successful. We plan to double it in size this coming summer. We also expanded our Summer Adventure Camp to nine weeks and added an additional 25 children. We also added First Sluggers, First Kicks and Little Shooters programs aimed at the Pre-K age group. The response to these programs was excellent. We also added a number of camps during the summer and fall; the most successful of these were the Lego camps. Our 2012 brochure was totally redesigned; look for the 2013 version early in the year.

The pool, again, was the focus of record attendance and record sales at our concession (give us a try this spring and summer for ice cream and treats!). In the fall, we replaced the filter system that was originally installed in the early 1970s. There were some leaks in the underground piping that have been repaired as well. The bathhouse floors were reconditioned with grinding and epoxy paint. All this work was done with the use of Recreation Impact Fees and the Recreation Revolving Fund and no tax supported dollars.

In the spring, the Class of 2012 at EHS did a volunteer project at Planet Playground. All the painting was redone; rails sanded, a general paint and spruce up was completed. Our parks crew also rebuilt the climbing pieces this past fall and with a new sign in the spring the playground will be ready for your continued use. During the fall we co-organized the first Powder Keg Brew and Chili Fest at Swasey parkway. The event was an enormous success with over 1500 people attending. Next year's date is October 5. Watch for a bigger and better event!

Our parks crew saw two new employees replacing our previous workers. Jim Mahoney and Jay Perkins Jr. became full time in the fall. They are doing a great job.

No report would be complete without a huge thanks to our volunteer coaches. The youth programs are totally dependent on the volunteers who coach the teams. If your child participates in these programs, please think about volunteering. Also, we cannot forget the many people and groups that adopt our gardens and traffic islands. We have some high visibility spots for adoption this year too.

All of us at the Parks and Recreation Department look forward to serving you in 2013.

Michael Favreau, Director

Jim Mahoney, Park Maintenance

Greg Bisson, Assistant Director

Jay Perkins Jr., Park Maintenance

Nancy Bugbee, Office Assistant



Planning Department

Looking back over the past year, I was amazed at how diverse the projects were that the Planning Department was involved with and thought it would be of some interest to choose examples that best represented the various topics.

Economic Growth and Development: Early in the year, I was asked to submit an application to the NH Office of Resources and Economic Development with the intent to create an Economic Revitalization (ER) Zone along Epping Road. The application was successful and with the assistance of a few dedicated volunteers from the Exeter Economic Development Committee, we will get the word out to many of the property owners who may qualify for tax credit savings.

Climate Adaptation Planning with UNH: Also early in the year, I responded to an inquiry from UNH to see if any town in the seacoast region was interested in working with a group of their experts in creating a climate adaptation plan for the town. The focus of the study was to address the intensifying impacts of stormwater runoff, flooding, sea level rise, nonpoint source pollution, and habitat change in the context of a changing climate. Again Exeter was selected and our staff has been working with the UNH team since September. This is a two year project that will involve public outreach and other community planning methods to assist the team in creating a flexible, science-based climate adaptation plan.

NHDOT Grant, Baggage Building Project: In the spring, I began the management of the Baggage Building Project. The committee involved in this project and I soon learned that as a NHDOT Transportation Enhancement Grant there are many administrative rules and regulations that must be adhered to in order to ensure the project's success. Since May, we have gotten NHDOT approval for the project's detailed task outline and time table. We also anticipate hiring an architectural/engineering team to assist the town through the process, from design to construction. This will also be a multi-year project, so more excitement to come in 2013.

GIS Internal Mapping Review: Planning and Building staff utilized the town's electronic mapping system extensively. However, we had been noticing inconsistencies and inaccuracies for some time in the GIS data. Our departments initiated a multi-department review committee to better understand the updating process. This team of staff made great strides in identifying areas needing correction and will continue to build a better data base. Further improvements are planned for 2013.

Workforce Housing Coalition Mock Planning Board Meeting: In the spring, I was asked to participate in an educational skit of sorts to present the issues surrounding affordable housing. With planners for Rockingham Planning Commission and other agencies, we presented the issue in a mock planning board meeting where all involved played the various roles. For once, I was in the developer's seat. The meeting was very well attended with standing room only and all involved felt it was a great success.

Local Development: Planning and building staff participated in many meetings with business and property owners to discuss development potential and assist various folks with their projects. We predict to town will see a rise in site development in 2013 especially in office and other non-residential uses.

As the reader can see, the Planning Department is involved in quite the variety of projects and committees. As always, I thank the Planning and Building staff as well as the many dedicated volunteers that give their time to various land use committees. We recognize that many of these folks are well into their second decade of volunteering on our land use boards. Our departments could not do all that we do without their dedicated help. Thank you all!

Respectfully Submitted,
Sylvia von Aulock

Police Department



The Exeter Police Department is a 24-hour per day; seven days per week department that provides initial response in emergency situations. The department's mission is to prevent crime, preserve order and protect the lives, rights and property of all Exeter residents, business owners and visitors. A mission statement guides the employees of the department in the performance of their duties.

In 2012, the department had a number of personnel changes. Captain Christopher Fenerty retired after 23 years with the department. Sgt. Stephan Poulin was promoted to Captain to fill the position. We have hired 3 new officers in 2012 as we continue to fill open positions. Officer Joseph Diliegro, Officer Matthew Oppenlaender and Officer Peter Sankowich have all joined the department. The department wishes all past and new employees the very best.

The police department responded to over 20,000 calls for service in 2012. The majority of these calls are answered or generated by the uniformed division of the department. This division consists of four patrol sergeants and thirteen patrol officers as well as the parking enforcement officer and animal control officer. These officers are responsible for handling emergency calls, accidents, traffic enforcement and criminal investigations. In 2012, there will be nearly 10,000 motor vehicle stops conducted by these officers. These stops are made for speeding, reckless operation, drunk or drugged driving and numerous other motor vehicle related offenses. This type of activity has a direct result in keeping our roads safe for pedestrians and motor traffic alike. The department continues to aggressively pursue impaired drivers which is a major goal of the department.

The staff division consists of a detective sergeant and three detectives. These officers investigate all crimes both felonies and misdemeanors. Also in 2012, they handled a number of major cases to include the hepatitis c case at the Exeter Hospital. Detectives also handle internet crime cases, sexual assaults and the majority of juvenile cases. The department continues to be active in pursuing drug related cases especially in the area of sales of controlled drugs.

Our communication division is staffed by six civilian dispatchers. The center is operated 24 hours a day/365 days a year. They handle all 911 and business calls for police, fire and medical calls. Communications personnel will answer approximately 30,000 phone calls, nearly 3,000 911 calls and will log over 24,000 calls for service for both the police and fire department.

The department offers a number of community services: teaching DARE, police exploring, Police Athletic League after school program, fingerprint service, child safety seat, Read Across America, drug testing kits, online crime stats, alarm monitoring, and prescription drugs drop off. The department is proactive in social media; we host a web site, Facebook page and we are on twitter.

I would like to take this opportunity to thank the men and women of the Exeter Police Department and their families for their hard work and sacrifice on a daily basis. It is their dedication and professionalism that helps makes Exeter such a great place to live and work.

I would also like to thank the Selectman, Town Manager and my fellow department heads for all their help in the past year.

Respectfully,
Chief Exeter Police Department

EXETER POLICE DEPARTMENT

CRIME ANALYSIS REPORT YEAR-TO-DATE 2012

OFFENSES	2012	2011	2010
HOMICIDE	0	0	0
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	2
NEGLIGENT MANSLAUGHTER	0	0	0
HOMICIDE TOTALS	0	0	0

RAPE			
FORCIBLE RAPE	8	0	1
FORCIBLE FONDLING	1	6	6
ATTEMPTED FORCIBLE RAPE	0	0	
RAPE - TOTAL	9	6	7

ROB- BERRY			
STRONG ARM	0	1	0
ROBBERY - TOTAL	0	1	0

ASSAULT			
AGGRAVATED (2nd degree assault)	7	10	2
CRIMINAL THREATENING/INTIMIDATION	22	36	28
SIMPLE	104	120	77
ASSAULT -TOTAL	133	166	107

BURGLARY	19	26	23
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LARCENY/THEFT			
SHOPLIFTING- (Willful Concealment)	6	8	5
THEFT FROM A BUILDING	41	37	21
THEFT FROM A M/V	0	18	18
THEFT OF M/V PARTS	6	5	2
ALL OTHER LARCENY	85	59	72
LARCENY/THEFT - TOTAL	138	127	118

**EXETER POLICE DEPARTMENT
CRIME ANALYSIS REPORT**

FRAUD			
COUNTERFEITING/FORGERY	13	15	8
FALSE PRETENSES	0	22	21
CREDIT CARD FRAUD	17	7	13
IMPERSONATION	0	0	3
FRAUD - TOTAL	30	44	45

RECEIVING STOLEN PROPERTY	20	17	9
VANDALISM/CRIMINAL MISCHIEF	98	69	71

SEX OFFENSES			
INCEST (Aggravated Felonious Assault)	0	2	2
STATUTORY RAPE	0	3	2
PORNOGRAPHY/OBSCENE MATERIAL	1	7	7
SEX OFFENSES - TOTAL	1	12	11

OFFENSES AGAINST THE FAMILY			4
CHILD NEGLECT	0	1	
ENDANGERING THE WELFARE OF A CHILD	8	16	
TOTAL	8	17	4

ABDUCTION/KIDNAPPING			1
KIDNAPPING	0	1	
FALSE IMPRISONMENT	0	2	
INTERFERENCE WITH CUSTODY	0	1	
TOTAL	0	4	1

DRUG/NARCOTICS VIOLATIONS			237
POSSESSION OF DRUGS IN A MOTOR VEHICLE	46	35	
POSSESSION OF A PRESCRIPTION DRUG	10	8	
UNLAWFUL DEALING IN PRESCRIPTION DRUGS	0	8	
POSSESSION OF A CONTROLLED DRUG	93	104	
SALE OF A CONTROLLED DRUG	8	13	
POSS OF A CONTROLLED DRUG W/INT TO DISTRIB	4	7	
PENALTIES: POSSESSION OF CONTROLLED DRUG	0	1	
POSSESSION OF DRUG PARAPHERNALIA	37	11	
TOTAL	198	188	237

EXETER POLICE DEPARTMENT
CRIME ANALYSIS REPORT

LIQUOR LAW VIOLATIONS			97
ATTEMPT TO PURCHASE ALCOHOL	0	1	
UNLAWFUL POSSESSION OF ALCOHOL	37	57	
PROHIBITED SALES: ALCOHOLIC BEVERAGE	5	8	
TRANSPORTATION OF ALCOHOLIC BEVERAGE	13	6	
TRANSPORTING ALCOHOLIC BEVERAGE PASS	3	5	
FACILITATING A DRUG OR UNDERAGE PARTY	0	3	
OPEN CONTAINER	4	1	
TOTAL	62	81	97

ARSON	5	2	1
M/V THEFT	5	4	1
BAD CHECKS	8	13	12
LOITERING/VAGRANCY	0	0	3
DISORDERLY CONDUCT	11	31	28
DWI/DUI	62	84	110

**EXETER POLICE DEPARTMENT
CRIME ANALYSIS REPORT YEAR-TO-DATE 2012**

M/V ACCIDENTS	2012	2011	2010
FATAL	0	0	0
PERSONAL INJURY	60	51	53
VS. PEDESTRIAN	6	5	2
NON INJURY	221	233	212
M/V ACCIDENTS - TOTAL	281	289	267

