



# TOWN OF EXETER

## FEE SCHEDULE

(January, 2024)

### TOWN CLERK FEES

Dog License	
Puppy (4 – 7 months)	\$7.50
Spayed/Neutered	\$7.50
Unaltered Male or Female	\$10.00
Owner over 65	\$3.00 (1 <sup>st</sup> dog only)
Penalty after May 31 <sup>st</sup>	\$1.00 per month per dog
Forfeiture fine after May 31	\$25.00
Replacement dog tag	\$1.50
Kennel (more than 5 dogs)	\$20.00
Taxi Driver License	\$10.00
Taxi Vehicle Permit	\$25.00
Taxi Operator License	\$100.00
Vehicle Transfer Fee	\$10.00
Chapter 10 Penalty (up to)	\$100.00
Town Clerk Fee	\$2.00
Municipal Agents	\$3.00
M.V. Title Fee	\$2.00 plus \$25 State fee
State Decals	\$3.00
Title Applications	\$25.00 State Fee
Transportation Fee	\$4.00
Boat Municipal Agent Fee	\$5.00
OHRV – Local Fee	\$4.00
Marriage License	\$50.00
Justice of the Peace (no ceremony/vows)	\$40.00
Marriage Certificate	\$15.00
Photocopies	\$1.00/page
Certified Copies	
Birth, Marriage, Death, Divorce	\$15.00 + \$1.65 if requesting online
Second Copy (requested at same time)	\$10.00
Corrections/Amendments	\$10.00
Returned Check	\$25.00 + \$6.90 certified mail fee (or current rate)
Voter Registration Checklist (print-out)	\$25.00 5,000 names, \$1 each add'l 1,000 names
Hunting/Fishing License	
Agent Fee	\$2.00
Filings:	
Hospital Liens & releases	\$15.00 each
Articles of Agreement	\$5.00
Pole License	\$10.00

**ASSESSING**

Assessment list info by email	\$40.00
Assessment Record Property Card (free to owner)	\$1.00
Property Address List	\$40.00
Taxpayers' mailing list	\$40.00
Tax Maps (1 set)	\$75.00
Real Estate Master File	\$75.00
11"x17" copies (per page)	\$1.00
Special Request (per page)	\$1.50

**TAX/WATER/SEWER COLLECTOR**

Tax Collection (State mandated)

Intent to Lien (one parcel)	\$21.00
Subsequent parcels \$2.00 each	
Record Lien (one parcel)	\$19.00
Subsequent parcels \$8.00 each	
Impending Deed	\$29.00
Mail Impending Deed	\$15.85
Search and Notify Mortgagee	\$29.00
Property Warrant (+\$15/hr & \$.25/pg)	\$100.00
Property Tax Late Fee Interest Rate	8% annually
Property Lien Interest	14% annually
Real Estate Tax Bill Photocopy	\$1.00 per page
Title Search – Registry	\$20.00
Title Search Notice & Preparation	\$25.00
Return Check Fee	\$30.00
Certified Mail Fee	Amount + \$10.00

Water/Sewer Collection

Rates and Fees adopted December, 2023                      Rates and Fees effective January 1, 2024

Meter Fees (per meter per quarter)

Water Service	¾" \$46.75; 1" \$65.45; 1 ½" \$84.16; 2" \$135.58; 3" \$514.29; 4" \$654.54
Sewer Service	¾" \$38.48; 1" \$53.80; 1 ½" \$69.26; 2" \$111.59; 3" \$423.28; 4" \$538.72

Meter Test Fee: Assessed over 2% +/- Accuracy Based on meter size and actual costs

Water Usage Fees

Tier 1: 1,000 – 21,000	\$10.72 per 1,000 gallons
Tier 2: 21,001 – 105,000	\$13.41 per 1,000 gallons
Tier 3: 105,001 and over	\$16.08 per 1,000 gallons

Sewer Usage Fees

Tier 1: 1,000 – 21,000	\$16.99 per 1,000 gallons
Tier 2: 21,001 – 105,000	\$21.24 per 1,000 gallons
Tier 3: 105,001 and over	\$25.49 per 1,000 gallons

**BUILDING INSPECTOR**

Building Permit Application Fee	
Residential	\$50.00
Commercial	\$150.00
Building Permit Fee	
Residential	\$5.00 per \$1,000 of construction value
Commercial	\$10.00 per \$1,000 of construction value

(The application fee will be charged for all building permit applications upon submission to the Inspector’s Office. If the ‘construction value’ is \$1,500 or less, only the application fee will be assessed. Construction value includes estimated cost of materials and labor.)

