

Town of Exeter								
Water Fund								
Final Budget FY 2016								
DRAFT								
Account Number	Description	2013 Actual	2014 Actual	2015 Budget	2016 Budget	2016 Budget vs. 2015 Budget \$ Increase/- (Decrease)	2016 Budget vs. 2015 Budget %- Difference	Explanation
WATER FUND								
Administration								
02-4330-0621-1110	WA- Sal/Wages FT	174,371	188,731	187,565	188,667	1,102	0.6%	2 FT W/S Mgr Eng & Eng Tec Split 50/50
02-4330-0621-1200	WA- Sal/Wages PT	89	605	350	350	-	0.0%	Recording Sec Split 50/50
02-4330-0621-1210	WA- Sal/wages Temp	5,099	3,068	3,200	3,500	300	9.4%	PT Seasonal Employee 50/50 W&S Split
02-4330-0621-1445	WA -Cell phone Allowance	-	112	-	-	-	0.0%	Changed to cell phone reimbursement plan in 2015
	Salaries Total	179,559	192,516	191,115	192,517	1,402	0.7%	
02-4330-0621-2100	WA- Health Insurance	41,355	40,731	43,407	41,014	(2,393)	-5.5%	Allocations from GF
02-4330-0621-2110	WA- Dental Insurance	3,336	3,412	3,415	2,970	(445)	-13.0%	No increase
02-4330-0621-2120	WA- Life Insurance	354	288	300	275	(25)	-8.3%	No increase
02-4330-0621-2130	WA- LTD Insurance	442	508	509	525	16	3.1%	Allocations from GF
02-4330-0621-2140	WA - Health Insurance Buyout	2,912	3,717	2,290	2,535	245	10.7%	Allocations from GF
02-4330-0621-2200	WA- FICA	12,128	11,793	11,849	11,936	87	0.7%	Based on wages: 6.2%
02-4330-0621-2210	WA- Medicare	2,835	2,755	2,771	2,791	20	0.7%	Based on wages: 1.45%
02-4330-0621-2300	WA- Retirement Town	17,082	20,320	20,583	21,074	491	2.4%	FY @ 11.17%
02-4330-0621-2600	WA- Workers Comp Insurance	3,264	3,553	3,867	4,130	263	6.8%	Primex W/C Premium (7% increase for 2016)
	Benefits Total	83,708	87,077	88,991	87,251	(1,741)	-2.0%	
02-4330-0621-5000	WA- Supplies	2,001	2,747	4,000	4,000	-	0.0%	20% of general office supplies, batteries, 50% of meter records maintenance; costs for new copier. 50% Supplies/maint. for new multi-function printer, 20% general office, 50% new gps maint
02-4330-0621-5200	WA- Consulting Services	800	5,770	5,000	5,000	-	0.0%	Misc. Consulting Services
02-4330-0621-5212	WA- Fleet Insurance	4,240	359	394	429	35	8.9%	Primex- Based upon allocation of assets (5% increase for 2016)
02-4330-0621-5213	WA- Property Insurance	23,745	52,749	57,890	63,100	5,210	9.0%	Primex- Based upon allocation of assets (5% increase for 2016)
02-4330-0621-5214	WA- Insurance Deductible	-	-	2,000	2,000	-	0.0%	Line item for insurance deductible
02-4330-0621-5224	WA- Legal Expense	-	30,132	5,000	15,000	10,000	200.0%	Legal expenses wellhead negotiations, administrative orders
02-4330-0621-5310	WA- Mobile Communications	764	342	800	800	-	0.0%	20% Director, Town Engineer, Ast Engineer cellphones
02-4330-0621-5400	WA- Advertising	471	400	500	500	-	0.0%	Bid packages, Requests for Proposals
02-4330-0621-5500	WA- Printing	1,925	901	2,500	2,500	-	0.0%	Annual Consumer Confidence Rpt (CCR) & postage
02-4330-0621-5560	WA- Legal/Public Notices	200	2,406	3,750	7,500	3,750	100.0%	Notice of main flushing, Public Hearings, violations, etc
02-4330-0621-5810	WA- Conf Rooms/Meals	481	633	850	850	-	0.0%	Annual national conference
02-4330-0621-5820	WA- Education/Training	4,945	4,418	5,000	5,000	-	0.0%	Treatment, Distribution & Backflow required CEUs, dues, license renewal year, new employees getting licenses; less funding from the State