M/V STOPS			
SUMMONSES	864	868	785
WRITTEN WARNINGS	2858	2223	2162
VERBAL WARNINGS	4982	4675	4744
NO ACTION	32	63	33
M/V STOPS - TOTAL	8,736	7,829	7724

~~~~~COMMON VIOLATIONS~~~~~			
SPEEDING	2630	2205	1835
REGISTRATION & INSPECTION	1412	1405	1845
LICENSE VIOLATIONS	214	419	496
REGULATORY SIGNS & SIGNALS	715	510	1184

<b>MISCELLANEOUS CALLS FOR SERVICE</b>	<b>10,702</b>	<b>12,555</b>	<b>11542</b>
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<b>FIRE DEPARTMENT</b>	<b>4440</b>	<b>4222</b>	
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<b>CALLS FOR SERVICE - TOTAL</b>	<b>24,598</b>	<b>25,789</b>	
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<b>Phone calls</b>	<b>32,061</b>
<b>911 Calls</b>	<b>2,804</b>
<b>M/A 911</b>	<b>4</b>

1/3/2013

# Public Library

**Vision**

The Exeter Public Library vision is to be the informational hub for the Exeter area, a vital institution that attracts and stimulates a vibrant community.

**Mission**

The Exeter Public Library's mission is to promote a literate, enlightened citizenship by providing equal access to a range of media, services and programs to meet the informational and recreational needs of the community, and to encourage the discovery and evaluation of ideas and information, especially recognizing the library's responsibility as a place for children to discover the joy of reading.

The Board of Trustees and librarians of the Exeter Library are dedicated to carrying out our mission and vision through a variety of programs and materials for residents of all ages, interests, and abilities in the library and with out-reach programs.

The little plastic card residents get at the Exeter Library will give them an amazing amount of information and recreation. Something new has been added to the library that makes that little card even more powerful. The new circulation and catalog system is now up and running. Residents now have access to the newest type of online patron access catalog or OPAC. It shows the book covers and other information not available before. Patrons can view book and material choices as well as reserve and renew materials online with their computers or even their smart phones. The OPAC also allows patrons with an Exeter Library card to keep a "book bag" of choices to consider at a later date.

The library collection is extensive and includes books in regular, large print, CD audio-books and downloadable audio-books and e-books including a collection of e-books available to only Exeter Library patrons. Also, there are passes available for discounted admission to museums in New Hampshire and Massachusetts.

As Exeter's population continues to grow so do the library needs of that population. During challenging economic times, residents need the library to provide services that help them find employment, brush up on current skills or further their education using various online access programs at the library or at home for GED, professional exams, study guides and practice tests or to learn a language with Mango. The library Historical Collection and internet access to Ancestry.com and Heritage.com are all available to those interested in genealogical research.

Computers with internet access as well as WiFi (which extends into Founders Park) for residents with laptops allow patrons to check email, surf the internet, buy and sell on ebay, search for employment, write resumes and cover letters, and take career preparation tests.

The library offers two book discussion groups for adult, one group meets in the morning and the other in the evening in order to allow more people to participate.

The Adult Area offers a large, sunny, and comfortable reading area where patrons can read their favorite magazine, newspaper, or book. During warmer weather the outdoor decks are open for patron use.

The up-beat Teen Scene area is a special area for teens to do home work, research information, or read a good book. Monthly book discussion groups are available for teens, too.

In our child friendly Children's Room, patrons find many activities for children; Lap-sit for ages 18 months, Preschool Story-times for children ages three and up, and monthly book discussion groups for first through fifth grades. Weekly art projects encourage parents and caregivers to be creative and have fun with various art materials and methods while working with their children.

*The Gallery*, in the Adult Area and *The Art Spot* Children's Room are places for local artists of all ages to display their work.

Hope Godino

Exeter Public Library Director

# Public Works

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The Department of Public Works is charged with the operation and maintenance of Town owned facilities; including drinking water and wastewater treatment plants, drinking water distribution system (including mains, tanks and pumps), sewer collection system (including mains and pumping stations), stormwater collection system, public buildings, vehicle and equipment fleet, and the network of Town roads, signs, bridges, and dams.



Construction of sewer, water and storm drain improvements in the Jady Hill area continued in 2012, and work has been started on installing new private sewer and stormwater services; with homeowner contributions toward the costs. This work reduces the volume of clean groundwater that infiltrates the sewer system. Wright-Pierce Engineers of Portsmouth and J. A. Polito and Sons of Shrewsbury, MA, are the designers and contractor on this project and deserve recognition for their efforts to work with homeowners to minimize inconveniences and service interruptions.

Another significant project worthy of mention is the Water Street sewer interceptor that was constructed adjacent to the Housing Authority at 277 Water Street; paid in part through ARRA funding. Although this was a relatively short length of sewer, it was complicated by the presence of contaminated soils and proximity to the building. Underwood Engineers of Portsmouth and Jamco Excavators of South Hampton, NH, were the engineers and contractor of record and they served the Town well.

The construction and replacement of two deteriorated culverts at Swasey Parkway and Water Street crossing Norris Brook were completed on schedule and under budget. CMA Engineers of Portsmouth were the design engineers and Brown Industrial Group of Berwick, Maine, was the contractor. Attention to contract schedule and phasing minimized impacts to the travelling public and users of the Parkway, but we appreciated your patience during lane closures and detours.



The Department commenced with the procurement of design engineering for the \$6.3M groundwater treatment plant. After a very thorough review process, the design was awarded to Weston & Sampson Engineers, Inc. of Portsmouth and Peabody, MA. We look forward to the design of the new facility in 2013.



This was the second year in a row that the Town voted to support supplemental paving funds. This has enabled the Town to accomplish much needed improvements to our road system. The following roads were paved, from beginning to end: Mill St (reconstructed,) Juniper Ridge Rd, Center St, Cross Rd, Swasey Parkway, Prentiss Way, Old Town Farm Rd, Phinney Ln, Greystone Dr, John West Rd, Penn Ln, Wallace Rd, Little River Rd, Boulder Brook Rd and Gardner St. Sections of the following roads were paved: Linden St, Watson Rd, Oaklands Rd, Exeter Falls Rd, and Spring St.

I thank all Public Works employees for their hard work and dedication to provide essential, quality services to the community. I also thank the citizens of Exeter for their support and understanding during our brief but intense construction season. I also thank the other Town departments and employees, Town Manager and Board of Selectmen for their guidance, support and assistance throughout the year.

Respectfully submitted,

Jennifer R. Perry, P.E.

Director of Public Works

## Boards/Committees/Commissions Reports

General Meeting Times			
<b>Art Committee</b>	<b>4th Thursday</b>	<b>6:30 p.m.</b>	<b>Town Hall, Art Gallery</b>
<b>Board of Selectmen</b>	<b>Every other</b>	<b>7:00 p.m.</b>	<b>Town Office, Nowak Room</b>
<b>Conservation Commission</b>	<b>2nd Tuesday</b>	<b>7:00 p.m.</b>	<b>Town Office, Nowak Room</b>
<b>Council on Aging</b>	<b>3rd Thursday</b>	<b>2:00 p.m.</b>	<b>Senior Center, Court Street</b>
<b>Economic Development Com-</b>	<b>2nd Tuesday</b>	<b>8:00 a.m.</b>	<b>Town Office, Nowak Room</b>
<b>Exeter Housing Authority</b>	<b>1st Thursday</b>	<b>1:00 p.m.</b>	<b>277 Water Street, Community</b>
<b>Heritage Commission</b>	<b>1st Wednesday</b>	<b>7:30 p.m.</b>	<b>Town Office, Wheelwright Room</b>
<b>Historic District Commission</b>	<b>3rd Thursday</b>	<b>7:00 p.m.</b>	<b>Town Office, Nowak Room</b>
<b>Planning Board</b>	<b>2nd &amp; 4th Thurs.</b>	<b>7:00 p.m.</b>	<b>Town Office, Nowak Room</b>
<b>River Committee</b>	<b>3rd Thursday</b>	<b>9:00 a.m.</b>	<b>Town Office, Nowak Room</b>
<b>Swasey Parkway Trustees</b>	<b>Wednesdays, 1 x</b>	<b>3:00 p.m.</b>	<b>DPW, Conference Room</b>
<b>Transportation Committee</b>	<b>Mondays, 1 x</b>	<b>4:10 p.m.</b>	<b>Town office, Wheelwright Room</b>
<b>Water &amp; Sewer Advisory</b>	<b>2nd Wednesday</b>	<b>6:30 p.m.</b>	<b>Town Office, Nowak Room</b>
<b>Zoning Board of Adjustment</b>	<b>3rd Tuesday</b>	<b>7:00 p.m.</b>	<b>Town Office, Nowak Room</b>





## Conservation Commission

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During 2012, the Exeter Conservation Commission welcomed new members Alyson Eberhardt, Mike and Cynthia Field, and Jason Gregoire. In addition to development review (wetland impact reviews, site walks, etc.), our efforts this year concentrated on increasing public awareness about stormwater pollution, continued invasive plant control, conservation land boundary inspections and trail maintenance.

In the spring, we partnered with Phyllis Duffy, who oversees the Department of Public Works Stormwater's permit program and launched our Think Blue Exeter outreach campaign to improve awareness about the role of stormwater pollution in local water quality. The goal of this effort is to provide information on simple changes we as residents can make to reduce the amount of pollutants entering our rivers and streams. More information on this program can be found on the town's website under Think Blue Exeter.

To spread the message, we hosted a Think Blue Earth Day picnic organized by three dedicated Girl Scouts (Tyler Work, Kaylee Coletti, and Alice Nickerson) and their troop leader Sarah Sallade as part of the Silver Award; we also edited a radio and TV public service announcement highlighting our "rubber ducky" mascot and aired these public service announcements on Ch. 22, Ch. 98, and WXEX radio. They can still be viewed/played from the Think Blue section of the town website.



Through our partnerships, trail maintenance and invasive plant removal were completed through weekly trips with Philips Exeter Academy students led by Peter Richardson, Exeter Parks and Recreation programs teen camp kids led again by Pete, Ginny Raub and Kristen Murphy. In addition, Kristen worked with Jim Klingensmith from the Seacoast School of Technology's (SST) building trades class to build a replacement well house for Raynes Farm. Kristen, Ginny, Pete, Alyson Eberhardt and Maggie Matick also met with SST students of Vaso Partinoudi to provide water quality monitoring education.

In the fall, the Commission dovetailed their National Trails Day event with the Chamber's Fall Festival; hosting an educational booth at Swasey Parkway as well as Open Barn Tours at Raynes Farm throughout the day. All members participated by either welcoming visitors, sharing information at the Swasey Parkway booth or by helping in the planning aspect of this event. History tours were led by Don Briselden and Don Clement. Lastly, but certainly not least, several trail crossings that had fallen into disrepair were replaced in the town forest trail network. This effort was led by trail enthusiasts Steve Shope, Bob Kelly and Jim Clark and several volunteer trail users they helped to organize and direct.

# Exeter Squamscott River Local Advisory Committee

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The Exeter-Squamscott River Local Advisory Committee (ESRLAC) is made up of volunteers representing the twelve communities in the Exeter-Squamscott River watershed: Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham and Newfields. The Exeter-Squamscott River is one river with two names, reflecting the fresh and salt water portions of this major tributary to Great Bay.

ESRLAC celebrated its 16th year of stewardship of the river and its watershed in 2012. The year was marked by productive partnerships with landowners and towns in the watershed as well as several organizations, including the Rockingham Planning Commission, NH Department of Environmental Services, and NH Fish and Game. These partnerships provide ESRLAC with an opportunity to advocate effectively for the protection of water quality, water quantity, wildlife habitat, recreational opportunities and historic resources.

ESRLAC partnered with the Newfields Conservation Commission to hold the 11th annual vernal pool workshop in May. Children and adults waded into woodland pools to identify salamanders, turtles and clusters of frog eggs. Development of forestland threatens vernal pools in every watershed community and ESRLAC continues to advocate for the protection of critical wildlife habitat like vernal pools.

In June, ESRLAC partnered with the Exeter Conservation Commission and NH Fish and Game for the annual tour of the fish ladder located next to the Great Dam in downtown Exeter. As always, this event attracted a large crowd interested in learning how NH Fish and Game manages the fish ladder to enable annual fish migration from the salt water of the Squamscott River to the fresh water of the Exeter River.

ESRLAC continues to work on an update to the Exeter-Squamscott River Watershed Management Plan. The Plan provides the committee with a blueprint for their work in the coming decade and details how ESRLAC will work with landowners and towns to improve water quality.

ESRLAC meets the fourth Tuesday of each month at 7:00 p.m. in the conference room at the Rockingham County Nursing Home in Brentwood. Representatives are needed from your community. Please call the Rockingham Planning Commission at 778-0885 for more information, or visit [www.exeterriver.org](http://www.exeterriver.org).

# River Committee

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This past year, the River Committee has focused primarily on The Exeter River Dam Removal Impact Assessment project. Most of the work has been done by a working group, composed of members of the River Committee, Exeter River Local Advisory Committee, the Exeter Department of Public Works, and the N. H. Department of Environmental Services (DES). This group is co-chaired by Mimi Becker of the River Committee and Deborah Loiselle, N.H. Department of Environmental Services. A goal is to ensure the citizens of Exeter will have enough information to determine whether they want to remove or renovate the Great Dam.

The Exeter River Dam Removal Impact Assessment project working group collaborated with the Town Engineer and VHB, our consultants, to ensure that the tasks required for the Great Dam Removal Impact and Feasibility Study were accomplished. The group met in working sessions eight times, including coordination meetings with the consultants. Smaller subgroups met with DES in Concord a number of times to review project results, sediment issues, climate change, and alternatives to dam removal.

A public meeting was held at the Town Hall on May 23 to inform citizens of study findings as of that date. The working group compiled all the public comments, as well as correspondence and information about how each comment or inquiry was addressed. Sally Soule (DES) edited the compilation, which was provided to the public and posted on the Town Website.

Additional work had to be accomplished over the summer. A number of tasks, including some of the contract's add alternatives were triggered (e.g., additional sediment sampling, addressing the changes in the hydrologic regime of the river under flood events, which required modification of the hydrologic model, and testing dam modification alternatives against the new model). To accomplish some of these tasks, additional funding was needed. The DES provided a \$12,000 grant and \$13,000 was drawn from the Town's Dam Modification account.

The originally scheduled December 5th public meeting for the review of VHB's Draft Final Report has been postponed until early 2013 to allow time for these issues to be resolved.

In response to a growing concern about non-point sources of pollution, the Committee began a Non-point Sources of Pollution Information program - the Blue program - under co-chairs Kristen Murphy and Ginny Raub. The program works in coordination with the Conservation Commission using various media to inform the public about how they can reduce the effect of their behavior on our watershed and thus the Great Bay.

With its continuing concern for navigation and possible hazards on the Exeter River, the committee has begun, with the support of PEA, a River Reconnaissance program. Roger Wakeman reported that the first survey was done by PEA staff, but the intent was for students, perhaps including some from Exeter High School, would become involved.

Respectfully submitted,

Lionel Ingram, Chairman

## Historic District Commission

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Reverend Wheelwright wasn't looking for a beautiful spot when he was cruising around the Piscataqua basin looking for a place to settle. The river and the falls were good economics, not scenery. But they are undeniably pretty, and the town that grew up around them was attractive too.

Through a series of fortunate events the eighteenth and nineteenth century Exeter became a prosperous place with some excellent architecture; both businesses and homes. The depression brushed us lightly and the twentieth century gave us a few more splendid buildings. However, it also gave us a wake-up call. Some irreplaceable buildings got ripped down in the name of progress. People started to look around at what was happening to other towns, which had once been just as pretty and decided to get together to save what we have.

So we formed a Historic District Commission, not to create a kind of Colonial Williamsburg or Strawberry Banke, but to keep the older sections of Exeter period-specific, so plastic, neon and the like can't spoil what makes this town so special. We, on the commission, do realize that real people, not re-creators, have to live and work here. So we try to work with people, not just to say "No, you can't do that" but "Why don't you try..." and "Have you looked into...?" We want people to be proud to live and work in a Historic District.

Above all, we want to keep Exeter special. You can watch what we do on Exeter TV, or come to one of our meetings on the third Thursday evening each month. Maybe you might like to join us.

Respectfully Submitted,

Pamela Gjettum  
Chairman



# Planning Board

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2012 was a productive year for the Exeter Planning Board with bimonthly meetings along with many committee meetings. At our bimonthly meetings, we tackled cases that included lot line adjustments, wetland conditional use permits, hearings on Capital Improvement Projects and Zoning Amendments for the town warrant, preliminary reviews, and probably the most exciting was conditionally approving the new Southern District YMCA/ Camp Lincoln case at 56 Linden Street.

Behind the scenes, the board has members serving on other boards and commissions as well. Pete Cameron serves as the Planning Board Representative to the Historic District Commission, Gwen English, Katherine Woolhouse and Lang Plummer represent the town at the Rockingham Country Planning Commission and Kathy Corson represents the board at the Heritage Commission and the Economic Development Commission.

Subcommittees of the board include the Zoning Ordinance Review Committee (ZORC), which works year round to update, enhance, and add to the Zoning Ordinance. This committee is made up of people from all of the town land use boards along with some key town personnel. A subcommittee of ZORC, the Form Based Code Committee, is currently discussing ways to institute form based code into the town's regulations. The group's first step towards this process is with a zoning amendment for the 2013 Town Warrant, which will rezone part of Portsmouth Avenue. Both committees will be continuing their work into 2013.

The Planning Board could not do what it does without the guidance and expertise of the tireless Town Planner Sylvia Von Aulock. Their gratitude extends to the efforts and service by Barbara McEvoy, Deputy Code Enforcement Officer and Recording Secretary, and Christine Szostak, Planning and Building Secretary.

Application Type	Approved	Denied	Case Still Open
Conditional Use Permit: Residential	II		
Conditional Use Permit: Non -Residential			
Lot Line Adjustment	II		
Site Plan –Residential			
Site Plan – Non Residential	II		III
Minor Subdivision	I		

# Trustee of Robinson Fund

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The Robinson Fund is an Exeter charitable trust whose citizens elect its seven members. The funds were given to the Town in 1853 by the will of William Robinson, an Exeter native who attended Phillips Exeter Academy and for whose sister no similar educational facility existed in the area. The will specified that the funds be for “the only and sole instruction of females...all other things being equal, always to give preference to the poor and the orphan.” In 1869 the newly-built Robinson Female Seminary opened its doors to females from the Exeter area.

From 1869 until 1955, Robinson Seminary was the only public school in Exeter to serve post-elementary females (males attended the Tuck High School). In 1954 the School District passed a bond issue to build an addition to the Tuck School. The first co-educational class graduated from Exeter High School in 1956. A fire in 1961 destroyed the Seminary building. The Lincoln Street Elementary School and related playgrounds and league baseball fields now occupy the site.

Four of the current Robinson Fund Trustees attended the Seminary; two are graduates and two attended the Seminary but graduated from the then new co-educational Exeter High School.

In the early 1990’s, to avoid discrimination on the basis of gender, the Trustees petitioned the County Probate Court. In 1996 the court issued a decree that discontinued the existing income distribution and established a new Trust purpose: “...to create a fund to provide opportunities to enrich and enhance the educational experience of post-elementary age individuals within the area served by the Exeter Region Cooperative School District, through the development of programs, scholarships and grants.” Following this new decree Trustees awarded the first Robinson Fund Scholarships to graduating seniors of the Exeter Region Cooperative School District in June 1998.

In 2012 the Robinson Trustees awarded \$17,000 in college scholarships to three graduates of Exeter High School for \$9,000, \$5,000 and \$3,000 a year. Scholarship awards, given for up to four years, are based on financial need, grades and community participation. Recipients must maintain satisfactory grades throughout their college experience to continue receiving the scholarships.

Trustees also have committed \$29,500 annually to six previous graduates of EHS ranging from \$9,000 to \$3,000 a year. As of December 31, 2012, the trust fund balance stood at \$1,610,228, a gain of \$92,942 compared to 2011.

Respectfully,

Harry Thayer, Secretary

The Robinson Fund Trustees

Peter Smith, president; Joanna Pellerin, vice president; Patricia Qualter, treasurer; Barbara Gagne, Joan Smart and Judy Churchill.

# Trustee of Robinson Fund

## Trustee of Trust Funds Report for the Town of Exeter, NH - December 31, 2012

Name of Trust	Purpose of Trust	Principle				Interest				Total Principle & Interest YTD
		Principle Beginning Balance	Deposits & New Funds YTD	Principle Withdrawals YTD	Principle End Balance	Interest Beg. Bal.	Interest Earned YTD	Interest Expended YTD	Interest End Bal.	
Cemetery		30,599.50			30,599.50	442.14	92.43	442.14	92.43	30,691.93
Public Library	2	22,853.70			22,853.70	4,597.38	70.03	0.00	4,667.39	27,521.09
Education	3	2,558.01			2,558.01	90.16	7.90	0.00	98.06	2,656.07
Scholarships	4	8,157.92			8,157.92	897.98	21.06	0.00	919.04	7,076.98
Kate Holland Fund	5	500.00			500.00	299.21	2.38	0.00	301.59	801.59
American Widows	6	870.62			870.62	224.05	3.26	0.00	227.31	1,097.93
Exeter Relief	7	2,012.13			2,012.13	872.39	8.63	0.00	881.02	2,893.15
Athletics	8	500.00			500.00	4.54	1.51	0.00	6.05	506.05
Exeter Elem Library	9	2,000.00			2,000.00	39.49	6.08	0.00	45.57	2,045.57
Transportation Exp. Tr.	10 School	20,500.00		11,209.39	9,290.61	29,572.54	127.02	0.00	29,699.56	38,990.17
Expendable Sick	11 School	24,303.84		32,964.38	(8,660.54)	74,798.82	246.47	0.00	75,045.29	66,384.75
2002 Capital Reserve	12 School	124,581.92			124,581.92	54,343.24	533.72	0.00	54,876.96	179,458.88
Renovations	13 School	207,426.00			207,426.00	95,468.09	903.53	0.00	96,371.62	303,797.62
Middle Sch Bond Res	14 School	1,048,980.00		373,873.00	675,107.00	684,484.43	10,562.39	0.00	695,046.82	1,370,363.82
Land & Improvement Acquisition	21 School	430,000.00			430,000.00	79,838.91	1,521.85	0.00	81,358.76	511,358.76
Sick/Retire Fund	16 Town	95,133.17		70,243.01	24,890.16	42,072.41	318.26	0.00	42,390.67	67,280.83
Ambulance Expend Trust	19 Town	(14,379.90)			(14,379.90)	32,907.75	55.27	0.00	32,963.02	18,583.12
Transportation Fund	20 Town	56,687.53	42,729.00	31,000.00	68,416.53	645.30	137.53	0.00	782.83	69,199.36
Arterial Shoulder Widening	22 Town	150,000.00			150,000.00	9,322.04	475.25	0.00	9,797.29	159,797.29
Equipment Replacement	23 Town	(2,927.80)			(2,927.80)	2,973.85	0.12	0.00	2,973.77	45.97
Culvert										
Replacement/Rehabilitation	24 Town	85,250.07		72,000.00	(6,749.93)	7,189.41	54.81	0.00	7,243.22	493.29
Renew energy Capital Res	Town	5,000.00			5,000.00	34.97	15.01	0.00	49.98	5,049.98
Exeter Train Station Improv.	Town	1,000.00			1,000.00	7.03	3.01	0.00	10.04	1,010.04
Snow/ice Non Capital Res.	Town	35,000.00		24,563.93	10,436.07	244.94	38.00	0.00	282.94	10,719.01
Seacoast School of Technology	E Kingston	391.77	0.00	1.73	390.04	336.21	9.59	0.00	345.80	735.84
Capital Reserve	E Kingston	375,087.72		915.89	374,171.83	8,571.29	5,023.82	0.00	13,595.11	387,766.94
Maintenance Fund	E Kingston	322,474.76	40,000.00	789.56	361,685.20	5,123.82	4,452.48	0.00	9,576.30	371,261.50
Special Education	E Kingston	485,652.59		1,180.56	484,472.03	8,874.49	6,475.30	0.00	15,349.79	\$ 499,821.32
<b>Totals:</b>		<b>3,498,223.55</b>	<b>82,729.00</b>	<b>618,541.45</b>	<b>2,962,411.10</b>	<b>1,144,273.66</b>	<b>31,166.71</b>	<b>442.14</b>	<b>1,174,998.23</b>	<b>4,137,409.33</b>



# Trustee of Trust Funds Report for the Town of Exeter, NH - December 31, 2012

		Principle					Interest					Total
Name of Trust	Purpose of Trust	Principle		Deposits &		Principle	Interest		Interest		Interest	Principle &
		Beginning Balance	New Funds	YTD	Withdrawals		YTD	End Balance	Earned YTD	Expended YTD		
						End Balance					End Bal.	YTD
Cemetery		30,599.50				30,599.50		442.14	92.43	442.14	92.43	30,691.93
Public Library	2	22,853.70				22,853.70		4,597.36	70.03	0.00	4,667.39	27,521.09
Education	3	2,558.01				2,558.01		90.16	7.90	0.00	98.06	2,656.07
Scholarships	4	6,157.92				6,157.92		897.98	21.06	0.00	919.04	7,076.96
Kate Holland Fund	5	500.00				500.00		299.21	2.38	0.00	301.59	801.59
American Widows	6	870.62				870.62		224.05	3.26	0.00	227.31	1,097.93
Exeter Relief	7	2,012.13				2,012.13		872.39	8.63	0.00	881.02	2,893.15
Athletics	8	500.00				500.00		4.54	1.51	0.00	6.05	506.05
Exeter Elem Library	9	2,000.00				2,000.00		39.49	6.08	0.00	45.57	2,045.57
Transportation Exp. Tr.	10 School	20,500.00			11,209.39	9,290.61		29,572.54	127.02	0.00	29,699.56	38,990.17
Expendable Sick	11 School	24,303.84			32,964.38	(8,660.54)		74,798.82	246.47	0.00	75,045.29	66,384.75
2002 Capital Reserve	12 School	124,581.92				124,581.92		54,343.24	533.72	0.00	54,876.96	179,458.88
Renovations	13 School	207,426.00				207,426.00		95,468.09	903.53	0.00	96,371.62	303,797.62
Middle Sch Bond Res	14 School	1,048,990.00			373,673.00	675,317.00		684,484.43	10,562.39	0.00	695,046.82	1,370,363.82
Land & Improvement Acquisition	21 School	430,000.00				430,000.00		79,836.91	1,521.85	0.00	81,358.76	511,358.76
Sick/Retire Fund	16 Town	95,133.17			70,243.01	24,890.16		42,072.41	318.26	0.00	42,390.67	67,280.83
Ambulance Expend Trust	19 Town	(14,379.90)				(14,379.90)		32,907.75	55.27	0.00	32,963.02	18,583.12
Transportation Fund	20 Town	56,687.53	42,729.00		31,000.00	68,416.53		645.30	137.53	0.00	782.83	69,199.36
Arterial Shoulder Widening	22 Town	150,000.00				150,000.00		9,322.04	475.25	0.00	9,797.29	159,797.29
Equipment Replacement	23 Town	(2,927.80)				(2,927.80)		2,973.65	0.12	0.00	2,973.77	45.97
Culvert Replacement/Rehabilitation	24 Town	65,250.07			72,000.00	(6,749.93)		7,188.41	54.81	0.00	7,243.22	493.29
Renew energy Capital Res	Town	5,000.00				5,000.00		34.97	15.01	0.00	49.98	5,049.98
Exeter Train Station Improv.	Town	1,000.00				1,000.00		7.03	3.01	0.00	10.04	1,010.04
Snow/Ice Non Capital Res.	Town	35,000.00			24,563.93	10,436.07		244.94	38.00	0.00	282.94	10,719.01
Seacoast School of Technology	E Kingston	391.77	0.00		1.73	390.04		336.21	9.59	0.00	345.80	735.84
Capital Reserve	E Kingston	375,087.72			915.89	374,171.83		8,571.29	5,023.82	0.00	13,595.11	387,766.94
Maintenance Fund	E Kingston	322,474.76	40,000.00		789.56	361,685.20		5,123.82	4,452.48	0.00	9,576.30	371,261.50
Special Education	E Kingston	485,652.59			1,180.56	484,472.03		8,874.49	6,475.30	0.00	15,349.79	\$ 499,821.82
<b>Totals:</b>		<b>3,498,223.55</b>	<b>82,729.00</b>		<b>618,541.45</b>	<b>2,962,411.10</b>		<b>1,144,273.66</b>	<b>31,166.71</b>	<b>442.14</b>	<b>1,174,998.23</b>	<b>4,137,409.33</b>



## **Zoning Board of Adjustment**

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The Zoning Board of Adjustment is a five-member quasi-judicial board that hears and decides on applications for zoning relief such as variances, special exceptions, appeals from administrative decisions, and equitable waivers of dimensional regulations. At the end of 2012, the Board was comprised of five members and three alternates. There are currently two open seats, and we invite the public to contribute to the community by offering to serve on the Board.

In 2012, the Zoning Board of Adjustment made fifteen decisions during eight meetings. The decisions included twelve variances, one special exception, one equitable waiver, and one extension of a variance, all of which were granted.

The Zoning Board contributed a member to the Zoning Ordinance Review Committee (ZORC), which meets throughout the year to review applicable Zoning Ordinances, and propose and put forth recommendations for changes and clarifications to the Exeter Zoning Ordinance for public approval. ZORC will continue to meet throughout 2013.

The Board would like to express its appreciation for the excellent service and many contributions of our fine Planning Board staff.

Respectfully submitted,

John Hauschildt

Chairman, Zoning Board of Adjustment

**Town of Exeter**  
**Boards, Commissions & Committees**  
*Appointment Application*

**Committee Selection:**

1st Choice: _____ 2nd Choice: _____

Name: _____

Address: _____

Email: _____

Phone: _____ Cell: _____

Please describe your interest in serving on this committee.

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Please provide any background information that would be of interest to the Board when considering your application, including previous committee service or other relevant experience. (*resume can be attached*)

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Are you aware of any conflicts that could arise affecting your service on this committee?

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Are you aware of the meeting schedule and able to commit to attending regularly? **YES NO**

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

Signature: _____ Date: _____

**Please submit to: Town Manager, Town of Exeter 10 Front Street Exeter, NH 03833**



**SUMMARY INVENTORY OF VALUATION**

**DUE DATE: SEPTEMBER 1, 2012**

Municipality Name

EXETER

Original Date (mm/dd/yy)

0 9 1 0 2 0 1 2

County Name

ROCKINGHAM

Revision Date (mm/dd/yy)

**This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief (Rev 1707).**

Assessor's Name

J o h n D e V i t t o r i

Municipal Official Name 1

M a t t h e w Q u a n d t

Municipal Official Name 2

D o n a l d C l e m e n t

Municipal Official Name 3

D a n i e l C h a r t r a n d

Municipal Official Name 4

F r a n c i s F e r r a r o

Municipal Official Name 5

J u l i e D G i l m a n

Municipal Official Name 6

R u s s e l l D e a n

Preparer Name

J o h n D e V i t t o r i

Preparer Email

j d e v i t t o r i @ t o w n . e x e t e r . n h . u s

Preparer Phone

( 6 0 3 ) 7 7 3 - 6 1 1 1

**By checking this box, I declare that I have examined the information contained in this report and to the best of my belief it is true, correct and complete under penalties of perjury.**

☒ Municipal Officials

☒ Assessing Official

☒ Preparer

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.



**2012  
MS-1 Report**

1 VALUE OF LAND ONLY-EXCLUDE AMOUNT LISTED IN LINES 3A, 3B and 4		NUMBER OF ACRES	2012 ASSESSED VALUATION
A. Current Use (At Current Use Values) RSA 79-A (p6)		2 9 9 2 . 7 4	2 7 9 6 1 8
B. Conservation Restriction Assessment (Current Use Values) RSA 79-B (p7)			0
C. Discretionary Easements RSA 79-C (p7)		1 7	2 6 0 0
D. Discretionary Preservation Easements RSA 79-D (p8)		0 . 2 6	2 8 3 2 7 9
E. Taxation of Land Under Farm Structures RSA 79-F (p8)			0
F. Residential Land (Improved and Unimproved Land)		3 5 6 8 . 7	3 7 6 5 5 8 9 2 1
G. Commercial/Industrial Land (DO NOT Include Utility Land)		1 2 0 9 . 2 3	1 0 8 7 4 8 8 0 0
H. Total of Taxable Land (Sum of Lines 1A, 1B, 1C, 1D, 1E, 1F and 1G)		7 7 8 7 . 9 3	4 8 5 8 7 3 2 1 8
I. Tax Exempt and Non-Taxable Land		3 8 3 9 . 3 5	4 1 8 2 9 2 3 2
2 VALUE OF BUILDINGS ONLY-EXCLUDE AMOUNT LISTED IN LINES 3A, and 3B		# of STRUCTURES	2012 ASSESSED VALUATION
A. Residential			8 3 0 2 0 0 7 0 0
B. Manufactured Housing as defined in RSA 674:31			3 3 7 3 9 5 0 0
C. Commercial & Industrial (Do not include utility buildings)			2 4 0 2 1 3 0 2 4
D. Discretionary Preservation Easements RSA 79-D (p8)		3	7 3 2 0 0
E. Taxation of Farm Structures RSA 79-F (p8)		0	0
F. Total of Taxable Buildings (Sum of Lines 2A, 2B, 2C, 2D, and 2E)			1 1 0 4 2 2 6 4 2 4
G. Tax Exempt & Non-Taxable Buildings			1 0 2 7 9 5 5 0 0
3 UTILITIES-See RSA 83-F:1 V for complete definitions			2012 ASSESSED VALUATION
A. Utilities (From p5 Grand Total of All A Utilities)			2 6 9 3 3 9 1 4
B. Other Utilities (From p5 Total of All Other Utilities)			
4 MATURE WOOD and TIMBER RSA 79:5			0
5 VALUATION BEFORE EXEMPTIONS (Total of Lines 1H, 2F, 3A, 3B and 4)			1 6 1 7 0 3 3 5 5 6



**2012  
MS-1 Report**

	TOTAL # GRANTED	2012 ASSESSED VALUATION
<b>6 CERTAIN DISABLED VETERANS RSA 72:36-a</b> (Paraplegic & Double Amputees Owning Special Adapted Homesteads with VA Assistance)	2	6 7 3 4 0 0
<b>7 IMPROVEMENTS TO ASSIST THE DEAF RSA 72:38-b V</b>	0	0
<b>8 IMPROVEMENTS TO ASSIST PERSONS WITH DISABILITIES RSA 72:37-a</b>	0	0
<b>9 SCHOOL DINING/DORMITORY/KITCHEN EXEMPTION RSA 72:23-IV</b> (Standard Exemption Up To \$150,000 For Each)	1	1 5 0 0 0 0
<b>10a NON UTILITY WATER AND AIR POLLUTION CONTROL EXEMPTION RSA 72:12-a</b>	0	0
<b>10b UTILITY WATER AND AIR POLLUTION CONTROL EXEMPTION RSA 72:12-a</b>	0	0
<b>11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIES</b> (Line 5 Minus Lines 6, 7, 8, 9, 10a, and 10b) (This Figure Will Be Used To Calculate The Total Equalized Value For The Municipality)		1 6 1 6 2 1 0 1 5 6
	<b>AMOUNT PER EXEMPTION</b>	<b>TOTAL # GRANTED</b>
<b>12 BLIND EXEMPTION RSA 72:37</b>	1 5 0 0 0	6
<b>13 ELDERLY EXEMPTION RSA 72:39-a &amp; b (p6)</b>		3 2 7
<b>14 DEAF EXEMPTION RSA 72:38-b</b>	0	0
<b>15 DISABLED EXEMPTION RSA 72:37-b</b>	1 2 5 0 0 0	6 1
	<b>TOTAL # GRANTED</b>	<b>2012 ASSESSED VALUATION</b>
<b>16 WOOD HEATING ENERGY SYSTEMS EXEMPTION-RSA 72:70</b>	0	0
<b>17 SOLAR ENERGY SYSTEMS EXEMPTION-RSA 72:62</b>	0	0
<b>18 WIND POWERED ENERGY SYSTEMS EXEMPTION-RSA 72:66</b>	0	0
<b>19 ADDITIONAL SCHOOL DINING/DORMITORY/KITCHEN EXEMPTIONS-RSA 72:23 IV</b>	0	0
<b>20 TOTAL DOLLAR AMOUNT OF EXEMPTIONS</b> (Sum of Lines 12-19)		3 7 7 9 5 7 4 3
<b>21 NET VALUATION</b> Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)		1 5 7 8 4 1 4 4 1 3
<b>22 LESS UTILITIES</b> (Line 3A) Do not include the value of other utilities listed in Line 3B		2 6 9 3 3 9 1 4
<b>23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX</b> (Line 21 minus Line 22)		1 5 5 1 4 8 0 4 9 9
<b>NOTES:</b>		



**UTILITY SUMMARY: ELECTRIC, HYDROELECTRIC, RENEWABLE-MISC., NUCLEAR, GAS/PIPELINE, WATER & SEWER**

List by individual company/legal entity the valuation of operating plants employed in the production, distribution, and transmission of electricity, gas pipeline, water and petroleum products. Include ONLY the names of the companies listed on the Instructions Sheets (See instruction page 12)

Who Appraises/Establishes The Utility Value in The Municipality? (If Multiple, Please List)

Department of Revenue Administration

If the Municipality Uses DRA Utility Values is it Equalized By The Ratio?

☐ Yes

☒ No

**SECTION A**

**LIST ELECTRIC COMPANIES**-See page 12 in the instructions

**2012 ASSESSED VALUATION**

HUDSON LIGHT & POWER DEPT TRANSMISSION	9 3
PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE	3 6 2 0 0 0
TAUNTON MUNICIPAL LIGHTING CO TRANSMISSION	1 2 0
UNITIL ENERGY SYSTEMS INC	1 2 5 6 2 3 0 0
NEXTERA ENERGY SEABROOK LLC	9 9 3 0 0
MASS MUNICIPAL WHOLESALE ELECTRIC GENERATION	1 3 0 0 0

**A1 TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION:**

			1	3	0	3	6	8	1	3
--	--	--	---	---	---	---	---	---	---	---

**LIST GAS COMPANIES**-See page 12 in the instructions

**2012 ASSESSED VALUATION**

MARITIMES & NORTHEAST PIPELINE LLC	5 7 6 6 0 0 1
NORTHERN UTILITIES INC	5 2 5 8 1 0 0
PORTLAND NATURAL GAS TRANSMISSION SYSTEM	2 8 0 2 9 0 0

**A2 TOTAL OF ALL GAS COMPANIES LISTED IN THIS SECTION:**

			1	3	8	2	7	0	0	1
--	--	--	---	---	---	---	---	---	---	---

**LIST WATER AND SEWER COMPANIES**-See page 12 in the instructions

**2012 ASSESSED VALUATION**

PENNICHUCK EAST UTILITY INC	7 0 1 0 0
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LIST WATER AND SEWER COMPANIES-See page 12 in the instructions

A3 TOTAL OF ALL WATER AND SEWER COMPANIES LISTED IN THIS SECTION:

7 0 1 0 0

GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES (Sum of Lines A1-3 Must Agree With Page 3 Line 3A)

2 6 9 3 3 9 1 4

SECTION B

LIST OTHER UTILITY COMPANIES (Exclude telephone companies):

2012 ASSESSED VALUATION

B1 TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION (Must Agree With Page 2 Line 3B)

VETERANS' TAX CREDITS

LIMITS

* NO. OF INDIVIDUALS

ESTIMATED TAX CREDITS

**RSA 72:28 Veterans' Tax Credit/ Optional Veterans' Tax Credit**

\$50 Standard Credit

\$51 up to \$500 upon adoption by city/town

5 0 0

6 1 3

3 0 6 5 0 0

**RSA 72:29-a Surviving Spouse**

"The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States..."

\$700 Standard Credit

\$701 up to \$2,000 upon adoption by city or town

7 0 0

1

7 0 0

**RSA 72:35 Tax Credit for Service-Connected Total Disability**

"Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury..."

\$700 Standard Credit

\$701 up to \$2,000 upon adoption by city or town

2 0 0 0

2 6

5 2 0 0 0

TOTAL NUMBER AND AMOUNT

*If both husband and/or wife qualify for the credit they count as 2.

*If someone is living at a residence such as a brother & sister, and one qualifies count as 1, not one-half.

6 4 0

3 5 9 2 0 0

DISABLED EXEMPTION REPORT - RSA 72:37-b

DEAF EXEMPTION REPORT - RSA 72:38-b

SINGLE

MARRIED

SINGLE

MARRIED

INCOME LIMITS

3 5 0 0 0

4 5 0 0 0

INCOME LIMITS

ASSET LIMITS

1 5 0 0 0 0

1 5 0 0 0 0

ASSET LIMITS



2012  
MS-1 Report

ELDERLY EXEMPTION REPORT - RSA 72:39-a											
NUMBER OF FIRST TIME FILERS GRANTED ELDERLY EXEMPTION FOR CURRENT TAX YEAR			PER AGE CATEGORY			TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT TAX YEAR & TOTAL AMOUNT OF EXEMPTIONS GRANTED					
AGE	#	AMOUNT PER INDIVIDUAL	AGE	#	MAXIMUM ALLOWABLE EXEMPTION AMOUNT	TOTAL ACTUAL EXEMPTION AMOUNT GRANTED					
65-74	18	152251	65-74	112	17052112	9567289					
75-79	5	183751	75-79	75	13781325	6977324					
80+	5	236251	80+	140	33075140	18172030					
			TOTAL	327	63908577	34716643					
INCOME LIMITS	SINGLE	40426	ASSET LIMITS	SINGLE	194251						
	MARRIED	51976		MARRIED	194251						
COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE - RSA 79-E											
Adopted:		<input type="checkbox"/> Yes <input checked="" type="radio"/> No				IF YES, NUMBER ADOPTED:					
CURRENT USE REPORT - RSA 79-A											
	TOTAL NUMBER OF ACRES RECEIVING CURRENT USE		ASSESSED VALUATION		OTHER CURRENT USE STATISTICS		TOTAL NUMBER OF ACRES				
FARM LAND	389.28		89165		RECEIVING 20% RECREATION ADJUST.		0				
FOREST LAND	1580.55		153636		REMOVED FROM CURRENT USE DURING CURRENT TAX YEAR		0				
FOREST LAND w/ DOCUMENTED STEWARDSHIP	0		0								
UNPRODUCTIVE LAND	561.12		11420		TOTAL NUMBER						
WET LAND	461.79		25397		TOTAL NUMBER OF OWNERS IN CURRENT USE				48		
TOTAL (must match p2)	2992.74		279618		TOTAL NUMBER OF PARCELS IN CURRENT USE				62		





LAND USE CHANGE TAX				
GROSS MONIES RECEIVED FOR CALENDAR YEAR (JAN 1, 2011 THROUGH DEC 31, 2011)				0
CONSERVATION ALLOCATION: PERCENTAGE	0	AND/OR DOLLAR AMOUNT		0
MONIES TO CONSERVATION FUND				0
MONIES TO GENERAL FUND				0
CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B (Must File PA-60)				
	TOTAL NUMBER OF ACRES RECEIVING CONSERVATION	ASSESSED VALUATION	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	0	0	RECEIVING 20% RECREATION ADJUSTMENT	0
FOREST LAND	0	0	REMOVED FROM CONSERVATION DURING CURRENT YEAR	0
FOREST LAND W/ DOCUMENTED STEWARDSHIP	0	0		
UNPRODUCTIVE LAND	0	0		TOTAL NUMBER
WET LAND	0	0	TOTAL NUMBER OF OWNERS IN CONSERVATION RESTRICTION	0
TOTAL (must match page 2)	0	0	TOTAL NUMBER OF PARCELS IN CONSERVATION RESTRICTION	0
DISCRETIONARY EASEMENTS - RSA 79-C				
TOTAL NUMBER OF ACRES	# OF OWNERS	ASSESSED VALUATION	DESCRIPTION OF DISCRETIONARY EASEMENTS GRANTED (i.e.: Golf Course, Ball Park, Race Track, etc.)	
17	1	2600	Golf Course Map 52 Lot 1	
TAXATION OF FARM STRUCTURES & LAND UNDER FARM STRUCTURES - RSA 79-F				
TOTAL NUMBER GRANTED	TOTAL NUMBER OF STRUCTURES	TOTAL NUMBER OF ACRES	ASSESSED VALUATION LAND	ASSESSED VALUATION STRUCTURES
0	0	0	0	0



**DISCRETIONARY PRESERVATION EASEMENTS - RSA 79-D**

Historic Agricultural Structures

TOTAL NUMBER OF OWNERS	TOTAL NUMBER OF STRUCTURES	TOTAL NUMBER OF ACRES	ASSESSED VALUATION LAND	ASSESSED VALUATION STRUCTURES
3	3	0 . 2 6	2 8 3 2 7 9	7 3 2 0 0

MAP	LOT	BLOCK	%	DESCRIPTION (i.e. Barns, Silos, Etc.)
1 1 2	9		5 0	Barn
8 7	4		5 0	Barn
7 1	3 8		5 0	Barn



<b>TAX INCREMENT FINANCING DISTRICTS RSA 162-K</b> (See Tax Increment Financing District Instructions for Details)												
	TIF #1				TIF #2				TIF #3			
<b>Tax Increment Finance District Name</b>					0				0			