<u>Other Permits</u>	<u>Application Fee and/or Cost of Review (plus applicable permit fee)</u>
Electrical/Plumbing Permit	\$50.00
Gas/Mechanical/HVAC	\$50.00
Demolition Permit (Residential)	\$25.00
Demolition Permit (Non-Residential)	\$25 (plus \$10/\$1,000 of cost of demolition)
Remobile Permit	\$50.00
Home Occupation Permit	\$25.00
Septic Design Review	\$50.00
Request for Test Pit Review (through RCCD)	\$325.00/lot
Sign Permits	\$25.00 per sign
Driveway Permit	\$10.00

**IMPACT FEES** (Payable at the Building Office)

Water & Sewer: Refer to “State of NH Subdivision & Individual Sewage Disposal System Design Rules: (Town calculates at 80% of State figures).

Water Entrance Fee	\$375.00
Water Assessment Fee	\$3.74/gallon
Sewer Entrance Fee	\$375.00
Sewer Assessment Fee	\$1.81/gallon

<u>School Impact Fees</u>	<u>Per Dwelling Unit</u>
Single Detached	\$5,690.00
Single Attached (Townhouse)	\$1,947.00
Duplex/2-Unit Structure	\$3,296.00
Multi-Family 3+ Unit Structure	\$1,675.00
Manufactured Housing	\$3,997.00

<u>Recreation Impact Fees</u>	<u>Per Dwelling Unit</u>
Single Detached	\$1,004.00
Single Attached (Townhouse)	\$624.00
Duplex/2-Unit Structure	\$730.00
Multi-Family 3+ Unit Structure	\$580.00
Manufactured Housing	\$697.00

## PLANNING & ZONING FEES

### Publications

Zoning Ordinance	\$15.00
Master Plan	\$35.00
Capital Improvements Program	\$15.00
Subdivision & Site Plan Review Regs	\$15.00
Public Works Specifications (at DPW)	\$20.00
HDC Preservation Guidelines	\$10.00
Postage	\$5.00 (per publication)

### Board of Adjustment

Variance Application	\$100.00
Special Exception Application	\$100.00
Appeal from Administrative Decision	\$100.00
Abutter Notice	\$10.00 (per abutter)
Legal Notice Fee	\$50.00

### Planning Board

Lot Line Adjustment	\$60.00
Subdivision	
Application (incl. open space dev.)	\$125.00
Per Lot of Open Space Unit Fee	\$50.00 per lot (up to 3 new lots) \$100.00 per lot (4 or more new lots)
Non-Residential Site Plan Review	
Application	\$Minor \$100   Major \$250.00
Plan Review	\$60.00/1,000 sq. ft. of total building floor area (Ex. 30,000 SF building = \$1,800 review fee) <u>No building</u> : \$5/\$1,000 on the cost of site improvements
Multi-Family Site Plan Review	Same as N/R Site Plan Review
Legal Notice	\$50.00
Abutter Notice	\$10.00 (per abutter)

Site Inspection Service – Fee to be based upon a reasonable estimate of the cost of anticipated site inspections (typically 1-3% of the estimated construction costs for the project). Additional funds to be collected as needed; any unexpected fees to be returned to the Applicant upon completion of all site improvements.