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	General Expenses Total	39,572	100,857	87,684	106,679	18,995	21.7%	
	Administration Total	302,839	380,450	367,790	386,447	18,656	5.1%	
Billing								
02-4331-0624-1110	WB- Sal/Wages FT	43,686	45,306	63,215	69,165	5,950	9.4%	1 FT Utilities Clerk and GF Allocations (50/50 split W&S)
02-4331-0624-1150	WB- Sal/Wages Vac Repl.					-	0.0%	Allocations from GF
02-4331-0624-1200	WB- Sal/Wages PT	17,783	20,988	10,779	7,034	(3,745)	-34.7%	1 PT Utilities Clerk 16 hrs/wk 50/50 split
02-4331-0624-1400	WB - Longevity Pay	340	340	481	481	-	0.0%	Allocations from GF
	Salaries Total	61,809	66,634	74,475	76,680	2,205	3.0%	
02-4331-0624-2100	WB- Health Insurance	13,472	13,092	19,190	25,415	6,225	32.4%	Allocations from GF
02-4331-0624-2110	WB- Dental Insurance	732	672	1,255	1,544	289	23.0%	Allocations from GF
02-4331-0624-2120	WB- Life Insurance	68	68	88	98	10	11.4%	Allocations from GF
02-4331-0624-2130	WB - LTD Insurance	152	152	151	158	7	4.6%	Allocations from GF
02-4331-0624-2200	WB- FICA	2,732	4,129	4,617	4,754	137	3.0%	Based on wages: 6.2%
02-4331-0624-2210	WB- Medicare	640	964	1,080	1,112	32	3.0%	Based on wages: 1.45%
02-4331-0624-2300	WB- Retirement Town	4,312	4,916	7,000	7,779	779	11.1%	FY @ 11.17%
02-4331-0624-2600	WB- Workers Comp Insurance	765	829	902	963	61	6.8%	Primex W/C Premium (7% increase for 2016)
	Benefits Total	22,873	24,822	34,283	41,823	7,540	22.0%	
02-4331-0624-5000	WB- Supplies	1,803	2,514	3,000	3,000	-	0.0%	Water bill processing, Ink Cartridges, paper, letterhead, pens, etc
02-4331-0624-5010	WB- Postage	6,691	4,644	3,500	3,500	-	0.0%	Increase due to certified shut-off notices
02-4331-0624-5200	WB- Consulting Services	692	-	500	500	-	0.0%	Allocation of actuarial costs for GASB compliance.
02-4331-0624-5220	WB- Audit	5,750	7,125	7,125	7,125	-	0.0%	Audit Fees for Melanson & Health
02-4331-0624-5320	WB- Phone Utilization	2,875	3,300	4,125	4,175	50	1.2%	12.5% allocation of IT phone utilization
02-4331-0624-5683	WB- Internet Services	1,276	1,276	1,325	1,155	(170)	-12.8%	12.5% allocation of IT internet services (website)
02-4331-0624-5740	WB- Software Agreement	4,649	4,960	4,350	4,350	-	0.0%	Munismart Software Agreement
02-4331-0624-5820	WB- Education/Training	-	20	50	50	-	0.0%	W/S Billing Collection Staff
	General Expenses Total	23,736	23,839	23,975	23,855	(120)	-0.5%	
	Billing Total	108,418	115,295	132,733	142,358	9,625	7.3%	

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Distribution								
02-4332-0622-1110	WD- Sal/Wages FT	165,386	176,006	178,662	195,211	16,550	9.3%	8 FT split 50/50 Water Distribution/Sewer Collection; new heavy system operator for 9 mos
02-4332-0622-1300	WD- Sal/Wages OT	29,598	33,219	21,000	21,000	-	0.0%	ave OT rate = \$35/hr, 600 hours; for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
02-4332-0622-1400	WD- Longevity Pay	2,250	2,775	2,850	2,850	-	0.0%	8 FT per union contract, split 50/50 WD/SC; new heavy system operator
	Salaries Total	197,234	212,000	202,512	219,061	16,550	8.2%	
02-4332-0622-2100	WD- Health Insurance	75,181	77,523	69,588	77,412	7,824	11.2%	new heavy system operator (8mos)