<b>Date of Adoption/Modification (mm/dd/yy)</b>												
<b>A Original Assessed Value</b>	0				0				0			
<b>B + Unretained Captured Assessed Value</b>	0				0				0			
<b>C = Amounts Used on P2 (for tax rate purposes)</b>	0				0				0			
<b>D + Retained captured assessed value (* be sure to manually add this figure when running warrant)</b>	0				0				0			
<b>E = Current Assessed Value</b>	0				0				0			
	TIF #4				TIF #5				TIF #6			
<b>Tax Increment Finance District Name</b>												
<b>Date of Adoption/Modification (mm/dd/yy)</b>												
<b>A Original Assessed Value</b>	0				0				0			
<b>B + Unretained Captured Assessed Value</b>	0				0				0			
<b>C = Amounts Used on P2 (for tax rate purposes)</b>	0				0				0			
<b>D + Retained captured assessed value (* be sure to manually add this figure when running warrant)</b>	0				0				0			
<b>E = Current Assessed Value</b>	0				0				0			
<b>LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX</b>												
Amounts listed below should not be included in assessed valuation column on page 2												
	REVENUE				NUMBER OF ACRES							
State & Federal Forest Land, Recreation and/or Flood control land from MS-4 acct. 3356 & 3357	0				0							
White Mountain National Forest Only acct. 3186	0				0							
	REVENUE				LIST SOURCE(S) OF PAYMENT IN LIEU OF TAXES							
Other from MS-4, acct. 3186	3 5 0 0 0				Exeter Housing Authority Map 64 Lot 44							
Other from MS-4, acct. 3186												
Other from MS-4, acct. 3186												
Other from MS-4, acct. 3186												



**LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX**

Amounts listed below should not be included in assessed valuation column on page 2

REVENUE	LIST SOURCE(S) OF PAYMENT IN LIEU OF TAXES											
Other from MS-4, acct. 3186												
Other from MS-4, acct. 3186												
Other from MS-4, acct. 3186												
Other from MS-4, acct. 3186												
Other from MS-4, acct. 3186												
Other from MS-4, acct. 3186												
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Other from MS-4, acct. 3186												
TOTALS of account 3186 (exclude WMNF)	<table><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>3</td><td>5</td><td>0</td><td>0</td><td>0</td></tr></table>							3	5	0	0	0
						3	5	0	0	0		

**Note: If Municipality has Village Districts/Precincts an MS-1V Report MUST be filed for each**  
**MS-1V Report is available at [http://www.revenue.nh.gov/munc_prop/municipal-services-forms/town-city.htm](http://www.revenue.nh.gov/munc_prop/municipal-services-forms/town-city.htm)**

**Note: Please Use the Submit Via Email button on PG 1 to send to [nduffy@rev.state.nh.us](mailto:nduffy@rev.state.nh.us) or [sderosier@rev.state.nh.us](mailto:sderosier@rev.state.nh.us)**  
**Save your data in PDF form by selecting File --> Save As --> PDF**

**DEPARTMENT OF REVENUE ADMINISTRATION**  
**Municipal Services Division**  
**2012 Tax Rate Calculation**

*Adrian Hall*  
*11/16/12*

**TOWN/CITY: EXETER**

Gross Appropriations	31,555,278
Less: Revenues	19,426,831
	0
Add: Overlay (RSA 76:6)	139,286
War Service Credits	359,200

No Audit Received - RSA 41:31-d

Net Town Appropriation	12,626,933
Special Adjustment	0

Approved Town/City Tax Effort	12,626,933
-------------------------------	------------

**TOWN RATE**  
**8.01**

**SCHOOL PORTION**

Net Local School Budget:			
Gross Approp. - Revenue	15,278,997	1,140,478	14,138,519
Regional School Apportionment			16,465,305
Less: Education Grant			(4,125,229)

Education Tax (from below)	(3,819,125)
Approved School(s) Tax Effort	22,659,470

**LOCAL**  
**SCHOOL RATE**  
**14.37**

**EDUCATION TAX**

Equalized Valuation (no utilities) x	\$2.390
• 1,597,960,156	3,819,125
Divide by Local Assessed Valuation (no utilities)	
1,549,983,654	

**STATE**  
**SCHOOL RATE**  
**2.46**

**COUNTY PORTION**

Due to County	1,701,918
	0

Approved County Tax Effort	1,701,918
----------------------------	-----------

**COUNTY RATE**  
**1.08**

**TOTAL RATE**  
**25.92**

Total Property Taxes Assessed	40,807,446
Less: War Service Credits	(359,200)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>40,448,246</b>

**PROOF OF RATE**

Local Assessed Valuation		Tax Rate	Assessment
Education Tax	(no utilities) 1,549,983,654	2.46	3,819,125
Other Taxes	1,576,917,568	23.46	36,988,321
			40,807,446

**TRC#**  
**121**

**TRC#**  
**121**

NH Department of Revenue Administration  
Municipal Services Division  
P.O. Box 487  
Concord, NH 03302-0487  
(603) 230-5090

TOWN/CITY: EXETER Advisor's Initials: JS Date: 11/8/2012

**OVERLAY – Amount Raised for Abatements**

RSA 76:6 limits overlay to an amount not to exceed 5% of the net tax commitment for the municipality, its state education tax amount and local school tax, its share of the county budget, and village district(s), if any. For your municipality, we anticipate the following:

5% Limit \$2,040,908 Requested Amount \$150,000

*Your actual overlay will be slightly different due to rounding.

**BUDGETARY FUND BALANCE RETENTION**

Responsible long term financial planning requires an adequate level of general fund unassigned fund balance to mitigate future risks and to ensure stable tax rates. The GFOA suggests municipalities retain between 8% and 17% of regular general fund operating expenditures. In NH, this is calculated by adding the municipality's general fund operating appropriations, the education tax amount, the local school net tax commitment, and the county appropriation. Based on our best available information, the suggested levels for your municipality would be:

5% \$2,248,384 8% \$3,597,414 10% \$4,496,767 17% \$7,644,504

Your budgetary unassigned fund balance from the MS-5 is: \$1,174,458

The amount voted from "surplus" is: \$49,000

The amount used for RSA 32:11 emergency appropriation is: \$0

The amount you wish to use to set tax rate: \$125,458

The amount you wish to retain is: \$1,000,000

I hereby acknowledge that I have been advised by the DRA on the recommended retainage ranges as described above.

Signature of town/city official: 

Title of town/city official: Town Manager

## 2012 APPROPRIATIONS MS-2 - As Adjusted

Town/City Exeter

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the appropriations used in computing the tax rate.

**RETAIN FOR YOUR  
AUDITOR**

Accl. #	Purpose of Appropriation (RSA 32:3, V)	Appropriations as Voted and Submitted on MS-2	Change Amount (+ or -)	Appropriations Adjusted (RSA 21-J:35)
A4130	Executive	\$220,812	\$0	\$220,812
A4140	Election, Reg. and Vital Statistics	\$357,563	\$0	\$357,563
A4150	Financial Administration	\$697,390	\$0	\$697,390
A4152	Revaluation of Property	\$1,483	\$0	\$1,483
A4153	Legal Expenses	\$70,000	\$0	\$70,000
A4155	Personnel Administration	\$289,854	\$0	\$289,854
A4191	Planning and Zoning	\$213,048	\$0	\$213,048
A4194	General Government Buildings	\$992,644	\$0	\$992,644
A4195	Cemeteries	\$0	\$0	\$0
A4196	Insurance	\$133,829	\$0	\$133,829
A4197	Advertising and Regional Assoc.	\$0	\$0	\$0
A4199	Other General Government	\$478,363	\$0	\$478,363
A4210	Police	\$2,973,511	\$0	\$2,973,511
A4215	Ambulance	\$0	\$0	\$0
A4220	Fire	\$3,354,650	\$0	\$3,354,650
A4240	Building Inspection	\$222,962	\$0	\$222,962
A4260	Emergency Management	\$19,333	\$0	\$19,333
A4299	Other (Including Communications)	\$434,490	\$0	\$434,490
A4301	Airport Operations	\$0	\$0	\$0
A4311	Administration	\$347,510	\$0	\$347,510
A4312	Highways and Streets	\$2,263,211	\$0	\$2,263,211
A4313	Bridges	\$0	\$0	\$0
A4316	Street Lighting	\$107,000	\$0	\$107,000
A4319	Other	\$0	\$0	\$0
A4321	Administration	\$0	\$0	\$0
A4323	Solid Waste Collection	\$855,250	\$0	\$855,250
A4324	Solid Waste Disposal	\$0	\$0	\$0
A4325	Solid Waste Clean-up	\$0	\$0	\$0
A4326	Sewage Coll. and Disposal and Other	\$0	\$0	\$0
A4331	Administration	\$0	\$0	\$0
A4332	Water Services	\$0	\$0	\$0
A4335	Water Treatment, Conserv. and Other	\$0	\$0	\$0
A4351	Electrical Operations	\$0	\$0	\$0
A4411	Administration	\$117,820	\$0	\$117,820
A4414	Pest Control	\$1,250	\$0	\$1,250
A4415	Health Agencies and Hosp. and Other	\$104,395	\$0	\$104,395
A4441	Administration and Direct Assistance	\$90,794	\$0	\$90,794
A4444	Intergovernmental Welfare Payments	\$0	\$0	\$0

Acct. #	Purpose of Appropriation (RSA 32:3, V)	Appropriations as Voted and Submitted on MS-2	Change Amount (+ or -)	Appropriations Adjusted (RSA 21-J:35)
A4445	Vendor Payments and Other	\$0	\$0	\$0
A4520	Parks and Recreation	\$489,444	\$0	\$489,444
A4550	Library	\$879,787	\$0	\$879,787
A4583	Patriotic Purposes	\$14,000	\$0	\$14,000
A4589	Other Culture and Recreation	\$10,250	\$0	\$10,250
A4611	Admin. and Purch. of Nat. Resources	\$9,605	\$0	\$9,605
A4619	Other Conservation	\$0	\$0	\$0
A4631	Redevelopment and Housing	\$0	\$0	\$0
A4651	Economic Development	\$3,500	\$0	\$3,500
A4711	Princ. - Long Term Bonds and Notes	\$504,640	\$0	\$504,640
A4721	Interest - Long Term Bonds and Notes	\$156,633	\$0	\$156,633
A4723	Int. on Tax Anticipation Note	\$5,000	\$0	\$5,000
A4790	Other Debt Service	\$0	\$0	\$0
A4901	Land	\$49,000	\$0	\$49,000
A4902	Machinery, Vehicles and Equipment	\$0	\$0	\$0
A4903	Buildings	\$297,900	\$0	\$297,900
A4909	Improvements other than Buildings	\$0	\$0	\$0
A4912	To Special Revenue Fund	\$0	\$0	\$0
A4913	To Capital Projects Fund	\$10,609,625	\$0	\$10,609,625
A4914	To Proprietary Fund	\$0	\$0	\$0
A4914S	Sewer-	\$1,853,217	\$0	\$1,853,217
A4914W	Water-	\$2,325,515	\$0	\$2,325,515
A4914E	Electric-	\$0	\$0	\$0
A4914A	Airport-	\$0	\$0	\$0
A4915	To Capital Reserve Fund	\$0	\$0	\$0
A4916	To Exp. Tr. Fund - except #4917	\$0	\$0	\$0
A4917	To Health Maint. Trust Funds	\$0	\$0	\$0
A4918	To Nonexpendable Trust Funds	\$0	\$0	\$0
A4919	To Agency Funds	\$0	\$0	\$0
<b>TOTALS</b>		<b>\$31,555,278</b>	<b>\$0</b>	<b>\$31,555,278</b>

### Explanation of Adjustments



NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

## TAX COLLECTOR'S REPORT

For the Municipality of **Exeter** Year Ending **Jan-Dec 2011**

### DEBITS

UNCOLLECTED TAXES BEG. OF YEAR*		Levy for Year of this Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)			
			2010	2009	2008 & Prior	
Property Taxes	#3110		1,942,248.87	419.79	7,774.84	
Resident Taxes	#3180					
Land Use Change	#3120				95,037.75	
Yield Taxes	#3185		1,226.84		2,365.61	
Excavation Tax @ \$.02/yd	#3187					
Utility Charges	#3189					
Property Tax Credit Balance**		(5,468.72)	(17,530.35)			
Other Tax or Charges Credit Balance**						
TAXES COMMITTED THIS YEAR			<div>For DRA Use Only</div> <div>RECEIVED</div> <div>JUL 23 2012</div> <div>NH DEPT OF REV AD</div> <div>MUNICIPAL SERVICE</div>			
Property Taxes	#3110	39,174,864.45				
Resident Taxes	#3180					
Land Use Change	#3120	7,119.20				
Yield Taxes	#3185	6,901.15				
Excavation Tax @ \$.02/yd	#3187					
Utility Charges	#3189					
OVERPAYMENT REFUNDS						
Property Taxes	#3110	66,112.97	445.45			
Resident Taxes	#3180					
Land Use Change	#3120					
Yield Taxes	#3185					
Excavation Tax @ \$.02/yd	#3187					
Interest - Late Tax	#3190	23,125.90	115,719.83			
Resident Tax Penalty	#3190	50.00	10,213.00			
TOTAL DEBITS		39,272,704.95	2,052,323.64	419.79	105,178.20	

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's amounts pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant & therefore in line #3110 as positive amount for this year's levy.

**TAX COLLECTOR'S REPORT**For the Municipality of **Exeter** Year Ending **Jan-Dec 2011****CREDITS**

REMITTED TO TREASURER	Levy for Year of This Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2010	2009	2008 & Prior
Property Taxes	37,628,011.34	1,458,812.79		43.57
Resident Taxes				
Land Use Change	7,119.20			
Yield Taxes	6,901.15	1,228.70		
Interest (include lien conversion)	23,125.90	115,719.83		
Penalties - Costs & Penalties	50.00	10,213.00		
Excavation Tax @ \$.02/yd				
Utility Charges				
Conversion to Lien (principal only)		455,145.57		
Payment adjustment		2.36		
<b>DISCOUNTS ALLOWED</b>				
<b>ABATEMENTS MADE</b>				
Property Taxes	115.66	6,920.15		
Resident Taxes				
Land Use Change				
Yield Taxes				
Excavation Tax @ \$.02/yd				
Utility Charges				
<b>CURRENT LEVY DEEDED</b>	18,429.13			
<b>UNCOLLECTED TAXES - END OF YEAR #1080</b>				
Property Taxes	1,588,952.57	4,281.24	419.79	7,731.27
Resident Taxes				
Land Use Change				95,037.75
Yield Taxes	-			2,365.61
Excavation Tax @ \$.02/yd				
Utility Charges				
Property Tax Credit Balance**				
Other Tax or Charges Credit Balance**	< >			
<b>TOTAL CREDITS</b>	<b>39,272,704.95</b>	<b>2,052,323.64</b>	<b>419.79</b>	<b>105,178.20</b>

**Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a  
(Be sure to include a positive amount in the appropriate taxes or charges actually remitted to the treasurer).

MS-61  
Rev. 10/10

## TAX COLLECTOR'S REPORT

For the Municipality of Exeter Year Ending Jan-Dec 2011

## DEBITS

	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2010	2009	2008	2007 & Prior
Unredeemed Liens Balance - Beg. Of Year	-	366,477.93	209,446.65	119,848.00
Liens Executed During Fiscal Year	513,205.60			
Interest & Costs Collected (After Lien Execution)	2,372.70	30,218.30	53,536.42	29,876.06
Refunds				249.35
<b>TOTAL DEBITS</b>	515,578.30	396,696.23	262,983.07	149,973.41

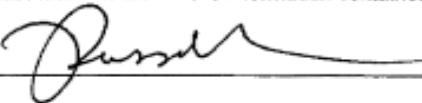
## CREDITS

REMITTED TO TREASURER		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2010	2009	2008	2007 & Prior
Redemptions		70,080.72	137,003.62	147,275.38	76,519.74
Interest & Costs Collected (After Lien Execution)	#3190	2,372.70	30,218.30	53,536.42	29,876.06
Abatements of Unredeemed Liens			659.88	10,387.34	107.46
Liens Deeded to Municipality		24,789.02	16,903.50	25,561.07	31,162.53
Unredeemed Liens Balance - End of Year	#1110	418,335.86	211,910.93	26,222.86	12,307.62
<b>TOTAL CREDITS</b>		515,578.30	396,696.23	262,983.07	149,973.41

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? yes

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE



DATE

7/16/12

# MS-5 Report

MS-5

## FINANCIAL REPORT OF THE TOWN OR CITY BUDGET

Enter TOWN/CITY Name Here >

Town of Exeter

Enter Calendar Reporting Year Here >

2012

(January 1 to December 31)

Enter Optional Reporting Year Here >

n/a

(July 1 to June 30)

DOES THE TOWN/CITY ACCOUNT FOR SOME  
EXPENDITURES AS PROPRIETARY FUNDS OR  
CAPITAL PROJECT FUNDS?

Yes

Enter Yes or No in box above & see instructions.

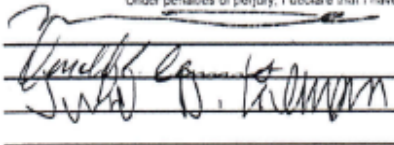
Enter town or city name in cell C5 and calendar reporting year for this report in C7 (optional reporting year in cell C9).  
In cell C12 enter yes if the municipality accounts for some expenditures as proprietary or capital project funds.

State of New Hampshire Department of Revenue Administration  
Municipal Services Division  
P.O. Box 487  
Concord, NH 03302-0487  
Telephone: (603) 230-5090

Return Completed Form By April 1 For Calendar Fiscal Year and By September 1 for Optional Fiscal Year

Date Signed: 10/29/12

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.



_____  
_____  
_____

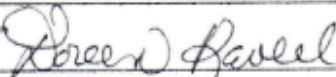
### PREPARER

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print or type)

Jooreen Ravell

Signature



Regular Office Hours

8AM-4PM

Email address

dravell@townexeter.nh.us

FOR DRA USE ONLY

MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

MS-5

Rev. 01/12

MS-5

## Financial Report of the Budget - Town/City of

Town of Exeter

Reporting Year =

2012

OP FY Reporting Year = n/a

1	2	3	4	5
Acol. #	EXPENDITURE	Voted Appropriations Final MS-2	Other Authorizations* Explain Below	Actual Expenditures
<b>GENERAL GOVERNMENT TOTAL =</b> show detail below				
4130-4139	Executive	261,714		274,235
4140-4149	Election, Reg. & Vital Statistics	338,999		322,998
4150-4151	Financial Administration	564,734		669,615
4152	Property Assessment	2,500		
4153	Legal Expense	60,000		89,718
4155-4159	Personnel Administration	345,099		322,392
4191-4193	Planning & Zoning	208,783		191,471
4194	General Government Buildings	955,012		948,337
4195	Cemeteries			
4196	Insurance	165,699		168,558
4197	Advertising & Regional Assoc.			
4199	Other General Government	190,375		20,930
<b>PUBLIC SAFETY TOTAL =</b> show detail below				
4210-4214	Police	2,974,790		2,717,527
4215-4219	Ambulance	232,532		237,213
4220-4229	Fire	3,231,695		3,204,694
4240-4249	Building Inspection	222,701		217,180
4290-4298	Emergency Management	21,035		20,180
4299	Other (Incl. Communications)	412,862		402,102
<b>AIRPORT/AVIATION CENTER TOTAL =</b> show detail below				
4301-4309	Airport Operations			
<b>HIGHWAYS &amp; STREETS TOTAL =</b> show detail below				
4311	Administration	322,406		290,870
4312	Highways & Streets	1,725,018		1,755,942
4313	Bridges			
4316	Street Lighting	123,000		135,986
4319	Other	286,140		278,967
<b>SANITATION TOTAL =</b> show detail below				
4321	Administration			
4323	Solid Waste Collection	868,628		802,912
4324	Solid Waste Disposal			
4325	Solid Waste Facility Clean-up			
4326-4329	Sewage Coll. & Disposal & Other			
<b>Page Sub-Totals</b>		13,513,721	0	13,071,627

Acol. #	Explanation for "Other Authorizations" (Column 4) (Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust; transfers)

M8-6

## Financial Report of the Budget - Town/City of

Town of Exeter

Reporting Year = 2012

OP FY Reporting Year = n/a

1	2	3	4	5
Acct. #	EXPENDITURE	Voted Appropriations Final M8-2	Other Authorizations* Explain Below	Actual Expenditures
	<b>WATER DISTRIBUTION &amp; TREATMENT =</b> show detail below			
4331	Administration			
4332	Water Services			
4335-4339	Water Treatment, Conserv. & Other			
	<b>ELECTRIC =</b> show detail below			
4351-4352	Admin. and Generation			
4353	Purchase Costs			
4354	Electric Equipment Maintenance			
4359	Other Electric Costs			
	<b>HEALTH =</b> show detail below			
4411	Administration	116,481		105,000
4414	Pest Control	1,250		1,172
4415-4419	Health Agencies & Hosp. & Other	75,095		86,900
	<b>WELFARE =</b> show detail below			
4441-4442	Administration & Direct Assist.	119,933		82,924
4444	Intergovernmental Welfare Pymts			
4445-4449	Vendor Payments & Other			
	<b>CULTURE &amp; RECREATION =</b> show detail below			
4520-4529	Parks & Recreation	530,132		514,426
4550-4559	Library	865,602		879,028
4583	Patriotic Purposes	13,000		11,076
4589	Other Culture & Recreation	21,250		10,000
	<b>CONSERVATION =</b> show detail below			
4611-4612	Admin. & Purch. of Nat. Resources	11,475		9,841
4619	Other Conservation			
4631-4632	Redevelopment and Housing			
4651-4659	Economic Development			
	<b>DEBT SERVICE =</b> show detail below			
4711	Princ.- Long Term Bonds & Notes	602,008		602,008
4721	Interest-Long Term Bonds & Notes	159,218		161,247
4723	Int. on Tax Anticipation Notes	5,000		0
4790-4799	Other Debt Service			
	<b>Page Sub-Totals</b>	<b>2,529,444</b>	<b>0</b>	<b>2,463,622</b>

Acct. #	Explanation for "Other Authorizations" (Column 4) (Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust; transfers)

M3-5

## Financial Report of the Budget - Town/City of

Town of Exeter

Reporting Year =

2012

OP FY Reporting Year = n/a

1	2	3	4	5
Aoot. #	EXPENDITURE	Voted Appropriations Final M3-2	Other Authorizations* Explain Below	Actual Expenditures
	<b>CAPITAL OUTLAY</b> show detail below			
4901	Land			
4902	Machinery, Vehicles & Equipment	198,218		235,184
4903	Buildings			
4909	Improvements Other Than Bldgs.			
	<b>OPERATING TRANSFERS OUT</b> show detail below			
4912	To Special Revenue Fund	854,042		834,848
4913	To Capital Projects Fund			
4914	To Enterprise Fund			
	- Sewer	1,733,150		1,748,121
	- Water	2,018,276		2,077,541
	- Electric			
	- Airport			
4915	To Capital Reserve Fund			
4916	To Expend.Trust Fund - not #4917			
4917	To Health Maint. Trust Funds			
4918	To Nonexpendable Trust Funds			
4919	To Fiduciary Funds	500		
	Page Sub-Totals	4,802,188	0	4,895,694
	Total Local Expenditure Sub-Totals	20,836,351	0	20,431,143
	<b>PAYMENTS TO OTHER GOVERNMENTS</b>			
4931	Taxes Assessed for County			1,658,368
4932	Taxes Assessed for Village Dist.			
4933	Taxes Assessed for Local Educ.			21,725,156
4934	Taxes Assessed for State Educ.			3,777,831
4939	Payments to Other Governments			
	Less Proprietary Funds or Capital Project Funds			
	<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>20,836,351</b>	<b>0</b>	<b>47,592,498</b>

Aoot. #	Explanation for "Other Authorizations" (Column 4) (Examples: Emergency expenditure; non-lapsing appropriations; grants; agents on capital reserve or trust, transfers)

**NOTE:** NH law requires all municipalities to gross appropriate. Full disclosure of those appropriations and offsetting revenues are required on this report. Those amounts accounted for in proprietary or other funds are subtracted from this report for purposes of general fund balance sheet disclosure. See the municipality's audited financials for more information on proprietary funds or capital project funds.



			Town of Exeter	
			2012	Reporting Year
			n/a	Op FY Reporting Year
1	2	3	4	
Acct. #	SOURCE OF REVENUE	Estimated Revenues Used to Set Tax Rate	Actual Revenues	
	<b>TAXES</b>			
3110	Property Taxes (commitment less overlay)	38,974,593	38,129,869	
3120	Land Use Charge Taxes - General Fund	7,100	7,119	
3121	Land Use Charge Taxes - Conservation Fund			
3180	Resident Taxes			
3185	Timber Taxes	6,951	6,901	
3186	Payment in Lieu of Taxes	37,000	32,745	
3187	Excavation Tax (\$.02 cents per cu yd)			
3189	Other Taxes	386	1,004	
3190	Interest & Penalties on Delinquent Taxes	213,000	264,957	
	Inventory Penalties			
	<b>LICENSES, PERMITS &amp; FEES</b>			
3210	Business Licenses & Permits			
3220	Motor Vehicle Permit Fees	1,938,000	1,990,860	
3230	Building Permits	100,000	100,149	
3290	Other Licenses, Permits & Fees	125,000	145,824	
3311-3319	From Federal Government	282,240	45,708	
	<b>FROM STATE</b>			
3351	Shared Revenues			
3352	Meals & Rooms Tax Distribution	639,030	639,030	
3353	Highway Block Grant	295,960	295,960	
3354	Water Pollution Grant	63,602	63,602	
3355	Housing & Community Development			
3356	State & Federal Forest Land Reimbursement			
3357	Flood Control Reimbursement			
3359	Other (Including Railroad Tax)	24,000	16,507	
3379	From Other Governments			
	<b>CHARGES FOR SERVICES</b>			
3401-3406	Income from Departments	1,200,000	1,235,619	
3409	Other Charges			
	<b>MISCELLANEOUS REVENUES</b>			
3501	Sale of Municipal Property	18,714	18,714	
3502	Interest on Investments	10,000	8,543	
3503-3509	Other	36,000	35,887	
	<b>INTERFUND OPERATING TRANSFERS IN</b>			
3912	From Special Revenue Funds			
3913	From Capital Projects Funds			
3914	From Enterprise Funds			
	Sewer - (Offset)	1,674,438	2,291,198	
	Water - (Offset)	2,018,276	2,475,157	
	Electric - (Offset)			
	Airport - (Offset)			
3915	From Capital Reserve Funds			
3916	From Trust & Fiduciary Funds	24,600	165,173	
3917	Transfers from Conservation Fund			
	<b>OTHER FINANCING SOURCES</b>			
3934	Proceeds from Long Term Bonds & Notes	575,000	0	
Less Proprietary Funds or Capital Project Funds				
<b>TOTAL GENERAL FUND REVENUE</b>		48,263,900	47,970,526	



General Fund Balance Sheet for Town/City of		Town of Exeter	2012
		or Optional Reporting Year = n/a	
<b>A. ASSETS</b>	Acct. #	Beginning of Year	End of year
Current assets	(a)	(b)	(c)
a. Cash and equivalents	1010	12,931,787	17,241,313
b. Investments	1030	7,361	7,367
c. Restricted Assets			
d. Taxes receivable	1080	2,049,074	1,699,123
e. Tax liens receivable	1110	695,773	668,777
f. Accounts receivable	1150	174,612	138,290
g. Due from other governments	1280		45,028
h. Due from other funds	1310	810,157	1,298,438
i. Other current assets	1400	40,792	80,802
j. Tax deeded property (subject to resale)	1670		
<b>TOTAL ASSETS</b>		<b>16,709,556</b>	<b>21,179,138</b>
<b>B. LIABILITIES AND FUND EQUITY</b>	Acct. #	Beginning of Year	End of year
Current liabilities	(a)	(b)	(c)
a. Warrants and accounts payable	2020	371,726	618,148
b. Compensated absences payable	2030		
c. Contracts payable	2050		
d. Due to other governments	2070		
e. Due to school districts	2075	11,720,636	12,162,637
f. Due to other funds	2080	2,824,823	6,297,013
g. Deferred revenue	2220		
h. Notes payable - Current	2230	69,059	
i. Bonds payable - Current	2250		
j. Other payables	2270		
<b>TOTAL CURRENT LIABILITIES</b>		<b>14,986,244</b>	<b>19,077,798</b>
Fund equity *			
a. Nonspendable Fund Balance	2440	192,458	443,521
b. Restricted Fund Balance	2450	141,689	
c. Committed Fund Balance	2460		
d. Assigned Fund Balance	2490		483,361
e. Unassigned Fund Balance	2530	1,389,165	1,174,458
<b>TOTAL FUND EQUITY</b>		<b>1,723,312</b>	<b>2,101,340</b>
<b>3. TOTAL LIABILITIES AND FUND EQUITY</b>		<b>16,709,556</b>	<b>21,179,138</b>

*Note: To be GASB 54 compliant, the fund balance classifications have changed. See tab called Fund Balance Explanation.

**NOTE:** NH law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund. See the municipality's audited financials for more information on proprietary funds or capital project funds.

<b>M3-6</b>	<b>RECONCILIATION</b> <i>(to assist in balance sheet preparation)</i>				
<b>A. GENERAL FUND BALANCE SHEET RECONCILIATION</b>					
	Total Revenues From Page 5		47,970,526		
	Less Expenditures From Page 4		47,592,498		
	Increase (decrease)		378028		
	Ending Fund Equity From Balance Sheet		2,101,340		These cells should be equal
	Less Beginning Fund Equity From Balance Sheet		1,723,312		
	Increase (decrease)		378028		
<b>B. RECONCILIATION OF SCHOOL DISTRICT LIABILITY ACCT. #2075</b>			<b>Amount</b>		
	1. School district liability at beg. of year <i>(From balance sheet Acct # 2075, column b)</i>			11,720,636	
	2. ADD: School district assessment for current year			21,725,156	
	3. TOTAL LIABILITY WITHIN CURRENT YEAR <i>(Sum of lines 1 and 2)</i>			33,445,792	
	4. SUBTRACT: Payments made to school district			< 21,283,155 >	
	<i>(To balance sheet Acct # 2075, column c)</i>			12,162,637	
<b>C. RECONCILIATION OF TAX ANTICIPATION NOTES</b>			<b>Amount</b>		
	1. Short-term (TANS) debt at beginning of year	\$		-	
	2. ADD: New Issues during current year			-	
	3. SUBTRACT: Issues retired during current year	<		- >	
	4. Short-term (TANS) debt outstanding at end of year <i>(Lines 1 + 2 - 3)</i> <i>(To balance sheet in Acct # 2230, column c)</i>			-	
<b>** SAMPLE FIGURES USED FOR ILLUSTRATION. USE THE MUNICIPALITY'S ACTUAL FIGURES**</b>					

<b>M8-6</b>			
<b>OPTIONAL RECONCILIATION</b> <i>(to assist in balance sheet preparation)</i>			
<b>A. USE OF OVERLAY &amp; ALLOWANCE FOR UNCOLLECTIBLES/ABATEMENTS</b>	<b>Year of this report</b>	<b>For Prior Levy</b>	<b>TOTAL</b>
	(a)	(b)	(c)
1. Overlay/Allowance for Uncollectibles/Abatements (Beginning of year) *			-
2. SUBTRACT: Abatements made (From pgs. 2-3 of tax collector's report)			-
3. SUBTRACT: Discounts (From pg. 2 of tax collector's report)			-
4. SUBTRACT: Refunds (Cash abatements - from treasurer or bookkeeper)			-
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR ** (These amounts should be carried down to Section B, line 2)			-
6. Excess of estimate (Add to revenue on page 5)	-	-	-
<p>*Use overlay amount from tax rate for column (a) and use last year's balance of line 5, Allowance for abatements for column b (see your form from last year).</p> <p>**The amount in column c will go into line 1(b) for next year's worksheet.</p>			
<b>B. TAXES/LIENS RECEIVABLE WORKSHEET</b>	<b>Acct. #1080</b>	<b>Acct.#1110</b>	
<i>(From pgs 2-3 of tax collector's report) &gt;</i>	<b>Taxes</b>	<b>Liens</b>	<b>TOTALS</b>
	(a)	(b)	(c)
1. Uncollected, end of year			-
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements (from Section A above, line 5)	↓ -	↓ -	↓ -
3. Receivable, end of year (To Balance Sheet Acct.#1080 and 1110, column c)	-	-	-

****SAMPLE FIGURES USED FOR ILLUSTRATION. USE THE MUNICIPALITY'S ACTUAL FIGURES****

Reporting Year = 2012 Op FY Reporting Year = n/a

AMORTIZATION OF LONG-TERM DEBT (Including proprietary and capital project funds)									
(a) Description	(b) Original obligation	(c) Purpose	(d) Annual installment	(e) Interest rate	(f) Date of final payment	(g) Bonds c/s at beginning of year	(h) Bonds issued this year	(i) Bonds retired this year	(j) Bonds c/s at end of year
Conservation	\$ 3,000,000	G	\$ 300,000	3.900%	2015	\$ 1,500,000		\$ 300,000	\$ 1,200,000
Langdon Ave Pump Station	378,982	G	54,140	1.790%	2016	324,842		54,140	270,702
SRF - Outfall Sewer	432,499	S	21,625	3.980%	2022	259,499		21,625	237,874
Sewer Construction	2,004,802	S	209,049	2.490%	2011	209,047		209,047	-
Sewer Construction	1,285,000	S	85,000	Var	2016	510,000		85,000	425,000
Water Tank	2,138,600	W	1,400	3.97%	2029	1,921,400		1,400	1,920,000
Water Tank Distribution	3,900,000	W	296,860	1.352%	2028	3,755,052		296,860	3,458,192
Water Street Diversion	345,000	W	49,000	1.170%	2014	147,000		49,000	98,000
Water Lines	1,534,986	W	154,336	3.55%	2021		1,534,986		1,534,986
Sewer Lines	1,013,670	S	101,920	3.55%	2021		1,013,670		1,013,670
Great Dam	347,544	G	34,944	3.55%	2021		347,544		347,544
TOTAL	\$ 15,281,083					\$ 8,626,840	\$ 2,896,200	\$ 1,017,072	\$ 10,505,968
Remarks									

# **2012 REVENUE ESTIMATES** **MS-4 - As Adjusted**

**Town/City**   Exeter

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.

**RETAIN FOR YOUR  
AUDITOR**

Acct. #	Source of Revenue	Revenue Estimates as Submitted on MS-4	Change Amount (+ or -)	Revenue Estimates Adjusted (RSA 21-J:35)
R3120	Land Use Charge	\$3,000	\$0	\$3,000
R3180	Resident Taxes	\$0	\$0	\$0
R3185	Timber Taxes	\$1,500	\$0	\$1,500
R3186	Payment in Lieu of Taxes	\$35,000	\$0	\$35,000
R3189	Other Taxes	\$1,075	\$0	\$1,075
R3190	Interest and Penalties on Delinq Taxes	\$171,600	\$0	\$171,600
	Inventory Penalties	\$0	\$0	\$0
R3187	Excavation Tax	\$0	\$0	\$0
R3210	Business Licenses and Permits	\$0	\$0	\$0
R3220	Motor Vehicle Permit Fees	\$1,950,000	\$0	\$1,950,000
R3230	Building Permits	\$207,000	\$0	\$207,000
R3290	Other Licenses, Permits and Fees	\$125,000	\$0	\$125,000
R3311-3319	FROM FEDERAL GOVERNMENT	\$0	\$0	\$0
R3351	Shared Revenues	\$0	\$0	\$0
R3352	Meals and Rental Tax Distribution	\$639,030	\$1,401	\$640,431
R3353	Highway Block Grant	\$258,871	(\$1,274)	\$257,597
R3354	Water Pollution Grant	\$65,100	(\$44,862)	\$20,238
R3355	Housing and Community Development	\$0	\$0	\$0
R3356	State and Federal Forest Land Reimb.	\$0	\$0	\$0
R3357	Flood Control Reimbursement	\$0	\$0	\$0
R3359	Other (Including Railroad Tax)	\$24,000	\$0	\$24,000
R3379	FROM OTHER GOVERNMENTS	\$0	\$0	\$0
R3401-3406	Income from Departments	\$969,058	\$0	\$969,058
R3409	Other Charges	\$0	\$0	\$0
R3501	Sale of Municipal Property	\$0	\$0	\$0
R3502	Interest on Investments	\$5,000	\$0	\$5,000
R3503	Other	\$28,125	\$0	\$28,125
R3912	From Special Revenue Funds	\$0	\$0	\$0
R3913	From Capital Projects Funds	\$0	\$0	\$0
R3914	From Enterprise Funds	\$0	\$0	\$0
R3914s	Sewer - (Offset)	\$1,788,117	\$44,862	\$1,832,979
R3914w	Water - (Offset)	\$2,325,515	\$0	\$2,325,515
R3914e	Electric - (Offset)	\$0	\$0	\$0
R3914a	Airport - (Offset)	\$0	\$0	\$0
R3915	From Capital Reserve Funds	\$0	\$0	\$0
R3916	From Trust and Fiduciary Funds	\$45,630	\$0	\$45,630
R3917	From Conservation Funds	\$0	\$0	\$0
R3934	Proc. from Long Term Bonds and Notes	\$10,609,625	\$0	\$10,609,625

Acct. #	Source of Revenue	Revenue Estimates as Submitted on MS-4	Change Amount (+ or -)	Revenue Estimates Adjusted (RSA 21-J:35)
SUBTOTAL OF ESTIMATED REVENUES		\$19,252,246	\$127	\$19,252,373
General Fund Balance				
	As Submitted on MS-4	Change Amount (+ or -)	As Adjusted	
UNASSIGNED_FB	\$0	\$1,174,458	\$1,174,458	XXXXXXXXXX
LESS EMERG APPROP	\$0	\$0	\$0	XXXXXXXXXX
FB_VOTED_SURPLUS	\$49,000	\$0	\$0	\$49,000
FB_REDUCE_TAXES	\$0	\$125,458	\$125,458	\$125,458
RETAINED	\$0	\$1,000,000	\$1,000,000	XXXXXXXXXX
TOTAL ESTIMATED REVENUES AND CREDITS				\$19,426,831
OVERLAY	\$150,000	\$0	\$150,000	

### Explanation of Adjustments

Town Code	Account#	Reason for Adjustment	WA#
153	3352	State Revenue	
153	3353	State Revenue	
153	3354	State Revenue	



# Auditor's Report

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MELANSON HEATH & COMPANY, PC

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MANAGEMENT ADVISORS

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## INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Exeter, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Exeter, New Hampshire, as of and for the year ended December 31, 2011, which collectively comprise the Town's basic financial statements as required by accounting principles generally accepted in the United States of America. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 2 in the financial statements, management has not recorded a liability for its net OPEB obligation in its governmental activities, and accordingly, has not recorded an expense for the current period change in that liability. Accounting principles generally accepted in the United States of America require the liability be presented in the government-wide financial statements. The amount that would be reported in government-wide financial statements for the Town's governmental activities are not reasonably determinable. The Town estimates that the amount to be reported in the enterprise funds and business-type activities is immaterial.

*Additional Offices:*

*Andover, MA • Greenfield, MA • Ellsworth, ME • Manchester, NH*

In our opinion, because of the effects of the matter discussed in the preceding paragraphs, the financial statements referred to previously do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of Exeter, New Hampshire as of December 31, 2011, or the changes in its financial position for the year then ended.

In addition, in our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Exeter, New Hampshire, as of December 31, 2011, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Town has not presented a Schedule of Funding Progress of its Other-Post Employment Benefits Liability that, under accounting principles generally accepted in the United States, is necessary to supplement, although not required to be part of, the basic financial statements.

*Melanson, Heath + Company P.C.*  
Nashua, New Hampshire  
November 30, 2012



## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Town of Exeter, we offer readers this narrative overview and analysis of the financial activities of the Town of Exeter for the year ended December 31, 2011.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) Notes to Financial Statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, sanitation, economic development, and culture and recreation. The business-type activities include water and sewer activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Proprietary funds.** Proprietary funds are maintained as follows:

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Specifically, enterprise funds are used to account for water and sewer operations.

Proprietary funds provide the same type of information as the business-type activities reported in the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water and sewer operations, both of which are considered to be major funds.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary infor-

mation which is required to be disclosed by accounting principles generally accepted in the United States of America.

## B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 21,039,445 (i.e., net assets), a change of \$ 1,153,980 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 1,066,505, a change of \$ 555,100 in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$ (802,373).
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$ 10,407,968, a change of \$ 1,966,580 in comparison to the prior year.

## C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current fiscal year. Comparable data will be presented when available. (Presented in thousands):

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2011</u>	<u>2010</u>	<u>2011</u>	<u>2010</u>	<u>2011</u>	<u>2010</u>
Current and other assets	\$ 15,518	\$ 14,577	\$ 5,994	\$ 2,912	\$ 21,512	\$ 17,489
Capital assets	<u>12,804</u>	<u>13,014</u>	<u>11,608</u>	<u>11,165</u>	<u>24,412</u>	<u>24,179</u>
Total assets	<u>28,322</u>	<u>27,591</u>	<u>17,602</u>	<u>14,077</u>	<u>45,924</u>	<u>41,668</u>
Long-term liabilities outstanding	2,897	2,911	8,606	6,503	11,503	9,414
Other liabilities	<u>12,847</u>	<u>12,257</u>	<u>534</u>	<u>112</u>	<u>13,381</u>	<u>12,369</u>
Total liabilities	<u>15,744</u>	<u>15,168</u>	<u>9,140</u>	<u>6,615</u>	<u>24,884</u>	<u>21,783</u>
Net assets:						
Invested in capital assets, net	10,244	10,334	4,638	4,670	14,882	15,004
Restricted	833	740	-	-	833	740
Unrestricted	<u>1,501</u>	<u>1,349</u>	<u>3,824</u>	<u>2,793</u>	<u>5,325</u>	<u>4,142</u>
Total net assets	<u>\$ 12,578</u>	<u>\$ 12,423</u>	<u>\$ 8,462</u>	<u>\$ 7,463</u>	<u>\$ 21,040</u>	<u>\$ 19,886</u>



	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2011</u>	<u>2010</u>	<u>2011</u>	<u>2010</u>	<u>2011</u>	<u>2010</u>
Revenues:						
Program revenues:						
Charges for services	\$ 1,886	\$ 1,867	\$ 4,842	\$ 4,241	\$ 6,728	\$ 6,108
Operating grants and contributions	671	678	-	-	671	678
Capital grants and contributions	-	499	64	92	64	591
General revenues:						
Property taxes	11,712	11,261	-	-	11,712	11,261
Motor vehicle registrations	2,005	1,861	-	-	2,005	1,861
Penalties, interest and other taxes	286	210	-	-	286	210
Grants and contributions not restricted to specific programs	936	933	-	-	936	933
Investment income	13	28	-	-	13	28
Miscellaneous	195	161	-	-	195	161
Total revenues	<u>17,704</u>	<u>17,498</u>	<u>4,906</u>	<u>4,333</u>	<u>22,610</u>	<u>21,831</u>
Expenses:						
General government	3,808	3,423	-	-	3,808	3,423
Public safety	7,593	7,053	-	-	7,593	7,053
Public works	3,185	3,248	-	-	3,185	3,248
Health and human services	382	517	-	-	382	517
Culture and recreation	1,772	1,972	-	-	1,772	1,972
Sanitation	833	794	-	-	833	794
Conservation	29	10	-	-	29	10
Interest	74	84	-	-	74	84
Water services	-	-	2,182	2,127	2,182	2,127
Sewer services	-	-	1,598	1,601	1,598	1,601
Total expenses	<u>17,676</u>	<u>17,101</u>	<u>3,780</u>	<u>3,728</u>	<u>21,456</u>	<u>20,829</u>
Change in net assets before transfers	28	397	1,126	605	1,154	1,002
Transfers in (out)	<u>127</u>	<u>134</u>	<u>(127)</u>	<u>(134)</u>	<u>-</u>	<u>-</u>
Change in net assets	155	531	999	471	1,154	1,002
Net assets - beginning of year	<u>12,423</u>	<u>11,892</u>	<u>7,463</u>	<u>6,992</u>	<u>19,886</u>	<u>18,884</u>
Net assets - end of year	<u>\$ 12,578</u>	<u>\$ 12,423</u>	<u>\$ 8,462</u>	<u>\$ 7,463</u>	<u>\$ 21,040</u>	<u>\$ 19,886</u>

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 21,039,445, a change of \$ 1,153,980 from the prior year.

The largest portion of net assets \$ 14,882,024 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure); less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 832,919 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ 5,324,502 may be used to meet the government's ongoing obligations to citizens and creditors.

**Governmental activities.** Governmental activities for the year resulted in a change in net assets of \$ 155,057. Key elements of this change are as follows:

General fund revenues and transfers in in excess of expenditures and transfers out	\$ 204,217
Depreciation expense in excess of principal debt service expense	(107,503)
Other	<u>58,343</u>
Total	<u>\$ 155,057</u>

**Business-type activities.** Business-type activities for the year resulted in a change in net assets of \$ 998,923. Key elements of this change are as follows:

Water operations	\$ 613,264
Sewer operations	<u>385,659</u>
Total	<u>\$ 998,923</u>

#### **D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS**

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 1,066,505, a change of \$ 555,100 in comparison to the prior year. Key elements of this change are as follows:

General fund revenues and transfers in excess of expenditures and transfers out	\$ 204,217
Nonmajor funds revenues and transfers in excess of expenditures and transfers out	<u>350,883</u>
Total	<u>\$ 555,100</u>

In 2011, the Town of Exeter, New Hampshire implemented *Governmental Accounting Standards Board Statement #54 Fund Balance Reporting and Governmental Fund Type Definitions*. In general, amounts previously reported as undesignated fund balance are now reported as unassigned fund balance. Full definitions of all fund balance classifications can be found in the Notes to the Financial Statements. Additionally, amounts previously reported in capital reserve funds are now required to be presented as committed fund balance in the general fund.

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$ (802,373), while total fund balance was \$ 353,322. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/11</u>	<u>12/31/10</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ (802,373)	\$ (820,000)	\$ 17,627	-4.9%
Total fund balance ⁽¹⁾	353,322	149,105	204,217	2.1%

⁽¹⁾ Now includes Capital Reserve Fund. Prior period balances have been revised to conform to current presentation.

The total fund balance of the general fund changed by \$ 204,217 during the current fiscal year. Key factors in this change are as follows:

Use of fund balance as a funding source	\$ (310,000)
Revenues in excess of budget	11,467
Expenditures less than budget	351,819
Current year encumbrances in excess of prior year encumbrances	251,063
Change in capital reserves	(66,582)
Other	<u>(33,550)</u>
Total	<u>\$ 204,217</u>

Included in the total general fund balance is the capital reserve accounts with the following balances:

	<u>12/31/11</u>	<u>12/31/10</u>	<u>Change</u>
General capital reserves	\$ <u>366,931</u>	\$ <u>433,513</u>	\$ <u>(66,582)</u>
Total	\$ <u>366,931</u>	\$ <u>433,513</u>	\$ <u>(66,582)</u>

**Proprietary funds.** Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net assets of the enterprise funds at the end of the year amounted to \$ 3,823,608.

Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

#### **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

There were no differences between the original budget and the final amended budget.

#### **F. CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital assets.** Total investment in capital assets for governmental and business-type activities at year-end amounted to \$ 24,412,071 (net of accumulated depreciation), a change of \$ 233,071 from the prior year. This investment in capital assets includes land, buildings, improvements, machinery and equipment, and infrastructure.

Major capital asset events during the current fiscal year included the following:

- Waterline and Sewerline replacements
- Self-contained Breathing Apparatus

Additional information on capital assets can be found in the Notes to the Financial Statements.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$ 10,407,968, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Exeter, New Hampshire's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Town Manager  
Town of Exeter, New Hampshire, New Hampshire  
10 Front Street  
Exeter, New Hampshire 03833



TOWN OF EXETER, NEW HAMPSHIRE  
STATEMENT OF NET ASSETS  
DECEMBER 31, 2011

	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	<u>Total</u>
<b>ASSETS</b>			
Current:			
Cash and short-term investments	\$ 12,781,074	\$ 5,272,529	\$ 18,033,603
Investments	352,560	-	352,560
Receivables, net of allowance for uncollectibles:			
Property taxes	1,433,566	-	1,433,566
User fees	-	690,526	690,526
Departmental and other	138,290	-	138,290
Intergovernmental	97,803	-	97,803
Due from external parties	52,088	-	52,088
Other assets	80,802	31,082	111,884
Noncurrent:			
Receivables, net of allowance for uncollectibles:			
Property taxes	601,899	-	601,899
Capital Assets:			
Capital assets, net of accumulated depreciation	4,302,755	10,446,582	14,749,337
Land and construction in progress	<u>8,501,397</u>	<u>1,161,337</u>	<u>9,662,734</u>
<b>TOTAL ASSETS</b>	<b>28,322,234</b>	<b>17,602,056</b>	<b>45,924,290</b>