### Historic District Commission

Application & Plan Review	No fees
Abutter Notice	\$10.00 (if applicable)

### Miscellaneous

Sign Permits	\$25.00 (per sign)
Home Occupation Use Permits	\$25.00
Copies	\$.50 (per page)
Trail Maps	\$1.00 each
Wetland Markers	\$1.00 each

## FIRE & EMS DEPARTMENT

Ambulance Service (per trip)	Established MEDICARE rates +100%
Basic Life Support – (Non-Emergency)	\$535.74
Basic Life Support – (Emergency)	\$857.20
Advanced Life Support – (Non-Emergency)	\$642.90
Advanced Life Support – (ALS-1)	\$1,017.92
Advanced Life Support – (ALS-2)	\$1,473.32
Specialty Care Transport	\$1,741.18
Loaded Mile	\$16.80/mile
Photocopies:	
Ambulance – Patient Care Record	\$25.00
Fire/Investigation Report	\$25.00
Copies – Non-Reports	\$1.00 per page
Non-Emergency Standby (Detail)	
Personnel – Each (2 hour minimum)	\$70.00/hr,
Vehicles – Published FEMA Rates 2023	
Ladder Truck	\$180.49/hr
Fire Engine	\$82.24/hr
Ambulance	\$41.76/hr
Command Vehicle	\$19.97/hr
Permits	
Blasting/Explosive Use	
1-7 days	\$200.00
8-14 days	\$400.00
15 – 31 days	\$600.00
Fire Alarm System – Installation/Modification	\$50.00
Fire Alarm Acceptance Testing	
1-10 devices	\$70.00
11-40 devices	\$140.00
41-100 devices	\$210.00
101+ devices	\$70.00/hr per person (4 hour minimum)
Reinspection for failed Fire Alarm Test	\$70.00/hr per person (1 hour minimum)
Fire Suppression System – Installation/Modification	\$50.00
Fire Suppression System Acceptance Testing	\$70.00/hr per person (1 hour minimum)
Reinspection for failed Fire Suppression Test	\$70.00/hr per person (1 hour minimum)
Outdoor Burning	
Paper Copy – Obtained at the fire station	No charge
Online Permit	Fee determined by 3 <sup>rd</sup> party vendor
Oil Burner Installation	\$50.00
Plans Review	
Small Projects up to 1 hour (in house)	\$150.00
Large Projects	Fee determined by 3 <sup>rd</sup> party fire protection engineer
Fire and Safety Violations (per day)	
Penalty for Chapter 13 (Fire Safety Regulation)	\$250.00/day
Penalty for Chapter 18 (Life Safety & Fire Protection Code)	\$100.00/day

## HEALTH DEPARTMENT

### Annual License

Class A	\$875.00
Class B	\$450.00
Class C	\$350.00
Class D	\$225.00
Class E	\$175.00
Class F	\$150.00
Class G	\$100.00
Class H	\$50.00

### Photocopies

Health Department Reports	\$25.00
Copies – Non-Reports	\$1.00 per page

### Inspections

After 2 <sup>nd</sup> inspection conducted within a license period	Up to \$100.00
Plan Review – New/Remodeled Food Establishments (each) 1204.4.12	\$25.00
Registration – Out of State Products – Residential, Non-Commercial Kitchens	\$25.00

### Penalties

Falsifying/Misleading application information	\$1,000.00
Failure to operate food establishment in manner licensed	\$500.00
Failure to cooperate during an inspection	\$2,000.00
Failure to notify Dept w/in 8 hours of fire or disaster that jeopardies the safety/sanitation of food	\$250.00
Failure to notify Dept at least 10 days prior to ownership change	\$500.00
Failure to notify Dept at least 30 days prior to location change	\$500.00
Failure to submit plan for review	\$300.00
Failure to discard food as required by Food Code 3-701.11 and as instructed by the Department	\$500.00
Failure to cease operation upon notification by Department (Each day failed to cease operation additional \$500 per day.)	\$1,000.00
Failure to cease operation after license expired, denied or revoked (Each day failed to cease operation additional \$500 per day.)	\$1,000.00
Violation of same priority item on more than 2 consecutive inspections	\$500.00
Failure to pay administrative fine within 30 days of imposition (Each day failed to pay fine additional \$500 per day.)	\$500.00
Failure to comply with CAP or Risk Control Plan	\$500.00
Failure to obtain food service license, as required by RSA 143-A:4 (Each day failed to obtain license additional \$500 per day.)	\$1,000.00
Failure to submit a HACCP plan if required by Department	\$500.00
Failure to display a valid license	\$200.00
Failure of food protection certified applicant/owner/person-in-charge present at inspection	\$250.00
Violation of variance approved in accordance with 1204.4.14	\$500.00
Failure to submit a timely renewal application	\$75.00
Failure of exempt/non-exempt homestead food operation to label products in accordance with He-P 2310.01(d) or He-P 2311.04	\$250.00
Failure to comply with poultry/rabbit producer training	\$500.00
Failure to cooperate during outbreak investigation in violation of He-P2313.01	\$500.00
Failure to maintain files at least 90 days on receipt of purchase of uninspected poultry/rabbits in accordance with RSA 143-A:15, II	\$500.00
Failure to correctly label a menu relative to sale of uninspected poultry/rabbits in accordance with He-P 2314(c)	\$500.00