02-4332-0622-2110	WD- Dental Insurance	5,346	5,101	5,100	5,061	(40)	-0.8%	new heavy system operator (8mos)
02-4332-0622-2120	WD- Life Insurance	205	210	210	230	20	9.5%	new heavy system operator (8mos)
02-4332-0622-2200	WD- FICA	11,642	12,597	12,556	13,582	1,026	8.2%	Based on wages: 6.2%
02-4332-0622-2210	WD- Medicare	2,723	2,946	2,937	3,176	240	8.2%	Based on wages: 1.45%
02-4332-0622-2300	WD- Retirement Town	19,296	22,879	22,223	24,469	2,246	10.1%	FY @ 11.17%
02-4332-0622-2600	WD- Workers Comp Insurance	6,065	6,606	7,187	7,675	488	6.8%	Primex W/C Premium (7% increase for 2016)
	Benefits Total	120,458	127,862	119,800	131,604	11,805	9.9%	
02-4332-0622-4300	WD- Building Maintenance	2,554	5,026	6,000	6,500	500	8.3%	7 water pumping stations; 2 new stations in '15
02-4332-0622-4309	WD- Brush Cutting	1,000	2,500	2,500	3,000	500	20.0%	Skinner Spring, SWTP lagoons, GWTP, Well Building, Pump station/towers
02-4332-0622-4311	WD- Equipment Maintenance	5,208	5,808	6,000	6,000	-	0.0%	Pumps, generators, misc equipment
02-4332-0622-4312	WD- Road Repairs	6,612	9,314	10,000	10,000	-	0.0%	Trench patch, materials, crushing (replacing deteriorating service saddles); may use contractor
02-4332-0622-4320	WD- Vehicle Maintenance	4,075	5,358	6,750	6,750	-	0.0%	10 vehicles, 3 trailers split 50/50 WD/SC
02-4332-0622-4370	WD- System Maintenance	44,679	26,549	30,000	35,000	5,000	16.7%	4 Hydrant assemblies, 15 taps, risers, service saddles, curbstops, pipe, valve boxes, other parts
02-4332-0622-4372	WD- Contracted Maintenance	-	120,448	120,448	219,171	98,723	82.0%	Tank Rehabilitation- Hampton Rd Prgm=\$102,448 previously approved and now budgeted; \$116,723 proposed Epping Rd Tower Maint. Prgm;
02-4332-0622-5265	WD- Licenses	800	115	800	800	-	0.0%	Biennial distribution licenses \$50/ea before Dec 2015
02-4332-0622-5310	WD- Mobile Communication	-	560	480	550	70	14.6%	2 MiFi's (50%)
02-4332-0622-5327	WD- General Hand Tools	1,154	1,395	1,500	1,500	-	0.0%	Drills, bits, taps, dies, ratchet wrenches
02-4332-0622-5341	WD- Drug/Alcohol Testing	390	564	800	800	-	0.0%	Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires
02-4332-0622-5610	WD- Safety Equipment	1,218	2,375	2,800	3,200	400	14.3%	New chemicals at GWTP; PPE required more
02-4332-0622-5671	WD- Uniforms	2,253	2,148	2,145	2,145	-	0.0%	8 split 50/50 WD/SC
02-4332-0622-5681	WD- GIS Software	4,114	5,023	5,000	5,000	-	0.0%	Software revisions/maintenance;handheld and software agreement with TiSales

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02-4332-0622-5759	WD- Metering & Back Flow	40,572	57,382	65,000	50,000	(15,000)	-23.1%	large meter rebuild kits; 200+ meters require 10 year recert; backflow devices, testing
02-4332-0622-5760	WD- Pump Station & Towers	13,548	12,305	15,000	30,000	15,000	100.0%	Pumps, I/O cards, check valve rebuilds, fuses/breakers; Cross Rd tower security; Hampton Rd tower security
02-4332-0622-5875	WD- General Equipment Purchase	5,998	-	-	-	-	0.0%	Removed for 2014 Budget
02-4332-0622-6210	WD- Natural Gas	7,486	7,659	8,500	11,000	2,500	29.4%	Heating/generator fuel; new generators at new well buildings; GWTP
02-4332-0622-6220	WD- Electricity	35,126	50,352	42,000	70,000	28,000	66.7%	Water Pumping Stations and towers; 3 wells