<b>LIABILITIES</b>			
Current:			
Accounts payable	458,083	438,719	896,802
Retainage payable	-	10,430	10,430
Deferred revenue	12,278	-	12,278
Accrued liabilities	213,897	85,109	299,006
Due to other governments	12,162,637	-	12,162,637
Current portion of long-term liabilities:			
Bonds payable	392,744	624,049	1,016,793
Other liabilities	158,786	1,739	160,525
Noncurrent:			
Bonds payable, net of current portion	1,443,800	7,947,375	9,391,175
Other liabilities, net of current portion	<u>902,159</u>	<u>33,040</u>	<u>935,199</u>
<b>TOTAL LIABILITIES</b>	<b>15,744,384</b>	<b>9,140,461</b>	<b>24,884,845</b>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt	10,244,037	4,637,987	14,882,024
Restricted for:			
Grants and other statutory restrictions	359,951	-	359,951
Permanent funds:			
Nonexpendable	53,454	-	53,454
Expendable	419,514	-	419,514
Unrestricted	<u>1,500,894</u>	<u>3,823,608</u>	<u>5,324,502</u>
<b>TOTAL NET ASSETS</b>	<b>\$ <u>12,577,850</u></b>	<b>\$ <u>8,461,595</u></b>	<b>\$ <u>21,039,445</u></b>

See notes to financial statements.

TOWN OF EXETER, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2011

	Program Revenues			Net(Expense) Revenues and Changes in Net Assets		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities
<b>Governmental Activities:</b>						
General government	\$ 3,807,846	\$ 236,218	\$ 97,232	\$ -	\$ (3,474,396)	\$ -
Public safety	7,592,971	807,069	406,693	-	(6,379,209)	-
Public works	3,184,740	494,370	14,500	-	(2,675,870)	-
Health and human services	381,747	600	84,964	-	(296,183)	-
Culture and recreation	1,771,552	325,181	67,274	-	(1,379,097)	-
Sanitation	832,678	22,096	-	-	(810,582)	-
Conservation	28,925	-	-	-	(28,925)	-
Interest	73,712	-	-	-	(73,712)	-
<b>Total Governmental Activities</b>	<b>17,674,171</b>	<b>1,885,534</b>	<b>670,663</b>	<b>-</b>	<b>(15,117,974)</b>	<b>-</b>
<b>Business-Type Activities:</b>						
Water services	2,181,749	2,525,591	-	-	-	343,842
Sewer services	1,597,724	2,316,511	-	63,602	-	782,389
<b>Total Business-Type Activities</b>	<b>3,779,473</b>	<b>4,842,102</b>	<b>-</b>	<b>63,602</b>	<b>-</b>	<b>1,126,231</b>
<b>Total</b>	<b>\$ 21,453,644</b>	<b>\$ 6,727,636</b>	<b>\$ 670,663</b>	<b>\$ 63,602</b>		
<b>General Revenues and Transfers:</b>						
Property taxes					11,711,788	-
Motor vehicle registrations					2,004,749	-
Penalties, interest and other taxes					286,734	-
Grants and contributions not restricted to specific programs					936,700	-
Investment income					12,907	-
Miscellaneous					194,846	-
Transfers net					127,308	(127,308)
<b>Total general revenues and transfers</b>					<b>15,273,031</b>	<b>(127,308)</b>
<b>Change in Net Assets</b>					<b>155,057</b>	<b>998,923</b>
<b>Net Assets:</b>						
Beginning of year					12,422,793	7,462,672
End of year					\$ 12,577,850	\$ 8,461,595
						\$ 21,039,445

See notes to financial statements.

TOWN OF EXETER, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2011

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>			
Cash and short-term investments	\$ 12,419,464	\$ 341,611	\$ 12,761,075
Investments	7,366	345,194	352,560
Receivables:			
Property taxes	2,367,900	-	2,367,900
Departmental	138,290	-	138,290
Intergovernmental	45,028	52,775	97,803
Due from other funds	52,088	-	52,088
Other assets	<u>80,802</u>	<u>-</u>	<u>80,802</u>
TOTAL ASSETS	<u>\$ 15,110,938</u>	<u>\$ 739,580</u>	<u>\$ 15,850,518</u>
<b>LIABILITIES AND FUND BALANCES</b>			
Liabilities:			
Accounts payable	\$ 443,965	\$ 14,118	\$ 458,083
Deferred revenue	1,976,831	12,279	1,989,110
Accrued liabilities	174,183	-	174,183
Due to other governments	<u>12,162,637</u>	<u>-</u>	<u>12,162,637</u>
TOTAL LIABILITIES	14,757,616	26,397	14,784,013
Fund Balances:			
Nonspendable	345,243	53,454	398,697
Restricted	-	1,159,109	1,159,109
Committed	366,931	-	366,931
Assigned	443,521	-	443,521
Unassigned	<u>(802,373)</u>	<u>(499,380)</u>	<u>(1,301,753)</u>
TOTAL FUND BALANCES	<u>353,322</u>	<u>713,183</u>	<u>1,066,505</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 15,110,938</u>	<u>\$ 739,580</u>	<u>\$ 15,850,518</u>

See notes to financial statements.

TOWN OF EXETER, NEW HAMPSHIRE  
RECONCILIATION OF TOTAL GOVERNMENTAL FUND  
BALANCES TO NET ASSETS OF GOVERNMENTAL  
ACTIVITIES IN THE STATEMENT OF NET ASSETS

DECEMBER 31, 2011

<b>Total governmental fund balances</b>	<b>\$ 1,066,505</b>
<ul style="list-style-type: none"><li>• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.</li></ul>	12,804,152
<ul style="list-style-type: none"><li>• Revenues are reported on the accrual basis of accounting and are not deferred until collection.</li></ul>	1,644,396
<ul style="list-style-type: none"><li>• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.</li></ul>	(39,714)
<ul style="list-style-type: none"><li>• Long-term liabilities, including bonds payable, compensated absences, and landfill liability are not due and payable in the current period and, therefore, are not reported in the governmental funds.</li></ul>	<u>(2,897,489)</u>
<b>Net assets of governmental activities</b>	<b><u>\$ 12,577,850</u></b>

See notes to financial statements.

## TOWN OF EXETER, NEW HAMPSHIRE

## GOVERNMENTAL FUNDS

## STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2011

	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues:</b>			
Property taxes	\$ 11,919,474	\$ -	\$ 11,919,474
Motor vehicle registrations	2,007,112	-	2,007,112
Penalties, interest, and other taxes	285,734	-	285,734
Charges for services	1,188,852	581,179	1,770,031
Intergovernmental	1,092,171	163,435	1,255,606
Licenses and permits	115,503	-	115,503
Investment income	10,000	2,907	12,907
Contributions	35,728	87,174	122,902
Miscellaneous	<u>156,981</u>	<u>37,865</u>	<u>194,846</u>
Total Revenues	16,811,555	872,560	17,684,115
<b>Expenditures:</b>			
Current:			
General government	3,621,560	131,362	3,752,922
Public safety	6,926,968	255,694	7,182,662
Public works	2,671,443	10	2,671,453
Health and human services	275,698	84,354	360,052
Culture and recreation	1,198,891	530,094	1,728,985
Sanitation	832,678	-	832,678
Conservation	19,641	-	19,641
Debt service	571,303	-	571,303
Capital outlay	<u>393,827</u>	<u>90,345</u>	<u>484,172</u>
Total Expenditures	<u>16,512,009</u>	<u>1,091,859</u>	<u>17,603,868</u>
Excess (deficiency) of revenues over expenditures	299,546	(219,299)	80,247
<b>Other Financing Sources (Uses):</b>			
Bond proceeds	-	347,544	347,544
Transfers in	518,433	362,866	881,299
Transfers out	<u>(613,762)</u>	<u>(140,228)</u>	<u>(753,990)</u>
Total Other Financing Sources (Uses)	<u>(95,329)</u>	<u>570,182</u>	<u>474,853</u>
Change in fund balance	204,217	350,883	555,100
Fund Equity, at Beginning of Year, as reclassified	<u>149,105</u>	<u>362,300</u>	<u>511,405</u>
Fund Equity, at End of Year	<u>\$ 353,322</u>	<u>\$ 713,183</u>	<u>\$ 1,066,505</u>

See notes to financial statements.

TOWN OF EXETER, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2011

**NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS** **\$ 555,100**

- Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay purchases, net	390,102
Depreciation	(590,513)

- Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (e.g., property taxes) differ between the two statements. This amount represents the net change in deferred revenue. (210,050)

- The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:

Repayments of debt	629,247
Issuance of debt	(579,023)

- In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 5,580

- Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds.

Compensated absences	<u>(36,386)</u>
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**CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES** **\$ 155,057**

See notes to financial statements.



## TOWN OF EXETER, NEW HAMPSHIRE

## GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES,  
AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2011

	Original Budget	Final Budget	Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
<b>Revenues and other sources:</b>				
Property taxes	\$ 11,816,934	\$ 11,831,381	\$ 11,831,381	\$ -
Motor vehicle registrations	1,938,000	1,938,000	1,990,860	52,860
Interest, penalties, and other taxes	264,447	250,000	285,734	35,734
Charges for services	1,200,000	1,199,200	1,188,852	(10,348)
Intergovernmental	1,241,230	1,241,230	997,204	(244,026)
Licenses and permits	225,000	115,750	115,503	(247)
Investment income	10,000	10,000	8,543	(1,457)
Miscellaneous	54,714	164,764	156,981	(7,783)
Other financing sources:				
Transfers in	24,600	24,600	211,334	186,734
Use of fund balance	310,000	310,000	310,000	-
<b>Total Revenues</b>	<b>17,084,925</b>	<b>17,084,925</b>	<b>17,086,392</b>	<b>11,467</b>
<b>Expenditures and other uses:</b>				
Current:				
General government	3,092,913	3,339,579	3,263,636	75,943
Public safety	7,095,615	7,058,003	6,828,143	229,860
Public works	2,706,564	2,472,248	2,460,382	11,866
Sanitation	868,628	839,748	784,352	55,396
Health and human services	312,759	289,768	275,698	14,070
Culture and recreation	1,430,484	1,433,010	1,414,530	18,480
Conservation	51,475	10,105	9,141	964
Capital outlay	760,261	876,238	727,799	148,439
Debt service:				
Principal	602,008	602,008	602,008	-
Interest	164,218	164,218	161,938	2,280
Other financing uses:				
Transfers out	-	-	205,479	(205,479)
<b>Total Expenditures</b>	<b>17,084,925</b>	<b>17,084,925</b>	<b>16,733,106</b>	<b>351,819</b>
<b>Excess of revenues and other sources over expenditures and other uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 363,286</b>	<b>\$ 363,286</b>

See notes to financial statements.

## TOWN OF EXETER, NEW HAMPSHIRE

## PROPRIETARY FUNDS

## STATEMENT OF NET ASSETS

DECEMBER 31, 2011

	Business-Type Activities Enterprise Funds		
	Water Fund	Sewer Fund	Total
<b><u>ASSETS</u></b>			
Current:			
Cash and short-term investments	\$ 2,814,457	\$ 2,458,072	\$ 5,272,529
User fees, net of allowance for uncollectibles	304,661	385,865	690,526
Other assets	-	31,082	31,082
Due from/ to other funds	13,380	(13,380)	-
Total current assets	3,132,498	2,861,639	5,994,137
Noncurrent:			
Capital assets, net of accumulated depreciation	7,208,927	3,237,655	10,446,582
Land and construction in progress	638,658	522,679	1,161,337
Total noncurrent assets	7,847,585	3,760,334	11,607,919
<b>TOTAL ASSETS</b>	<b>10,980,083</b>	<b>6,621,973</b>	<b>17,602,056</b>
<b><u>LIABILITIES</u></b>			
Current:			
Accounts payable	145,191	293,528	438,719
Retainage payable	-	10,430	10,430
Accrued liabilities	64,967	20,142	85,109
Current portion of long-term liabilities:			
Bonds payable	419,164	204,885	624,049
Other liabilities	1,100	639	1,739
Total current liabilities	630,422	529,624	1,160,046
Noncurrent:			
Bonds payable, net of current portion	6,494,014	1,453,361	7,947,375
Other liabilities, net of current portion	20,893	12,147	33,040
Total noncurrent liabilities	6,514,907	1,465,508	7,980,415
<b>TOTAL LIABILITIES</b>	<b>7,145,329</b>	<b>1,995,132</b>	<b>9,140,461</b>
<b><u>NET ASSETS</u></b>			
Invested in capital assets, net of related debt	1,981,415	2,656,572	4,637,987
Unrestricted	1,853,339	1,970,269	3,823,608
<b>TOTAL NET ASSETS</b>	<b>\$ 3,834,754</b>	<b>\$ 4,626,841</b>	<b>\$ 8,461,595</b>

See notes to financial statements.



TOWN OF EXETER, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2011

	Business-Type Activities Enterprise Funds		
	Water Fund	Sewer Fund	Total
<b>Operating Revenues:</b>			
Charges for services	\$ 2,448,941	\$ 2,275,093	\$ 4,724,034
Other	<u>76,650</u>	<u>41,418</u>	<u>118,068</u>
Total Operating Revenues	2,525,591	2,316,511	4,842,102
<b>Operating Expenses:</b>			
Operating expenses	1,552,431	1,290,950	2,843,381
Depreciation	<u>407,473</u>	<u>269,915</u>	<u>677,388</u>
Total Operating Expenses	<u>1,959,904</u>	<u>1,560,865</u>	<u>3,520,769</u>
Operating Income (Loss)	565,687	755,646	1,321,333
<b>Nonoperating Revenues (Expenses):</b>			
Intergovernmental revenue	-	63,602	63,602
Interest expense	<u>(221,845)</u>	<u>(36,859)</u>	<u>(258,704)</u>
Total Nonoperating Revenues (Expenses), Net	<u>(221,845)</u>	<u>26,743</u>	<u>(195,102)</u>
Income (Loss) Before Transfers	343,842	782,389	1,126,231
<b>Transfers:</b>			
Transfers in	465,199	-	465,199
Transfers out	<u>(195,777)</u>	<u>(396,730)</u>	<u>(592,507)</u>
Change in Net Assets	613,264	385,659	998,923
Net Assets at Beginning of Year	<u>3,221,490</u>	<u>4,241,182</u>	<u>7,462,672</u>
Net Assets at End of Year	<u>\$ 3,834,754</u>	<u>\$ 4,626,841</u>	<u>\$ 8,461,595</u>

See notes to financial statements.

TOWN OF EXETER, NEW HAMPSHIRE  
 PROPRIETARY FUNDS  
 STATEMENT OF CASH FLOWS  
 FOR THE YEAR ENDED DECEMBER 31, 2011

	Business-Type Activities Enterprise Funds		
	Water Fund	Sewer Fund	Total
<b><u>Cash Flows From Operating Activities:</u></b>			
Receipts from customers and users	\$ 2,562,634	\$ 2,237,134	\$ 4,799,768
Payments to vendors and employees	(1,441,014)	(1,053,027)	(2,494,041)
Net Cash Provided By (Used For) Operating Activities	1,121,620	1,184,107	2,305,727
<b><u>Cash Flows From Noncapital Financing Activities:</u></b>			
Transfer in	465,199	-	465,199
Transfer out	(195,777)	(398,730)	(592,507)
Intergovernmental revenue	-	63,602	63,602
Net Cash (Used For) Noncapital Financing Activities	269,422	(333,128)	(63,706)
<b><u>Cash Flows From Capital and Related Financing Activities:</u></b>			
Proceeds from issuance of bonds and notes	1,534,986	1,013,670	2,548,656
Acquisition and construction of capital assets	(607,080)	(512,796)	(1,119,876)
Principal payments on bonds and notes	(259,806)	(177,804)	(437,610)
Interest expense	(203,584)	(24,989)	(228,573)
Net Cash (Used For) Capital and Related Financing Activities	464,516	298,081	762,597
Net Change in Cash and Short-Term Investments	1,855,558	1,149,060	3,004,618
Cash and Short-Term Investments, Beginning of Year	958,899	1,309,012	2,267,911
Cash and Short-Term Investments, End of Year	\$ 2,814,457	\$ 2,458,072	\$ 5,272,529
<b><u>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:</u></b>			
Operating income	\$ 565,687	\$ 755,646	\$ 1,321,333
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:			
Depreciation	407,473	269,915	677,388
Changes in assets and liabilities:			
User fees	33,109	(52,228)	(19,119)
Other assets	3,934	(62,492)	(58,558)
Warrants and retainage payable	118,273	274,312	392,585
Other liabilities	(6,856)	(1,046)	(7,902)
Net Cash Provided By (Used For) Operating Activities	\$ 1,121,620	\$ 1,184,107	\$ 2,305,727

See notes to financial statements.

TOWN OF EXETER, NEW HAMPSHIRE  
FIDUCIARY FUNDS  
STATEMENT OF FIDUCIARY NET ASSETS  
DECEMBER 31, 2011

	Private Purpose Trust Funds	Agency Funds
<b><u>ASSETS</u></b>		
Cash and short-term investments	\$ 17,026	\$ 1,960,075
Investments	<u>-</u>	<u>1,733,474</u>
Total Assets	17,026	3,693,549
 <b><u>LIABILITIES AND NET ASSETS</u></b>		
Due to other governments	-	3,015,368
Deposits held in custody	-	626,093
Due to others	<u>-</u>	<u>52,088</u>
Total Liabilities	<u>-</u>	<u>3,693,549</u>
 <b><u>NET ASSETS</u></b>		
Net assets	\$ <u>17,026</u>	\$ <u>-</u>

See notes to financial statements.

TOWN OF EXETER, NEW HAMPSHIRE  
FIDUCIARY FUNDS  
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2011

	<u>Private Purpose Trust Funds</u>
<b>Additions:</b>	
Interest	\$ <u>52</u>
Total additions	52
<b>Deductions:</b>	
Scholarships	<u>300</u>
Total deductions	<u>300</u>
Net increase	(248)
<b>Net assets:</b>	
Beginning of year	<u>17,274</u>
End of year	\$ <u><u>17,026</u></u>

See notes to financial statements.

## TOWN OF EXETER, NEW HAMPSHIRE

### Notes to Financial Statements

#### 1. Summary of Significant Accounting Policies

The accounting policies of the Town of Exeter (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units, except as indicated in Note 2. The following is a summary of the more significant policies:

##### A. Reporting Entity

The government is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In fiscal year 2011, it was determined that no entities met the required GASB 39 criteria of component units.

##### B. Government-wide and Fund Financial Statements

###### Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

###### Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds even though the latter are excluded for the



government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as is the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

The government reports the following major proprietary funds:

- The *water fund* accounts for the operating activities and capital projects of the Town's water services.
- The *sewer fund* accounts for the operating activities and capital projects of the Town's sewer services.

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the pension trust fund or permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

The *agency funds* account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. Agency funds report only assets and liabilities, and therefore, have no measurement focus.

#### D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements

under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

*E. Investments*

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Trust Funds consist of marketable securities, bonds and short-term money market investments. Investments are carried at market value.

*F. Interfund Receivables and Payables*

Transactions between funds that are representative of lending/ borrowing arrangements outstanding at the end of the fiscal year are referred to as "due from/to other funds" (i.e., the current portion of interfund loans).

*G. Capital Assets*

Capital assets, which include property, plant, equipment, and infrastructure assets (for enterprise funds only), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 10,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment are depreciated using the straight-line method over the following estimated useful lives:



<u>Assets</u>	<u>Years</u>
Buildings	30
Building improvements	20
Infrastructure	25
Vehicles	5-15
Office equipment	5
Computer equipment	5

#### *H. Compensated Absences*

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

#### *I. Long-term Obligations*

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt, and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Assets.

#### *J. Fund Equity*

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net assets".

Fund Balance - Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town's fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., inventory or prepaid items) or can never be spent (i.e., perpetual care).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds

are created by statute or otherwise have external constraints on how the funds can be expended.

- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the government (i.e., Town Meeting).
- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for. This account also includes fund balance voted to be used in the subsequent fiscal year.
- 5) Unassigned funds are available to be spent in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Assets - Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. All other net assets are reported as unrestricted.

#### K. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

## **2. Departures from Generally Accepted Accounting Principles**

The significant departures of the financial statements from generally accepted accounting principles are as follows:

- Management has elected not to report Other Post-Employee Benefits as required by GASB 45.

### 3. Stewardship, Compliance, and Accountability

#### A. Budgetary Information

The Town's budget is originally prepared by the Town Manager under the supervision of the Board of Selectmen. It is then reviewed by the Budget Recommendations Committee. The Board of Selectmen then finalizes the operating budget, which is subject to deliberative session under RSA 40:13.

The final version of the budget is then voted on by the general population at the ballot the second Tuesday in March of each year. Should the operating budget of the Town fail to pass, the Town operates under a default budget as described in RSA 40:13.

The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget; however, they have the power to reclassify its components when necessary.

#### B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all reserve fund transfers and supplemental appropriations.

#### C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP Basis)	\$ 16,811,555	\$ 16,512,009
Other financing sources/uses (GAAP Basis)	<u>518,433</u>	<u>613,762</u>
Subtotal (GAAP Basis)	17,329,988	17,125,771
Adjust tax revenue to budgetary basis	(386,510)	-
To reverse expenditures of prior year carryforwards	-	(192,458)
Add end-of-year appropriation carryforwards to expenditures	-	443,521
To reverse NHRS on behalf of contributions	(94,967)	(94,967)
Recognize use of fund balance as funding source	310,000	-
To reverse nonbudgeted activity	<u>(62,119)</u>	<u>(548,761)</u>
Budgetary Basis	<u>\$ 17,096,392</u>	<u>\$ 16,733,106</u>

D. Deficit Fund Equity

The following funds had deficits as of December 31, 2011:

Nonmajor Governmental:

Great Bridge	\$ (173,774)	(B)
Water Treatment Design	(63,566)	(B)
Stewart Park Seawall	(105,794)	(B)
Industrial Drive Culvert	(2,109)	(B)
Norrisbrook Culvert	(16,596)	(A)
Planning Board Fund	(67,759)	(A)
Health Grants	(19,791)	(A)
Energy Grant	(80)	(A)
Fire Grants	(31,118)	(A)
After School Program	(1,656)	(A)
Youth Attend	(11,201)	(A)
Bullet Proof Vest	(1,525)	(A)
Liquor Enforcement	(1,296)	(A)
PAL/DARE	<u>(3,115)</u>	(A)
	<u>\$ (499,380)</u>	



- (A) The deficits in these funds will be eliminated through future departmental revenues and bond proceeds.
- (B) The Town will develop a plan to address these deficits.

#### 4. Cash and Short-Term Investments

*Custodial Credit Risk - Deposits.* Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus, exception that a Town with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank." The Town does not have a deposit policy for custodial credit risk.

As of December 31, 2011, the Town's bank balance of \$ 20,559,561 was not exposed to custodial credit risk. The Town's bank balances are fully insured and collateralized through additional collateral agreements with the financial institutions.

#### 5. Investments

##### A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

Presented below (in thousands) is the actual rating as of year-end for each investment of the Town:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Rating as of Year-end</u>
Certificates of deposits	\$ 1,758	N/A
Corporate bonds	15	Not Available
Mutual funds	306	N/A
State investment pool	<u>7</u>	N/A
Total investments	<u>\$ 2,086</u>	

**B. Custodial Credit Risk**

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

The Town's investments are subject to custodial credit risk exposure because the related securities are uninsured, unregistered and held by the Town's brokerage firm, which is also the Counterparty to these securities. The Town manages this custodial credit risk with SIPC and excess SIPC. However, of the Town's total exposure, \$ 7,367 is invested in the New Hampshire State Investment Pool.

**C. Concentration of Credit Risk**

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are:

<u>Investment Issuer</u>	<u>Amount</u>
People's United Trust certificate of deposit	\$ <u>1,733,474</u>
Total	\$ <u><u>1,733,474</u></u>

**D. Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows (in thousands):

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>
		<u>Greater Than 10</u>
Corporate bonds	\$ <u>15</u>	\$ <u>15</u>
Total	\$ <u><u>15</u></u>	\$ <u><u>15</u></u>

#### E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

### **6. Taxes Receivable**

The Town bills property taxes semi-annually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. In March of the next year, a lien is recorded on delinquent property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are lienied by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets amounts (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at December 31, 2011 consist of the following (in thousands):

Property Taxes		
2011	\$ 1,589	
2010 and prior	<u>13</u>	
		1,602
Unredeemed		
2010	418	
2009 and Prior	<u>251</u>	
		669
Land Use		95
Yield Taxes		<u>2</u>
Total		\$ <u>2,368</u>

### **7. Allowance for Doubtful Accounts**

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts (in thousands):



	<u>Governmental</u>	<u>Business-Type</u>
Property taxes	\$ 332	\$ -
Utilities	\$ -	\$ 77

#### 8. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2011.

#### 9. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2011 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
Governmental Funds:		
General Fund	\$ 52,088	\$ -
Trust and Agency Funds:		
Agency Funds	-	52,088
Enterprise Funds:		
Water	13,380	-
Sewer	-	13,380
Total	<u>\$ 65,468</u>	<u>\$ 65,468</u>

#### 10. Capital Assets

Capital asset activity for the year ended December 31, 2011 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental Activities:</b>				
Capital assets, being depreciated:				
Buildings and improvements	\$ 4,056	\$ -	\$ (112)	\$ 3,944
Machinery, equipment, and furnishings	5,353	339	(281)	5,411
Infrastructure	<u>6,063</u>	<u>210</u>	<u>-</u>	<u>6,273</u>
Total capital assets, being depreciated	15,472	549	(393)	15,628
Less accumulated depreciation for:				
Buildings and improvements	(3,081)	(130)	77	(3,134)
Machinery, equipment, and furnishings	(3,738)	(345)	272	(3,811)
Infrastructure	<u>(4,255)</u>	<u>(125)</u>	<u>-</u>	<u>(4,380)</u>
Total accumulated depreciation	<u>(11,074)</u>	<u>(600)</u>	<u>349</u>	<u>(11,325)</u>
Total capital assets, being depreciated, net	4,398	(51)	(44)	4,303
Capital assets, not being depreciated:				
Land	7,757	-	-	7,757
Works of art	647	-	-	647
Construction in progress	<u>212</u>	<u>97</u>	<u>(212)</u>	<u>97</u>
Total capital assets, not being depreciated	<u>8,616</u>	<u>97</u>	<u>(212)</u>	<u>8,501</u>
Governmental activities capital assets, net	<u>\$ 13,014</u>	<u>\$ 46</u>	<u>\$ (256)</u>	<u>\$ 12,804</u>
	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Business-Type Activities:</b>				
Capital assets, being depreciated:				
Buildings and improvements	\$ 177	\$ -	\$ -	\$ 177
Machinery, equipment, and furnishings	663	101	(15)	749
Infrastructure	<u>30,750</u>	<u>225</u>	<u>-</u>	<u>30,975</u>
Total capital assets, being depreciated	31,590	326	(15)	31,901
Less accumulated depreciation for:				
Buildings and improvements	(126)	(6)	-	(132)
Machinery, equipment, and furnishings	(393)	(52)	15	(430)
Infrastructure	<u>(20,273)</u>	<u>(619)</u>	<u>-</u>	<u>(20,892)</u>
Total accumulated depreciation	<u>(20,792)</u>	<u>(677)</u>	<u>15</u>	<u>(21,454)</u>
Total capital assets, being depreciated, net	10,798	(351)	-	10,447
Capital assets, not being depreciated:				
Land	197	-	-	197
Construction in progress	<u>170</u>	<u>901</u>	<u>(107)</u>	<u>964</u>
Total capital assets, not being depreciated	<u>367</u>	<u>901</u>	<u>(107)</u>	<u>1,161</u>
Business-type activities capital assets, net	<u>\$ 11,165</u>	<u>\$ 550</u>	<u>\$ (107)</u>	<u>\$ 11,608</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 79
Public safety	217
Public works	256
Culture and recreation	45
Conservation	<u>3</u>
Total depreciation expense - governmental activities	\$ <u>600</u>
Business-Type Activities:	
Water	\$ 407
Sewer	<u>270</u>
Total depreciation expense - business-type activities	\$ <u>677</u>

#### 11. Accounts Payable and Accrued Liabilities

Accounts payable and accrued liabilities represent 2011 expenditures paid after December 31, 2011.

#### 12. Due to Other Governments

The school district assessments for the period July 1, 2011 through June 30, 2012 were \$ 11,951,770 for the Exeter School District and \$ 13,551,217 for the Exeter Regional Cooperative. The School District assessments are paid in monthly installments. As of December 31, 2011, \$ 6,055,634 and \$ 7,284,716 was paid, respectively, leaving a total balance of \$ 12,162,637 to be paid through June 30, 2012.

#### 13. Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund *deferred revenues* account is equal to the total of all December 31, 2011 receivable balances, except property taxes that are accrued for subsequent 60-day collections.

#### 14. Anticipation Notes Payable

The following summarizes activity in notes payable during fiscal year 2011:

	Balance Beginning of Year	New Issues	Maturities	Balance End of Year
State revolving fund	\$ 69,059	\$ -	\$ (69,059)	\$ -
Total	\$ 69,059	\$ -	\$ (69,059)	\$ -

## 15. Capital Lease Obligations

The Town is the lessee of certain equipment under capital and operating leases expiring in various years through 2017. Future minimum lease payments under the capital and operating leases consisted of the following as of December 31, 2011:

Fiscal Year	Capital Leases
2012	\$ 171,251
2013	171,252
2014	171,252
2015	166,033
2016	67,038
2017	67,038
Total minimum lease payments	813,864
Less amounts representing interest	(90,293)
Present Value of Minimum Lease Payments	\$ 723,571

## 16. Long-Term Debt

### A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for governmental activities. General obligation bonds currently outstanding are as follows:

	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of 12/31/11
<u>Governmental Activities:</u>			
General	09/01/16	4.0 - 4.5%	\$ 289,000
Conservation Land	05/01/15	3.90%	1,200,000
Great Dam	08/15/21	3.55%	<u>347,544</u>
Total Governmental Activities:			<u>\$ 1,836,544</u>

	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of 12/31/11
<u>Business-Type Activities:</u>			
Sewer	09/01/16	4.0 - 4.5%	\$ 136,000
Sewer	12/01/22	3.98%	237,874
Sewer Lines	08/15/21	3.55%	1,013,670
Epping Road	09/01/28	3.97%	1,920,000
State Revolving Loan	08/15/29	1.35%	3,458,192
State Revolving Loan	11/01/16	0.00%	270,702
Water Lines	08/15/21	3.55%	<u>1,534,986</u>
Total Business-Type Activities:			<u>\$ 8,571,424</u>

**B. Future Debt Service**

The annual payments to retire all general obligation long-term debt outstanding as of December 31, 2011 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$ 392,744	\$ 70,718	\$ 463,462
2013	392,600	55,231	447,831
2014	392,600	40,106	432,706
2015	392,600	24,482	417,082
2016	92,600	9,543	102,143
2017 - 2021	<u>173,400</u>	<u>16,266</u>	<u>189,666</u>
Total	<u>\$ 1,836,544</u>	<u>\$ 216,346</u>	<u>\$ 2,052,890</u>

<u>Business-Type</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$ 624,049	\$ 299,660	\$ 923,709
2013	628,183	277,813	905,996
2014	633,547	258,763	892,310
2015	639,090	236,428	875,518
2016	644,819	218,971	863,790
2017 - 2021	2,885,889	780,796	3,666,685
2022 - 2026	1,697,736	345,598	2,043,334
2027 - 2031	818,111	54,744	872,855
Total	<u>\$ 8,571,424</u>	<u>\$ 2,472,773</u>	<u>\$ 11,044,197</u>

**C. Changes in General Long-Term Liabilities**

During the year ended December 31, 2011, the following changes occurred in long-term liabilities (in thousands):

	<u>Total Balance 1/1/11</u>	<u>Additions</u>	<u>Reductions</u>	<u>Total Balance 12/31/11</u>	<u>Less Current Portion</u>	<u>Equals Long-Term Portion 12/31/11</u>
<u>Governmental Activities</u>						
Bonds payable	\$ 1,981	\$ 348	\$ (492)	\$ 1,837	\$ (393)	\$ 1,444
Other:						
Capital leases	629	231	(137)	723	(142)	581
Compensated absences	301	43	(7)	337	(17)	320
Totals	<u>\$ 2,911</u>	<u>\$ 622</u>	<u>\$ (636)</u>	<u>\$ 2,897</u>	<u>\$ (552)</u>	<u>\$ 2,345</u>
	<u>Total Balance 1/1/11</u>	<u>Additions</u>	<u>Reductions</u>	<u>Total Balance 12/31/11</u>	<u>Less Current Portion</u>	<u>Equals Long-Term Portion 12/31/11</u>
<u>Business-Type Activities</u>						
Bonds payable	\$ 6,460	\$ 2,549	\$ (438)	\$ 8,571	\$ (624)	\$ 7,947
Other:						
Compensated absences	43	-	(8)	35	(2)	33
Totals	<u>\$ 6,503</u>	<u>\$ 2,549</u>	<u>\$ (446)</u>	<u>\$ 8,608</u>	<u>\$ (626)</u>	<u>\$ 7,980</u>

**17. Restricted Net Assets**

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original



restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

## 18. Governmental Funds - Balances

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

In fiscal year 2011, the Town implemented GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying existing governmental fund type definitions.

The following types of fund balances are reported at December 31, 2011:

Nonspendable - Represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This fund balance classification includes general fund reserves for prepaid expenditures and nonmajor governmental fund reserves for the principal portion of permanent trust funds.

Restricted - Represents amounts that are restricted to specific purposes by constraints imposed by creditors, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. This fund balance classification includes general fund encumbrances funded by bond issuances, various special revenue funds, and the income portion of permanent trust funds.

Committed - Represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Town's highest level of decision-making authority. This fund balance classification includes general fund encumbrances for non-lapsing, special article appropriations approved at Town Meeting, capital reserve funds set aside by Town Meeting vote for future capital acquisitions and improvements (now reported as part of the general fund per GASB 54), and various special revenue funds.

Assigned - Represents amounts that are constrained by the Town's intent to use these resources for a specific purpose. This fund balance classification includes general fund encumbrances that have been established by various Town departments for the expenditure of current year budgetary financial resources upon vendor performance in the subsequent budgetary period.

Unassigned - Represents amounts that are available to be spent in future periods.



Following is a breakdown of the Town's fund balances at December 31, 2011:

	General <u>Fund</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Nonspendable			
Advance to other funds	\$ 345,243	\$ -	\$ 345,243
Nonexpendable permanent funds	<u>-</u>	<u>53,454</u>	<u>53,454</u>
Total Nonspendable	345,243	53,454	398,697
Restricted			
Bonded projects	-	379,645	379,645
Special revenue funds	-	359,950	359,950
Expendable permanent funds	<u>-</u>	<u>419,514</u>	<u>419,514</u>
Total Restricted	-	1,159,109	1,159,109
Committed			
Capital reserve funds	<u>366,931</u>	<u>-</u>	<u>366,931</u>
Total Committed	366,931	-	366,931
Assigned			
Encumbrances	<u>443,521</u>	<u>-</u>	<u>443,521</u>
Total Assigned	443,521	-	443,521
Unassigned	<u>(802,373)</u>	<u>(499,380)</u>	<u>(1,301,753)</u>
Total Unassigned	<u>(802,373)</u>	<u>(499,380)</u>	<u>(1,301,753)</u>
Total Fund Balance	<u>\$ 353,322</u>	<u>\$ 713,183</u>	<u>\$ 1,066,505</u>

#### 19. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in respect to how unassigned fund balance is reported in accordance with the budgetary basis for reporting for the State of New Hampshire for tax rate setting purposes. The major difference is the State of New Hampshire considers revenues in connection with property tax receivables to be available to liquidate liabilities when billed rather than received.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ (802,373)
Deferred revenue	<u>1,976,831</u>
Tax Rate Setting Balance	<u>\$ 1,174,458</u>

## 20. Commitments and Contingencies

Outstanding Legal Issues - There are several pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

## 21. Retirement System

The Town follows the provisions of GASB Statement No. 27, Accounting for Pensions for State and Local Government Employees, with respect to the employees' retirement funds.

### A. Plan Description

Full-time employees participate in the State of New Hampshire Retirement System (the System), a multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to Group I. Police officers and firefighters belong to Group II. All assets are held in a single trust and are available to each group, funding policies, vesting requirements, contribution require-

ments and plan assets available to pay benefits are disclosed in the System's annual report available from the New Hampshire Retirement System located at 54 Regional Dr., Concord, New Hampshire 03301-8507.

**B. Funding Policy**

Plan members are required to contribute a percentage of their gross earnings to the pension plan, which the contribution rates are 5% for employees and teachers and 9.3% for police and fire. The Town makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16, and is 19.95% for police, 22.89% for fire, and 8.8% for all other covered employees. The Town's contributions to the System for the years ended December 31, 2011, 2010, and 2009 were \$ 1,049,529, \$ 919,019, and \$ 797,365, respectively, which were equal to its annual required contributions for each of these years.

The payroll for employees covered by the System for the year ended December 31, 2011, was unavailable. Contribution requirements for the year ended December 31, 2011, were as follows:

State of New Hampshire	\$ 94,967
Town	1,049,529
Employees' contributions	<u>599,335</u>
Total	<u>\$ 1,743,831</u>

**22. Post-Employment Healthcare and Life Insurance Benefits**

In addition to the pension benefits described in a previous note, the Town provides post-employment healthcare and life insurance benefits, in accordance with state statute RSA 100-A:50, to participating retirees. Presently the Town finances these benefits on the pay-as-you-go basis and does not contribute to a qualified plan (trust) as defined by *GASB Statement No. 43 Financial Reporting for Post-Employment Benefit Plans Other Than Pension Plans*. The number of participants currently eligible to receive benefits and cost of benefits for retirees, their dependents, or their survivors for year-ended December 31, 2011 was not available.

*GASB Statement No. 45, Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions* was effective December 31, 2008; however, it has not been implemented.

**23. Risk Management**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

**24. Beginning Fund Balance Reclassification**

The Town's major governmental funds for year 2011, as defined by GASB Statement 34 and with the implementation of GASB Statement 54, have changed from the previous year. Accordingly, the following reconciliation is provided:

	Fund Equity 12/31/10 (as previously <u>reported</u> )	<u>Reclassification</u>	Fund Equity 12/31/10 (as reclassified)
General fund	\$ (284,408)	\$ 433,513	\$ 149,105
Nonmajor funds	<u>795,813</u>	<u>(433,513)</u>	<u>362,300</u>
Total	\$ <u>511,405</u>	\$ <u>-</u>	\$ <u>511,405</u>

## 2012 Employee Wages

Town of Exeter  
Employee Gross Earnings Report FY 2012

Department / Position	Employee Name	Regular Earnings	Overtime Earnings	Special Detail	Other Earnings	Total
Election Worker	Adlingtonton Ellen	102				101
Firefighter	Albine Anthony	50,877	5,814		3,511	60,202
Selectman	Aldrich Robert	667				667
Office Clerk	Allen Trisha	12,295				12,295
Heavy Equipment Operator	Almon Wayne G.	39,652	7,520		300	47,472
Firefighter/Paramedic	Avellino Michael	51,469	13,988		3,133	68,590
Planning Inspector	Baillargeon Joseph	2,113				2,113
Office Manager	Baillargeon Susan	57,381				57,381
Custodian (PT)	Baptiste William	33,334	193			33,527
Election Worker	Beck Lynda	65				65
Mechanic Foreman	Beck Jeffrey J.	55,343	925		1,050	57,318
Library Aidee	Belanger Benjamin	1,459				1,459
Welfare Director (PT)	Benoit Sueanne	43,612				43,612
Pool Staff	Berg Megan	4,302				4,302
Asst Chief/Health Officer	Berkenbush Kenneth	84,295				84,295
Election Worker	Berman Francine	370				370
Checklist Supervisor	Bernard Winifred	590				590
Engineering Technician	Berube Matthew	56,693				56,693
Election Worker	Binette Paul	87				87
Asst Parks/Recreation Director	Bisson Gregory A.	52,925				52,925
Dispatcher	Boireau Michelle	47,154	2,919		300	50,373
Water Plant Operator	Boland James P.	54,158	12,954		1,500	68,612
Police Sergeant	Bolduc Steven	60,494	10,922	1,520	3,661	76,597
Firefighter	Booth Ryan	46,791	13,257		2,848	62,896
Secretary (PT)	Bossuyt Patricia	11,699				11,699
Page	Boudreau Chandra	5,190				5,190
Library Aidee	Bourdelaïs Jill D.	13,809				13,809
Town Treasurer	Brabant Donald	5,171				5,171
Firefighter/EMT-I	Bradford Mark	51,107	10,231		3,461	64,799
Election Worker	Briselden Don	174				174
Office Clerk	Brock Deborahlynne	16,843			663	17,506
Heavy Equipment System Oper	Bugbee Edward J.	59,062	4,708		325	64,095
Secretary PT	Bugbee Nancy J.	21,665				21,665
Deputy Town Clerk (PT)	Burley Leigh	12,825	344			13,169
Swim Instructor	Burton Emily	1,125				1,125
Sewer Plant Sr. Operator	Butler Melvin S.	58,292	16,144		1,050	75,486
Police Sergeant	Butts Jeffrey	62,685	16,427	2,622	3,267	85,001
Fire Lieutenant	Byrne Norman W.	69,462	10,073		2,647	82,182
Patrol Officer	Byron Joseph	46,518	6,083	4,693	2,905	60,199
Election Worker	Campbell Anne	415				415



Town of Exeter  
Employee Gross Earnings Report FY 2012

Department / Position	Employee Name	Regular Earnings	Overtime Earnings	Special Detail	Other Earnings	Total
Camp Counselor	Cardoni Anna	3,393				3,393
Firefighter/Paramedic	Carrigan Kristie	1,081			1,081	2,162
Patrol Officer	Chadwick Jeremy	36,417	5,141	3,059	2,035	46,652
Selectman	Chartrand Daniel	2,250				2,250
Sewer Plant Operator	Cheever Michael F.	41,663	7,406			49,069
Secretary (PT)	Chrisie Linda	15,448				15,448
Human Resource Director	Cisewski D	57,903				57,903
Firefighter/Paramedic	Clark Shana	54,791	4,947		3,624	63,362
Selectman	Clement Donald	3,000				3,000
Water/Sewer D/C Technician	Colbert James F.	22,417	490		3,320	26,227
CATV Assistant	Collopy Michael	1,181				1,181
Fire Chief	Comeau Brian	100,735				100,735
Intern	Conrad Daniel	3,846				3,846
Firefighter	Cook Mark	44,958	6,993		2,747	54,698
Public Health & Safety Coord	Cook Mary	50,688				50,688
Heavy Truck Driver	Cook Scott D.	32,491	2,273			34,764
Town Treasurer	Corey Allan	3,693				3,693
Election Worker	Crespi Betsy	415				415
Call Firefighter	Cristiano Michael	764				764
CATV Assistant	Curcio Timothy	70				70
Firefighter/Paramedic	Curtis Richard	50,346	17,682		3,065	71,093
Water/Sewer D/C Technician	Dalton Stephen P.	46,724	14,052			60,776
School Resource Officer	D'Amato Daniel	62,097	5,857	3,325	3,704	74,983
Asst Library Director	Darlington Pamela	64,684			2,300	66,984
Firefighter/Crew Chief	Dawson Lee	61,303	8,019		4,469	73,791
Asst Children's Librarian	De Les Dernier Denise	49,404			1,600	51,004
Town Manager	Dean Russell	102,204			2,212	104,416
Recording Secretary (PT)	Delaney Terry	51				51
Camp Counselor	Dellacroce Daniel	858				858
Patrol Officer	Dempsey Joshua	23,475	1,556	874	885	26,790
Secretary	Denman Deanna	28,010				28,010
Page	Derosier Emily	1,636				1,636
Town Assessor	DeVitorri John	82,773				82,773
Dispatch Coordinator	Devonshire James	53,198	243		400	53,841
Patrol Officer	Dewire Jason	45,564	6,153	1,976	2,192	55,885
Dispatcher	Dickens Anthony	38,674	3,669			42,343
Camp Counselor	Dickensen Daniel	2,768				2,768
Patrol Officer	Dilegro Joseph	28,693	2,539	665	1,735	33,632
Police Officer (PT)	Dockery Stephan	575		266		841
Pool Staff	Donovan Molly	5,915				5,915

Town of Exeter  
Employee Gross Earnings Report FY 2012

Department / Position	Employee Name	Regular Earnings	Overtime Earnings	Special Detail	Other Earnings	Total
Laborer	Dow Walter	40,888			1,500	42,388
Camp Counselor	Dressing Taylor	3,050				3,050
Engineering Technician	Duffy Phyllis E.	59,916			7,339	67,255
Election Worker	Dufour Judy	419				419
Checklist Supervisor	Duhamel Margaret	4,420				4,420
Pool Staff	Early Andrea	3,462				3,462
Checklist Supervisor	Eastman Robert	2,283				2,283
Building Inspector/Code	Eastman Douglas	70,291				70,291
Camp Counselor	Eib Alexander	528				528
Carpenter	Estes Tom	53,862	1,056		600	55,518