## **POLICE DEPARTMENT**

Pistol Permit	\$10.00
Background Check	\$10.00
False Alarms	See Town Ordinance 820
Bicycle Registration	No charge

Photographs	
5x7	\$10.00
8x10	\$12.00
Polaroids	\$5.00
Photos burned to CD	\$35.00
DVD/Videotape	\$35.00

Computer Aided Dispatch Log	\$15.00 Processing fee Plus \$.25 per page
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Photocopies	
Accident Report to 6 pages	\$25.00
Offense Report to 6 pages	\$10.00
Each add't'l page after 6	\$.50 each
Copies Non-Reports	\$.50 each

Animal Control Pick-Up (NHSPCA Fee)	\$25.00
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Fingerprinting (Town Residents Only)	No charge
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Off-Duty Police Duty, Parking Tickets, Violations: See Exeter Police Department tab on Town website.

## **PUBLIC WORKS**

### **Solid Waste**

Residential Transfer Facility Stickers	\$20.00/calendar year
Temporary Transfer Facility Pass	\$5.00/5 day permit
65 Gallon Recycling Container	\$75.00
Blue Rubbish Bags	2.50/33 gallon (each) \$1.50/15 gallon (each)
Orange Construction Bags	\$8.00 (75 lb. limit)
Orange Sticker	\$8.00
Bulk Pick-Up Sticker	\$5.00
Appliance Sticker	\$10.00
Electronic Sticker	\$10.00
Contractor Brush Permit	
Small: Full-size pickup truck or single axle trailer	\$25.00 (each load)
Large: One-ton truck or double axle trailer	\$50.00 (each load)

### **Highway**

Driveway Permit	\$10.00
Plan/Map Copy	\$7.00
Excavation Permit	\$100.00
Storm Drainage Entrance Fee	\$50.00

## WATER & SEWER

Rates and Fees adopted December, 2023 and effective as of January 1, 2024.

### Meter Fees (per meter per quarter)

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Testing Fee Assessed over 2% +/- accuracy	Based on meter size and actual costs

### Water Usage Fees

Tier 1: 1,000 – 21,000	\$10.72 per 1,000 gallons
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### Sewer Usage Fees

Tier 1: 1,000 – 21,000	\$16.99 per 1,000 gallons
Tier 2: 21,001 – 105,000	\$21.24 per 1,000 gallons
Tier 3: 105,001 and above	\$25.49 per 1,000 gallons

### Flat Sewer Rate Fees

One Bedroom	\$183.49 per quarter
Two Bedrooms	\$366.98 per quarter
Three Bedrooms	\$550.48 per quarter
Four Bedrooms	\$733.97 per quarter
Five Bedrooms	\$917.46 per quarter
Six Bedrooms	\$1,100.95 per quarter

### Additional Fees

General Service Fee	\$150 + materials
After Hours Service Fee	\$150/hour (2 hour minimum)
Frozen Meter	At cost (\$190 minimum)
Quarterly sewer service charged for dwellings within 100' of existing sewer lines	

### Connection Fees

Water Connection	\$375.00 plus meter
Sewer Connection	\$375.00 plus meter

### Disconnect Fees

Water Customer Disconnect	\$50.00
Sewer Customer Disconnect	\$50.00

### Septage

Purchase of coupon books for 5,000 gallons	\$.12/gallon
RV/Campers for Exeter Residents	\$600.00