02-4332-0622-6260	WD- Fuel	13,793	12,396	10,000	10,000	-	0.0%	Vehicle fuel budgeted at \$ 2.09 regular gas
	General Expenses Total	190,580	327,277	335,723	471,416	135,693	40.4%	
	Distribution Total	508,272	667,139	658,034	822,081	164,047	24.9%	
Treatment								
02-4335-0623-1110	WT- Sal/Wages FT	209,145	217,045	216,768	219,958	3,190	1.5%	4 FT WTP Ops Spr, 3 WTP Ops
02-4335-0623-1300	WT- Sal/Wages OT	15,992	24,457	19,075	19,075	-	0.0%	
02-4335-0623-1400	WT- Longevity Pay	1,500	2,400	2,500	2,500	-	0.0%	3 FT per union contract
	Salaries Total	226,637	243,902	238,343	241,533	3,190	1.3%	
02-4335-0623-2100	WT- Health Insurance	81,221	84,930	77,300	85,538	8,238	10.7%	10.6% increase in BC; 10.9% decrease in MT/AB
02-4335-0623-2110	WT- Dental Insurance	5,426	5,426	5,430	5,426	(4)	-0.1%	No increase
02-4335-0623-2120	WT- Life Insurance	288	288	288	288	-	0.0%	No increase
02-4335-0623-2200	WT- FICA	13,449	14,465	14,777	14,975	198	1.3%	Based on wages: 6.2%
02-4335-0623-2210	WT- Medicare	3,145	3,383	3,456	3,502	46	1.3%	Based on wages: 1.45%
02-4335-0623-2300	WT- Retirement Town	22,247	26,277	26,155	26,979	824	3.2%	FY @ 11.17%
02-4335-0623-2600	WT- Workers Comp Insurance	6,064	6,605	7,185	7,673	488	6.8%	Primex W/C Premium (7% increase for 2016)
	Benefits Total	131,840	141,374	134,591	144,382	9,790	7.3%	
02-4335-0623-4300	WT- Building Maintenance	7,026	7,623	7,000	7,000	-	0.0%	3 buildings @ SWTP; new GWTP
02-4335-0623-4311	WT- Equipment Maintenance	14,196	16,113	16,500	16,500	-	0.0%	repair pumps & blowers; replacement parts; chemical tubing
02-4335-0623-5080	WT-Supplies - Lab Equip	7,459	7,038	7,700	13,000	5,300	68.8%	2 new turbidity meters (\$10k); Safe drinking water act (SDWA) for EPA compliance
02-4335-0623-5200	WT- Consulting	4,800	-	1	10,000	9,999	999900.0%	Misc. Consulting Services
02-4335-0623-5202	WT- Software Equip/Contracted Se	5,179	4,731	6,000	7,000	1,000	16.7%	Maint. Service for SCADA/Telemetry, hydraulic model H2O Map; 4 new facilities on SCADA
02-4335-0623-5265	WT- Licenses	555	-	2,000	2,000	-	0.0%	License fees moved here from Education/Training
02-4335-0623-5310	WT- Mobile Communication	-	877	900	1,200	300	33.3%	WTP Operations Supervisor cellphone and WTP Ipad for SCADA
02-4335-0623-5610	WT- Safety Equipment	1,000	1,216	1,000	1,500	500	50.0%	Boots, gloves, hard hats, eye & hearing protection
02-4335-0623-5671	WT- Uniforms	1,502	1,905	2,400	2,400	-	0.0%	15% increase
02-4335-0623-5740	WT- Software / Hardware Agreeeme	10,951	13,544	13,500	22,950	9,450	70.0%	SCADA Software upgrades; new GWTP & wells
02-4335-0623-5756	WT- Dam Registrations	2,300	2,300	2,300	2,300	-	0.0%	Annual NHDES fees/Reservoir Dam

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WF -Warrant Articles								
02-5000-0950-9073	SEIU 1984 Collective Bargaining				2,872	2,872	0.0%	SEIU 1984 Collective Bargaining
02-5000-0950-9077	Townwide Accounting Software				4,798	4,798	0.0%	Represents (12.5% Allocation) 1st payment of a 5 year lease. costs of \$ 63,343 Prelim or \$ 38,386 BRC recommended for lease
02-5000-0950-9079	Light Duty Vehicle Lease				1,818	1,818	0.0%	CIP # G2 Represents 1st payment of a 5 year lease
	Warrant Articles Total	-	-	-	9,488	9,488	0.0%	
	Total Water Fund with WAR	2,164,742	2,524,848	2,791,462	2,985,043	193,581	4.9%	