Camp Counselor	Evans Amber	4,811				4,811
Library Aidee	Farrell Judith	19,699				19,699
Parks/Recreation Director	Favreau Michael R.	70,696				70,696
Deput Tax Collector	Fecteau Linda	36,189				36,189
Police Captain	Fenerty Chris	61,140		2,309	32,166	95,615
Camp Counselor	Fernald Autumn	3,071				3,071
Camp Counselor	Ferrari Nicholas	2,991				2,991
Selectman	Ferraro Francis	3,000				3,000
Librarian	Ferraro Gail E.	42,399			500	42,899
Camp Counselor	Ferreri Madison	2,314				2,314
Camp Counselor	Ferreri Page	2,900				2,900
Water Plant Operator	Fisher Douglas	45,535	9,507			55,042
Election Worker	Forbes Anita	424				424
Pool Staff	Foss Andrew	4,078				4,078
Legal Assistant	Fowler Melissa	8,307			1,665	9,972
Seasonal Technician	Fowler Scott R.	5,486	25			5,511
Electrical Inspector (PT)	French Arthur	29,672				29,672
Call Firefighter	French Bryan	938	399			1,337
Call Firefighter	French Kimberly	872	120			992
Firefighter	Fritz Jason M.	47,833	8,722		2,912	59,467
Library Aidee	Fyler Theresa J.	18,693				18,693
Election Worker	Gagne Barbara	406				406
Detective	Gagnon Maurice	58,953	2,604	342	4,320	66,219
Dispatcher	Galvin Timothy	40,407	5,525		300	46,232
Fire Crew Chief/Paramedic	Galvin Roswell J.	61,742	20,206		6,245	88,193
Gym Supervisor	Gamelin Olivia	84				84
Administrative Assistant (PT)	Geis Kelly	814				814
CATV Assistant	Geis Joseph	2,557				2,557
Seasonal Street Laborer	Geis Joseph	2,557				2,557



Town of Exeter  
Employee Gross Earnings Report FY 2012

Department / Position	Employee Name	Regular Earnings	Overtime Earnings	Special Detail	Other Earnings	Total
Camp Counselor	Geis Tyler	462				462
Camp Counselor	Geis Katherine	3,210				3,210
Selectman	Gilman Julie	3,000				3,000
Water/Sewer D/C Technician	Gingras Stephen	21,671	2,170		1,375	25,216
Parks Foreman	Gingras Stephen M.	21,459	1,018			22,477
CATV Assistant	Glowacky Robert	175				175
Patrol Officer	Goard Nathan	45,734	7,180	2,261	2,101	57,276
Library Director	Godino Hope F.	93,251			2,500	95,751
Election Worker	Goodall Joan	102				102
CATV Assistant	Gosselin Chelsey	3,443				3,443
Camp Counselor	Graham Jessica	2,909				2,909
Camp Counselor	Graham Meghan	144				144
Fire Lieutenant	Greene Jason	66,448	19,051		12,002	97,501
Call Firefighter	Greene Matthew	1,553				1,553
Camp Counselor	Grillo Andrew	2,064				2,064
CATV Assistant	Grinde John	749				749
Librarian	Grout Jean W.	44,189			1,400	45,589
Librarian	Guba Carol H.	31,919			350	32,269
Dispatcher	Guilbault Donna	49,837	4,051		1,000	54,888
Checklist Supervisor	Hamel Paula	3,479				3,479
Heavy Equipment Operator	Hamel Joshua	37,359	4,236			41,595
Town Clerk (Retired)	Hartson-Macor Linda	14,927			7,122	22,049
Accountant	Hill Laura	53,657				53,657
Camp Counselor	Hiney Elizabeth	2,223				2,223
Camp Counselor	Hiney Victoria	303				303
CATV Assistant	Hoene Daniel	608				608
Dispatcher	Hollingworth Allison	36,890	3,018			39,908
Firefighter/Paramedic	Holmes Stephen	44,763	3,829		2,725	51,317
Planning Inspector	Hyland Jeffrey	2,500				2,500
Election Worker	Ingram Katharine	210				210
Fire Lieutenant	Irish Robert	67,988	21,196		5,974	95,158
Camp Counselor	Isasc Sonia	144				144
W/S Engineer	Jeffers Michael	77,589				77,589
Deputy Health Officer	Jervis Judith	45,210				45,210
Animal Control Officer	Jones Neal	52,262	705	3,259	3,539	59,765
Police Chief	Kane Richard	101,147		5,092		106,239
Camp Counselor	Kelleher Brooke	2,182				2,182
Camp Counselor	Kelleher Zachary	3,480				3,480
Concession Attendant	Kelso Matthew	3,004				3,004
Pool Staff	Kelso Molly	3,625				3,625
Page	Kenney Eliza	488				488

Town of Exeter  
Employee Gross Earnings Report FY 2012

Department / Position	Employee Name	Regular Earnings	Overtime Earnings	Special Detail	Other Earnings	Total
Page	Kenney Helene	1,791				1,791
CATV Assistant	Klemarczyk Robert	485				485
Town Clerk	Kohler Andrea	51,318				51,318
Election Worker	Kohler Jennifer	38				38
Student Intern	Lamb Thomas	5,514				5,514
Librarian	Lanter Julia	32,269			250	32,519
General Foreman	Lebeau, Sr. Scott	50,909	2,220		1,050	54,179
Librarian Page	Lemay John	1,919				1,919
Camp Counselor	Lennon Lauren	638				638
Camp Counselor	Leonard Kelsey	5,876				5,876
Camp Counselor	Leonard Sean	4,006				4,006
Page	Leonard Rachel	2,198				2,198
Election Worker	Lileinthal Lois	326				326
Fire Crew Chief/Paramedic	Liporto Jeffrey	61,740	12,337		4,546	78,623
Call Firefighter	Lisowski Brandon	1,030				1,030
Library Aidee	L'italien Derek	13,828				13,828
Water/Sewer D/C Technician	Lord Gary	55,344	7,388		1,500	64,232
Office Manager	Lundberg Cynthia E.	49,184				49,184
Camp Counselor	Macdonald Kelsey	3,146				3,146
Election Worker	Macomber Harold	311				311
Transfer Station Attendant (PT)	Mahoney James M.	13,758	1,426			15,184
Parks Laborer	Mahoney James	9,994	1,115			11,109
Camp Counselor	Makinen Deanna	3,490				3,490
Pool Staff	Marro Shannon R.	5,181				5,181
Camp Counselor	Martel Caroline	3,065				3,065
Firefighter	Martin Andrew S.	46,790	11,852		2,848	61,490
Fire Lieutenant	Matheson Donald	67,987	21,922		5,624	95,533
Laborer	McAllister George	38,647	5,223			43,870
Office Mgr. Deputy CEO	McEvoy Barbara	57,381				57,381
Heavy Equipment Operator	McEvoy Arthur	51,020	1,941		750	53,711
Camp Counselor	Merrill Christina	2,921				2,921
Pool Staff	Micali Laura	5,517				5,517
Concession Attendant	Mirsky Johnathon	2,832				2,832
Collections Clerk	Mitchell Carole	42,062			1,050	43,112
Page	Montibello Matthew	588				588
Fire Lieutenant/Fire Inspector	Morin Paul	66,051	15,209		4,007	85,267
Call Firefighter	Morin Michael	3,046				3,046
Election Worker	Morisette Deborah	424				424
Highway Foreman	Morrow, Jr. Daniel	44,221	5,059		350	49,630
Recording Secretary (PT)	Moyer Mariel	30				30
Election Worker	Moyer Karen	419				419

Town of Exeter  
Employee Gross Earnings Report FY 2012

Department / Position	Employee Name		Regular Earnings	Overtime Earnings	Special Detail	Other Earnings	Total
HVAC Technician	Mudge	Michael	11,669	882			12,551
Detective	Mullholland	Patrick	63,559	3,946	4,883		72,388
Police Sergeant	Munck	Michael	64,203	10,485	684	4,169	79,541
Custodian (PT)	Munroe	Kevin	3,862				3,862
Natural Resource Planner (PT)	Murphy	Kristen	31,534				31,534
Meter Reader (PT)	Murphy	Desiree	27,453				27,453
Camp Counselor	Nicholson	Kyle	1,308				1,308
Electrician	Norris	Maurice	23,250	692		8,663	32,605
Patrol Officer	Oppenlaender	Matthew	31,486	1,833		973	34,292
Election Worker	O'Reilly	Judith	210				210
Patrol Officer	Page	Bruce	47,717	3,431	152	3,104	54,404
Trustee of Trust Funds	Parks	Sandra	828				828
Library Aidee	Peerson	Susan	10,949				10,949
Heavy Truck Driver	Pelchat	Joseph	44,589	9,066		1,500	55,155
Dispatcher (PT)	Pellerin	Donielle	2,298				2,298
Camp Counselor	Pellerin	Jessica	3,529				3,529
Parks Laborer	Perkins, Jr.	Jay	16,640	780			17,420
Highway Superintendent	Perkins, Sr	Jay	78,453				78,453
Accounting Clerk	Perrier	Helen	44,412			600	45,012
DPW Director	Perry	Jennifer R.	99,166				99,166
Police Officer PT	Petroski	Stephan	10,692	481	494		11,667
Camp Counselor	Phillips	Cole	594				594
Mechanic I	Pittman	James R.	48,045			6,776	54,821
Fire Crew Chief/Paramedic	Pizon	Justin	57,852	7,080		4,459	69,391
Library Aidee	Ponce	Alexander	15,789				15,789
Water/Sewer D/C Technician	Pond	Larry	40,247	9,710			49,957
Detective Sergeant	Poulin	Stephan	59,747	5,093	1,995	3,635	70,470
Firefighter/Paramedic	Preble	Todd	59,415	10,240		3,605	73,260
Election Worker	Purple	Claire	419				419
Selectman	Quandt	Matthew	3,833				3,833
Asst Town Clerk	Quinn	Eve	41,615	342		500	42,457
Patrol Officer	Ranauro	Justin	45,727	8,585	3,373	2,237	59,922
Recording Secretary (PT)	Raub	Virginia	1,875				1,875
Finance Director	Ravell	Doreen	90,313				90,313
Election Worker	Raymond	Wayne	287				287
Call Firefighter	Raymond, Jr	Wayne J.	137				137
Patrol Officer	Repucci	Timothy	45,204	7,140	2,527	1,927	56,798
Custodian (PT)	Rich	Douglas	27,640	1,404			29,044
Election Worker	Richard	Phyllis	145				145
HVAC Technician	Ricker	Stanley	20,765	16		876	21,657
Custodian (PT)	Rider	Stephen	2,572				2,572

Town of Exeter  
Employee Gross Earnings Report FY 2012

Department / Position	Employee Name	Regular Earnings	Overtime Earnings	Special Detail	Other Earnings	Total
Administrative Assistant (PT)	Riffle Sheri	26,645				26,645
Camp Counselor	Ripa Logan	3,136				3,136
CATV Assistant	Robicheau Kyrra	4,737				4,737
Firefighter	Robicheau Patrick W.	45,766	13,434		2,786	61,986
Office Manager	Rogers Grace B.	51,954				51,954
Swim Instructor	Rolfs Katie	407				407
Library Aidee	Ross Jessica	7,383				7,383
Water/Sewer Foreman	Rowe Richard W.	49,398	3,943		650	53,991
Camp Counselor	Rowe Kimberly	3,612				3,612
Water plant Engineer	Roy Paul A.	66,051				66,051
Legal Assistant	Ryan Norma	20,352			3,707	24,059
Detective	Saluto Joseph	48,744	3,949	3,373	3,379	59,445
Patrol Officer	Sankovich Peter	23,093	175		1,016	24,284
Election Worker	Savage Eric	80				80
Election Worker	Savage Lucia	522				522
Election Worker	Scafidi Paul	400				400
Camp Counselor	Schidlovsky Nicholas	2,454				2,454
Highway Foreman	Schultz Mark	42,917	6,436		350	49,703
Police Captain	Shupe William	71,142		5,558	272	76,972
Dispatcher (PT)	Shupe Jessica	3,330	125			3,455
Asst Town Clerk	Simpson Leann	36,571	127		400	37,098
Call Firefighter	Sirois Timothy	1,495				1,495
Call Firefighter	Slattery Matthew	540				540
Election Worker	Smart Joan	189				189
Maintenance Superintendent	Smart Kevin	72,904				72,904
Concession Attendant	Smith Page	2,156				2,156
Parks Laborer	Snook Gary R.	14,723			1,113	15,836
Call- Fire Captain	Soave Christopher	972				972
Seasonal Street Laborer	Souza Robert	11,763	354			12,117
Meter Project (PT)	Souza Robert	14,417				14,417
Firefighter	St. James Kevin P.	46,791	13,484		2,848	63,123
Firefighter	Stevens Paul D.	55,219	8,533		11,016	74,768
Heavy Truck Driver	Sturgis George	48,492	5,931		1,500	55,923
IT Coordinator	Swanson Andrew	77,663				77,663
Secretary (PT)	Szostak Christine	28,849				28,849
Concession Attendant	Tatarczuk Erin	2,563				2,563
Dispatcher (PT)	Taylor Kyle	5,028	931			5,959
Call Lieutenant	Therrien Matthew	711				711
Office Manager	Thibeau Liz	48,113			4,841	52,954

Town of Exeter

Employee Gross Earnings Report FY 2012

Department / Position	Employee Name	Regular Earnings	Overtime Earnings	Special Detail	Other Earnings	Total
Police Sergeant	Tilton Peter	59,974	12,631		3,635	76,240
Heavy Equipment Operator	Towle Stephen M.	48,741	9,692		650	59,083
Town Moderator	Tucker Charles	600				600
Election Worker	Tucker Janet	109				109
Utility Foreman	Tucker Steven	56,603	13,502		1,050	71,155
Firefighter	Turner Steven	45,941	8,087		2,426	56,454
Asst Town Clerk (PT)	Unger Debra	31,348				31,348
Detective/Juvenile Officer	Veno Ryan	55,449	4,833	6,489	3,451	70,222
Town Engineer	Vlasich Paul	85,648			7,339	92,987
Town Planner	von Aulock Sylvia	78,781				78,781
Election Worker	Vorkink Gaye	102				102
Firefighter	Wasiewski Peter	60,312	21,465		5,909	87,686
Camp Counselor	Weinhold Andrew	2,700				2,700
Electrician	Wheeler Ron	14,722	430			15,152
Assessing Clerk	Whitten Janet	44,420			550	44,970
Patrol Officer	Wilber Haden	37,547	7,580	3,601	2,589	51,317
Mechanic (PT)	Wile-Marble Jared	27,478	769			28,247
Asst Chief/Training	Wilking Eric	75,507				75,507
Call Firefighter	Wilking Linda	1,129				1,129
Camp Counselor	Willett Jacob	3,069				3,069
Page	Zwaan Henry	2,161				2,161
Total Earnings		7,843,415	637,449	65,392	290,101	8,836,356

* Other Earnings may include Health Insurance Buyout, Longevity Pay, Sick Leave Buyout, Stipends, Incentives and/or Holiday Pay.

The Fire Department received a State Training Grant of \$ 76,000 which paid for some overtime wages, taxes and benefits within the Fire Department.

The Police Department received two State Grants that paid for wages and overtime in the amount of \$ 7,793.

All Special Detail wages are billed out and paid by third-parties.



## Schedule of Town Property

Site	Bldg	Property Description	Address	SqFt	Building	Contents	Blanket
001	001	Backwash Building	109 Portsmouth Ave.	0	\$291,000	\$379,000	\$670,000
001	002	Garage	109 Portsmouth Ave	0	\$426,000	\$83,000	\$509,000
002	001	Barn	61 Newfields Rd	0	\$335,000	\$0	\$335,000
003	001	Chlorine Contact Chamber	13 Newfields Rd	0	\$725,000	\$11,000	\$736,000
003	002	DPW Tire Storage Trailer	13 Newfields Rd	0	\$4,000	\$1,000	\$5,000
003	003	Emergency Management Storage Trailer	13 Newfields Rd	0	\$4,000	\$1,000	\$5,000
003	004	Grit Building	13 Newfields Rd	0	\$412,000	\$83,000	\$495,000
003	005	Lagoon Processing Building	13 Newfields Rd	0	\$388,000	\$100,000	\$488,000
003	006	Lagoon & Aerators	13 Newfields Rd	0	\$0	\$3,219,000	\$3,219,000
003	007	Operations Building	13 Newfields Rd	0	\$1,674,000	\$265,000	\$1,939,000
003	008	Paint Storage Building	13 Highway Garage	0	\$5,000	\$0	\$5,000
003	009	Parshall Flume Vault	13 Newfields Rd	0	\$216,000	\$11,000	\$227,000
003	010	Public Works Garage	13 Newfields Rd	0	\$2,083,000	\$362,000	\$2,445,000
003	011	Public Works Office	13 Newfields Rd	0	\$546,000	\$65,000	\$611,000
003	012	Salt Shed	13 Newfields Rd	0	\$303,000	\$60,000	\$363,000
003	013	Shed Storage/Cold Patch	13 Newfields Rd	0	\$11,981	\$0	\$11,981
003	014	Water Garage	13 Newfields Rd	0	\$386,000	\$78,000	\$464,000
004	001	Colcord Pond Pump Station	Colcord Pond Dr.	0	\$30,000	\$275,000	\$305,000
005	001	Court Street Pump Station	109 Court St	0	\$410,000	\$233,000	\$643,000
006	001	Cross Road Water Tower	15 Cross Rd	0	\$282,000	\$0	\$282,000
007	001	Epping Road Water Tower	89 Epping Rd	0	\$903,000	\$0	\$903,000
008	001	Filter Building	109 Portsmouth Ave	0	\$1,616,000	\$1,858,000	\$3,474,000
008	002	Sedimentation Building	109 Portsmouth Ave	0	\$871,000	\$970,000	\$1,841,000
009	001	Folsum Pump Station	60 Prentiss Way	0	\$0	\$164,000	\$164,000
010	001	Front Street Pump Station	2 Westside Dr	0	\$74,000	\$88,000	\$162,000
011	001	Gilman Park Well	Bell Ave	0	\$2,400	\$1,000	\$3,400
012	001	Hampton Water Tower	13 Fuller Lane	0	\$775,000	\$0	\$775,000
013	001	Historical Society Building	45 Front St	0	\$1,922,000	\$0	\$1,922,000
013	015	Maintenance Garage	13 Newfields Rd	0	\$247,000	\$63,000	\$310,000
014	001	Kingston Road Pump Station	31 Kingston Rd	0	\$91,000	\$77,000	\$168,000
015	001	Landfill Attendant Building	Cross Rd	0	\$2,000	\$0	\$2,000
016	001	Langdon Pump Station	Langdon	0	\$78,000	\$138,000	\$216,000
017	001	Larry Lane Well	Larry Lane	0	\$212,000	\$81,000	\$293,000
018	001	Library	1 Founders Park	0	\$2,726,000	\$1,750,000	\$4,476,000
019	001	Main Pump Station	279 Water St	0	\$855,000	\$460,000	\$1,315,000
020	001	Mobile Home	19 Beech Hill Park	0	\$12,000	\$0	\$12,000
021	001	Parkway Bldg	Swasey Parkway	0	\$14,640	\$825	\$15,465
022	001	Pool Building	4 Hampton Rd	0	\$335,000	\$28,000	\$363,000
022	002	Pool Building Renovation	4 Hampton Rd	0	\$100,000	\$0	\$100,000
022	003	Shade Structure	4 Hampton Rd	0	\$8,000	\$0	\$8,000
022	003	Swasey Pavilion	Swasey Parkway	0	\$105,000	\$0	\$105,000
022	004	Trailer Storage Rec. Park	4 Hampton Rd	0	\$3,000	\$0	\$3,000
022	005	Wooden Shelter	4 Hampton Rd	0	\$6,000	\$0	\$6,000
023	001	Powder House Hist Bldg	Powder House Park	0	\$19,174	\$0	\$19,174
024	001	Public Safety Building	20 Court St	0	\$4,211,000	\$650,000	\$4,861,000
025	001	Recreation Center	32 Court St	0	\$1,037,000	\$163,000	\$1,200,000
025	002	Two Car Garage	32 Court St	0	\$80,000	\$30,000	\$110,000
026	001	River Bend Pump Station	38A River Bend Circle	0	\$38,000	\$36,000	\$74,000
027	001	River Pump Station	2 Gilman Lane	0	\$125,000	\$92,000	\$217,000
028	001	Riverwoods Pump Station	9 Riverwoods Dr	0	\$201,000	\$95,000	\$296,000
029	001	Senior Center/Fire Museum	30 Court St	0	\$878,000	\$49,000	\$927,000
030	001	Simpson Garage	153 Kingston Rd	0	\$214,000	\$75,000	\$289,000
031	001	Simpson House	149 Kingston Rd	0	\$181,000	\$0	\$181,000
032	001	Stadium Well	Gilman Lane	0	\$1,000	\$1,000	\$2,000
033	001	Swasey Bandstand	Water & Front Street	0	\$109,000	\$0	\$109,000
035	001	Town Hall	7 Front St	0	\$4,206,000	\$186,000	\$4,392,000
036	001	Town Offices	10 Front St	0	\$3,608,000	\$354,000	\$3,962,000
037	001	Train Station Pavilion	60 Lincoln St	0	\$66,000	\$0	\$66,000
038	001	Webster Pump Station	21 Webster Ave	0	\$475,000	\$347,000	\$822,000
039	001	Gilman Park	Bell Ave	0	\$9,000	\$0	\$9,000
					<b>\$34,948,195</b>	<b>\$12,982,825</b>	<b>\$47,931,020</b>

## Schedule of Town Property

<b>Vehicles</b>					
<b>Year</b>	<b>Model</b>	<b>Manufacturer</b>	<b>VinNbr</b>	<b>Value</b>	<b>Type</b>
0	Radar Trailer	Custom Signals		\$13,080	Trailer
1835	Handtub Antique	Hunneman		\$3,000	
1846	Handtub Antique	Hunneman		\$3,000	
1873	Amoskeag Antique	Eagle		\$47,000	
1928	60 Antique	Mccann	49101	\$3,000	
1928	60 Antique	Mccann	499295	\$15,000	
1947	Sppur Antique	Seagrave		\$20,000	
1964	Trailer 8X8	Military		\$500	Trailer
1980	Utility Trailer	Eric		\$600	Trailer
1985	Trailer	Army	NR5290	\$7,000	Trailer
1988	Fire Alarm Trailer	Homemade	NHTR072135	\$700	Trailer
1990	Rotary Snow Remover	Sno Go	3455	\$41,000	Truck
1990	Trailer	Cargo	NW0LZD2388	\$3,894	Trailer
1990	Trailer	Corey		\$995	Trailer
1990	Trailer Utility	Hudson		\$2,200	Trailer
1993	4700 Aerial Lift Truck	International FA	550051	\$73,550	Truck
1993	Low Bed Trailer	Cory	308011	\$995	Trailer
1994	Aerial Ladder	Emergency One	004021	\$397,800	Fire Apparatus
1994	Trailer Utility	Hudson		\$3,000	Trailer
1997	4900 Dump Truck	International	438943	\$57,780	Truck
1997	Trailer Lighting	Armida	951233147	\$10,000	Trailer
1998	Corolla	Toyota	043829	\$4,405	Auto/Pickup
1998	Fire Truck E-1	Pierce	000191	\$332,000	Fire Apparatus
1998	Pickup	Dodge	726698	\$12,489	Truck
1998	S-10	Chevrolet	228532	\$3,800	Auto/Pickup
1999	Dump Truck	International	642687	\$55,971	Truck
1999	Trailer	Pace Cargo	40LWB2422XP053208	\$60,000	Trailer
1999	Trailer 24'	Tandem	053208	\$7,000	Trailer
2000	Backhoe	John Deere	853161	\$92,000	Truck
2000	Econoline Van	Ford	B73260	\$19,500	Van
2000	Expedition	Ford	B86709	\$27,550	Auto/Pickup
2001	1 Ton Pick up 4x4	Chevrolet	260602	\$28,200	Truck
2001	Crown Victoria	Ford	AFAFP71WX1X168092	\$20,000	Auto/Pickup
2001	F350 V-1	Ford	A65305	\$31,114	Auto/Pickup
2001	Rack Truck	Chevrolet	323416	\$32,000	Truck
2001	Silverado	Chevrolet	312480	\$18,000	Truck
2001	Taurus	Ford	211739	\$16,500	Cruiser
2001	Trailer	Bass	4YTES18201W005355	\$3,985	Trailer
2001	Trailer	Kipe	C65188	\$3,200	Trailer
2001	Utility Dump Truck	Chevrolet	325131	\$37,000	Truck



<b>Vehicles</b>					
<b>Year</b>	<b>Model</b>	<b>Manufacturer</b>	<b>VinNbr</b>	<b>Value</b>	<b>Type</b>
2005	KUF-750	Kawasaki	JKAVA125B05563	\$4,200	
2005	Loader	John Deere	596309	\$182,000	Truck
2005	Trailer	United	038392	\$2,131	Trailer
2006	Ambulance A-1	Ford	1FDXE45P46DB09538	\$167,279	Ambula
2006	Crown Victoria	Ford	2FAHP71W06X146228	\$22,355	Auto/Pi
2006	F150 Pick up	Ford	1FTPX14546NA98693	\$19,715	Auto/Pi
2006	F250	Ford	A14593	\$10,000	Auto/Pi
2006	F300G Pick up	Ford	A14594	\$21,577	Auto/Pi
2006	F350 Dump Truck	Ford	A01611	\$30,266	Truck
2006	F373 Truck	Ford	1FDWF37566EA01611	\$33,000	Truck
2006	Loader 624J	John Deere	604523	\$187,000	Truck
2006	Street Sweeper	Tennant	1GDM7F13X5F53257	\$191,000	Truck
2006	Trailer	Roadmaster LLC	RME612SA	\$2,995	Trailer
2007	Crown Victoria	Ford	2FAHP71W27X148522	\$22,435	Auto/Pi
2007	Expedition	Ford	1FMFU16597LA62718	\$25,900	Auto/Pi
2007	Fire Truck E3	Crimson	4S7BU2D907C056982	\$425,902	Fire Ap
2008	Crown Victoria	Ford	2FAFP71Y98X162463	\$23,079	Cruiser
2008	Crown Victoria	Ford	2FAFP71Y08X162464	\$23,079	Cruiser
2008	Dump Truck	International	1HTWDAAR28J656002	\$98,000	Truck
2008	Expedition C2	Ford	1FMFU16528LA03477	\$24,381	Auto/Pi
2008	F250	Ford	1FDHF20508EB72776	\$28,000	Auto/Pi
2008	F250	Ford	1FTSX21598EE09977	\$29,498	Auto/Pi
2008	F350 F-1	Ford	1FTWF31R38EC44764	\$33,465	Auto/Pi
2008	F475 Dump Truck	Ford	1FDXR47R28EB72775	\$35,000	Auto/Pi
2008	Taurus	Ford	1FAHP24W18F164228	\$18,700	Cruiser
2009	Crown Victoria	Ford	2FAHP71V89X141047	\$27,474	Cruiser
2009	Dump Truck	Freightliner	1FVAC3BS59HAF3130	\$95,726	Truck
2009	Trailer	Cargo Express	4V01C20249A039160	\$6,851	Trailer
2009	Trailer	Cargo Express	4V01C20249A039161	\$6,851	Trailer
2010	Crown Victoria	Ford	2FABP7BVXAX124355	\$25,000	Cruiser
2010	Crown Victoria	Ford	2FABP7BV1AX124356	\$25,000	Cruiser
2010	Crown Victoria	Ford	2FABP7BV2BX123573	\$18,825	Cruiser
2010	Crown Victoria	Ford	2FABP7BV4BX123574	\$18,825	Cruiser
2010	Econoline Van	Ford	1FBSS3BL2ADA83098	\$20,000	Van
2010	Expedition C3	Ford	B58730	\$21,789	Auto/Pi

<b>Watercraft</b>		
<b>Year</b>	<b>Manufacturer</b>	<b>Value</b>
	1979 Sears 14' boat & trailer	\$3,500
	1981 Johnson Seahorse 7.5	\$650
	1985 Sea Nymph Boat	\$500
	2003 Mercury Outboard	\$450
	2007 Inflatable Boat	\$9,969
	2008 AMTXL1460 20' Boat with trailer	\$9,968
<b>Total</b>		<b>\$25,037</b>
<b>Fine Arts</b>		
<b>Desc</b>	<b>Value</b>	
2 Maps of Exeter- Library	\$3,000	
3 Victorian oak 8 foot tables- Library	\$2,700	
6 Victorial oak arm chairs- Library	\$1,200	
6 Victorian brentwood chair- Library	\$1,200	
Crossing the Brook painting- Historical Society	\$200,000	
Framed Lithograph of Exeter- Library	\$300	
Heron Sculpture- Library	\$3,500	
Iron & Oak dictionary stand- Library	\$175	
NH Tall Clock Circa 1910- Library	\$9,000	
Plaster Bust of Emerson- Library	\$1,800	
Portrait of Abner Merrill- Library	\$5,000	
Portrait of Charles Merrill- Library	\$3,500	
Portrait of Harriet Merrill- Library	\$2,500	
Portrait of William Robinson- Library	\$12,500	
Sarasota Harbour watercolor- Library	\$450	
Sculpture of Henry F. French- Library	\$15,000	
Two engravings Town of Exeter- Library	\$1,500	
<b>Total</b>	\$263,325	
<b>Mobile Equipment</b>		
<b>Description</b>	<b>Value</b>	<b>SerialNo</b>
John Deere Tractor & Attachments	\$25,000	
Mttrk Mt111 Sidewalk Plow	\$24,700	MT3060
Toro Groundmaster	\$26,000	
Trackless Sidewalk Plow	\$32,214	MT5430
Trackless Sidewalk Plow	\$32,214	MT5429
Trackless Sidewalk Tractor	\$32,200	MT5482
<b>Total</b>	\$172,328	
<b>Bridges</b>		
Great Bridge	75,000	
Linden St over Exeter River	75,000	
Pickpocket Bridge	75,000	
String Bridge	75,000	
	<b>300,000</b>	

# Vendor Listing

Town of Exeter  
Vendors Paid > \$ 3,000  
For the Year Ended 12/31/2012

Vendor Name	Paid Amount	Vendor Name	Paid Amount	Vendor Name	Paid Amount
A & D INSTRUMENTS	37,969	GALLS, AN ARAMARK COMPANY	4,533	PRIMEX	339,713
A SAFE PLACE	5,500	GCR TIRE	5,070	PURELY ORGANIC LAWN CARE	10,100
AAA POLICE SUPPLY	6,740	GE CAPITAL	3,184	QUALITY HARDWOOD/CUSTOM MOWING	7,100
ACADEMY TAXI INC	8,770	GEMINI ELECTRIC INC	34,806	R. BOBOLA & SONS	3,660
AEROMIX SYSTEMS	7,116	GOOGLE, INC.	4,250	R.E. PRESCOTT CO. INC.	12,574
AFLAC	22,033	GOVCONNECTION INC	3,755	REHRIG PACIFIC COMPANY	5,925
AHA CONSULTING, INC	12,800	GRAINGER	8,435	RESERVE ACCT-PITNEYBOWES	20,000
AQUA SOLUTIONS	11,224	GREENWOOD EMERGENCY VEHICLES	28,483	RESOURCE ENVIRONMENTAL GROUP	3,266
AQUAGENICS INC.	42,596	GSPN	10,603	REVOLUTION ENERGY	119,730
AREA HOMECARE & FAMILY SVC	13,000	GZA GEOENVIRONMENTAL, INC	15,344	RICHIE MC FARLAND CENTER	6,300
ARIAY ACE HARDWARE	22,662	H.T. BERRY CO., INC.	11,801	RIVERBEND MASONRY	61,938
ASHLAND SPECIALTY CHEMICALS	4,180	HACH COMPANY	32,807	ROCKINGHAM COMMUNITY ACTION	11,000
ASSOCIATED CONCRETE COATINGS	9,613	HARCROS CHEMICALS INC	4,533	ROCKINGHAM COUNTY - TREASURER	1,701,918
ASTRO CHEMICALS, INC	6,180	HARRIS COMPUTER SYSTEMS	3,225	ROCKINGHAM COUNTY ATTN OFFICE	64,828
AT&T MOBILITY	3,565	HEALTH AND SAFETY COUNCIL	11,188	ROCKINGHAM NUTRITION AND	13,800
ATLAS PYRO VISION PRODUCTIONS	7,000	HEATHER D THIBODEAU	3,044	ROCKINGHAM PLANNING COMMISSION	26,437
AV & C	3,420	HOLLAND CO., INC.	58,065	ROME CONSTRUCTION	5,590
BAC TAX SERVICES CORPORATION	5,354	HOMETOWN FORECAST SERVICES	3,348	SANCHIN SYSTEMS INC	4,807
BAY RING COMMUNICATIONS	22,534	IMC	17,805	SANDBOX EXCAVATING	6,600
BB ALARM SYSTEMS, INC	3,949	ING LIFE INSURANCE AND ANNUITY	75,098	SANEL AUTO PARTS CO.	25,728
BELL & FLYNN INC.	919,700	INTERNATIONAL SALT CO, LLC	53,168	SEA CARE HEALTH SERVICES	5,000
BEN'S UNIFORMS INC.	25,993	INTERWARE DEVELOPMENT CO, INC.	10,275	SEACOAST BIG BROTHER BIG SISTER	9,000
BERGERON PROTECTIVE CLOTHING	29,696	J M HAYDEN EQUIPMENT CO	6,955	SEACOAST CHIEF FIRE OFFICERS	4,020
BLUE RIBBON CLEANERS	11,935	JA POLITO & SONS, INC	3,007,655	SEACOAST CREDIT UNION	17,907
BOB'S HEAVY EQUIPMENT	5,370	JACKSON LEWIS, LLP	24,670	SEACOAST EMERGENCY RESPONSE	10,000
BOSTON & MAINE CORP, TREASURER	3,106	JAMCO EXCAVATORS LLC	306,430	SEACOAST MEDIA GROUP	3,138
BRADFORD SKI AREA, INC.	5,655	JAMES CUTTING	4,920	SEACOAST MENTAL HEALTH	8,500
BROWN INDUSTRIAL GROUP, INC	336,165	JAY PINSONNAULT	3,004	SEACOAST TRUCK REPAIR CENTER	5,287
BRUCE G HARVEY	12,500	JBC COMMUNICATIONS	18,000	SEACOAST VISITING NURSE ASSN	5,000
BURT PROCESS	18,067	JCI JONES CHEMICALS, INC	5,227	SEXUAL ASSAULT SUPPORT SERVICE	3,100
BUSINESS CARD	5,214	JCNH REALTY LLC	20,685	SHERWIN WILLIAMS	6,039
C.N. WOOD CO, INC	3,142	JDSCC	32,919	SI SOLUTIONS INC	7,828
CALDWELL TANKS INC.	55,589	JGB ELECTRIC	4,106	SIGNS OF THE TIMES	4,010
CAMERON OFFICE PRODUCTS	20,105	JOHN GRAPONE FORD	106,837	SOLARBEE, INC	9,983
CAPITAL ONE PUBLIC FUNDING, LLC	67,038	JWC ENVIRONMENTAL	32,238	SOVEREIGN LEASING, LLC	48,601
CAPRIOLI PAINTING	27,639	KENNETH N. FERNALD	3,960	SPRAGUE OPERATING RESOURCES LLC	17,941
CARTOGRAPHIC ASSOCIATES, INC	6,157	KEVIN HUSSON	4,375	STAFF HUNTERS, LLC	3,271
CARUS CORPORATION	5,390	LAKES REGION ENVIRONMENTAL	5,455	STAPLES CONTRACT AND COMMERCIAL	4,848

Town of Exeter  
Vendors Paid > \$ 3,000  
For the Year Ended 12/31/2012

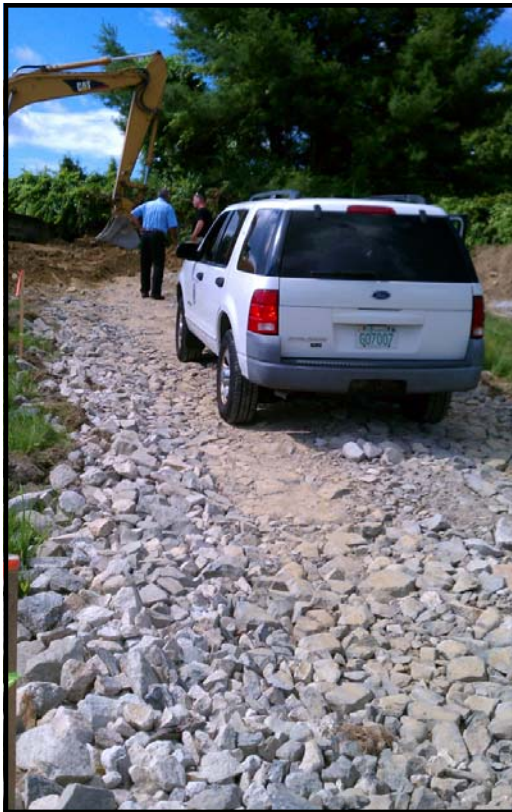
Vendor Name	Paid Amount	Vendor Name	Paid Amount	Vendor Name	Paid Amount
CERTIFIED AMBULANCE GROUP	17,133	LAKES REGION FIRE APPARATUS	13,084	START	4,219
CHADWICK BAROSS, INC	145,098	LAMPREY HEALTH CARE	6,000	STATE EMPLOYEE'S ASSOC.	16,932
CHASE ELECTRIC MOTORS	6,125	LASER PRINT PLUS	8,200	STATE OF NH	4,500
CHEMTRAC, INC	4,955	LAUREL A. BEATON	4,050	SULLIVAN TIRE COMPANIES	14,620
CHILD & FAMILY SERVICES	11,000	LAYNE CHRISTENSEN CO.	24,906	SUMNER F. KALMAN	25,241
CIT TECHNOLOGY	3,937	LEEMILT'S PETROLEUM, INC	44,000	SURPLUS OFFICE EQUIPMENT	4,746
CITIZEN'S BANK VISA	83,099	LGC HEALTHTRUST	2,911,401	SWAMP INC	43,020
CITY OF PORTSMOUTH	82,775	LHS ASSOC., INC.	6,491	SYNERGY	3,444
CLEMENT M CHWATEK	6,417	LIBERTY MUTUAL INSURANCE GROUP	22,997	TASC	16,000
CMA ENGINEERS, INC	78,493	LINDA HARTSON MACOMBER	10,129	TATONKA CAPITAL CORP	50,394
CMC TECHNOLOGY GROUP	3,107	LOWES	6,575	TE TON ENVIRONMENTAL PLLC	3,538
COAST	5,380	MAHAN SLATE ROOFING CO, INC	124,900	TENNANT SALES AND SERVICE CO.	3,495
COCHOCO COMMUNICATIONS	5,269	MAINE TECHNICAL SOURCE	13,500	THAYER PRINTING	6,003
COLLINS SPORTS CTR.	15,414	MARKINGS INC.	16,930	THE IRWIN ZONE	48,888
COLONIAL LIFE	6,673	MC FARLAND FORD, INC.	18,820	THE MEETING PLACE	14,954
COMMONWEALTH OF MA	14,474	MELANSON HEATH & CO., PC	23,500	THE TAMPOSI LAW GROUP, P.C.	3,337
CONTOOCOOK RIVER LOFTS, LLC	12,721	MERCHANTS SHORT TERM SOL	3,200	TIGER DIRECT, INC	21,510
CORELOGIC TAX SERVICE	32,876	MID ATLANTIC CAPITAL CORP.	101,694	TI-SALES INC	316,124
COYNE CHEMICAL -	12,090	MITCHELL MUNICIPAL GROUP, P.A.	47,338	TMA SYSTEMS LLC	9,099
COYOTE CLUB WILDERNESS EDUCATION	5,370	MMA CONSULTING GROUP, INC.	7,100	TOWN HALL STREAMS	3,000
CPAX PARK LLC	8,571	MOORE MEDICAL, LLC	11,857	TOWN OF EXETER W/S	20,296
CROSSROADS HOUSE, INC.	3,500	MOTOROLA SOLUTIONS, INC.	13,147	TREASURER, STATE OF MAINE	6,135
D F RICHARDS ENERGY GROUP	4,284	MUNICIPAL PEST MANAGEMENT	20,000	TREASURER, STATE OF NH	382,844
D.F. LAMBERT CONTRACTOR, LLC	11,060	NATIONAL BUSINESS FURNITURE	4,713	TRI-CITY TOOL CRIB	9,815
DENNIS K BURKE, INC.	177,413	NEPBA, IUPA LOCAL 9000 AFL-CIO	18,540	TRUSTEE OF TRUST FUNDS	42,729
DESIGN DAY MECHANICALS	9,350	NEW ENGLAND BARRICADE	8,900	TWO WAY COMMUNICATIONS	38,914
DEVINE, MILLMET & BRANCH	114,044	NE LABORATORY CASEWORK INC	4,583	UNDERWOOD ENGINEERS INC	146,419
DONAHUE TUCKER & CIANDELLA	9,357	NH MUNICIPAL BOND BANK	15,000	UNIFIRST CORPORATION	5,330
DOWLING CORP	98,541	NH BRAGG & SONS	3,016	UNITIL	531,223
DWANE STAPLES LANDSCAPING	15,900	NH DEPT OF HEALTH AND HUMAN	19,452	UNIVAR USA, INC	37,595
E.J. PRESCOTT	3,947	NH LOCAL GOVERNMENT CENTER	23,388	UNIVERSAL RECYCLING TECHNOLOGIES	9,012
EARL G. MORRILL	4,729	NH RETIREMENT SYSTEM	1,798,572	US SPORTS INSTITUTE	4,027
EAST COAST MARKETING GROUP INC.	5,825	NH TRACTOR & EQUIPMENT CO	7,800	USA BLUEBOOK	33,446
EASTERN ANALYTICAL, INC	8,729	NORTHEAST ELECTRICAL DISTR	18,675	UTILITY SERVICES	3,700
ENVIROSYSTEMS, INC.	20,248	NORTHEAST FLUID CONTROL, INC	9,052	VALLEY TREE SERVICE, INC	20,951
ERIC WILKING	3,853	NORTHERN NE PASSENGER RAIL	21,885	VELLANO BROS. INC.	24,663
EXACOM, INC.	3,876	NORTHERN POOL & SPA	57,753	VERIZON WIRELESS	19,467
EXETER AREA CHAMBER COMMERCE	4,805	NORTHSIDE CARTING, INC.	673,143	VERMONT SYSTEMS	13,063

Town of Exeter  
Vendors Paid > \$ 3,000  
For the Year Ended 12/31/2012

Vendor Name	Paid Amount	Vendor Name	Paid Amount	Vendor Name	Paid Amount
EXETER BRASS BAND	3,500	OFFICE DEPOT	9,264	VHB	74,460
EXETER HOSPITAL	3,523	OFFICETEAM	31,459	VISION GOVERNMENT SOLUTIONS	7,450
EXETER PUBLIC LIBRARY	213,639	OSRAM SYLVANIA	14,492	WASTE ZERO	66,517
EXETER REGION CO-OP SCHOOL DIST	15,514,280	OSSIPEE MOUNTAIN ELECTRONICS	3,993	WATER INDUSTRIES	8,575
EXETER ROOFING CORPORATION	47,000	PALMER & SICARD, INC	7,303	WATER WORKS DIVING SERVICES	3,910
EXETER SCHOOL DISTRICT	12,386,100	PALMER AND SICARD INC	6,462	WATERLINE SERVICES	27,710
F W WEBB	31,811	PEOPLE GIS	8,000	WAYNE SWEEPERS LLC	4,844
FAIRPOINT COMMUNICATIONS, INC	4,667	PEOPLES UNITED BANK	491,227	WESTON & SAMPSON ENGINEERS INC	4,028
FAMILIES FIRST	3,000	PETER KUEGAL TRUCKING	25,045	WHITE'S WELDING COMPANY	12,360
FASTENAL COMPANY	8,666	PHILLIPS EXETER ACADEMY	19,353	WICKED COOL FOR KIDS	3,780
FIRE & TECH SAFETY OF NE	3,416	PHYSIO- CONTROL, INC	8,130	WITMAR PUBLIC SAFETY GROUP, INC	5,419
FIRST STUDENT BUS COMPANY	9,297	PIKE INDUSTRIES, INC.	15,464	WOODARD & CURRAN	14,814
FOSS MOTORS INC.	16,811	PITNEY BOWES	3,017	WRIGHT ELECTRIC MOTORS	3,916
FREMEAU APPRAISAL, INC.	9,000	POOL CLEANER SERVICES, LLC	3,995	WRIGHT-PIERCE	196,452
FRONT STREET TOWER CONDO ASSN	5,218	POWDER HOUSE COOPERATIVE	12,922		
G&K SERVICES	15,160	POWER UP GENERATOR SERVICE	8,670		



# **Town of Exeter Capital Improvement Program 2013-2018**



**Product of the Exeter  
Planning Department**



Town of Exeter  
**2013 -2018 Capital Improvement Program**

Background

Exeter's Capital Improvement Program or CIP identifies the capital needs of the town and indicates how these needs might be funded over a six-year period. It describes long-term capital needs for all municipal departments including highway, police, fire, parks and recreation, water, sewer, public library and other departments.

The CIP is a planning document. As such, it is updated annually and subject to change as the needs of the town change. Adjustments are made for new regulations, growth in population, transportation alternatives, changes in priorities, or other needs. One effective use of the CIP is that it provides for considerable advance project identification, public discussion, project design and definition of scope, cost estimating, and financial planning.

Statutory Authority

The CIP, conforms to the requirements of "Title LXIV Planning and Zoning; Chapter 674; Local Land Use Planning and Regulatory Powers; Capital Improvement Program; Section 674:5-7".

Process

The CIP process is coordinated annually by the Town's Planning Department. Participating municipal departments submit a 6-year listing of proposed projects, including vehicle and equipment needs in excess of \$25,000. This year the requests were reviewed and critiqued by the Town Manager and Town Planner and then presented to the Planning Board. The Planning Board then adopts the CIP each year in September, and forwards the report to the Selectmen. The Board of Selectmen determines the final listing of projects to be presented at the Town Meeting each year. Under SB2, selected projects are then voted on by the voters at the March elections.

Purpose

The goal of the CIP is to establish a system of procedures and priorities by which to evaluate public improvement projects in terms of public safety, public need, project continuity, financial resources, and the strategic goals for the Town. The CIP allows town departments to establish a methodology and priority system to providing efficient and effective services. It also provides an opportunity for citizens and interested parties to voice their requests for community improvement projects.

Guiding Principles

The guiding principles used to develop the Capital Improvement Program (CIP) are as follows:

- To preserve and improve town owned infrastructure through public facility planning, construction, rehabilitation and maintenance;
- To maximize the useful life of capital investments by scheduling major renovations and modifications at the appropriate time in the life-cycle of the facility;



- To identify and examine current and future infrastructure needs and establish priorities among projects so that available resources are used to the town's best advantage;
- To improve financial planning by comparing needs with resources, estimating future bond issues as required, and identifying potential fiscal implications to Exeter taxpayers and ratepayers;
- To provide a forward looking planning tool for the purpose of contributing to the creation of a stable property tax rate;
- To aid the Town's elected officials, appointed committees, and department heads in the prioritization, coordination, and sequencing of various municipal improvements;
- To inform residents, business owners and developers of needed and planned improvements.

#### About This Document:

This report is divided into multiple sections which are as follows:

- Page 1: 2013 Project Summary List
- Page 2: 2013 Vehicles/Equipment Summary List
- Pages 3-12: 2013 to 2018 Spreadsheets:

This section provides the reviewer with a list of all projects or vehicles and equipment within the next six years and includes the project number, title, year, and associated costs. Spreadsheets are organized in the following categories:

- Summary of Projects by Year – General fund
- Summary of Vehicles by Year – General fund
- Summary of Projects by Year – Water/Sewer Enterprise Funds
- Summary of Vehicles by Year – Water/Sewer Enterprise Funds
- General Fund – Existing and Proposed Debt Service
- Water Fund – Existing and Proposed Debt Service
- Sewer Fund – Existing and Proposed Debt Service
- Department Worksheets:

This Section includes 2013 projects, vehicles and equipment provided by departments. It should be noted that each project is assigned a number that can be found on the left-hand column of the spreadsheets and at the bottom of the worksheets. The worksheet order is as follows:

Projects: Public Works -Town Facilities, Fire Dept., Public Works - Engineering and Highway, Conservation Commission, Water and Sewer, Vehicles and Equipment. Fire Dept., Public Works, Parks and Rec., Water and Sewer

#### Town Planner Comment

The dedicated town staff that put this document together for the betterment of town facilities and services are hopeful that it will serve decision makers and voters in planning and determining the future of Exeter's valued resources. For further questions on various projects, please call the contact person identified on each worksheet.

**Capital Improvement Program  
Proposed Project Summary for 2013**

Dept.	Project No.	Project Title	Project Cost	Notes
Maint.	A1	Exterior Paint and Repair for Rec & Senior Center	\$40,000	
Maint.	A2	Public Works Complex Heating Replacement	\$110,957	
Fire	B1	Sub-Station Design and Construction	\$2,500,000	
Eng	D1	Supplemental Pavement Management System	\$500,000	
Eng	D3	String Bridge (funding authorized in 2008)	\$100,000	
Eng	D4	Linden St. & Court St. Culvert Repairs	\$150,000	
ConCom	F1	Raynes Farm Improvements	\$30,000	
	Total Cost General Fund Projects		\$3,430,957	
Water	D2	Portsmouth Ave Reconstruction - Phase 1: Water Improvements	\$180,000	
Sewer	D2	Portsmouth Ave Reconstruction - Phase 1: Sewer Improvements	\$940,000	
Sewer	H1	Waste Water Trt. Plant Facilities Plan	\$50,000	
	Total Cost Sewer and Water Fund Projects		\$1,170,000	
TOTAL COST OF ALL 2013 PROJECTS			\$4,600,957	

**Capital Improvement Program  
Vehicle and Equipment Replacement for 2013**

Dept.	Project No.	Project Title	Project Cost	Life to Date Maintenance Cost
Fire	B3	Ladder 1 Replacement	\$880,250	\$99,530
Fire	B4	Chief's Car Replacement	\$17,875	\$8,715
Fire	B5	Utility 1 (Pick-up) - Replacement	\$29,585	\$15,267
Maint.	A6	Maintenance Electrician Van #6	\$22,600	\$6,177
Highway	D8	6 Wheel Dump Truck (#31)	\$132,109	\$53,414
Highway	D9	Replace Car #1 w Jeep Liberty 4x4	\$17,875	\$5,870
Highway	D10	Replace Car #54 w Jeep Liberty 4x4	\$17,875	NA
Parks/ Rec	E1	Chevy 1 Ton Replacement	\$25,500	\$6,582
Total Cost of General Fund Vehicles			\$1,143,669	
Sewer	H7	Box Truck Replacement (#19)	\$43,063	\$13,038
Sewer	H8	Vacuum Truck Replacement (#67)	\$393,129	\$85,877 (Note: an additional \$11,000 maint. slated for this year)
Cost of Water/Sewer Vehicles			\$436,192	
TOTAL COST OF ALL 2013 Vehicles			\$1,579,861	

Town of Exeter Capital Improvement Program											
Six Year Summary of Projects by Year - General Fund											
	Project / Equipment Description	Program Year	Department Request	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	6-Year Total Cost
	<b>GENERAL GOVERNMENT</b>										
TM	Town Manager/Selectmen										
P	Planning										
A	<b>TOWN OWNED PROPERTY/BUILDINGS AND FACILITIES</b>										
	Town Office Building										
	Town Office Modular HVAC System	2012		198,000							-
	Town Hall										
	Parks and Recreation/Senior Center										
A1	Exterior Paint and Repair for Rec and Senior Center										
	Public Safety Complex	2013	40,000		40,000		-	-	-	-	40,000
	Public Safety Complex Heating Replacement	2013	110,957		110,957		-	-	-	-	110,957
	Public Works										
	PW Complex Emergency Power	2012		65,000	-	-	-	-	-	-	-
	Library										
	Renovation/Expansion (CRF)	2014	TBD		-	TBD	TBD	TBD	TBD	TBD	-
	Historical Society Building										
	Roof Replacement	2012		99,900	-	-	-	-	-	-	-
	Other										
A3	Municipal Storage Facility	2014	240,000		-	240,000	-	-	-	-	240,000
A4	Riverwalk Replacement Grant Supplement	2015	40,000		-	-	40,000	-	-	-	40,000
A5	Swasey Parkway Revetment Repair	2015	25,000		-	-	25,000	-	-	-	25,000
	<b>GENERAL GOVERNMENT TOTAL</b>			<b>362,900</b>	<b>150,957</b>	<b>240,000</b>	<b>65,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>455,957</b>

Town of Exeter Capital Improvement Program Six Year Summary of Projects by Year - General Fund											
Project / Equipment Description	Program Year	Department Request	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	6-Year Total Cost	
B. PUBLIC SAFETY FIRE DEPARTMENT											
B1 Sub-Station Construction	2013	2,500,000		2,500,000	-	-	-	-	-	2,500,000	
TOTAL FIRE			-	2,500,000	-	-	-	-	-	2,500,000	
C. PUBLIC SAFETY POLICE DEPARTMENT											
				-	-	-	-	-	-	-	
TOTAL POLICE			-	-	-	-	-	-	-	-	
D. PUBLIC WORKS DEPARTMENT Engineering and Highway Projects											
Stormwater Program (moved to budget)	2012		50,000	-							
D1 Supplemental Pavement Management Funds	2013	500,000	250,000	500,000	551,000	607,000	669,000	737,000	813,000	3,877,000	
D2 Portsmouth Ave Reconstruction	2014	2,670,000		-	2,670,000					2,670,000	
D3 String Bridge (funding authorized in 2008)	2013	100,000		100,000	1,136,000					1,236,000	
D4 Linden St & Court St Culvert Repairs	2013	150,000		150,000	635,000	845,000				1,630,000	
D5 Sidewalk Program	2014	120,000		-	120,000	120,000	120,000	120,000	120,000	600,000	
D6 Lincoln Street Project Phase I	2015	105,000		-	-	105,000	945,000			1,050,000	
D7 Great Dam Modifications	2014	1,373,500		-	1,373,500	-	-	-	-	1,373,500	
TOTAL PUBLIC WORKS			250,000	750,000	6,485,500	1,677,000	1,734,000	857,000	933,000	12,436,500	
E. PARKS & RECREATION DEPARTMENT											
				-	-	-	-	-	-	-	
TOTAL PARKS and RECREATION			-	-	-	-	-	-	-	-	
F. CONSERVATION COMMISSION											
F1 Raynes Farm - Improvements	2013	30,000		30,000		40,000	-	-	-	70,000	
F2 Conservation Fund CRF	2016	50,000		-	-	-	50,000	50,000	50,000	150,000	
TOTAL CONSERVATION			-	30,000	-	40,000	50,000	50,000	50,000	220,000	

Town of Exeter Capital Improvement Program											
Six Year Summary of Projects by Year - General Fund											
Project / Equipment Description	Program Year	Department Request	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	6-Year Total Cost	
TOTAL GENERAL FUND			612,900	3,430,957	6,725,500	1,782,000	1,784,000	907,000	983,000	15,612,457	
CURRENT GENERAL FUND DEBT SCHEDULE (P&I)			652784	749,040	721,287	698,788	372,552	304,612	287,446		
TOTAL GENERAL FUND CIP & DEBT SERVICE			1,265,684	4,179,997	7,446,787	2,480,788	2,156,552	1,211,612	1,270,446		
PROJECTED ASSESSED VALUATION											
(Projected 1% Annual Growth)			1,750,050,625	1,777,651,131	1,795,427,643	1,813,381,919	1,831,515,736	1,849,830,896	1,868,329,205		
TAX RATE OF CAPITAL PROJECTS											
((Total Capital Expenditures)/(Assessed Valuation)x1000)			0.35	1.93	3.75	0.98	0.97	0.49	0.53		



Town of Exeter Capital Improvement Program Six Year Summary of Vehicles / Equipment by Year - General Fund											
	Vehicle/ Equipment Description	Year	Department Request	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	6-Year Total Cost
<b>B. PUBLIC SAFETY FIRE DEPARTMENT</b>											
	Fire Inspector's Vehicle Replacement	2012		20,875	-	-	-	-	-	-	-
B3	Ladder 1 Replacement	2013	880,250	-	880,250	-	-	-	-	-	880,250
B4	Chief's Car replacement	2013	17,875	-	17,875	-	-	-	-	-	17,875
B5	Utility 1 - Pick-Up Replacement	2013	29,585	-	29,585	-	-	-	-	-	29,585
B6	Ambulance 1 Replacement	2014	186,610	-	-	186,610	-	-	-	-	186,610
B7	Fire Alarm Bucket Truck Replacement	2014	142,156	-	-	142,156	-	-	-	-	142,156
B8	Engine 1 Replacement	2017	492,107	-	-	-	-	-	492,107	-	492,107
B9	Ambulance 2 Replacement	2018	196,807	175,523	-	-	-	-	-	196,807	196,807
B10	Command Car 2	2018	29,652	-	-	-	-	-	-	29,652	29,652
<b>TOTAL FIRE</b>			<b>1,256,476</b>	<b>175,523</b>	<b>927,710</b>	<b>328,766</b>	<b>-</b>	<b>-</b>	<b>492,107</b>	<b>226,459</b>	<b>1,975,042</b>
<b>C. POLICE DEPARTMENT</b>											
	Note: PO vehicles are in the Operating Budget.										
<b>TOTAL POLICE</b>											
<b>D. PUBLIC WORKS DEPARTMENT</b>											
	Maintenance										
A6	Maintenance Electrician Van (#6)	2013	22,600		22,600	-	-	-	-	-	22,600
A7	Maintenance Carpenter Pick-Up (#4)	2014	17,687	-	-	17,687	-	-	-	-	17,687
D3	Plumbing/HVAC Van (#12)	2015	22,600	-	-	-	22,600	-	-	-	22,600
	Highway *										
	Pickup Truck (#5)	2012			-	-	-	-	-	-	-
	One Ton Dump Truck (#52)	2012		45,299	-	-	-	-	-	-	-
	Street Sweeper (#48)	2012			-	-	-	-	-	-	-
	Sidewalk Tractor (#58)	2012		147,571	-	-	-	-	-	-	-
D8	6 Wheel Dump Truck (#31)	2013	132,109		132,109	-	-	-	-	-	132,109
D9	Replace Car #1 w/ Jeep Liberty 4x4	2013	17,875		17,875	-	-	-	-	-	17,875
D10	Replace Car #54 w/ Jeep Liberty 4x4	2013	17,875		17,875	-	-	-	-	-	17,875
<b>TOTAL PUBLIC WORKS</b>			<b>230,746</b>	<b>192,870</b>	<b>190,459</b>	<b>17,687</b>	<b>22,600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>230,746</b>



E. PARKS & RECREATION DEPARTMENT									
E1	Heavy 1 Ton Replacement	2013	25,500	-	25,500	-	-	-	25,500
E2	Tractor	2014	20,000	-	-	20,000	-	-	20,000
E3	One Ton Truck	2015	28,000	-	-	-	28,000	-	28,000
TOTAL PARKS and RECREATION			73,500	-	25,500	20,000	28,000	-	73,500
TOTAL GENERAL FUND			368,393	1,143,669	366,453	50,600	-	492,107	2,052,829
CURRENT GENERAL FUND DEBT SCHEDULE (P&I)			652,784	749,040	721,287	698,788	372,552	304,612	287,446
TOTAL GENERAL FUND CIP & DEBT SERVICE			1,021,177	1,892,709	1,087,740	749,388	372,552	796,719	513,905
PROJECTED ASSESSED VALUATION									
(Projected 1% Annual Growth)			1,564,376,250	1,580,020,013	1,595,820,213	1,611,778,415	1,627,896,199	1,644,175,161	1,660,616,912