### Out of Town Service Surcharge

Bulk Raw Water	Usage Charge +15% as permitted by RSA's \$.50/1,000 gallons
Bulk Water	\$.02/gallon
Water New Service Hook-Up	\$375.00 + meter cost
Water New Service Hook-Up 2 <sup>nd</sup> Meter Res.	\$150.00 + meter cost
Sewer New Service Hook-Up	\$375.00
Sewer Repair/Replace Existing Service Permit	\$100.00



Water Repair/Replace Existing Service Permit	\$100.00
Water Turn On/Off	\$50.00/each
Water Turn On/Off after business hours	\$190.00/each
Certified Letters	Actual Cost + \$10 Admin. Fee
Final Reads	\$35.00
Seasonal Water Turn On/Off	\$60.00
Connection to water system for fire protection service	\$150.00
Fire Hydrant Rental/Maintenance	\$140.00/yr
Back Flow Preventer Fee:	
Permit	\$30.00/yr
Test	\$50.00/yr
Re-Test	\$50.00/yr
<u>License and Exam Fees</u>	
Utility Pipe Installer's License	\$25.00/yr
Utility Pipe Layer's Exam	\$10.00
Utility Pipe Layer's Re-Exam	\$10.00
Pre-Treatment License	\$100.00/yr
<u>Industrial Pre-Treatment Surface Excess</u>	
Total Suspended Solids	\$17.57 per 100 lbs
Fats, Oils & Grease	\$37.60 per 100 lbs
Biochemical Oxygen Demand	\$17.57 per 100 lbs
<u>Inspections and Permits</u>	
Grease Prevention Permit	\$10.00 per year
Grease Prevention Inspection	\$35.00 per inspection
Line Repair/Grease Violations	Actual Costs
<u>Assessment Fees</u>	
Sewer Assessment	\$1.81/gallon
Water Assessment	\$3.74/gallon
<u>Sewer Call-Out</u>	
Inspection Failures	
1 <sup>st</sup> Violation	\$100.00 + labor & materials + 15%
2 <sup>nd</sup> Violation	\$500.00 + labor & materials + 15%
3 <sup>rd</sup> Violation	\$500.00 + labor & materials
<u>Non-Municipal Emergencies</u>	\$190.00
<u>Special Water &amp; Sewer Fees</u>	
Temporary Construction Meter Rental	\$50 turn on/\$50 turn off + \$.02/gallon usage + daily rental fee: 5/8 – 1" = \$1.00/day 2" = \$2.00/day 3" = \$3.00/day 4" = \$4.00/day
No Sewer Service in a sewer area: No charge if outside 100' municipal sewer; within 100', charge service fee only, based on size of meter	
No Water but Sewer only: (metered or based on bedrooms)	
Town of Hampton: Residential Units (flat fee for total number of houses – billed Town of Hampton)	

Regular Water & Sewer Consumption Rates  
Hook-Up Fees: Water – same as regular rates  
Sewer – Category II

a) Single residential dwelling	\$600.00
b) Multi-Residential & Sub-Division Developments – 1 <sup>st</sup> living unit	\$600.00
c) Each additional living unit	\$400.00
d) Commercial units	\$600.00
e) Industrial units	\$600.00

Administrative Fees

Ownership Change Billing/Acct Establish Fee	\$25
Late Payment	1.0%
Bad Check Fee	\$30 one-time
Plan Photocopies	\$3/sheet

**MISCELLANEOUS**

Solicitor/Vendor Permit	\$25.00/day \$100.00/week \$250.00/calendar year
Block Party Permit	No charge
Raffle Permit	No charge
Mobile Vending	Contact Town Manager's Office
EXTV Filming	No charge
AV Services	\$80.00/day \$40.00/day for non-profit agencies
Returned Check Fee (T/W/S & Town Clerk)	\$25.00
Returned Check Fee (Other Departments)	\$10.00
Photocopies	\$.50/page

**FACILITIES FEES**

See Town Facilities Fee Schedule