TAX RATE OF CAPITAL PROJECTS									
((Total Capital Expenditures) / (Assessed Valuation)x1000)			0.24	0.72	0.23	0.03	0.00	0.30	0.14

Town of Exeter Capital Improvement Program											
Six Year Summary of Projects by Year - Water/Sewer Enterprise Funds											
	Project / Equipment Description	Program	Department	FY	FY	FY	FY	FY	FY	FY	6-Year
		Year	Request	2012	2013	2014	2015	2016	2017	2018	Total Cost
G.	ENTERPRISE WATER FUND										
	Groundwater Treatment Facility	2012		6,350,000	-	-	-	-	-	-	-
	WTP Upgrade	2012		90,600							
	Water Meter Replacement	2012		750,000	-	-	-	-	-	-	-
	WTP Pumping and Waste Reduction	2012		284,625	-	-	-	-	-	-	-
	WTP Heating Replacement	2012		50,000	-	-	-	-	-	-	-
	WTP Roof Replacement	2012		41,150	-	-	-	-	-	-	-
G1	Hampton Water Tank Rehabilitation	2014	525,000	-	-	525,000	-	-	-	-	525,000
D2	Portsmouth Ave Water Line Replacement portion	2013	180,000	-	180,000	-	-	-	-	-	180,000
G2	Water Line Rehabilitation	2014	446,000	-	-	446,000	-	1,400,000	-	1,400,000	3,246,000
D6	Lincoln St. Project Phase 1-Utilities - Water	2014	954,000	-	-	954,000	-	-	-	-	954,000
	TOTAL - WATER FUND			7,566,375	180,000	1,925,000	-	1,400,000	-	1,400,000	4,905,000
H.	SEWER DEPARTMENT										
	Jady Hill Area Utility Replacement Phase II	2012		2,650,000							
	Small Wastewater Station Generators	2012		35,000							-
H1	WWTP Facilities Plan	Ongoing	50,000	375,000	50,000	6,000,000	40,000,000				46,050,000
D2	Portsmouth Ave Sewer Line Replacement (See D2E)	2013	940,000	-	940,000	-	-	-	-	-	940,000
D6	Lincoln St. Project Phase 1-Utilities - Sewer	2014	196,000	-	-	196,000	-	-	-	-	196,000
H2	Infiltration / Inflow Abatement	Annual	TBD			TBD	TBD	TBD	TBD	TBD	-
H3	WWTP Heating Replacement	2014	69,500		-	69,500					69,500
H4	Riverbend Pump Station Upgrade	2014	300,000	-	-	300,000	-	-	-	-	300,000
H5	Sewer Line Rehabilitation	2015	850,000	-	-	-	-	850,000	-	850,000	1,700,000
H6	WWTP Sludge Removal	2015	1,747,000	-	-	-	1,747,000	-	-	-	1,747,000
	TOTAL - SEWER FUND			3,060,000	990,000	6,565,500	41,747,000	850,000	-	850,000	51,002,500

Town of Exeter Capital Improvement Program										
Six Year Summary of Vehicles and Equipment by Year - Water/Sewer Enterprise Funds										
Project / Equipment Description	Program Year	Department Request	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	6-Year Total Cost
<b>G. WATER DEPARTMENT</b>										
1/2 Ton Pickup Replacement (#14)	2012		29,874	-	-	-	-	-	-	-
G3 1 Ton Truck Replacement (#32)	2014	50,692	-	-	50,692	-	-	-	-	50,692
G4 Backhoe Replacement (#53)	2014	170,379	-	-	170,379	-	-	-	-	170,379
G5 1/2 Ton Pickup Replacement (#3)	2015	17,687	-	-	-	17,687	-	-	-	17,687
G6 Truck #33	2016	132,109	-	-	-	-	132,109	-	-	132,109
G7 Truck #11	2016	31,218	-	-	-	-	31,218	-	-	31,218
G8 Meter Reader's Sedan (#13)	2017	21,000	-	-	-	-	-	21,000	-	21,000
<b>TOTAL - WATER FUND</b>		<b>423,085</b>	<b>29,874</b>	<b>-</b>	<b>221,071</b>	<b>17,687</b>	<b>163,327</b>	<b>21,000</b>	<b>-</b>	<b>423,085</b>
<b>H. SEWER DEPARTMENT</b>										
1/4 Ton Pickup Replacement (#16)	2012		29,874	-	-	-	-	-	-	-
H7 Box Truck Replacement (#19)	2013	43,063	-	43,063	-	-	-	-	-	43,063
H8 Vacuum Truck Replacement (#67)	2013	393,129	-	393,129	-	-	-	-	-	393,129
H9 Engineer's Sedan (#8)	2014	21,000	-	-	21,000	-	-	-	-	21,000
H10 W/S Infrastructure Repair Equipment	2015	49,126	-	-	-	49,126	-	-	-	49,126
H11 Utility Truck (#2)	2016	46,499	-	-	-	-	46,499	-	-	46,499
<b>TOTAL - SEWER FUND</b>		<b>552,817</b>	<b>-</b>	<b>29,874</b>	<b>436,192</b>	<b>21,000</b>	<b>49,126</b>	<b>46,499</b>	<b>-</b>	<b>582,691</b>

General Fund - Existing and Proposed Debt Service, 2012-2018  
Updated: September 1, 2012

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GENERAL FUND (Existing Debt Service)												
Description	Approved	1st Pmt	Years	Interest Rate	Original Amt	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Judy Hill Area Phase II (Drains Only)	2012	2013	5	3.19%	193,800		40,289	35,038	33,838	27,938	27,188	26,888
Norris Brook Culverts	2011	2013	7	3.19%	411,250	10,125	74,921	70,913	68,813	66,713	64,913	58,713
Great Dam Design/Engineering	2008	2012	10	2.29%	377,000	44,799	43,716	42,876	42,036	41,200	39,762	38,338
Water Tank/Distribution Systems/Epping Road	2006	2009	20	3.97%	2,200,000	189,322	186,000	182,678	179,356	175,759	172,162	162,740
Conservation Land Purchase	2003	2006	10	3.90%	3,000,000	346,800	335,100	323,400	311,700	PAID		
Storm Sewer Separation Project - Train	2001	2002	15	4.00%	881,000	70,227	67,857	65,430	62,944	60,401	PAID	
<b>Total General Fund</b>					<b>7,063,050</b>	<b>661,273</b>	<b>747,882</b>	<b>720,334</b>	<b>698,388</b>	<b>372,910</b>	<b>304,024</b>	<b>287,078</b>
Tax Rate Impact - Existing Debt												
						0.42	0.48	0.46	0.45	0.24	0.19	0.18
300K Home Impact - Existing												
							143.42	138.14	133.93	71.34	58.30	55.05
GENERAL FUND (CIP Proposed Debt Service)												
Description	Approved	1st Pmt	Years	Interest Rate	Original Amt	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Replace 1994 Fire Ladder Truck	TBD	2014	10	3.19%	880,250			116,105	113,297	110,489	107,681	104,873
Continental Drive Fire Station Substation	TBD		15	3.19%	2,500,000			246,417	241,100	236,783	230,467	225,150
Linden Street & Court Street Culverts	TBD	TBD	10	3.19%	1,480,000			195,212	190,491	185,770	181,048	176,327
String Bridge Reconstruction - (d)	2008	2014	3	3.19%	1,130,000				82,543	80,140	77,736	PAID
Great Dam Modifications	TBD	2015	10	3.19%	1,373,500				181,165	176,783	172,402	168,020
Portsmouth Avenue Road & Drainage Improvements (e)	TBD	2015	15	3.19%	2,670,000				-	-	263,173	257,495
Lincoln Street Road & Utility Improvements (b)	TBD	2015	10	3.19%	1,050,000				-	138,495	135,146	131,795
<b>Total General Fund</b>					<b>11,083,750</b>			<b>557,734</b>	<b>808,596</b>	<b>927,460</b>	<b>1,167,653</b>	<b>1,063,861</b>
Existing												
						661,273	747,882	720,334	698,388	372,910	304,024	287,078
Total New Debt Service												
						-	-	<b>557,734</b>	<b>808,596</b>	<b>927,460</b>	<b>1,167,653</b>	<b>1,063,861</b>
Total New Debt Service Budget												
						661,273	747,882	1,278,068	1,506,984	1,299,470	1,471,677	1,350,739
Tax Rate Impact of Proposed Debt												
						-	-	0.36	0.52	0.59	0.75	0.68
Dollar cost (300K home)												
Proposed Debt Service												
								106.96	155.06	177.86	223.92	203.98
Total Debt Service Cost (Projected) 300K home												
								245.09	288.99	249.20	282.22	259.03

(a) Road/sidewalk/signalization/ drainage design/construction only  
(b) Road/sidewalk design/construction only  
(c) Project is reimbursed at 80% of cost, so only difference is issued in debt (\$226,000)

Water Fund Existing and Proposed Debt Service, 2013-2018  
Updated September 1, 2012

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WATER FUND (Existing Debt Service)													
Description	Authorized	1st Pmt	Length of Issue	Interest Rate	Original Amt	FY12	FY13	FY14	FY15	FY16	FY17	FY18	
Water Meter Replacement (a)	2012	2013	5	0.97%	600,000	-	-	125,820	124,656	123,492	122,328	121,164	
WTP Wastestream Reduction (a)	2012	2013	5	0.97%	284,625	-	-	47,749	47,307	46,865	46,423	45,982	
Groundwater Facility Design/Construction (a)	2012	2013	20	2.86%	5,080,000	-	-	399,491	392,217	384,942	377,668	370,393	
Water Tank Distribution Systems/Epping Road	2006	2009	20	2.49%	3,900,000	270,746	270,746	270,746	270,746	270,746	270,746	270,746	
Water Line Replacement	2010	2012	10	2.29%	1,600,000	197,862	193,076	189,374	185,672	181,970	178,268	174,566	
					11,464,625	468,608	463,822	1,033,180	1,020,598	1,008,015	995,783	983,551	
						YOY	(4,786)	569,358					
WATER FUND (CIP Proposed Debt Service)													
Description	Proposed	1st Pmt	Length of Issue	Interest Rate	Original Amt	FY12	FY13	FY14	FY15	FY16	FY17	FY18	
Fuller Lane Tank Rehabilitation	2014	2015	10	1.79%	525,000	-	-	-	61,898	60,958	60,018	59,078	
Pontmouth Avenue Water Line Replacement	2013	2014	5	0.89%	180,000	-	-	37,602	37,282	36,961	36,641	36,320	
Lincoln Street Water Line Replacement	2014	2015	10	1.79%	954,000	-	-	-	112,477	110,769	109,061	107,354	
Winter Street Area Water Line Replacement/Rehab	2014	2015	10	1.79%	445,000	-	-	-	52,583	51,785	50,987	50,188	
(a) Identified costs take into account 20% forgiveness by NHDES on each project					2,105,000	-	-	37,602	264,240	260,473	256,707	252,940	
All interest based on current SRF (State Revolving Fund loan rates for indicated period)													
Existing						468,608	463,822	1,033,180	1,020,598	1,008,015	995,783	983,551	
Total Additional Debt Service						-	-	37,602	264,240	260,473	256,707	252,940	
Total New Debt Service Budget						468,608	463,822	1,070,782	1,284,838	1,268,488	1,249,490	1,230,201	
Water Rate Impact of Proposed Debt						See below							
Dollar Cost													

Rate increases of 10% equal approximately \$200,000 in new revenue based on current consumption assumptions  
An average user of 12,000 gallons of water per quarter would see their quarterly bill increase \$6.84 or \$27.36 annually with a 10% rate increase  
A 20% rate increase to the average user equals \$13 per quarter or \$54 per year (approx.)



**Sewer Fund Existing and Proposed Debt Service, 2013-2018**  
Updated September 1, 2012

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**SEWER FUND (Existing Debt Service)**

<u>Description</u>	<u>Authorized</u>	<u>1st Pmt</u>	<u>Length of Issue</u>	<u>Interest Rate</u>	<u>Original Amt</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
Storm Sewer Separation Project	2001	2002	15	4.00%	404,000	33,048	31,933	30,790	29,621	28,424	PAID	
Langdon Avenue Sewer Pump St. Replacement	2007	2010	7	1.79%	375,396	58,966	58,017	57,048	56,078	55,109	PAID	
Water Street Interceptor Project	2009	2013	5	0.97%	950,000		73,395	72,716	72,037	71,358	70,679	PAID
Jody Hill Area Improvements Phase II (b)	2012	2013	20	3.19%	2,577,000		227,948	215,525	210,325	206,425	202,525	199,925
Outfall	2003	2003	20	3.98%	432,499	31,083	30,223	29,363	28,503	27,644	26,784	25,924
WWTF Plan	2012	2013	7	3.19%	962,900		70,029	64,575	57,375	55,875	54,375	53,375
Sewer Line Replacement/Rehabilitation	2010	2012	10	2.29%	1,050,000	130,664	127,502	125,058	122,614	120,168	115,974	113,570
<b>Total Sewer Fund</b>					<b>5,551,797</b>	<b>253,781</b>	<b>619,046</b>	<b>595,075</b>	<b>576,553</b>	<b>565,003</b>	<b>470,337</b>	<b>392,794</b>

YOY

365,255

**SEWER FUND (CIP Debt Service)**

<u>Description</u>	<u>Authorized</u>	<u>1st Pmt</u>	<u>Length of Issue</u>	<u>Interest Rate</u>	<u>Original Amt</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>
Portsmouth Avenue Sewer Improvements (a)	n/a	2014	7	1.79%	940,000			151,112	148,708	146,304	143,901	141,497
Riverbend Pump Station Improvements	n/a	2015	10	1.79%	300,000				35,370	34,833	34,296	33,759
Sewer Line Rehabilitation	n/a	2015	10	2.50%	850,000				106,250	104,125	102,000	99,875
Replace Vector Truck	n/a	2014	7	4.00%	393,129			71,886	69,640	67,394	65,147	62,901
New Wastewater Facility	n/a	2015	20	2.86%	52,000,000				4,087,200	4,012,840	3,938,480	3,864,120
Lincoln Street Sewer Improvements	n/a	2014	5	0.89%	196,000				40,944	40,595	40,247	39,898
<b>Total Sewer Fund</b>					<b>54,679,129</b>			<b>222,998</b>	<b>4,488,112</b>	<b>4,406,092</b>	<b>4,324,071</b>	<b>4,242,050</b>
(a) Part of Portsmouth Ave Road & Utility Improvements						253,781	619,046	595,075	576,553	565,003	470,337	392,794
(b) Phase II, phase I is included in the Sewer Debt Service budget						-	-	222,998	4,488,112	4,406,092	4,324,071	4,242,050
<b>New Debt Service Budget</b>					<b>253,781</b>		<b>619,046</b>	<b>818,073</b>	<b>5,064,665</b>	<b>4,971,095</b>	<b>4,794,408</b>	<b>4,634,844</b>

Sewer Rate Impact of Proposed Debt

# Vital Statistics

Page 1 of 1

## DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

### RESIDENT BIRTH REPORT

01/01/2012-12/31/2012

--EXETER--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
KOTKOWSKI, ALEXA IRENE	02/01/2012	EXETER, NH	KOTKOWSKI JR, EDWARD	KOTKOWSKI, MANON
MORRIS, MASON ANDREW	02/14/2012	PORTSMOUTH, NH	MORRIS, CAREY	MORRIS, KELLY
FRANK, DAVID ARTEMIO	02/16/2012	EXETER, NH	FRANK, ALFRED	FRANK, MARIA
TRAFTON, BRODY MICHAEL	02/22/2012	EXETER, NH	TRAFTON, WAYNE	TRAFTON, MELANIE
LADD, PARKER JOSEPH	02/25/2012	EXETER, NH	LADD, BRIAN	BARLICK, TABATHA
INGRAHAM, FERGUS WILDER	03/02/2012	EXETER, NH	INGRAHAM, PETER	INGRAHAM, KAREN
LI, DACHENG	03/06/2012	EXETER, NH	LI, ZHENGMAO	CHEN, YU-CHEN
ZAHN, CASPER FELIX	03/22/2012	EXETER, NH	ZAHN, FELIX	ZAHN, HENRIKE
BUXTON, ETHAN SASCHA	04/21/2012	EXETER, NH	BUXTON, ALEXANDER	ADAMS, AMI
NORRIS, ETHAN MATTHEW	04/22/2012	EXETER, NH	NORRIS, MATTHEW	NORRIS, CAROL
SHEA, PIPER REESE	05/10/2012	EXETER, NH	SHEA, ANTHONY	SHEA, ASHLEY
LOCH, HENRY ALFRED	06/13/2012	PORTSMOUTH, NH	LOCH, IAN	LOCH, ELIZABETH
NEDEAU, SOPHIA JOSEPHINE	07/10/2012	PORTSMOUTH, NH	NEDEAU, RUSSELL	SPINALE, RACHEL
SMITH, LINCOLN ERIC PARLIN	07/22/2012	PORTSMOUTH, NH	SMITH, IAN	SMITH, LAURIE
WHITE, MASON CONNOR	09/04/2012	EXETER, NH	WHITE, CADE	WHITE, AUDRA
AROLD, ASHLYN JEAN	09/07/2012	EXETER, NH	AROLD, MATTHEW	AROLD, LEIA
BOUDREAU, JAMISON JACK	09/07/2012	EXETER, NH	BOUDREAU, IAN	CHEVALIER, PAMELA
THEBERGE, GUNNER HARRIS	09/12/2012	EXETER, NH	THEBERGE, NICHOLAS	THEBERGE, ASHLEY
HURWITZ, MAYA ELOISE	09/30/2012	NASHUA, NH		HURWITZ, ALISA
IKWIAKOR, HAVEN AYOO LUWA	10/25/2012	EXETER, NH	IKWIAKOR, AKO BUNDU	AUGUSTUS IKWIAKOR, OLUTOYIN
EATON, GENEVIEVE CAMILLE	11/16/2012	STRATHAM, NH	EATON, DAVID	EATON, KATHERINE
COOPER, BENJAMIN EDWARD	11/27/2012	ROCHESTER, NH	COOPER, JON	BYRNE, KATHERINE
PALOMBO, ENZO JOSEPH	12/02/2012	STRATHAM, NH	PALOMBO, BRECHT	PALOMBO, REBECCA
HRUSLINSKI, ROSALIE	12/05/2012	PORTSMOUTH, NH		HRUSLINSKI, ERICA
BELANGER, JANESA RICHELLE	12/21/2012	PORTSMOUTH, NH	BELANGER SR, JOHN	CASSEN, JENA

Total number of records 25

*I hereby certify that the listing above is correct according to the best of my knowledge and belief. Andrea J. Kohler, Town Clerk*



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- EXETER --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
DE SOUSA, JORDAO S BRENTWOOD, NH	HARRIS, BARBARA A EXETER, NH	BRENTWOOD	EXETER	05/20/2012
FOLLANSBEE, JASON R EPPING, NH	DAWSON, MEGHAN J EXETER, NH	EPPING	NEWFIELDS	05/26/2012
LIGUORI, NICHOLAS J EXETER, NH	NEWELL, REBECCA K EXETER, NH	EXETER	GOFFSTOWN	05/26/2012
BRABANT, DONALD R EXETER, NH	MULLANEY, HELENE C PORTSMOUTH, NH	PORTSMOUTH	NEW CASTLE	05/27/2012
YORK, STEPHEN P EXETER, NH	HALLAHAN, KILEY D EXETER, NH	EPPING	STRATHAM	06/16/2012
ADAMS, CARRIE E EXETER, NH	NICKERSON, RUSSELL A EXETER, NH	EXETER	DURHAM	06/23/2012
VAUGHAN, SALVADOR R EXETER, NH	LEVESQUE, NERISSA M EPPING, NH	EPPING	NORTH CONWAY	06/23/2012
HAYWARD, KATALIN A EXETER, NH	ROWE, ANDREW T EXETER, NH	EXETER	EXETER	06/30/2012
MARTEL, KRISTEN N EXETER, NH	BEEGAN JR, STEPHEN J EXETER, NH	EXETER	CONCORD	06/30/2012
BECKER-MALLORY, RYAN L EXETER, NH	YBARRA, DENISE M EXETER, NH	EXETER	NORTH HAMPTON	06/30/2012
GAY, ALAN K EXETER, NH	NORTON, SARAH J EXETER, NH	STRATHAM	STRATHAM	07/14/2012

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- EXETER --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HAMMOND, MICHAEL L EXETER, NH	BROWN, PAMELA-SUE EXETER, NH	EXETER	EPFING	07/29/2012
LIZIER, CHRISTIAN B EXETER, NH	DVORAK, JILL M EXETER, NH	EXETER	EXETER	08/04/2012
MCMAHON, LACY A EXETER, NH	WHITE, MICHELE A EXETER, NH	EXETER	EXETER	08/04/2012
BILODEAU, ASHLEY A EXETER, NH	TILBE JR, DONALD C EXETER, NH	EXETER	DERRY	08/19/2012
COLLINS IV, CORNELIUS B PORTSMOUTH, NH	BLAKELY, CARLA V EXETER, NH	EXETER	EXETER	08/24/2012
SANCHEZ, MARLENE J EXETER, NH	COMO, JASON R EXETER, NH	EXETER	EXETER	09/01/2012
MACKENZIE, CAMERON D EXETER, NH	BASANTA, MARY E EXETER, NH	EXETER	EXETER	09/15/2012
JOHNSON, GEOFFREY M EXETER, NH	WHITMORE, LYDIA M DANBURY, NH	RYE	RYE	09/19/2012
DOW JR, JOHN J EXETER, NH	NORTON, ELAINE C EXETER, NH	EXETER	EXETER	09/22/2012
BELMER, LAUREN J EXETER, NH	DROUIN, ROBERT N EXETER, NH	EXETER	PORTSMOUTH	09/22/2012
STANISEWSKI, ERIN L EXETER, NH	HOLMES, ALEXANDER W EXETER, NH	EXETER	ALTON	09/29/2012

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- EXETER --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
PULEO, VINCENT R EXETER, NH	CLENNON, RACHEL P EXETER, NH	EXETER	HEBRON	09/29/2012
GARNETT IV, JOHN T EXETER, NH	JOHNSON, TERRI L EXETER, NH	EXETER	EPHING	10/06/2012
WILSON, ERIN E EXETER, NH	JACOBS SR, MICHAEL A EXETER, NH	EXETER	EXETER	10/06/2012
BROWN, SARAH E EXETER, NH	DAGOSTINO, MICHAEL H EXETER, NH	EXETER	JACKSON	10/10/2012
KILLERBY, JASON J EXETER, NH	LIZOTTE, KARLA L EXETER, NH	EXETER	HAMPTON	10/11/2012
MYERS, JOSHUA W EXETER, NH	FALAGAN, DANIELLE L EXETER, NH	EXETER	CANDIA	10/13/2012
ROGIC, TOMISLAV EXETER, NH	MCLEAN, KRISTA J EXETER, NH	EXETER	NEWTON	10/20/2012
PERKINS, TABATHA J EXETER, NH	HOYT, DUSTIN J EXETER, NH	EXETER	HUDSON	10/20/2012
LOPEZ, JAN M EXETER, NH	RIVERA RODRIGUEZ, MARJORIE EXETER, NH	EXETER	MANCHESTER	10/20/2012
OLIVER, THOMAS E EXETER, NH	DERY, KATHILEEN M EXETER, NH	EXETER	HAMPSTEAD	10/27/2012
BANDA, CHRISTO R EXETER, NH	KENNEDY, ERIN J EXETER, NH	EXETER	DOVER	11/17/2012

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2012 - 12/31/2012

-- EXETER --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
JOHNSON, GLENN C EXETER, NH	VANCE, LOUISE STERLING, MA	EXETER	EXETER	11/20/2012
CREEDEN, JEFFREY W EXETER, NH	STAFFORD, MELANIE D ROCHESTER, NH	ROCHESTER	ROCHESTER	12/04/2012
SANDERS JR, FLOYD E EXETER, NH	VACCARO, TONIA M EXETER, NH	EXETER	EXETER	12/08/2012
HANDLEY, ELIZABETH A EXETER, NH	GREEN, JESSE E HAMPTON, NH	EAST KINGSTON	SEABROOK	12/16/2012
MCCORD, MICHAEL M EXETER, NH	DINAN, ANNE M EXETER, NH	EXETER	EXETER	12/28/2012

Total number of records 49

*I hereby certify that the listing above is correct according to the best of my knowledge and belief. Andrea J. Kohler, Town Clerk*

01/15/2013



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--EXETER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
VASCONCELLOS, MARGARIDA	01/02/2012	EXETER	MELLO, JACINTHO	SOARES, MARIA	N
ROMERO, ANTONETTA	01/04/2012	EXETER	CINFO, PETER	BILODEAU, FLORA	N
MERRITT, RICHARD	01/08/2012	EXETER	MERRITT, WILLIAM	BEATTY, MINNIE	Y
SURPRENANT, CLAIRE	01/14/2012	EXETER	PHILION, WILFRED	HART, ELIZABETH	N
ADAMS, MARGARET	01/17/2012	EXETER	WORTHY, ACIE	JONES, CATHERINE	N
KIRBY, ANITA	01/19/2012	EXETER	MARTIN, HARRY	SPOONER, WILHEMINA	N
BENTLEY, JANE	01/22/2012	EXETER	MORFOOT, FRANCIS	DICKSON, DOROTHY	N
BRUNO, RICHARD	01/26/2012	EXETER	BRUNO, JOSEPH	DEPIETRO, LILLIAN	N
CHASE, ELIZABETH	01/26/2012	EXETER	OLAUSSEN, HENRY	SVENSSON, MARIE	N
MEEK, THOMAS	01/26/2012	EXETER	MEEK, THOMAS	POTTER, EFFIE	Y
CAIN, JOHN	01/26/2012	EXETER	CAIN, EDWARD	CHASSON, ELIZABETH	Y
DECAREAU, BARBARA	01/26/2012	EXETER	PARSONS, HARRY	EDGEETT, LENA	N
MORGENTHAU, KATHRYN	01/27/2012	EXETER	GILLIAM, THOMAS	CUSTER, KATHRYN	N
WYLDE, DOROTHY	01/29/2012	EXETER	ZIMMERMAN, HARRY	ENGELMENN, ESTER	N
ZYLA, JACQUELINE	02/03/2012	EXETER	MILLER, LAVAVA	LURVEY, IDELE	N
LOCKWOOD, BETTY	02/07/2012	EXETER	GATLIN, LUTHER	BAINES, ALICE	N
SINNOTT, GERTRUDE	02/09/2012	EXETER	MANN, ERNEST	LILLIBRIDGE, MARJORIE	N
CORI, VIRGINIA	02/09/2012	EXETER	HULBERT, LYMAN	SOUTHGATE, VIRGINIA	N

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DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

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## RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--EXETER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
HOOD, HENRY	02/18/2012	EXETER	HOOD SR, PAUL	PAGE, ROXIE	Y
FROST, CHARLENE	02/21/2012	EXETER	GOSSELIN, ERNEST	EATON, SARAH	N
DAVEY, JACQUELINE	02/25/2012	EXETER	DAVEY, CHARLES	EVENSON, MARGARET	N
GRADY, MARY	02/27/2012	BRENTWOOD	SNYDER, BERNARD	UNKNOWN, EVELYN	N
PAULSEN, DAVID	02/28/2012	EXETER	PAULSEN, CARLEY	SIBLEY, HELEN	Y
CARON, RAYMOND	02/29/2012	EXETER	CARON, ANDRE	BEAUDRY, ANTOINETTE	Y
BOWDEN, JOAN	03/02/2012	EXETER	BARON, DOUGLAS	WOODS, ALICE	N
BARTOLINI, ROSEMARY	03/04/2012	EXETER	MENGES, LOUIS	HOENE, MARY	N
FARRELL, SYLVIA	03/09/2012	EXETER	TEIGEN, RUDOLPH	VOXLAND, OLIVE	N
MACKEY, LOIS	03/10/2012	EXETER	DRAPER, ASHLEY	PARSHLEY, MARY	N
STUART, ROBERT	03/12/2012	EXETER	STUART, CLIFFORD	HILL, CLARA	Y
LAYTON, BARRY	03/19/2012	EXETER	LAYTON SR, WILLIAM	CHESSMAN, DOROTHY	Y
BERNSTEIN, PAULA	03/24/2012	DURHAM	MILLER, IRVING	RICHMAN, FAY	N
BARRY, CLARENCE	03/24/2012	EXETER	BARRY, CLARENCE	FOSTER, EDITH	N
JOHNSON, JANET	04/08/2012	EXETER	MCGOVERN, JOHN	DAWSON, ELIZABETH	Y
FRANGOLIS, JOYCE	04/12/2012	EXETER	MCLELLAN, EUGENE	UNKNOWN, UNKNOWN	N
JULIEN, MARGERY	04/12/2012	EXETER	TANNER, HORACE	LONGFELLOW, GERTRUDE	N
WISNIEWSKI, VERA	04/14/2012	HAMPTON	MARSTON, LINCOLN	DAY, EDITH	N

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DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--EXETER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
CLARK, GORDON	04/14/2012	EXETER	CLARK, EUGENE	MACDONALD, BRENDA	N
SENKO, INGEBORG	04/15/2012	EXETER	LUTTER, KLEMENS	GOSSMANN, ELSA	N
URBANOWSKI, ROBERT	04/16/2012	BRISTOL	URBANOWSKI, JOSEPH	KORZENIOWSKI, LORRAINE	N
BRISSON, LUCY	04/17/2012	EXETER	MERCIER, JOSEPH	LEGAULT, AMANDA	N
ANDERSON, CATHERINE	04/17/2012	EXETER	BELL, OLIVER	CAULKINS, HELEN	N
BISHOP, MADALYN	04/18/2012	EXETER	BOSTON, JOHN	BOURNE, ELIZABETH	N
BARROWS, CARROLL	04/20/2012	EXETER	UNKNOWN, UNKNOWN	CHAMBERLAIN, OLEAN	Y
VROOMAN, ALAN	04/21/2012	EXETER	VROOMAN, CLARENCE	EXTON, JULIA	Y
COLLINS, VINCENT	04/22/2012	EXETER	COLLINS, JAMES	HATCH, VIOLA	Y
BUSSIERE, JOSEPH	04/24/2012	EXETER	BUSSIERE, LEO	COTE, CLARA	Y
DUFOUR, PATRICE	04/28/2012	EXETER	REID, KENNETH	HOLLYWOOD, MARY	N
TACY JR, JOHN	04/30/2012	EXETER	TACY SR, JOHN	FRENCH, DOROTHY	Y
JOLIN, WILLIAM	05/01/2012	EXETER	JOLIN, AUGUSTINE	KANE, EDNA	Y
ROWE, RUSSELL	05/02/2012	BRENTWOOD	ROWE, RUSSELL	WIGGIN, EVELYN	Y
LIVINGSTON, CLAIRE	05/03/2012	EXETER	LEMAY, ROBERT	TURCOTTE, JEANNE	N
ROWELL, JOHN	05/06/2012	EXETER	ROWELL, LOUIS	LEAVITT, CORALEA	N
DAMTOFT, NANCY	05/08/2012	EXETER	NICKUM, JOHN	ROSE, ELIZABETH	N
PARKER, KENNETH	05/13/2012	EXETER	PARKER, MORRIS	PEACE, PAULINE	Y



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DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--EXETER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BRAYTON, RUTH	05/20/2012	EXETER	MONTISIE, WARREN	STOKES, ETHEL	N
CHENEY, NANCY	05/20/2012	EXETER	RICHARDS, FREDERICK	WILDER, DOROTHY	N
SAVAGE, JOANNE	05/21/2012	EXETER	GOODHUE, WILLIAM	PHELAN, MARYRITA	N
PRATT, CHARLES	05/27/2012	EXETER	PRATT, FREDERICK	WINSOR, THERESA	Y
GRISSET, VIRGINIA	06/01/2012	EXETER	EDINGTON, CLAUDE	FOULGER, ILLIAS	Y
BEDFORD, MARION	06/05/2012	EXETER	YERKS, WILLIAM	PLUMLEY, FLORENCE	N
ARMSTRONG, HELEN	06/09/2012	EXETER	CURREN, FRANCIS	CARROLL, HELEN	N
HARRISON, DANIEL	06/12/2012	EXETER	HARRISON, CHARLES	HOGUE, NANCY	N
ROCHFORD, ELIZABETH	06/22/2012	EXETER	GROSS, RICHARD	LEONARD, SHIRLEY	N
WARREN, JOHN	06/24/2012	EXETER	WARREN, HOWARD	WHITE, ARLENE	Y
GRIFFIN, MARY	06/25/2012	EXETER	MURTY, MICHAEL	KEITH, BRIDGET	N
FOLEY, JOHN	07/03/2012	EXETER	FOLEY, MARTIN	BRETT, ANNA	Y
DESELLE, JEANNETTE	07/06/2012	EXETER	GEOFFROY, OMER	GAUDETTE, AMANDA	N
FAIRLEY, JANET	07/06/2012	EXETER	MORGAN, GEORGE	OSBORN, LEONA	N
JEMERY, EUGENE	07/15/2012	BRENTWOOD	JEMERY, GEORGE	ST PIERRE, ALICE	Y
GOODWIN, WALTER	07/21/2012	PORTSMOUTH	GOODWIN SR, CARL	MOORE, VIRGINIA	N
JOHONNETT, ANTHONY	07/22/2012	PORTSMOUTH	JOHONNETT, JAMES	HOMAN, VIRA	N
SYLVAIN, RICHARD	07/23/2012	BRENTWOOD	SYLVAIN, JOSEPH	MCCARTHY, MARY	N

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DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--EXETER, NH --

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Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SMITH, DAVID	07/25/2012	EXETER	SMITH, JACOB	LOEFFLER, ADELE	Y
CAMPBELL, CLAIRE	07/27/2012	EXETER	DUBREUIL, RAYMOND	SURETTE, IRENE	N
MARSHALL, PAUL	08/05/2012	EXETER	MARSHALL, JAMES	ST PIERRE, DORIS	N
PIERRO, BARBARA	08/06/2012	EXETER	DUFFY, JOHN	LAYDEN, GEORGIA	U
ALTON, WILLIAM	08/13/2012	EXETER	CYNEWSKI, WILLIAM	LOISELLE, LOIS	Y
GAGNON, NORMA	08/16/2012	EXETER	GAGNON, THEODORE	VAILLANCOURT, AURORE	N
DEWOLFE, ELLEN	08/19/2012	EXETER	DEWOLFE, WILLIAM	KEYES, MABEL	N
FARNHAM, HUNTER	08/21/2012	EXETER	FARNHAM, MOULTON	RAYNOR, MARION	Y
BURKE, ANN	08/23/2012	EXETER	GORRASI, LOUIS	GAGLIORMELLA, PHILOMENA	N
EHRENS, MARIAN	08/26/2012	EXETER	TUCKER, MORTON	UNKNOWN, GLADYS	N
SREBNICK, CYNTHIA	09/02/2012	EXETER	HUSTON, WILLIAM	BLOM, MADELEINE	N
REID, JULIE	09/03/2012	EXETER	REID, THOMAS	THIBODEAU, JOYCE	N
MYERS, MARY	09/10/2012	EXETER	CYR, ALBERT	LAPRE, ALBINA	N
BROOK, MITCHELL	09/11/2012	EXETER	BROOK, PAIGE	BACHMAN, AVIS	N
BRACKETT, CODY	09/11/2012	EXETER	BRACKETT, JOSEPH	HALE, ANGELA	N
LOWTHER, OTTIE	09/13/2012	BRENTWOOD	LOWTHER, FREDERICK	O'BRIEN, JOSEPHINE	N
WEST, JAMES	09/15/2012	DOVER	WEST, GEORGE	DAVIS, ALICE	N
ABBOTT, PAUL	09/19/2012	EXETER	ABBOTT, WILLIAM	WORMWOOD, LEONA	Y

01/15/2013



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--EXETER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BINGHAM, ROBERT	09/22/2012	EXETER	BINGHAM, AMOS	NICHOLS, EDITH	Y
BIBBO, PASQUALE	09/27/2012	PORTSMOUTH	BIBBO, ANTONIO	LANTELLA, GRACE	Y
NIEBLING, ELIZABETH	10/02/2012	EXETER	CONNELL, WILSON	BICKEL, MARY	N
CLARK JR, ERNEST	10/03/2012	EXETER	CLARK SR, ERNEST	HAWKINS, ENNELINE	Y
MANSFIELD, LEONARD	10/04/2012	EXETER	MANSFIELD, JOHN	WADDELL, THELMA	N
ADAMS, LORYN	10/09/2012	EXETER	ADAMS, HAROLD	JONES, NELLIE	Y
FRIEDRICHS, ROBERT	10/10/2012	EXETER	FRIEDRICHS, HANS	DONNELLY, GLADYS	N
VALIQUET, BRIGIDA	10/12/2012	EXETER	ADDEA, STEFANO	CAPUANO, ANNA	N
SANFORD, DENNIS	10/18/2012	EXETER	SANFORD, SEYMOUR	SANFORD, BESSIE	Y
MERRILL, NANCY	10/22/2012	BRENTWOOD	CARNEGIE, ANDREW	SMITH, ARLINE	N
OLLEN, RICHARD	10/24/2012	EXETER	OLLEN, ALBERT	SCHROYNER, EUGENIA	Y
BASSETT, DONALD	10/25/2012	EXETER	BASSETT, ARTHUR	HALL, HELEN	Y
FRIEDMAN, SONDRA	10/25/2012	EXETER	KRUSE, FRANCIS	HAMLEY, ELIZABETH	N
HARRIS, DONALD	10/26/2012	EXETER	NOT KNOWN, NOT KNOWN	NOT KNOWN, NOT KNOWN	N
SCHRECK, CAROLYN	10/26/2012	EXETER	ACKLEY, JOHN	WILKINSON, MINA	N
MARSHALL, ELIZABETH	10/26/2012	HAMPTON	MACFARLANE, JOHN	MCARTHUR, CATHERINE	N
SHERWOOD JR, THOMAS	10/27/2012	EXETER	SHERWOOD, THOMAS	HUME, ALICE	N
WIGGIN, JANET	10/29/2012	DOVER	COOK, GEORGE	LUNT, HELEN	N

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT  
01/01/2012 - 12/31/2012  
--EXETER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SAMBORSKI, RICHARD	10/31/2012	EXETER	SAMBORSKI, BENJAMIN	STAISAK, HELEN	N
GRACZYK, JOSEPH	11/01/2012	EXETER	GRACZYK, DONALD	DUTKO, HELEN	Y
SOUTHWORTH, ROBERT	11/05/2012	EXETER	SOUTHWORTH SR, ROBERT	BACHELDER, MARY	Y
NICKERSON, BEVERLY	11/06/2012	EXETER	GILLON, JOHN	MERRILL, EDITH	N
PEARSON, MARILYN	11/07/2012	EXETER	HOUGH SR, GEORGE	OWEN, ELIZABETH	N
SMITH, MARTHA	11/08/2012	EXETER	EMERSON, THEODORE	LAMBERT, HESTER	N
BERNARD, WINIFRED	11/08/2012	CONCORD	CORNELIUS, FREDERICK	KLINE, MARION	N
ROHR, CHARLOTTE	11/09/2012	EXETER	COLLISHAW, LYMAN	HUNT, EDNA	N
MUSSEY, LYNN	11/15/2012	EXETER	IACHINI, CARL	STEELE, MOLLY	N
FIELD, FREELA	11/16/2012	EXETER	CROSSBY, WILLIAM	BENT, GEORGIA	N
GROUT, IRVING	11/20/2012	HAMPTON	GROUT, ROY	HOWARD, MARILLA	Y
ROSS, LOREN	11/20/2012	EXETER	ROSS, LOREN	DUNBAR, BESSIE	Y
ANDERSON, ELIZABETH	11/21/2012	EXETER	MELCHER, WILLIAM	BATES, JULIA	N
PATTEN, LUCILE	11/23/2012	EXETER	COVEY, LUCIUS	RICE, RUBY	N
ARMSTRONG, FLORENCE	11/24/2012	EXETER	ARMSTRONG, STILLMAN	LEVESQUE, ADELE	N
AITHER, STEWART	11/24/2012	EXETER	AITHER, CLARENCE	GODIN, EUNICE	Y
KENNEDY, JAMES	11/25/2012	DOVER	KENNEDY, ROBERT	DUBLOIS, ALICE	N
LAMPERT, MARJORIE	11/30/2012	EXETER	BECKER, AUGUST	UNKNOWN, FLORENCE	N

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DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

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RESIDENT DEATH REPORT

01/01/2012 - 12/31/2012

--EXETER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
HOCHGRAF, GERTRUDE	12/01/2012	EXETER	HOCHGRAF, FREDERICK	RATH, LOUISE	N
MEYER, HENRY	12/01/2012	EXETER	MEYER, HENRY	UNKNOWN, LUCY	N
GAUDETTE, JOHN	12/02/2012	EXETER	GAUDETTE, LEO	FINN, ALICE	Y
DAVIDSON, DOROTHY	12/06/2012	EXETER	REYNOLDS, LESTER	MATHEWS, DOROTHY	N
CHALPIN, FLORENCE	12/07/2012	EXETER	BACLAWSKI, WALTER	LAWNICKI, GLADYS	N
WITHERSPOON, JOHN	12/08/2012	EXETER	WITHERSPOON, UNABLE TO LEARN	JOHNSTON, EMMA	N
TETREAULT, JOSEPHINE	12/11/2012	HAMPTON	DEWAN, CHARLES	EDWARDS, SHIRLEY	N
NOEL, GARY	12/12/2012	EXETER	NOEL JR, ERNEST	CROSS, SHIRLEY	Y
SAWCHYN SR, BRIAN	12/13/2012	EXETER	SAWCHYN SR, ALEXANDER	HICKS, MARILYN	N
TOWLE, PATRICIA	12/15/2012	EXETER	TUCKER, JOHN	MCLANE, MARION	N
SEGUIN, MARIE	12/16/2012	EXETER	FRENCH, EARL	MORIN, MARIE	N
YANOWITCH, DORIS	12/24/2012	EXETER	HEATON, WILLIAM	GORDON, NANCY	Y
MAGOON, WILLIAM	12/28/2012	EXETER	MAGOON, FRANCIS	WALERYSZAK, MARY	Y
DANEAU, INEZ	12/29/2012	EXETER	MORRILL, JOHN	HARDY, HALLIE	N
HANSEN, EUGENIE	12/31/2012	EXETER	COULOMBE, JOHN	DUMONT, CECILIA	N

Total number of records 141

*I hereby certify that the listing above is correct according to the best of my knowledge and belief. Andrea J. Kohler, Town Clerk*

# NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*This notice must be:*

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

*Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).*

# THE EXETER SCHOOL DISTRICT

## ANNUAL REPORT

WARRANT AND BUDGET  
FY 2013 – 2014

For the Year Ending June 30, 2012  
For the Proposed 2013-2014 Budget



**EXETER SCHOOL DISTRICT**  
**BOARD MEMBERS AND DISTRICT OFFICERS**

Chair of the School Board: Patrick O'Day

NAME	TERM EXPIRES	TOWN
Tracey Jeffers	2014	Exeter
Kathy McNeill	2015	Exeter
John Maxwell	2015	Exeter
Jean Tucker	2013	Exeter

School District Clerk: Susan EH Bendroth

School District Website: [www.sau16.org](http://www.sau16.org)

**SUPERINTENDENT'S OFFICE**

Michael A. Morgan  
Superintendent of Schools  
(603) 775-8653  
[mmorgan@sau16.org](mailto:mmorgan@sau16.org)

Saundra L. MacDonald  
Assistant Superintendent of Schools  
(603) 775-8679  
[samacdonald@sau16.org](mailto:samacdonald@sau16.org)

Paul A. Flynn  
Associate Superintendent of Schools  
Director of Human Resources  
(603) 775-8652  
[pflynn@sau16.org](mailto:pflynn@sau16.org)

Amy R. Ransom  
Business Administrator  
(603) 775-8669  
[aransom@sau16.org](mailto:aransom@sau16.org)

Esther T. Asbell  
Assistant Superintendent of Schools  
(603) 775-8655  
[easbell@sau16.org](mailto:easbell@sau16.org)

Carol Y. Andre  
Special Education Administrator  
(603) 775-8646  
[candre@sau16.org](mailto:candre@sau16.org)

## **EXETER SCHOOL DISTRICT WARRANT 2013 ANNUAL MEETING**

**To the inhabitants of the School District of the Town of Exeter, County of Rockingham, State of New Hampshire, qualified to vote upon District affairs:**

**You are hereby notified to meet as follows:**

**FIRST SESSION:** at the Lincoln Street School Library, Lincoln Street in said Exeter on Tuesday, February 5, 2013 at 7:00 p.m. for explanation, discussion, debate and possible amendment of the following warrant articles.

1. Shall the Exeter School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein totaling \$15,646,132? Should this article be defeated, the default budget shall be \$15,666,281 which is the same as last year, with certain adjustments required by previous action of the Exeter School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board recommends \$15,646,132 as set forth on said budget.)

2. Shall the Exeter School District approve the cost items included in the collective bargaining agreement reached between the Exeter School Board and the Exeter Paraprofessional Association (instructional aides and assistants) covering the three year period from September 1, 2013 to August 31, 2016 containing the following increases in salaries and benefits over the preceding year?

2013-2014, \$86,619	2014-2015, \$74,859	2015-2016, \$72,679.
---------------------	---------------------	----------------------

And, further to raise and appropriate the sum of \$86,619 for the 2013-2014 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels in the prior fiscal year?

(The School Board recommends that the School District enter into this agreement and make the appropriation of \$86,619.)

*(Note: This agreement includes an increase in the hourly rate grid of 1.6% in 2013-2014 (over 2012-2013), an increase in the hourly rate grid of 1.6% in 2014-2015 (over 2013-2014) and an increase in the hourly rate grid of 1.6% in 2015-2016 (over 2014-2015).)*

3.. Shall the District authorize the School Board to spend \$373,673 from the fund established by the voters in 1997 to offset the 2013-2014 Exeter Taxpayers share of the Exeter Region Cooperative School District's bond payment (principal and interest) for the Cooperative Middle School building? (The School Board recommends the approval of this article.)

4. To hear reports of agents, auditors, and committees or officers heretofore chosen.

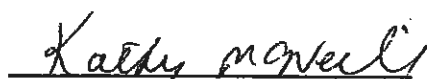
5. To transact any other business which may legally come before the meeting.


**SECOND SESSION:** At the Talbot Gym at the Tuck Learning Campus on Linden Street in said Exeter on Tuesday, March 12, 2013 to choose the following School District Officer(s): two (2) school board members for three (3) year terms; School District Moderator for three (3) year term; School District Clerk for three (3) year term; School District Treasurer for three (3) year term and vote on the articles listed as 1, 2, and 3 above, as those articles may be amended at the First Session; by ballot, the polls to open at seven of the clock in the forenoon, and to close no earlier than eight of the clock in the evening.

Given under our hands at said Exeter on this 8th day of January, 2013.


EXETER SCHOOL DISTRICT SCHOOL BOARD:

  
Patrick O'Day

  
Kathy McNeill

  
Jean Tucker

  
John Maxwell

  
Tracy Jeffers

# SCHOOL BUDGET FORM

OF: Exeter _____ NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2013 to June 30, 2014

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): 11/17/13

### SCHOOL BOARD MEMBERS

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Patrick T. O'Day

Kathy McVeil

Tom Myer

[Signature]  
[Signature]

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>INSTRUCTION</b>						
1100-1199	Regular Programs		4,992,266.00	5,265,763.00	5,068,248.00	
1200-1299	Special Programs		2,272,374.00	2,435,490.00	2,478,933.00	
1300-1399	Vocational Programs					
1400-1499	Other Programs		13,341.00	13,000.00	13,000.00	
1500-1599	Non-Public Programs					
1600-1699	Adult/Continuing Ed. Programs					
1700-1799	Community/Jr.College Ed. Programs					
1800-1899	Community Service Programs					
<b>SUPPORT SERVICES</b>						
2000-2199	Student Support Services		985,502.00	1,184,808.00	1,166,798.00	
2200-2299	Instructional Staff Services		450,305.00	387,529.00	388,350.00	
<b>GENERAL ADMINISTRATION</b>						
2310 840	School Board Contingency					
2310-2399	Other School Board		53,007.00	81,800.00	81,600.00	
<b>EXECUTIVE ADMINISTRATION</b>						
2320-310	SAU Management Services		318,302.00	310,215.00	309,147.00	
2320-2399	All Other Administration					
2400-2499	School Administration Service		651,029.00	620,940.00	633,445.00	
2500-2599	Business					
2600-2699	Operation & Maintenance of Plant		919,239.00	918,406.00	945,309.00	
2700-2799	Student Transportation		480,501.00	502,712.00	480,782.00	
2800-2899	Support Service, Central & Other		3,280,287.00	3,378,535.00	3,880,520.00	
<b>NON-INSTRUCTIONAL SERVICES</b>						
3100	Food Service Operations		249,514.00	200,000.00	200,000.00	
3200	Enterprise Operations					
<b>FACILITIES ACQUISITIONS &amp; CONSTRUCTION</b>						
4100	Site Acquisition					
4200	Site Improvement					
4300	Architectural/Engineering					
4400	Educational Specification Development					
4500	Building Acquisition/Construction					
4600	Building Improvement Services					
4900	Other Facilities Acquisition and Construction Services					
<b>OTHER OUTLAYS (5000-5999)</b>						
5110	Debt Service - Principal					
5120	Debt Service - Interest					
<b>FUND TRANSFERS</b>						
5220-5221	To Food Service					
5222-5229	To Other Special Revenue					
5230-5239	To Capital Projects					
5254	To Agency Funds					
5300-5399	Intergovernmental Agency Alloc.					
	<b>SUPPLEMENTAL APPROPRIATION</b>					
	<b>DEFICIT APPROPRIATION</b>					
<b>OPERATING BUDGET TOTAL</b>		I	14,665,656.00	15,278,997.00	15,646,132.00	

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3, VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/____ to 6/30/____	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserves					
5252	To Expendable Trust					
5253	To Non-Expendable Trusts					
<b>SPECIAL ARTICLES RECOMMENDED</b>						

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/____ to 6/30/____	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
	Paraprofessional Contract			II	86,619.00	
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>					86,619.00	

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>REVENUE FROM LOCAL SOURCES</b>					
1300-1349	Tuition		4,500.00	4,000.00	4,000.00
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		53.85	250.00	150.00
1600-1699	Food Service Sales			107,000.00	107,000.00
1700-1799	Student Activities		31,354.35	30,000.00	30,000.00
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		87,098.10	68,000.00	66,000.00
<b>REVENUE FROM STATE SOURCES</b>					
3210	School Building Aid				
3215	Kindergarten Building Aid				
3220	Kindergarten Aid				
3230	Catastrophic Aid		8,310.72	34,813.00	35,000.00
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition			3,000.00	3,000.00
3270	Driver Education				
3290-3299	Other State Sources				
<b>REVENUE FROM FEDERAL SOURCES</b>					
4100-4539	Federal Program Grants		84,626.47	84,739.00	84,739.00
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition			90,000.00	90,000.00
4570	Disabilities Programs				
4580	Medicaid Distribution		35,948.70	39,000.00	35,000.00
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
<b>OTHER FINANCING SOURCES</b>					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds		478,209.88	373,673.00	373,673.00
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				



1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
<b>OTHER FINANCING SOURCES cont.</b>					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	<b>Supplemental Appropriation (Contra)</b>				
	Voted From Fund Balance				
	Fund Balance to Reduce Taxes		251,863.00	306,003.00	250,000.00
<b>Total Estimated Revenue &amp; Credits</b>			<b>981,965.07</b>	<b>1,140,478.00</b>	<b>1,078,562.00</b>

****BUDGET SUMMARY****

	Current Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 2)	15,278,997.00	15,646,132.00
Special Warrant Articles Recommended (from page 3)	-	-
Individual Warrant Articles Recommended (from page 3)	-	86,619.00
<b>TOTAL Appropriations Recommended</b>	<b>15,278,997.00</b>	<b>15,732,751.00</b>
Less: Amount of Estimated Revenues & Credits (from above)	1,140,478.00	1,078,562.00
Less: Amount of State Education Tax/Grant	1,802,440.00	1,955,841.38
<b>Estimated Amount of Local Taxes to be Raised For Education</b>	<b>12,336,079.00</b>	<b>12,698,347.62</b>

# DEFAULT BUDGET OF THE SCHOOL

OF: Exeter _____ NH

Fiscal Year From July 1, 2013 to June 30, 2014

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Patrick T. O'Day*  
*Kathy McNeill*  
*Jim McNeill*  
*Calvin Giff*  
*Jan Cluck*

_____  
 _____  
 _____  
 _____  
 _____

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>INSTRUCTION</b>					
1100-1199	Regular Programs	5,265,763.00	(189,747.00)		5,076,016.00
1200-1299	Special Programs	2,435,490.00	43,443.00		2,478,933.00
1300-1399	Vocational Programs				
1400-1499	Other Programs	13,000.00			13,000.00
1500-1599	Non-Public Programs				
1600-1699	Adult/Continuing Ed. Programs				
1700-1799	Community/Jr.College Ed. Programs				
1800-1899	Community Service Programs				
<b>SUPPORT SERVICES (2000-2999)</b>					
2000-2199	Student Support Services	1,184,808.00	(3,756.00)		1,181,052.00
2200-2299	Instructional Staff Services	367,529.00	20,821.00		388,350.00
<b>GENERAL ADMINISTRATION</b>					
2310 840	School Board Contingency				
2310-2319	Other School Board	81,600.00			81,600.00
<b>EXECUTIVE ADMINISTRATION</b>					
2320-310	SAU Management Services	310,215.00	(1,068.00)		309,147.00
2320-2399	All Other Administration				
2400-2499	School Administration Service	620,940.00	13,769.00		634,709.00
2500-2599	Business				
2600-2699	Operation & Maintenance of Plant	918,406.00	19,714.00		938,120.00
2700-2799	Student Transportation	502,712.00	(21,930.00)		480,782.00
2800-2999	Support Service Central & Other	3,378,535.00	506,037.00		3,884,572.00
<b>NON-INSTRUCTIONAL SERVICES</b>					
3100	Food Service Operations	200,000.00			200,000.00
3200	Enterprise Operations				
<b>FACILITIES ACQUISITION AND CONSTRUCTION</b>					
4100	Site Acquisition				
4200	Site Improvement				
4300	Architectural/Engineering				
4400	Educational Specification Develop.				
4500	Building Acquisition/Construction				
4600	Building Improvement Services				
4900	Other Facilities Acquisition and Construction Services				

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>OTHER OUTLAYS (5000-5999)</b>					
5110	Debt Service - Principal				
5120	Debt Service - Interest				
<b>FUND TRANSFERS</b>					
5220-5224	To Food Service				
5222-5229	To Other Special Revenue				
5230-5239	To Capital Projects				
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Alloc.				
	<b>SUPPLEMENTAL</b>				
	<b>DEFICIT</b>				
	<b>TOTAL</b>	<b>15,278,997.00</b>	<b>387,284.00</b>		<b>15,666,281.00</b>

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1200-1299	Increase in special education services/contractual increases	1100-1199	Change in staff
2200-2299	Contractual increases	2000-2199	Change in staff
2400-2499	Salary Increases/contractual obligations	2320-310	Change in assessment
2600-2699	Salary Increases/contractual obligations	2700-2799	Change in transportation requirements
2800-2999	Increase NH Retirement, Health, FICA		

**EXETER SCHOOL DISTRICT  
SPECIAL EDUCATION PROGRAMS  
PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a**

<b><u>SPECIAL EDUCATION EXPENSES</u></b>	<b><u>2010-2011</u></b>	<b><u>2011-2012</u></b>
1200/1230 Special Programs	2,227,525	2,220,664
1430 Summer School	42,159	51,711
2140 Psychological Services	142,181	147,448
2150 Speech and Audiology	418,069	375,724
2159 Speech Summer School	0	0
2162 Physical Therapy	45,260	46,582
2163 Occupational Therapy	72,230	77,789
2332 Administration Costs	40,943	24,327
2722 Special Transportation	140,235	116,223
2729 Summer School Transp	9,742	8,850
<b>TOTAL EXPENSES</b>	<b>3,138,344</b>	<b>3,069,318</b>
<b><u>SPECIAL EDUCATION REVENUES</u></b>		
1950 Service to other LEAs	0	0
3110 Special Ed Portion AEG	290,520	290,520
3240 Catastrophic Aid	313	8,311
4580 Medicare	55,604	35,949
<b>TOTAL REVENUES</b>	<b>346,437</b>	<b>334,780</b>
<b>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</b>	<b><u>2,791,907</u></b>	<b><u>2,734,538</u></b>



Stephen D. Plodzik, PA

Edward T. Perry, CPA

James A. Sojka, CPA

Gregory A. Colby, CPA

Sheryl A. Pratt, CPA

Melodie A. Frazer, CPA

Donna M. LaClair, CPA*

Kathryn C. Sanders, CPA

Ashley J. Miller, CPA

Tyler A. Paine, CPA

Kyle G. Gingras, CPA

* Also licensed in Massachusetts

November 19, 2012

To the Members of the School Board  
Exeter School District  
30 Linden Street  
Exeter, NH 03833

Dear Members of the Board:

We have audited the financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Exeter School District for the year ended June 30, 2012. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 4, 2012. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Exeter School District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2011-2012. We noted no transactions entered into by the Exeter School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the government-wide financial statements was:

Management's estimate of the useful lives of the capital assets is based on historical information and guidance provided by the industry. We evaluated the key factors and assumptions used to develop the useful lives of the capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

**PLODZIK & SANDERSON**  
*Professional Association / Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-0990 • fax 224-1780

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We will be requesting certain representations from management that will be included in the management representation letter which will be forthcoming upon completion of the audit.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Exeter School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

Upon review of the School District's investment policy it was noted that the policy had not been reviewed or updated since 2004. RSA 197:23-a states that the School Board shall review and adopt the investment policy on an annual basis. In addition, the policy does not reflect the necessary language to be in compliance with GASB Statement No. 40. GASB No. 40 states that the policy should address issues involving custodial, investment and credit risk. We recommend that the School Board should be reviewing and adopting the investment policy on an annual basis and that the policy be rewritten to incorporate the necessary GASB Statement No. 40 language.

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of School Board and management of Exeter School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Plodzik & Sanderson*

PLODZIK & SANDERSON  
Professional Association





Minutes of the Exeter School District  
First Session of the 2012 Exeter School District Annual Meeting  
Deliberative Session – Tuesday, February 7, 2012 – 7:00 PM  
Lincoln Street School Library

Attendance:

School Board Members Present: Jean Tucker, Tracy Jeffers, Patrick O'Day, Kathy McNeill, John Maxwell

Moderator: Stephen Hermans

SAU 16: Paul Flynn, Associate Superintendent

Moderator Hermans called the First Session of the Exeter School District Annual Meeting to order at 7:03 PM on Tuesday, February 7, 2012. The Pledge of Allegiance was said, he introduced the board and stated that the purpose of this meeting was to explain, discuss and debate each warrant article to determine the form of the ballot that will be voted on at the Second Session on Tuesday, March 13, 2012 at the Talbot Gymnasium at the Tuck Learning Campus on Linden Street in Exeter. He reviewed the procedure that he would read the article, recognize a board member to talk to the article and then recognize any voter who wishes to speak to the article.

Moderator Hermans read Warrant Article #1:

**Warrant Article #1: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein totaling \$15,154,706? Should this article be defeated, the default budget shall be \$15,213,157 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board recommends \$15,154,706 as set forth on said budget.)**

Patrick O'Day mentioned that copies of the budget were available for review. He explained that the budget was the reflection of several workshops. He felt the budget was a nice balance being respectful of the taxpayers and the needs of the school.

Moderator Hermans declared the article to appear on the ballot as presented.

Moderator Hermans read Warrant Article #2:

**Warrant Article #2: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter School Board and the Exeter Education Association covering the two year period from September 1, 2012 to August 31, 2014 containing in summary: an increase in the salary schedule of 1.5% in 2012-2013 (over 2011-2012) and a increase in the salary schedule of 1.6% in 2013-2014 (over 2012-2013) with a continuation of other non-salary benefits and salary increases so that the approximate increase in the cost of teacher salaries and salary related benefits because of this agreement and step increases for each of the two years (subject to change resulting from changes in the number of and in the educational degrees and years of experience of teachers employed) over the preceding year will be:**

**2012-2013: \$124,291 over 2011-2012. This results from \$196,172 in salary schedule changes (including additional taxes and retirement obligations) minus \$71,881 in medical insurance savings due to negotiated changes in medical insurance coverage (including higher co-pays on office visits and prescriptions and increased contributions paid by teachers to premiums on indemnity plans).**

**2013-2014: \$167,716 over 2012-2013. This results from \$189,928 in salary schedule changes (including additional taxes and retirement obligations) minus \$22,212 in medical savings (due to negotiated increases in the percentage paid by teachers to premiums on point of service plans).**

And, further to raise and appropriate the sum of \$124,291 for the 2012-2013 year, such sum representing the additional costs attributable to the increase in salaries and salary related benefits over those included as part of the 2012-2013 operating budget?

(The School Board recommends that the School District approve these costs items and make the appropriation of \$124,291.)

Jean Tucker spoke saying that this article reflects the settlement between the Board and teachers negotiated over five (5) sessions from September to December of 2011. She explained the negotiations and changes in the insurance.

Moderator Hermans declared the article to appear on the ballot as presented.

Moderator Hermans read Warrant Article #3:

**Warrant Article #3: Shall the District authorize the School Board to spend \$373,673 from the fund established by the voters in 1997 to offset the 2012-2013 Exeter Taxpayers share of the Exeter Region Cooperative School District's bond payment (principal and interest) for the Cooperative Middle School building? (The School Board recommends the approval of this article.)**

John Maxwell explained that this has been an annual event.

Moderator Hermans declared the article to appear on the ballot as presented.

Moderator Hermans read Warrant Article #4:

**Warrant Article #4: To hear reports of agents, auditors, and committees or officers heretofore chosen. No reports.**

Moderator Hermans read Warrant Article #5:

**Warrant Article #5: To transact any other business which may legally come before the meeting.**

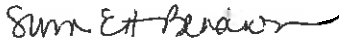
Arthur Baillargeon, Exeter, acknowledged the quality of education received at Main Street School and Lincoln Street School and commended the School Board, Principals and Paul Flynn for a well presented budget. He hopes the town accepts the budget.

**SECOND SESSION:** At the Talbot Gym at the Tuck Learning Campus on Linden Street in said Exeter on Tuesday, March 13, 2012, to choose the following School District Officer(s): two (2) school board members, each for a three (3) year term and vote on articles listed as 1, 2 and 3 above, as those articles may be amended at the First Session; by ballot, the polls to open at seven of the clock in the forenoon, and to close no earlier than eight of the clock in the evening.

It was moved and seconded to adjourn the meeting.

Moderator Hermans adjourned the meeting at 7:18 PM on Tuesday, February 7, 2012.

Respectfully submitted,



Susan E.H. Bendroth, Exeter School District Clerk  
February 7, 2012



KIMBERLY F. WILLIAMS  
NOTARY PUBLIC  
State of New Hampshire  
My Commission Expires  
December 3, 2013

Minutes of the Exeter School District  
Second Session of the 2012 Exeter School District Annual Meeting  
Voting Session – March 13, 2012

The polls were open from 7:00 AM to 8:00 PM at the Talbot Gymnasium at the Tuck Learning Campus on Linden Street in Exeter, New Hampshire with the following declared results:

Exeter School District Board Member, term ending 2015

<b>M. Kathy McNeill</b>	<b>1172</b>
Darrell J. Chichester	595
<b>John J Maxwell</b>	<b>932</b>

Article #1: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein totaling \$15,154,706? Should this article be defeated, the default budget shall be \$15,213,157 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board recommends \$15,154,706 as set forth on said budget.)

<b>Yes</b>	<b>1775</b>	<b>No</b>	<b>351</b>
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Article #2: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter School Board and the Exeter Education Association covering the two year period from September 1, 2012 to August 31, 2014 containing in summary: an increase in the salary schedule of 1.5% in 2012-2013 (over 2011-2012) and a increase in the salary schedule of 1.6% in 2013-2014 (over 2012-2013) with a continuation of other non-salary benefits and salary increases so that the approximate increase in the cost of teacher salaries and salary related benefits because of this agreement and step increases for each of the two years (subject to change resulting from changes in the number of and in the educational degrees and years of experience of teachers employed) over the preceding year will be:

2012-2013: \$124,291 over 2011-2012. This results from \$196,172 in salary schedule changes (including additional taxes and retirement obligations) minus \$71,881 in medical insurance savings due to negotiated changes in medical insurance coverage (including higher co-pays on office visits and prescriptions and increased contributions paid by teachers to premiums on indemnity plans).

2013-2014: \$167,716 over 2012-2013. This results from \$189,928 in salary schedule changes (including additional taxes and retirement obligations) minus \$22,212 in medical savings (due to negotiated increases in the percentage paid by teachers to premiums on point of service plans).

And further to raise and appropriate the sum of \$124,291 for the 2012-2013 year, such sum representing the additional costs attributable to the increase in salaries and salary related benefits over those included as part of the 2012-2013 operating budget?

(The School Board recommends that the School District approve these costs items and make the appropriation of \$124,291.)

<b>Yes</b>	<b>1471</b>	<b>No</b>	<b>657</b>
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Article #3: Shall the District authorize the School Board to spend \$373,673 from the fund established by the voters in 1997 to offset the 2012-2013 Exeter Taxpayers share of the Exeter Region Cooperative School District's bond payment (principal and interest) for the Cooperative Middle School building? (The School Board recommends the approval of this article.)

<b>Yes</b>	<b>1824</b>	<b>No</b>	<b>307</b>
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Respectfully submitted,

  
Susan E.H. Bendroth, Exeter School District Clerk

  
3-28-12

KIMBERLY F. WILLIAMS  
NOTARY PUBLIC  
State of New Hampshire  
My Commission Expires  
December 3, 2013

**THE EXETER REGION**

**COOPERATIVE**

**SCHOOL DISTRICT**

**ANNUAL REPORT**

For the Year Ending June 30, 2012  
For the Proposed 2013-2014 Budget

# **EXETER REGION COOPERATIVE SCHOOL DISTRICT**

## **SUPERINTENDENT'S OFFICE**

Michael A. Morgan  
Superintendent of Schools  
(603) 775-8653  
[mmorgan@sau16.org](mailto:mmorgan@sau16.org)

Saundra L. MacDonald  
Assistant Superintendent of Schools  
(603) 775-8679  
[samacdonald@sau16.org](mailto:samacdonald@sau16.org)

Paul A. Flynn  
Associate Superintendent of Schools  
Director of Human Resources  
(603) 775-8652  
[pflynn@sau16.org](mailto:pflynn@sau16.org)

Amy R. Ransom  
Business Administrator  
(603) 775-8669  
[aransom@sau16.org](mailto:aransom@sau16.org)

Esther T. Asbell  
Assistant Superintendent of Schools  
(603) 775-8655  
[easbell@sau16.org](mailto:easbell@sau16.org)

Carol Y. Andre  
Special Education Administrator  
(603) 775-8646  
[candre@sau16.org](mailto:candre@sau16.org)

# **EXETER REGION COOPERATIVE SCHOOL DISTRICT**

## **BOARD MEMBERS AND DISTRICT OFFICERS**

Chair of the School Board: Dave Miller

NAME	TERM EXPIRES	TOWN
Maggie Bishop	2015	Exeter
Elizabeth "Liz" Faria	2013	Brentwood
Alicia Heslop	2015	Newfields
Helen Joyce	2015	Stratham
Dave Miller	2014	East Kingston
Katherine "Kate" Miller	2013	Exeter
Mark Portu	2014	Stratham
Joni Reynolds	2013	Kensington
Kate Segal	2014	Exeter

School District Website: [www.sau16.org](http://www.sau16.org)

Moderator: Charles Tucker

School District Clerk: Susan EH Bendroth

School District Treasurer: Luke Breton

## **BUDGET ADVISORY COMMITTEE MEMBERS**

Chair of the Budget Advisory Committee: David Pendell

NAME	TERM EXPIRES	TOWN
Susan Canada	2015	Stratham
Lucy Cushman	2013	Stratham
Simon Heslop	2013	Newfields
Roy Morrisette	2014	Exeter
David Pendell	2015	East Kingston
Carl Robertson	2015	Exeter
Elyse Gallo Seeley	2014	Brentwood
Mark Portu		ERCSD Board Rep

**January 10, 2013 Public Hearing**  
**WARRANT**  
**EXETER REGION COOPERATIVE SCHOOL DISTRICT**

**To the inhabitants of the Exeter Region Cooperative School District,  
County of Rockingham, State of New Hampshire qualified to vote upon  
District affairs:**

**You are hereby notified to meet as follows:**

**FIRST SESSION OF THE ANNUAL MEETING (Deliberative Session):** In the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive in Exeter, New Hampshire on Thursday, February 7, 2013, at 7:00 PM for explanation, discussion, debate, and possible amendment of the following warrant articles:

1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$52,700,000? Should this article be defeated, the operating budget shall be \$53,048,087, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$52,700,000 as set forth on said budget.)
2. To hear reports of agents, auditors, and committees or officers heretofore chosen.
3. To transact any other business that may legally come before the meeting.

**SECOND SESSION:** At the polling places designated below on **Tuesday, March 12, 2013**, to choose the following School District Officers:

School District Board Member (Exeter)	3-year Term Expiring 2016,
School District Board Member (Brentwood)	3-year Term Expiring 2016,
School District Board Member (Kensington)	3-year Term Expiring 2016,
School District Moderator	1-year Term Expiring 2014,
Budget Committee Member (Newfields)	3-year Term Expiring 2016,
Budget Committee Member (Exeter)	3-year Term Expiring 2016,
Budget Committee Member (Stratham)	3-year Term Expiring 2016;
Budget Committee Member (Kensington)	1-year Term Expiring 2014



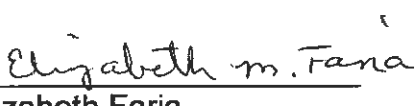
and vote on the article listed as "1" as that article may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

<u>VOTERS IN TOWN OF</u>	<u>POLLING PLACE</u>	<u>POLLING HOURS</u>
Brentwood	Recreation Center	8:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School Multi-purpose Room	8:00 AM to 7:00 PM
Exeter	Talbot Gym Tuck Learning Campus	7:00 AM to 8:00 PM
Kensington	Kensington Town Hall	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM

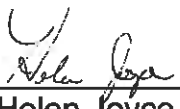
Given under our hands at Exeter on this 10th day of January, 2013.

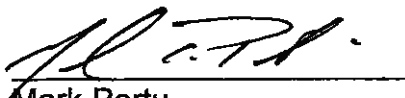
**EXETER REGION COOPERATIVE SCHOOL DISTRICT SCHOOL BOARD**

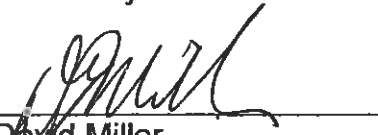
  
Margaret Bishop

  
Elizabeth Faria

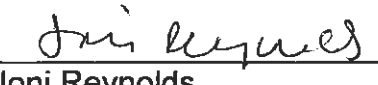
  
Alicia Heslop

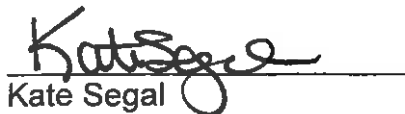
  
Helen Joyce

  
Mark Portu

  
David Miller

  
Kate Miller

  
Joni Reynolds

  
Kate Segal

# SCHOOL BUDGET FORM

OF: Exeter Region Cooperative School District NH

### Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2013 to June 30, 2014

**IMPORTANT:**

**Please read RSA 32:5 applicable to all municipalities.**

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): 7/17/13

### SCHOOL BOARD MEMBERS

***Please sign in ink.***

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

K Bullen

Valerij

Elizabeth m. Faria

12-14

Alicia Heslop

Maggi-Buzy

Katseye

Wm. H. Miller

Jan Reynolds

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

**FOR DRA USE ONLY**

**NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090**

MS-26  
Rev.12/11

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. WARR. ART.#	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>INSTRUCTION</b>						
1100-1199	Regular Programs		13,766,605.55	15,077,698.00	15,286,914.00	
1200-1299	Special Programs		3,998,795.88	4,154,065.00	4,798,515.87	
1300-1399	Vocational Programs		1,321,208.70	1,456,885.00	1,513,500.40	
1400-1499	Other Programs		718,781.66	770,829.00	815,784.00	
1500-1599	Non-Public Programs					
1600-1699	Adult/Continuing Ed. Programs		113,802.51	135,712.00	145,940.55	
1700-1799	Community/Jr.College Ed. Programs					
1800-1899	Community Service Programs					
<b>SUPPORT SERVICES</b>						
2000-2199	Student Support Services		1,950,180.49	2,267,565.00	2,338,253.28	
2200-2299	Instructional Staff Services		369,096.96	373,359.00	440,009.20	
<b>GENERAL ADMINISTRATION</b>						
2310 840	School Board Contingency					
2310-2399	Other School Board		85,501.00	99,500.00	99,500.00	
<b>EXECUTIVE ADMINISTRATION</b>						
2320-310	SAU Management Services		1,022,535.00	964,442.00	980,032.00	
2320-2399	All Other Administration		207,482.09	256,466.00	247,123.60	
2400-2499	School Administration Service		1,813,987.00	1,784,255.00	1,815,985.73	
2500-2599	Business					
2600-2699	Operation & Maintenance of Plant		3,898,262.37	4,092,589.00	4,290,366.37	
2700-2799	Student Transportation		1,639,213.99	1,723,735.00	1,803,985.00	
2800-2999	Support Service, Central & Other		9,937,040.65	10,503,368.00	11,406,722.00	
<b>NON-INSTRUCTIONAL SERVICES</b>						
3100	Food Service Operations		999,985.00	1,100,000.00	1,100,000.00	
3200	Enterprise Operations		924,385.15	818,510.00	818,510.00	
<b>FACILITIES ACQUISITIONS &amp; CONSTRUCTION</b>						
4100	Site Acquisition					
4200	Site Improvement					
4300	Architectural/Engineering					
4400	Educational Specification Development					
4500	Building Acquisition/Construction					
4600	Building Improvement Services					
4900	Other Facilities Acquisition and Construction Services					
<b>OTHER OUTLAYS (5000-5999)</b>						
5110	Debt Service - Principal		2,795,558.00	2,664,791.00	2,541,720.00	
5120	Debt Service - Interest		1,897,436.00	1,832,837.00	1,957,158.00	
<b>FUND TRANSFERS</b>						
5220-5221	To Food Service					
5222-5229	To Other Special Revenue					
5230-5239	To Capital Projects		40,000.00			
5254	To Agency Funds					
5300-5399	Intergovernmental Agency Alloc.		431,295.00	300,000.00	300,000.00	
<b>SUPPLEMENTAL APPROPRIATION</b>						
<b>DEFICIT APPROPRIATION</b>						
<b>OPERATING BUDGET TOTAL</b>			<b>47,731,153.00</b>	<b>50,376,806.00</b>	<b>52,700,000.00</b>	

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3, VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserves					
5252	To Expendable Trust		150,000.00			
5253	To Non-Expendable Trusts					
<b>SPECIAL ARTICLES RECOMMENDED</b>			150,000.00			

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/ __ to 6/30/ __	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>						

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>REVENUE FROM LOCAL SOURCES</b>					
1300-1349	Tuition		947,510.00	1,100,000.00	1,100,000.00
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		646.00	1,000.00	1,000.00
1600-1699	Food Service Sales		726,359.00	910,000.00	910,000.00
1700-1799	Student Activities			300,000.00	300,000.00
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		455,187.00	475,183.00	455,000.00
<b>REVENUE FROM STATE SOURCES</b>					
3210	School Building Aid		2,070,755.00	1,693,574.00	1,397,945.00
3215	Kindergarten Building Aid				
3220	Kindergarten Aid				
3230	Catastrophic Aid		183,480.00	274,555.00	275,000.00
3240-3249	Vocational Aid		1,228,108.00	942,650.00	942,650.00
3250	Adult Education				
3260	Child Nutrition		8,237.00	10,000.00	10,000.00
3270	Driver Education				
3290-3299	Other State Sources				
<b>REVENUE FROM FEDERAL SOURCES</b>					
4100-4539	Federal Program Grants		991,114.00	443,510.00	478,510.00
4540	Vocational Education				
4550	Adult Education		243,724.00	325,000.00	340,000.00
4560	Child Nutrition		175,986.00	180,000.00	180,000.00
4570	Disabilities Programs				
4580	Medicaid Distribution		187,336.00	200,000.00	200,000.00
4590-4999	Other Federal Sources (except 4810)		93,668.00	50,000.00	50,000.00
4810	Federal Forest Reserve		-		
<b>OTHER FINANCING SOURCES</b>					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
<b>OTHER FINANCING SOURCES cont.</b>					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	<b>Supplemental Appropriation (Contra)</b>				
	Voted From Fund Balance			150,000.00	
	Fund Balance to Reduce Taxes		1,080,880.00	1,242,070.00	850,000.00
<b>Total Estimated Revenue &amp; Credits</b>			<b>8,692,990.00</b>	<b>8,297,542.00</b>	<b>7,490,105.00</b>

****BUDGET SUMMARY****

	Current Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 2)	50,376,606.00	52,700,000.00
Special Warrant Articles Recommended (from page 3)	150,000.00	-
Individual Warrant Articles Recommended (from page 3)	-	-
<b>TOTAL Appropriations Recommended</b>	<b>50,526,606.00</b>	<b>52,700,000.00</b>
Less: Amount of Estimated Revenues & Credits (from above)	8,297,542.00	7,490,105.00
Less: Amount of State Education Tax/Grant	5,116,249.00	5,356,428.00
<b>Estimated Amount of Local Taxes to be Raised For Education</b>	<b>37,112,815.00</b>	<b>39,853,467.00</b>

# DEFAULT BUDGET OF THE SCHOOL

OF: Exeter Region Cooperative School _____ NH

Fiscal Year From July 1, 2013 to June 30, 2014

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

K. B. Mullin  
Elizabeth M. Fana  
Karen Dye  
Alicia Haslop  
[Signature]

Maggie B. B. B.  
[Signature]  
Kab Segar  
Joni Reynolds

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090



**Default Budget - School District of: Exeter Region Cooperative School FY 2013-14**

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>INSTRUCTION</b>					
1100-1199	Regular Programs	15,077,698.00	209,216.00		15,286,914.00
1200-1299	Special Programs	4,154,065.00	644,450.87		4,798,515.87
1300-1399	Vocational Programs	1,456,885.00	56,615.40		1,513,500.40
1400-1499	Other Programs	770,829.00	44,955.00		815,784.00
1500-1599	Non-Public Programs				
1600-1699	Adult/Continuing Ed. Programs	135,712.00	10,228.55		145,940.55
1700-1799	Community/Jr.College Ed. Programs				
1800-1899	Community Service Programs				
<b>SUPPORT SERVICES (2000-2999)</b>					
2000-2199	Student Support Services	2,267,565.00	70,688.28		2,338,253.28
2200-2299	Instructional Staff Services	373,359.00	66,650.20		440,009.20
<b>GENERAL ADMINISTRATION</b>					
2310 840	School Board Contingency				
2310-2319	Other School Board	99,500.00	-		99,500.00
<b>EXECUTIVE ADMINISTRATION</b>					
2320-310	SAU Management Services	964,442.00	15,590.00		980,032.00
2320-2399	All Other Administration	256,466.00	(9,342.40)		247,123.60
2400-2499	School Administration Service	1,784,255.00	31,730.73		1,815,985.73
2500-2599	Business				
2600-2699	Operation & Maintenance of Plant	4,092,589.00	197,777.37		4,290,366.37
2700-2799	Student Transportation	1,723,735.00	80,230.00		1,803,965.00
2800-2999	Support Service Central & Other	10,503,368.00	1,251,440.00		11,754,808.00
<b>NON-INSTRUCTIONAL SERVICES</b>					
3100	Food Service Operations	1,100,000.00	-		1,100,000.00
3200	Enterprise Operations	818,510.00	-		818,510.00
<b>FACILITIES ACQUISITION AND CONSTRUCTION</b>					
4100	Site Acquisition				
4200	Site Improvement				
4300	Architectural/Engineering				
4400	Educational Specification Develop.				
4500	Building Acquisition/Construction				
4600	Building Improvement Services				
4900	Other Facilities Acquisition and Construction Services				

MS-DS  
Rev. 10/10

Default Budget - School District of: Exeter Region Cooperative School FY 2013-14

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>OTHER OUTLAYS (5000-5999)</b>					
5110	Debt Service - Principal	2,664,791.00	(123,071.00)		2,541,720.00
5120	Debt Service - Interest	1,832,837.00	124,321.00		1,957,158.00
<b>FUND TRANSFERS</b>					
5220-5221	To Food Service				
5222-5229	To Other Special Revenue				
5230-5239	To Capital Projects				
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Alloc.	300,000.00	-		300,000.00
	<b>SUPPLEMENTAL</b>				
	<b>DEFICIT</b>				
	<b>TOTAL</b>	<b>50,376,606.00</b>	<b>2,671,481.00</b>		<b>53,048,087.00</b>

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1100-1199	Increase in salary based on current staffing and contract obl	2320-2399	Reduction based on current staff salaries
1200-1299	Increase in salary based on current staffing and student needs		
1300-1399	Increase in salary based current staff and on program costs		
1400-1499	Increase in salary based on current staff and program costs		
1600-1699	Increase in salary based on current staff and program costs		
2000-2199	Increase in salary and student need		
2200-2299	Increaes in salary and student need		
2320-310	Change in assessment		
2400-2499	Increase per contracts and salaries		
2600-2699	Increase to contracts and utilities		
2700-2799	Increaes in contract and student transportation needs		
2800-2999	Increase to NH Retirement, Benefits, and FICA		

MS-DS  
Rev. 10/10

**EXETER REGION COOPERATIVE SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENSES/REVENUES  
PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a**

<b><u>SPECIAL EDUCATION EXPENSES</u></b>	<b><u>2010-2011</u></b>	<b><u>2011-2012</u></b>
1200/1230 Special Programs	3,721,236	3,995,126
1430 Summer School**	32,638	3,670
2140 Psychological Services	149,023	146,398
2150 Speech and Audiology	216,853	266,473
2159 Speech Summer School	0	0
2162 Physical Therapy	22,630	23,150
2163 Occupational Therapy	13,902	4,473
2332 Administration Costs	138,317	141,592
2722 Special Transportation	368,203	337,108
2729 Summer School Transp	12,934	11,045
<b>TOTAL EXPENSES</b>	<b>4,675,736</b>	<b>4,929,035</b>
<b><u>SPECIAL EDUCATION REVENUES</u></b>		
1950 Service to other LEAs	0	0
3110 Special Ed Portion Adequacy Funds	863,688	863,688
3240 Catastrophic Aid	193,199	183,481
4580 Medicaid	209,991	187,336
<b>TOTAL REVENUES</b>	<b>1,266,878</b>	<b>1,234,505</b>
<b>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</b>	<b><u>3,408,858</u></b>	<b><u>3,694,530</u></b>

** Summer School received ARRA Grant funds in 2011-2012  
These funds reduced Summer School Expense by \$28,374.95



Stephen D. Plodzik, PA

Edward T. Perry, CPA

James A. Sojka, CPA

Gregory A. Colby, CPA

Sheryl A. Pratt, CPA

Melodie A. Frazer, CPA

Donna M. LaClair, CPA*

Kathryn C. Sanders, CPA

Ashley J. Miller, CPA

Tyler A. Paine, CPA

Kyle G. Gingras, CPA

* A/o licensed in Massachusetts

January 11, 2013

Members of the School Board  
Exeter Region Cooperative School District  
30 Linden Street  
Exeter, NH 03833

Dear Members of the School Board:

We have audited the financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Exeter Region Cooperative School District for the fiscal year ended June 30, 2012. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* and OMB Circular A-133, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 4, 2012. Professional standards also require that we communicate to you the following information related to our audit.

#### Significant Audit Findings

##### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Exeter Region Cooperative School District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2011-12. We noted no transactions entered into by the School District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the government-wide financial statements was:

Management's estimate of the useful lives of the capital assets is based on historical information and guidance provided by the industry. We evaluated the key factors and assumptions used to develop the useful lives of the capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

##### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

##### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

**PLODZIK & SANDERSON**  
*Professional Association / Accountants & Auditors*

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that have been included in the management representation letter, dated January 11, 2013.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the School District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the School District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

The following other matters were noted during the course of our audit:

- During our review of the School District's financial records, we noted the following departures:
  - Upon review of the School District's investment policy it was noted that the policy had not been reviewed or updated since 2004. RSA 197:23-a states that the School Board shall review and adopt the investment policy on an annual basis. In addition, the policy does not reflect the necessary language to be in compliance with GASB Statement No. 40, which states that the policy should address issues involving custodial, investment and credit risk. We recommend that the School Board review and adopt the investment policy on an annual basis and that the policy be rewritten to incorporate the necessary GASB Statement No. 40 language.
  - Athletic officials are presently being paid from general fund appropriations which have been transferred to the student activity funds for ease and timeliness of payments to officials. At year-end the unspent balance remained in the activity fund which caused an overexpenditure of these funds in the general fund. Fortunately, an interfund receivable was recorded in the general fund for this item at year-end. We recommend that any balance remaining of this appropriation be transferred back to the general fund at year-end.

These matters have been discussed with the Business Administrator.

This information is intended solely for the use of School Board and management of the Exeter Region Cooperative School District and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



PLODZIK & SANDERSON  
Professional Association

**MINUTES OF THE EXETER REGION COOPERATIVE SCHOOL DISTRICT  
FIRST SESSION OF THE 2012 ANNUAL MEETING  
DELIBERATIVE SESSION – THURSDAY, FEBRUARY 9, 2012 – 7:00 PM  
EXETER HIGH SCHOOL ARTHUR HANSON III CENTER**

**ERCSD BOARD MEMBERS PRESENT:**

Patty Lovejoy – Chair - Stratham  
Elizabeth Faria - Brentwood  
Kate Miller - Exeter  
Joni Reynolds - Kensington  
Mark Portu – Stratham

David Miller – Vice Chair East Kingston  
Townley Chisholm - Exeter  
Kate Segal - Exeter  
Mike Grant - Newfields

**ADMINISTRATION:** Michael Morgan, Amy Ransom

**ACTING CHAIR OF BUDGET ADVISORY:** Lucy Cushman

**MODERATOR:** Charles Tucker, Esq.

**ERCSD CLERK:** Susan Bendroth

Moderator Charles Tucker called the meeting to order at 7:00 PM followed by the Pledge of Allegiance, introduction of board members, administration and other parties. He explained the purpose of the meeting was to read, debate and amend the following warrant articles, which would then be voted on by paper ballot on Tuesday, March 13, 2012 at the respective voting locations in each SAU 16 town. Moderator Tucker reviewed the procedures for a deliberative session that would be followed for the evening.

Moderator Tucker read Warrant Article #1:

**Warrant Article 1. *Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$49,945,945? Should this article be defeated, the operating budget shall be \$49,365,552, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$49,945,945 as set forth on said budget.)***

Kate Miller, Exeter, acknowledged the hard work of both the Board and Budget Advisory Committee and asked if Amy Ransom, Business Administrator could be recognized to review the budget. She was recognized.

Amy Ransom, Business Administrator, reviewed her power point presentation on the proposed operating budget and default budget highlighting the increases and savings.

Arthur Baillargeon, Exeter, questioned the significant decrease in the SST proposed budget.

Amy Ransom responded saying because of less funding from the state programs have had to be cut.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #2:

**Warrant Article #2: *Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association covering the two-year period from September 1, 2012 to August 21, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:***

<i>Year</i>	<i>Estimated Increase</i>
<b>2012-13</b>	<b>\$ 27,863</b>
<b>2013-14</b>	<b>\$ 30,592</b>

***and further raise and appropriate the sum of \$27,863, for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant of the RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed, (The School Board and the Budget Advisory Committee both recommend this appropriation.)***

Patty Lovejoy, Stratham explained that this contract covers all the administration at the SAU, Cooperative Middle School, Exeter High School, Seacoast School of Technology and the Alternative Learning Environment for 2 years. This contract is different from the paraprofessional and teacher contracts in that there are no steps only pay ranges for each position. This contract calls for a 2% raise and the Board maintains the right to change health plans as long as the plans are comparable. Presently the District pays 100% on an HMO which will be reduced to 95%. Group Choice is presently 90% and will be reduced to 87% in the first year and 85% in the second.

Jim Burlo questioned the 2% raise which would translate into a 5% with COLA.

Patty Lovejoy, Stratham re-clarified that the total raise was 2% as there is no COLA included in the contract.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #3:

**Warrant Article #3: *Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association covering the three-year period from September 1, 2012 to August 31, 2015 which calls for the following increases and benefits at the current staffing levels:***

<i>Year</i>	<i>Estimated Increases</i>
<b>2012-13</b>	<b>\$ 44,962</b>
<b>2013-14</b>	<b>\$ 69,641</b>
<b>2014-15</b>	<b>\$70,863</b>

***and further raise and appropriate the sum of \$44,962 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until anew agreement is executed. (The School Board and th Budget Advisory Committee both recommend this appropriation.)***

Patty Lovejoy, Stratham, explained that this warrant article covers the paraprofessionals working at the Cooperative Middle School, Exeter High School and Seacoast School of Technology for



three years. Paraprofessionals have a 13 step grid and went on to explain the steps, health insurance (70% for a single person with the employee paying the differential if they purchase a family plan) and the changes in the prescription plan going to 10/20/30 the first year and in the second and third year going to 10/20/45. She noted that there are 34 paraprofessionals taking advantage of a health plan.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #4:

**Warrant Article #4: *Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Education Association covering the two-year period from September 1, 2012 to August 31, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:***

<i>Year</i>	<i>Estimated Increases</i>
<i>2012-13</i>	<i>\$ 357,836</i>
<i>2013-14</i>	<i>\$ 601,800</i>

***and further raise and appropriate the sum of \$357,836 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of the collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until anew agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)***

Mike Grant, Newfields stated this is the third attempt with the teachers going without a contract for two years. This contract represents a 2.15% increase in salary with no retroactive step pay. He highlighted the current health plan allows for a 88%/12% split with the new contract going to 85%/15% split in the first year and a 84%/16% split in the second year. If the teachers move to a HMO the split would be 90%/10% in the first year with a 95%/5% the second year attempting to get the teachers to move to less expensive plan.

Arthur Baillargeon, Exeter asked what we might be looking at in three years and what is the percentage increase.

Mike Grant, Newfields, responded by saying it is an average of about 5%.

Mike Morgan, Superintendent, added that about 75% of the teachers are at the top of the grid so they would only be realizing 2.15% with the other 25% of the teachers recognizing 6.15%. He also clarified the health premiums presently they are 12% and with the new contract they would be at 15% for the first year followed by 16% for the second year.

Elyse Seely, Brentwood, and member of the Budget Advisory noted that the Budget Advisory Committee voted unanimously to approve this contract understanding that 70% of the teachers were at the top. This contract would recognize the District significant savings.

Kim Houghtaling, EATA president was recognized and spoke thanking the 255 teachers within the cooperative for making education a priority. She spoke about the negotiations being mindful of the taxpayers and fair to the teachers. She noted that many teachers carry a second job to off set the more expensive health plan and that volunteering at the schools may be impacted as the teachers have not seen an increase or step movement in two years. She asked the public to stand behind the teachers and maintain the quality of education by voting yes.

Bill Faria, Brentwood asked for clarification that the average increase was 5 to 6 % for about 30% of the teachers with the rest receiving 2.15% with health premiums being 12% presently and with this new contract going to 15% in the first year and 16% in the second.

Jim Johnson, Brentwood asked what the average pay is.

Mike Morgan, Superintendent, answered \$64,000 on the average.

Jim Johnson, Brentwood, took issue with not being able to support this not because he was anti-school or anti-teacher but because he could not afford it. People in Brentwood have seen no increase in their pay yet an increase in health costs and are experiencing foreclosures on their homes. He took issue with SST and no funding. He is tired of using no contract as weapon and feels it is an awful mistake to bring this before the taxpayers.

Patty Lovejoy, Stratham thanked the Board and Budget Advisory for being very cognizant of the financial conditions that affect us all and pointed out that there is only a 4.4% total increase over the last five budgets.

Charlie Tucker at this point asked the audience how many individuals in the audience were present without any direct connection or requirement to be there – the response was twenty (20) citizens out of 23,000 voters.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #5:

**Warrant Article #5: *Shall the District raise and appropriate to the expendable trust fund known as the "Maintenance Fund" (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds) the sum of the amount of the June 30, 2012 undesignated fund balance (surplus) up to \$150,000? (The School Board and Budget Advisory Committee recommends this appropriation.)***

Dave Miller, East Kingston, felt the warrant article speaks well for itself. The money requested would come from any surplus so there are no additional monies. It would increase the fund from \$350,000 to \$500,000 which is felt to be appropriate in the event of an emergency and would minimize the impact of maintenance expenses.

Elyse Seely, Brentwood, added that this gives some stability and assists in the five year improvement plan for the Cooperative Middle School and Tuck Campus.

Arthur Baillargeon, Exeter, asked if these monies would be used for maintenance only and not new projects and if the cap was \$500,000.

Jim Johnson, Brentwood, expressed confusion over Elyse Seely's comment and Dave Miller's explanation.

Dick Wendell, Head of Maintenance, was recognized to help clarify this request. He added that this fund has been established so that the taxpayers do not get hit hard in any particular year with anticipated and unanticipated maintenance issues.

Jim Johnson, Brentwood, responded by stating that it was already explained that regular maintenance items were already budgeted in the regular budget and he takes serious issue with money being taken out of this fund for those items.

Arthur Baillargeon, Exeter, stated he was in 100% favor of maintenance as there are a number of properties to maintain.

Dave Miller, East Kingston, confirmed that there are three major campuses.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #6:

**Warrant Article #6: *Shall the District approve the transfer of duties for the Trustee of Trust Funds for the Cooperative School District from the East Kingston Trustees to the Exeter Trustees?***

Kate Miller, Exeter, stated that as the Cooperative School District doesn't have trustees to oversee the trust funds and capital reserve funds the East Kingston Trustees have been overseeing them. This article requests that the Exeter trustees take over.

Bill Faria, Brentwood, asked if there is any cost associated with this.

Mike Morgan, Superintendent, stated there is none.

Moderator Tucker noted that with no further questions, the article would be placed on the ballot as presented.

Moderator Tucker read Warrant Article #7:

Warrant Article #7: *To hear reports of agents, auditors, and committees or officers heretofore chosen.*

Moderator Tucker noted there were no reports as the audit was printed in the report.

Moderator Tucker read Warrant Article #8:

Warrant Article #8: *To transact any other business which may legally come before the meeting.*

Elyse Seeley, Brentwood, recognized Bobby Aldrich as the Chairman of the Budget Advisory Committee and thanked him publicly for his time served.

Arthur Baillargeon, Exeter, noted that even though he has no children in the school he urges all to get out and vote. He thanked the Board, Mike Morgan and the members of the Budget Advisory committee for their time in preparing these articles.

Moderator Tucker adjourned the meeting at 8:03 PM with 51 voters from the six towns present at the meeting.

Respectively submitted,

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk  
February 9, 2012.

**MINUTES OF THE EXETER REGION COOPERATIVE SCHOOL DISTRICT  
SECOND SESSION OF THE 2012 ANNUAL MEETING  
VOTING SESSION – MARCH 13, 2012**

The polls were open at the polling places at the hours designated below to choose the following District Officers: School District Board Member (Exeter), School District Board Member (Newfields), School District Board Member (Stratham), School District Moderator, School District Budget Committee Member (East Kingston), School District Budget Committee Member (Exeter), School District Budget Committee Member (Stratham) and vote by ballot on articles listed as 1, 2, 3, 4, 5 and 6.

VOTERS IN TOWN OF	POLLING PLACE	POLLING HOURS
Brentwood	Community Center	8:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School Multi-Purpose Room	8:00 AM to 7:00 PM
Exeter	Talbot Gymnasium	7:00 AM to 8:00 PM
Kensington	Kensington Town Hall	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 Am to 8:00 PM

Results of the election of Exeter Region Cooperative School District Officers:

Exeter Board Member, term ending 2015 election:

Townley Chisholm 1,705      **Margaret Bishop 1,913**

Newfields Board Member, term ending 2015 election:

**Alicia K. Heslop 3,115**

Stratham Board Member, term ending 2015 election:

**Helen M. Joyce 3,137**

School District Moderator, term ending 2013 election:

**Charles F. Tucker 3,591**

East Kingston Budget Committee Member, term ending 2015 election:

**David Pendell 2,987**

Exeter Budget Committee Member, term ending 2015 election:

**Carl Robertson 3,375**

Stratham Budget Committee Member, term ending 2015 election:

**Susan Canada 3,160**

Article 1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$49,945,945? Should this article be defeated, the operating budget shall be \$49,365,552, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$49,945,945 as set forth on said budget.)

Yes	2,626	No	1,618
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Article 2: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association covering the two-year period from September 1, 2012 to August 21, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2012-13	\$ 27,863
2013-14	\$ 30,592

and further raise and appropriate the sum of \$27,863, for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant of the RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed, (The School Board and the Budget Advisory Committee both recommend this appropriation.)

Yes	2,469	No	1,757
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Article 3: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association covering the three-year period from September 1, 2012 to August 31, 2015 which calls for the following increases and benefits at the current staffing levels:

Year	Estimated Increases
2012-13	\$ 44,962
2013-14	\$ 69,641
2014-15	\$70,863

and further raise and appropriate the sum of \$44,962 for the 2012-13 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

Yes	2,385	No	1,859
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Article 4: Shall the District approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Education Association covering the two-year period from September 1, 2012 to August 31, 2014 which calls for the following increases in salaries and benefits at the current staffing levels:

Year	Estimated Increases
2012-13	\$ 357,836
2013-14	\$ 601,800

and further raise and appropriate the sum of \$357,836 for the 2012-13 fiscal year, such sum re[representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? Pursuant to RSA 273-A:12, if approved, the terms of the collective bargaining agreement, including the pay plan, but excluding cost of living increases, will continue in force and effect until a new agreement is executed. (The School Board and the Budget Advisory Committee both recommend this appropriation.)

Yes	2,271	No	1,992
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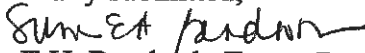
Article 5: Shall the District raise and appropriate to the expendable trust fund known as the "Maintenance Fund" (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds) the sum of the amount of the June 30, 2012 undesignated fund balance (surplus) up to \$150,000? (The School Board and Budget Advisory Committee both recommend this appropriation.)

Yes	2,889	No	1,257
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Article 6: Shall the District approve the transfer of duties for the Trustee of Trust Funds for the Cooperative School District from the East Kingston Trustees to the Exeter Trustees?

Yes	2,792	No	1,118
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Respectfully submitted,



Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk



KIMBERLY F. WILLIAMS  
NOTARY PUBLIC  
State of New Hampshire  
My Commission Expires  
December 3, 2013



**Annual Report of SAU 16**  
**For the Year Ending June 30, 2012**  
**For the Proposed 2013-2014 Budget**



## SAU 16 Superintendent Salaries

### SUPERINTENDENT'S PRORATED SALARY

2012-2013

<b>BRENTWOOD</b>	<b>\$8,304.00</b>
<b>EAST KINGSTON</b>	<b>\$4,777.00</b>
<b>EXETER</b>	<b>\$24,246.00</b>
<b>EXETER REGION COOP</b>	<b>\$77,867.00</b>
<b>KENSINGTON</b>	<b>\$5,120.00</b>
<b>NEWFIELDS</b>	<b>\$4,016.00</b>
<b>STRATHAM</b>	<b>\$17,130.00</b>
	<b>\$141,460.00</b>

### ASSOCIATE AND ASSISTANT SUPERINTENDENT'S SALARIES

(Total reflects 3.0 positions, \$119,857, \$102,500, \$95,000)

2012-2013

<b>BRENTWOOD</b>	<b>\$18,627.00</b>
<b>EAST KINGSTON</b>	<b>\$10,696.00</b>
<b>EXETER</b>	<b>\$54,394.00</b>
<b>EXETER REGION COOP</b>	<b>\$174,706.00</b>
<b>KENSINGTON</b>	<b>\$11,488.00</b>
<b>NEWFIELDS</b>	<b>\$9,013.00</b>
<b>STRATHAM</b>	<b>\$38,433.00</b>
	<b>\$317,357.00</b>

## 2012-2013 REPORT OF THE SUPERINTENDENT OF SCHOOLS

With some strong trends of economic growth reported regionally and nationwide, it does appear that the lengthy fiscal “downturn” is now moving upward. Unemployment rates have slowed and more jobs are available. Greater numbers of home sales have been reported in southeastern New Hampshire. During the November 2012 elections, President Barak Obama was re-elected and our state earned the unique distinction of having six women in key positions in all three branches of government. Exeter resident Maggie Hassan was elected Governor; Kelly Ayotte and Jeanne Shaheen are continuing US Senators; Annie Kuster and Carol Shea-Porter were elected to the US House of Representatives; and Linda Dalianis is the Chief Justice of the NH Supreme Court. Today 20% of the US Senate is comprised of women. It is a new era on many fronts!

There is a new and revitalized era within SAU 16 as well. Greater emphasis on curriculum, instruction, and assessment, in line with the SAU Strategic Plan, are more and more evident as the Common Core State Standards (CCSS) begin to be implemented. As in the past, teachers and administrators from all seven districts within the SAU are collaborating. However, now there is greater common focus on what needs to be accomplished because of the adoption of new and more stringent academic standards. This common focus is joined with the creativity of better and different instruction along with the national “Smarter Balance” assessment protocols which will replace the New England Common Assessment Program (NECAP) within the next two years.

Technology is also playing an increased role as schools are making preparations for more wireless connections to the Internet while districts continue to move toward a one-device-to-one-student platform. This demands increased accessibility to both equipment and “the cloud” where access to information is far easier than the days of note cards, periodicals, and encyclopedias. Thanks to the support of the Exeter Region Cooperative School District, and the leadership of Assistant Superintendent Sandra MacDonald, an SAU-wide study was completed in late 2012 by the Massachusetts-based firm, CELT (Connecting Education, Leadership, and Technology.) This study highlighted several key commendations including:

1. SAU Strategic Plan includes technology goals and objectives.
2. SAU leadership and individual school districts are committed to the infusion of technology tools and support their Informational Technology (IT) staff.
3. SAU 16 is in the process of transitioning to cloud-based Google Apps for education productivity and related communications tools.
4. Expertise and quality of support provided by the district-level technical staff is exemplary.
5. SAU 16 has developed and published exemplary technology policies.

To help move the SAU forward even more, this CELT study is also providing a series of key recommendations that will help to guide the focus in this area. Included among the recommendations are:

1. Review and revise Vision, Mission, and Technology Goals to ensure that they align with each other and provide a consistent technology program direction.
2. Develop and implement a collaborative model to engage SAU district schools to cooperatively analyze and align current curriculum with the technology competencies integrated into the Common Core State Standards (CCSS).
3. Convene a one-to-one Bring-Your-Own-Technology (BYOT) committee to a) define one-to-one and BYOT pilot content areas and potential devices; b) set pilot policies,

- procedures, priorities, timelines, and evaluation metrics; and c) research funding, ownership strategies, and develop a budget for a phased full scale implementation.
4. Continue to offer and expand a diverse array of professional development options to all staff that support the attainment of the National Education Technology Standards (NETS) for teachers and administrators.
  5. Continue to develop and adopt technology proficiencies for all staff. As positions become available, revise job descriptions to reflect required technology responsibilities, proficiencies, qualifications, certifications, and experience.

It is a new era on many fronts!

Even with all of these changes—and an exponential pattern of growth—our students today still need to be exposed to—and need to develop—strong citizenship skills that will more than adequately equip them for the “future shocks” which have yet to be anticipated. This is part of the reason why SAU 16 remains committed to developing solid communication skills and community service action to serve others. After all, I contend, that in the long run our students are going to remember far more about how we treat them than what we teach them!

Even with all of these changes, the safety and security of our students remains the highest priority of our schools because learning and teaching cannot take place successfully unless this basic need is met. In December 2012, a tragedy of absolutely horrific proportion took place when 26 students, teachers, and administrators were violently murdered by a young, lone, mentally ill, gunman in Newtown, CT. That event brought our nation to our knees as we struggled to learn “Why?” while also wanting to guarantee the well-being of all of those who cross the thresholds into our schools each day. SAU 16 serves approximately 6,000 students with 1,200 regular employees. Although there is no absolute guarantee that everyone is safe from harm 100% of the time, the public may rest assured that our administrators and staff are working closely with law enforcement personnel to provide the safest possible environment for all who are in and around our schools each day.

The community at large, including the eighty percent of our families who do not have children in our schools, has an ethical responsibility to support public education in a reasonable and prudent manner. We, as educators, have an equally important moral obligation to provide the best possible education to the students entrusted to us. “*Schools Cannot Do It Alone*” as the businessman, attorney, and author Jamie Vollmer has made so clear in his 2010 book with that title.

## **SAU 16 VISION STATEMENT**

To provide a rigorous and comprehensive education that will prepare our students for diverse post-secondary educational opportunities, a competitive workplace, and active civic participation.

## **SAU 16 MISSION STATEMENT**

To help students gain knowledge and skills that build intellect, character, and a lifelong thirst for learning.

## **SAU 16 STRATEGIC PLAN**

One of the most significant driving forces of the continuing work in SAU 16 is the Strategic Plan that was adopted by the SAU Joint Boards in October 2010. This document emphasizes work in seven key areas: Communications; Community Involvement; Curriculum and Assessment; Design and Philosophy; Governance; Lifestyles; and Special Education. Local Boards have selected various components within these areas to stress in their respective schools and regularly reported those to the SAU Joint Board.

Three major trends have emerged and are being implemented at this time: Curriculum, Communications, and Community Service.

### **Curriculum, Communications, and Community Service**

Curriculum, instruction, and assessment each play a key role in the educational process. Much of this work today is driven by New Hampshire's adoption of the Common Core State Standards which lay the foundation for the national Smarter Balance assessment that will begin in 2015 in at least 27 states. SAU 16 educators are well underway in making the transition from the NH Curriculum Frameworks to the more vigorous demands of CCSS. Its implementation in math and language arts has already begun. The SAU is facilitating both a language arts committee and a math committee which are comprised of teachers and administrators from each school within the SAU. These committees meet regularly to create common assessments that address the major standards in each content area. They are also identifying the professional development plans that are needed to support the required instructional shifts within the curriculum areas.

It is important to note that one of the key components of the CCSS transition is increased depth within the curriculum. Essentially, it means exposing and challenging students with more frequent and more difficult reading and writing works. It means more complex and informational texts. It means effective and well-grounded writing. It means more research and inquiry to analyze. Even though the primary focus of the CCSS appears to be language arts and math instruction, the shift to the Common Core State Standards is primarily a shift to more overall depth across the entire curriculum. SAU 16 has always prided itself at being on the forefront of educational "rigor" and this important work fits well with that philosophy and that goal.

Music, guidance, library/media, and health committees are also meeting on a regular basis this year. The goal of these committees is to review and revise their respective curricula to ensure alignment with state and national standards. This curriculum mapping process also includes creating common assessments and identifying possible instructional resources for teachers. The schools and the SAU are committed to preparing elementary students for the transition to a large middle school and for making the transition from middle school to high school.

As educational initiatives continue to unfold around the country, it is important to note that students and teachers in SAU 16 are finding more extensive and creative ways to meet the growing individual needs of each student. This includes having students involved in learning outside of the traditional classroom through online learning with the Virtual Learning Academy Charter School (VLACS) or through Extended Learning Opportunities (ELO). Consideration is also being given to establishing an Exeter High School Summer Institute where students may earn additional high school credits in a variety of non-traditional courses that will serve to expand their learning. Remember: It was long ago when Mark Twain stressed that "schooling should not interfere with one's education!"

Middle and high school students are challenged in ways that help them to gain high school and college credit aside from the traditional ways. Students in the Cooperative Middle School (CMS) who choose to take and successfully complete Algebra I as eighth graders earn high school credit. Similarly, CMS students who successfully complete two years of the same world language (French, Latin, and Spanish are available) in grades seven and eight also earn high school credit. In addition to the traditional Advanced Placement (AP) courses taken at Exeter High School (EHS) to earn college credit, both EHS and the Seacoast School of Technology (SST) offer Project Running Start courses that allow students to simultaneously earn high school and college credit. In many cases, these alternatives help graduates to "jumpstart" their college career and reduce overall costs in the long run.

At the elementary school level, many teachers are also creating and enhancing diverse opportunities to engage students more in their own learning. Using the benefits of technology, introducing students to writing blogs, and developing a variety of innovations in classroom that extend the teaching of basic skills for implementation in 21st century learning is happening every day in SAU 16 schools. Students are able to share their work beyond their own classroom walls and among other schools. This is the world in which these students will flourish and many teachers are actively preparing our students for their present and future.

Please refer to the SAU 16 website ([www.sau16.org](http://www.sau16.org)) for regular news and updates about some of the curriculum and learning that is taking place in our schools.

**Communication** is more important and more easily available today than at any other time in our history. For this reason, individual schools and the SAU offices choose a variety of methods to communicate with students, parents, staff, and the community. The use of traditional newsletters has expanded to enhanced websites, principal blogs, extensive coverage in local newspapers, 24-hour availability of the SAU cable access educational channel (Channel 13 for all Comcast subscribers), AlertNow messages, and email.

Please note that SAU 16 schools have worked over the past two years to build robust school websites that are informative, up-to-date, and user-friendly. This has been a large project and has involved dozens of people throughout our schools. Visit our main SAU 16 site at [www.sau16.org](http://www.sau16.org) to gain access to the various schools' sites.

Keeping news current about school programs and services was a priority of the SAU Strategic Plan and efforts in this area are constantly emphasized. The substance and length of this Superintendent's Report is one more link that the community has to gather and synthesize information provided. After all, SAU 16 is comprised of six towns, seven independent school districts, eight school boards, 33 school board members, four budget committees, and 11 collective bargaining groups. It is the third largest SAU in New Hampshire when considering total enrollment of students. (Only Manchester and Nashua serve more students than does SAU 16.) The size of our SAU alone is another reason why communication is so important!

**Community Service** is vital to the lifeblood of any town or city. Each of our schools actively and aggressively supports a wide variety of projects which lead to helping others. Local food pantries have been the largest recipient of student and staff efforts. However, there are many consistent strategies used to support the organizations such as the SPCA, the Pease Greeters, and NH Special Olympics. At holiday times, schools go out of their way to help individual families as this strongly reinforces the need for each of us to be good citizens. I am extremely grateful to all of the students, families, staff members, and administrators who commit themselves to these very important efforts each year.

## **EXETER HIGH SCHOOL PRINCIPAL CHANGE**

Mr. Sean Kiley of Merrimac, MA, was selected by the Exeter Region Cooperative School Board to be the new principal of Exeter High School beginning in July 2012. Originally from Methuen, MA, Mr. Kiley earned his BS degree in Sports Biology from Springfield (MA) College in 1992 and then completed his M.Ed. degree in Health Studies from Springfield College in 1996, during which time he was a Graduate Teaching Fellow for the college. This provided him experience in teaching undergraduate students for two years while he also served as assistant coach of the intercollegiate varsity wrestling team. He completed his certification for school principal through the Educational Leadership Program at Northeastern University in Boston.

Mr. Kiley replaced Mr. Vic Sokul who retired on June 30, 2012 after seven years of service to the students, faculty, staff, and parents of Exeter High School.

### **SWASEY CENTRAL SCHOOL GETS NEW PRINCIPAL**

Mr. Ronald Kew of Manchester, NH was selected as the new principal of Swasey Central School (SCS) in Brentwood. Mr. Kew most recently served as the principal of Gossler Park Elementary School in Manchester. He earned his BS degree in Elementary Education from Saint Joseph College in Standish, ME and his M.Ed. degree in Educational Administration and Supervision from the University of New Hampshire. Mr. Kew has 17 years of experience teaching at the elementary level and was a school administrator in Manchester for the past five years. He began his new position in July 2012 and replaced Mrs. Joan Ostrowski who served SCS faithfully for 12 years.

### **CHAMPIONS FOR CHILDREN**

The SAU 16 Champions for Children award was established two years ago as an opportunity for each school district to recognize individuals who have distinguished themselves by demonstrating significant involvement in programs and/or services that directly benefit the students and families of SAU 16.

Since its inception, 70 individuals have been recognized for their outstanding contributions to our districts. This year's award recipients include the following school board recognitions: SAU 16—Susie Taylor, Officer Dan D'Amato and Officer Michael Oliveira; Exeter Region Cooperative – Bob Bailey; Exeter – Helen Benedetto; Kensington – American Legion Post #105, Mary Knightly, and Mary Jane Solomon; Brentwood—Tammy Heath; Newfields—Alyssa Caggiano; Stratham – Connie Adams and Linda Johansson. These individuals have significantly impacted their respective schools and communities. Congratulations to each of them!

### **CONTRACT NEGOTIATIONS**

There are now eleven formal collective bargaining associations within SAU 16; two of them were open to negotiations with their respective school boards during the current school year. These involved the teacher association in Kensington and the paraprofessional association in Exeter. Both groups reached tentative agreements which will be presented to the voters on their respective Warrants in March 2013. Associate Superintendent Paul Flynn is commended for his outstanding role in dealing with contract negotiations.

### **THE IMPORTANCE OF VOTING**

Generally speaking, voter turnout in each of our communities is relatively low. This means that a small percentage of eligible voters actually participate in the "school district meeting process" and they make important financial decisions for the majority of residents and taxpayers. Brentwood and Stratham each host traditional school district meetings in March 2012. Of the 2494 registered voters in Brentwood, only 135 people (5.41%) attended the meeting; in Stratham, of the 5159 voters, 117 people (2.27%) attended the meeting. In each case, more than 94% of the registered voters did not participate in this important process.

Each of the other five districts uses the "SB 2" voting format and people may cast ballots throughout an entire day in March. In East Kingston, 435 (27.39%) of the 1588 voters participated; in Exeter, 2128 (21.90%) of the 9716 voters participated; in Kensington, 476 (31.59%) of the 1507 voters participated; in Newfields, 338 (28.24%) of the 1197 registered voters participated; for the Exeter Region Cooperative, 4262 (19.68%) of the 21,661 registered voters participated. For the SB 2 voting in the Coop, Brentwood

and Stratham did have a larger voter turnout than at its regular District Meeting with 20.73% (517 voters) and 11.79% (608 voters) participation respectively.

It is extremely important that residents take their civic responsibility of voting seriously.

### **RX REBATE PROGRAM**

Due to the significant efforts of Associate Superintendent Paul Flynn, the Rx Rebate Program offered by the federal government for school districts who have retirees who do not participate in Medicare Part D is continuing to pay dividends. Since enrolling in the rebate program in March 2009, SAU districts have been reimbursed \$247,000. This money helps to reduce overall health care costs to the districts. Unfortunately, because of some eligibility requirements, our participation in this program ended at the end of the last school year.

### **E-RATE FUNDING**

Under the direction of Assistant Superintendent Sandra MacDonald and the work of Patti-Jo Roy in the SAU Business Office, SAU 16 was approved to receive over \$114,000 to help defray the costs associated with telecommunications services that include telephones, paging services, website hosting, and cell phones. The SAU has made significant improvements in securing funds from this federal program over the past two years.

### **BLUE RIBBON AWARDS**

For more than 30 consecutive years, New Hampshire Partners in Education has recognized the volunteer efforts of parents and community members who are directly involved in local schools. Every elementary school in SAU 16 and the Seacoast School of Technology distinguished itself by achieving this prestigious award. This is an outstanding accomplishment and a clear acknowledgement of the positive relationships that exist between our schools and their local communities.

### **CRITICAL INCIDENT MANAGEMENT**

Thanks to the outstanding work of Assistant Superintendent Esther Asbell, SAU 16 continues to focus on how to deal with “critical incidents” in our schools. During the summer of 2012, over 60 administrators and teachers participated in extensive training conducted by Harvard University expert, Dr. Robert Macy. This training included significant work on suicide prevention. SAU Special Education Administrator Carol Andre also worked closely on this initiative and spearheaded regional work for school officials on “post-vention” training. From January 2010 through September 2012, Exeter High School had to deal with five student deaths. This fact has impacted the school community in a dramatic way. School and SAU leadership teams have worked closely with the New Hampshire Alliance on Mental Illness and are expanding training in this regard for parents, community members, law enforcement personnel, and students during the current school year.

### **STUDENT ASSESSMENT/NO CHILD LEFT BEHIND**

Once again this past fall, all students in grades 3-8 and 11 participated in the New England Common Assessment Program (NECAP) exams in reading and mathematics. Fifth, eighth and eleventh graders participated in a writing component as well. In May 2011 and 2012, the NECAP Science Test was administered to all students in grades 4, 8 and 11. The results of those tests indicate that the performance of SAU 16 students continues to be strong relative to their statewide peers.



In addition to her other duties and responsibilities, Assistant Superintendent Esther Asbell coordinates the follow-up to these tests that have resulted in School in Need of Improvement (SINI) and/or District In Need of Improvement (DINI) status under the requirements established by the federal *No Child Left Behind* legislation. School Improvement Teams worked very hard over the 2012 summer to address issues related to student assessment data and performance. Various schools and districts in the SAU submitted plans to the NH Department of Education indicating how improvements were being made. All of the submitted plans were approved by state officials who added the comment that they were among the best in the state! That is a compliment to the administrators and teachers who have worked very hard in this regard and emphasizes why SAU 16 is a strong educational community.

In addition to the assessment information gleaned from the NECAP tests, it is important to note that in all of our schools, all students are assessed in a variety of ways including teacher-developed tests, projects, displays, and presentations. Elementary teachers use a variety of assessments such as the Dynamic Indicators of Basic Early Literacy Skills (DIBELS), California Achievement Tests, Terra Nova Tests, Gates MacGinitie Reading Tests, and other benchmark assessments to diagnose individual strengths and weaknesses to improve their instructional practice. Many schools are also implementing a Response to Intervention (RtI) framework in order to more effectively meet individual student learning needs. The RtI process has teachers constantly reviewing student data in order to inform day-to-day instruction. Any standardized test is one indicator and one type of assessment. In addition to using multiple measures, our teachers encourage and provide opportunities for students to demonstrate what they "know and are able to do."

## NUMBERS

The business operation of SAU 16 includes budgets, payrolls, federal grants management, accounts receivables and payables, insurance programs, audits, trust funds oversight, and accounting services for seven independent school districts plus the School Administrative Unit (SAU) itself. Under the watchful eye and very capable leadership of Business Administrator Amy Ransom, these important services are provided for 1,200 regular employees plus 300 temporary/substitute employees. The total budgets are approximately \$90 million. The SAU is committed to the respectful and ethical delivery of these services on behalf of the citizens of our communities who have placed their trust in us.

## TUCK LEARNING

The diverse educational avenues provided through the SAU continue to manifest the collective commitment to meet the many individual needs of our secondary school students. Consider the on-going success of the project-based **Great Bay eLearning Charter School (GBeCS)** that currently serves 158 students in grades 8-12 with approximately 46% of those students coming from one of our six towns. The Exeter Region Cooperative School District continues to provide substantial funding (\$300,000) for its students at GBeCS.

The **Exeter Adult Education** program captures the interest of over 900 students who choose from courses that enrich their lives to courses leading to high school diplomas or GED (General Educational Development). It is important to note that the Enrichment Program is now in its 46th year!

The **Exeter High School Alternative Education** program provides another educational opportunity that includes a combination of academic, behavioral, social, civic, and work based learning experiences. The goal of their program is to empower students to succeed as knowledgeable graduates leading productive lives within the community. Each year approximately 30 students participate in this program.

The **Seacoast School of Technology (SST)** offers an excellent array of career and technical education programs for students from six area high schools, including Exeter. The outstanding success of these programs is measured in both the consistent and regular work opportunities provided to students, and the significant community involvement by area businesses and leaders who provide support and serve on advisory boards that assist with funding and public relations for the school. Approximately 650 students are enrolled with 38% of those coming from Exeter High School.

The **Seacoast Professional Development Center (SPDC)** regularly provides college courses and a wide variety of workshops, especially designed to meet the needs of educational professionals from the entire state of New Hampshire. This local resource is invaluable for training and assistance to busy teachers and administrators. Many of its offerings are also available to the public, especially for those individuals who seek professional development credit for certification.

This is my fifth year working with you in this important educational process. I am very pleased to have this opportunity to work with you. I am most grateful to the outstanding teachers, support staff members, administrators, and school board members who share our common goal of providing the best possible education and facilities for our students and their families at a reasonable cost to taxpayers. Public education has changed dramatically over the past 50 years, but SAU 16 remains committed to preparing students to be good citizens who will emerge as powerful leaders and dedicated workers in our society.

Respectfully submitted,

MICHAEL A. MORGAN  
Superintendent of Schools

SAU# 16 BUDGET							
FISCAL YEAR 2013-2014							
ACCT#	ITEM DESCRIPTION	ACTUAL FY 2010-11	ACTUAL FY 2011-12	BUDGET FY 2012-13	PROPOSED FY 2013-14	CHANGE IN \$\$	NOTES
<b>CENTRAL OFFICE ADMINISTRATION</b>							
11-2320-110	ADMINISTRATIVE SALARIES	379,129.25	403,676.13	413,300.00	411,770.00	(1,530.00)	2.0% incr
11-2320-112	ADJUSTMENT/MERIT FUNDS	10,600.00	0.00	0.00	10,000.00	10,000.00	
11-2320-111	TREASURER & BRD MINUTES	1,000.00	1,000.00	1,500.00	1,000.00	(500.00)	
11-2320-113	SPECIAL ED ADMIN SALARIES	99,481.00	92,000.00	94,300.00	97,190.00	2,890.00	2.0% incr
11-2320-114	SUPPLEMENTAL SALARIES	1,624.50	0.00	1,000.00	1,000.00	0.00	
11-2320-115	SECRETARIES SALARIES	142,419.00	143,761.44	147,550.00	150,500.00	2,950.00	2.0% incr
11-2320-117	HUMAN RESOURCES	57,546.05	58,467.02	59,930.00	62,130.00	2,200.00	2.0% incr
11-2320-211	HEALTH INSURANCE	107,224.63	110,469.59	114,370.00	114,250.00	(120.00)	15% average incr
11-2320-212	DENTAL INSURANCE	833.71	7,046.03	6,520.00	7,780.00	1,260.00	1.2% increase
11-2320-213	LIFE INSURANCE	4,861.19	1,844.20	1,530.00	1,530.00	0.00	per agreement
11-2320-214	DISABILITY INSURANCE	4,102.78	2,095.12	2,550.00	2,550.00	0.00	per agreement
11-2320-231	LONGEVITY	2,000.00	3,855.01	3,620.00	3,540.00	(80.00)	per salaries
11-2320-232	RETIREMENT (10.77%)	57,551.36	59,751.40	63,470.00	79,390.00	15,920.00	per salaries
11-2320-220	FICA (7.65%)	50,728.20	51,827.81	55,180.00	55,630.00	450.00	per salaries
11-2320-250	WORKERS COMPENSATION	3,230.00	1,638.44	3,470.00	3,500.00	30.00	per salaries
11-2320-260	UNEMPLOYMENT COMP.	360.03	1,523.40	960.00	960.00	0.00	per staffing
11-2320-290	CONFERENCES	4,612.81	4,916.72	6,000.00	6,000.00	0.00	
11-2320-270	COURSE REIMBURSEMENTS	1,000.00	1,000.00	1,000.00	1,000.00	0.00	
11-2320-320	STAFF TRAINING	7,602.49	16,256.20	10,000.00	12,500.00	2,500.00	
11-2320-371	AUDIT EXPENSE	12,350.00	14,000.00	11,450.00	13,781.00	2,331.00	per agreement
11-2320-372	LEGAL EXPENSE	4,412.00	4,618.00	5,000.00	5,000.00	0.00	
11-2320-373	MENTOR TRAINING	6,400.00	5,255.55	6,500.00	6,500.00	0.00	
11-2320-440	REPAIR & MAINTENANCE	7,999.11	4,899.95	9,355.00	6,355.00	(3,000.00)	
11-2320-521	PROPERTY INSURANCE	0.00	0.00	0.00	0.00	0.00	
11-2320-531	TELEPHONE	15,223.60	12,526.56	16,075.00	15,225.00	(850.00)	
11-2320-532	POSTAGE	(218.41)	4,873.09	3,000.00	4,500.00	1,500.00	
11-2320-580	TRAVEL	17,838.03	22,207.50	22,080.00	24,480.00	2,400.00	per contract
11-2320-610	SUPPLIES	16,476.90	19,364.72	12,000.00	16,250.00	4,250.00	
11-2320-611	MAINTENANCE CONTRACTED	4,500.00	4,344.26	4,500.00	4,500.00	0.00	
11-2320-733	LEASED EQUIPMENT	16,933.77	11,577.66	17,500.00	15,500.00	(2,000.00)	
11-2320-810	DUES & SUBSCRIPTIONS	10,414.27	3,478.52	12,755.00	12,755.00	0.00	
11-2320-870	CONTINGENCY	16,509.00	5,513.70	5,000.00	5,000.00	0.00	
		<b>1,064,745.27</b>	<b>1,073,788.02</b>	<b>1,111,465.00</b>	<b>1,152,066.00</b>	<b>40,601.00</b>	
					3.65%		
					% Change 13-14		

SAU# 16 BUDGET							
FISCAL YEAR 2013-2014							
ACCT#	ITEM DESCRIPTION	ACTUAL	ACTUAL	BUDGET	PROPOSED	CHANGE	
		FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	IN \$\$	NOTES
<b>FISCAL SERVICES ADMINISTRATION</b>							
11-2321-110	BUSINESS ADMINISTRATION	107,804.13	101,000.00	92,250.00	96,100.00	3,850.00	2.0% incr
11-2321-116	FISCAL SRV MGR/ACCOUNTANT	98,720.00	101,517.00	104,060.00	109,050.00	4,990.00	2.0% incr - chg in
11-2321-130	PAYROLL/A/P SALARIES	169,325.00	161,812.48	162,850.00	166,110.00	3,260.00	2.0% incr - chg in
11-2321-211	HEALTH INSURANCE	116,613.79	99,171.54	100,920.00	144,150.00	43,230.00	15% average incr
11-2321-212	DENTAL INSURANCE	4,214.04	4,445.76	3,660.00	3,660.00	0.00	1.2% increase
11-2321-213	LIFE INSURANCE	927.40	403.08	330.00	330.00	0.00	per agreement
11-2321-214	DISABILITY INSURANCE	2,647.86	1,137.93	1,250.00	1,250.00	0.00	per salaries
11-2321-220	FICA (7.65%)	28,690.37	27,923.40	27,960.00	28,860.00	900.00	per salaries
11-2321-231	LONGEVITY	6,930.00	5,979.30	6,220.00	5,980.00	(240.00)	per salaries
11-2321-232	RETIREMENT (10.77%)	29,939.16	27,002.44	32,160.00	40,630.00	8,470.00	per salaries
11-2321-250	WORKERS COMPENSATION	2,012.00	1,850.00	1,760.00	1,820.00	60.00	per salaries
11-2321-260	UNEMPLOYMENT COMPENSATIO	410.00	720.00	840.00	840.00	0.00	per staffing
11-2321-290	CONFERENCES	1,021.50	2,806.65	3,000.00	3,000.00	0.00	
11-2321-330	COMPUTER SUPPORT SERVICES	16,279.50	17,386.91	17,000.00	17,500.00	500.00	per contract
11-2321-440	REPAIR AND MAINTENANCE	442.26	2,007.16	2,000.00	2,000.00	0.00	
11-2321-531	TELEPHONE EXPENSE	600.00	600.00	3,000.00	600.00	(2,400.00)	
11-2321-580	MILEAGE	3,875.11	1,217.88	4,470.00	2,750.00	(1,720.00)	
11-2321-610	SUPPLIES EXPENSE	1,668.28	2,484.49	4,000.00	3,000.00	(1,000.00)	
11-2321-741	EQUIPMENT	0.00	449.00	600.00	600.00	0.00	
	<b>FISCAL SVS TOTALS</b>	<b>592,120.40</b>	<b>559,915.02</b>	<b>568,330.00</b>	<b>628,230.00</b>	<b>59,900.00</b>	
					10.54%		
					% Change 13-14		

SAU# 16 BUDGET							
FISCAL YEAR 2013-2014							
ACCT#	ITEM DESCRIPTION	ACTUAL FY 2010-11	ACTUAL FY 2011-12	BUDGET FY 2012-13	PROPOSED FY 2013-14	CHANGE IN \$\$	NOTES
<b>TECHNOLOGY</b>							
2820-110	TECHNICAL ASSISTANCE SALARI	64,376.59	47,798.91	57,160.00	47,390.00	(9,770.00)	2.0% incr/new pos
2820-321	TECHNICAL CONSULTANT	17,553.58	15,290.74	19,500.00	19,500.00	0.00	
2820-329	TECHNICAL TRAINING	26,437.12	16,235.93	25,350.00	21,850.00	(3,500.00)	
2320-531	TELEPHONE	1,211.61	69.43	2,880.00	1,380.00	(1,500.00)	
2320-580	MILEAGE	3,807.61	5,211.16	7,490.00	4,300.00	(3,190.00)	
2820-610	SUPPLIES	4,858.23	2,453.61	6,200.00	4,000.00	(2,200.00)	reduction
2820-611	SHIPPING	39.66	0.00	0.00	0.00	0.00	
2820-641	BOOKS AND PERIODICALS	0.00	426.00	250.00	100.00	(150.00)	0.00
2820-650	SOFTWARE	20,348.01	15,324.78	24,500.00	18,900.00	(5,600.00)	
2820-738	REPLACEMENT OF EQUIPMENT	1,992.80	1,831.82	4,500.00	4,500.00	0.00	
2820-739	EQUIPMENT	13,618.40	5,184.95	5,500.00	5,500.00	0.00	
2900-211	HEALTH INSURANCE	18,642.70	16,755.04	17,580.00	24,380.00	6,800.00	15% average incr
2900-212	DENTAL INSURANCE	475.09	541.68	500.00	500.00	0.00	1.2% increase
2900-213	LIFE INSURANCE	57.68	28.56	30.00	30.00	0.00	per agreement
2900-214	DISABILITY INSURANCE	259.13	149.52	160.00	160.00	0.00	per salaries
2900-220	FICA (7.65%)	6,576.95	4,722.49	4,760.00	4,010.00	(750.00)	per salaries
2900-221	RETIREMENT (10.77%)	4,442.64	4,067.98	5,920.00	6,190.00	270.00	per salaries
2900-250	WORKERS COMPENSATION	400.00	400.00	330.00	280.00	(50.00)	per salaries
2900-260	UNEMPLOYMENT COMP.	250.00	200.00	120.00	120.00	0.00	per salaries
<b>TECHNOLOGY TOTAL</b>		<b>185,347.80</b>	<b>136,692.60</b>	<b>182,730.00</b>	<b>163,090.00</b>	<b>(19,640.00)</b>	
					-10.75%		
					% Change 13-14		
<b>TOTAL - Central Office, Fiscal</b>		<b>1,842,213.47</b>	<b>1,770,395.64</b>	<b>1,862,525.00</b>	<b>1,943,386.00</b>	<b>80,861.00</b>	
<b>Services and Technology</b>					4.34%		
					% Change 13-14		
<b>Savings Returned from Prior Years Budget</b>		<b>(64,010.00)</b>	<b>(87,610.00)</b>	<b>(100,000.00)</b>	<b>(175,000.00)</b>		
<b>Revised SAU Total to be raised from</b>		<b>1,778,203.47</b>	<b>1,682,785.64</b>	<b>1,762,525.00</b>	<b>1,768,386.00</b>	<b>5,861.00</b>	
					0.33%		
					% Change in 13-14 Assessment		

SAU# 16 BUDGET							
FISCAL YEAR 2013-2014							
ACCT#	ITEM DESCRIPTION	ACTUAL FY 2010-11	ACTUAL FY 2011-12	BUDGET FY 2012-13	PROPOSED FY 2013-14	CHANGE IN \$\$	NOTES
	<b>OTHERWISE FUNDED</b>						
	<b>INDIRECT COSTS</b>	14,791.86	29,890.70	60,000.00	60,000.00		
	<b>NON-ASSESSMENT IMPACT</b>	29,465.09	0.00	21,375.00	20,445.00		
	<b>GRAND TOTALS</b>	1,886,470.42	1,800,286.34	1,943,900.00	2,023,831.00		
	<b>TITLE I ADMINISTRATOR</b>	48,368.42	50,567.16	48,000.00	48,000.00		
	<b>SUBSTITUTE COORDINATOR</b>	13,023.10	13,714.87	15,000.00	15,000.00		
	<b>FEDERAL FUNDS</b>						
	<b>IDEA/PRESCHOOL ENTITLEMENT</b>	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00		
	<b>DRUG FREE SCHOOLS</b>						
	<b>BEST SCHOOLS</b>						
	<b>SLIVER/SIG</b>						
	<b>CLASSROOM REDUCTION</b>						
	<b>TITLE I, TITLE II, TITLE V</b>						
	<b>ARRA FUNDS</b>						
	<b>GRAND TOTAL APPROPRIATION - ALL FUNDS</b>	4,947,862.00	4,864,569.00	5,006,900.00	5,086,831.00		

SAU #16 Budget - FY 2013-14										
Town	2011 Equalized val.	Valuation Percentage	# Pupils ADM 11-12	Pupil %	Combined Percentage		FY 2013-14 Assessment	Change from 12-13 %		
Brentwood	\$ 207,883,628	5.15%	367.02	6.672%	5.91%	-0.2%	\$ 104,546	0.10%	\$ 107	
East Kingston	135,900,305	3.37%	194.04	3.528%	3.45%	-0.3%	\$ 60,968	0.04%	\$ 22	
Exeter	713,706,575	17.69%	950.36	17.277%	17.48%	-0.7%	\$ 309,147	-0.34%	\$ (1,068)	
Kensington	129,226,740	3.20%	176.82	3.214%	3.21%	-10.1%	\$ 56,738	-9.80%	\$ (6,167)	
Newfields	107,548,531	2.67%	136.10	2.474%	2.57%	-3.8%	\$ 45,443	-3.49%	\$ (1,641)	
Stratham	502,285,598	12.45%	631.16	11.474%	11.96%	-0.8%	\$ 211,512	-0.46%	\$ (988)	
Co Op	2,238,706,973	55.48%	3,045.24	55.361%	55.42%	1.3%	\$ 980,032	1.62%	\$ 15,596	
<b>TOTAL</b>	<b>\$ 4,035,258,350</b>	<b>100.00%</b>	<b>5,500.74</b>	<b>100.00%</b>	<b>100.00%</b>		<b>\$ 1,768,386</b>	<b>0.33%</b>	<b>\$ 5,861</b>	



# SAU 16 CALENDAR 2013-2014

Approved  
12/17/12

2013

JULY							Days
S	M	T	W	T	F	S	Student
	1	2	3	4	5	6	0
7	8	9	10	11	12	13	Staff
14	15	16	17	18	19	20	0
21	22	23	24	25	26	27	
28	29	30	31				

AUGUST							Days
S	M	T	W	T	F	S	Student
				1	2	3	5
4	5	6	7	8	9	10	Staff
11	12	13	14	15	16	17	7
18	19	20	21	[22]	[23]	24	
25	26	27	28	29	30	31	

SEPTEMBER							Days
S	M	T	W	T	F	S	Student
1	(2)	3	4	5	6	7	20
8	9	10	11	12	13	14	Staff
15	16	17	18	19	20	21	20
22	23	24	25	26	27	28	
29	30						

OCTOBER							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	22
6	7	8	9	10	11	12	Staff
13	(14)	15	16	17	18	19	22
20	21	22	23	24	25	26	
27	28	29	30	31			

NOVEMBER							Days
S	M	T	W	T	F	S	Student
					1	2	16
3	4	5	6	7	[8]	9	Staff
10	(11)	12	13	14	15	16	17
17	18	19	20	21	22	23	
24	25	26	(27)	(28)	(29)	30	

DECEMBER							Days
S	M	T	W	T	F	S	Student
1	2	3	4	5	6	7	15
8	9	10	11	12	13	14	Staff
15	16	17	18	19	20	21	15
22	(23)	(24)	(25)	(26)	(27)	28	
29	(30)	(31)					

2014

JANUARY							Days
S	M	T	W	T	F	S	Student
			(1)	2	3	4	21
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	21
19	(20)	21	22	23	24	25	
26	27	28	29	30	31		

FEBRUARY							Days
S	M	T	W	T	F	S	Student
						1	15
2	3	4	5	6	7	8	Staff
9	10	11	12	13	14	15	15
16	17	18	19	20	21	22	
23	(24)	(25)	(26)	(27)	(28)		

MARCH							Days
S	M	T	W	T	F	S	Student
						1	20
2	3	4	5	6	7	8	Staff
9	10	11	12	13	[14]	15	21
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

APRIL							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	17
6	7	8	9	10	11	12	Staff
13	14	15	16	17	18	19	17
20	(21)	(22)	(23)	(24)	(25)	26	
27	28	29	30				

MAY							Days
S	M	T	W	T	F	S	Student
				1	2	3	21
4	5	6	7	8	9	10	Staff
11	12	13	14	15	16	17	21
18	19	20	21	22	23	24	
25	(26)	27	28	29	30	31	

JUNE							Days
S	M	T	W	T	F	S	Student
1	2	3	4	5	6	7	8
8	9	10	11**	[12]	13	14	8 or 9
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30						Totals
							Student
							180
							Staff
							185

**June 12, 13, 16 & 17 are  
snow make-up days  
if needed

## Important Dates

2013

NS = No School

### August

Teacher In-Service NS Aug 22-23  
School Opens - All Students Aug 26  
School Days 5

### September

Labor Day NS Sept 2  
School Days 20

### October

Columbus Day NS 14  
School Days 22

### November

Teacher In-Service NS Nov 8  
Veterans' Day NS Nov 11  
Thanksgiving Recess NS Nov 27-29  
School Days 16

### December

Holiday Break NS Dec 23-31  
School Days 15

2014

### January

Holiday Break NS Jan 1  
MLK, Jr. Day NS Jan 20  
School Days 21

### February

Winter Vacation NS Feb 24-28  
School Days 15

### March

Teacher In-Service NS March 14  
School Days NS 20

### April

Spring Vacation NS Apr 21-25  
School Days 17

### May

Memorial Day NS May 26  
School Days 21

### June

Last day for students June 11**  
Teacher In-service NS June 12  
School days 8

**Graduation - to be  
announced after  
February vacation**

## Symbol Key

○ = No School / Holiday / Vacation  
[ ] = Teacher In-Service (No School)  
< > = SAU Early Release