

**Town of Exeter
Water Fund
Final Budget FY 2017**

Account Number	Description	2015 Actual	2016 Budget	2016 Actual	2017 Budget	2017 Budget vs. 2016 Budget \$ Increase/- (Decrease)	2017 Budget vs. 2016 Budget %- Difference	Explanation
WATER FUND								
Administration								
02-4330-0621-1110	WA- Sal/Wages FT	187,542	188,667	188,917	195,006	6,339	3.4%	2 FT W/S Mgr Eng & Eng Tec Split 50/50
02-4330-0621-1200	WA- Sal/Wages PT	186	350	140	-	(350)	-100.0%	Recording Sec Split 50/50 (W/S Advisory
02-4330-0621-1210	WA- Sal/wages Temp	2,626	3,500	4,269	3,500	-	0.0%	Committee Chair records the minutes)
	Salaries Total	190,354	192,517	193,326	198,506	5,989	3.1%	PT Seasonal Employee 50/50 W&S Split
02-4330-0621-2100	WA- Health Insurance	43,406	41,014	41,010	49,182	8,168	19.9%	Allocations from GF; 9.7% rate increase
02-4330-0621-2110	WA- Dental Insurance	3,412	2,970	2,968	3,620	650	21.9%	Allocations from GF; No change in rate
02-4330-0621-2120	WA- Life Insurance	371	275	264	277	2	0.7%	Allocations from GF; No change in rate
02-4330-0621-2130	WA- LTD Insurance	508	525	524	659	134	25.5%	Allocations from GF; No change in rate
02-4330-0621-2140	WA - Health Insurance Buyout	2,292	2,535	2,536	3,343	808	31.9%	Allocations from GF
02-4330-0621-2200	WA- FICA	11,778	11,936	11,439	12,307	371	3.1%	Based on wages: 6.2%
02-4330-0621-2210	WA- Medicare	2,683	2,791	3,287	2,878	87	3.1%	Based on wages: 1.45%
02-4330-0621-2300	WA- Retirement Town	20,591	21,074	20,259	21,928	854	4.1%	Jan-Jun: 11.17%; Jul -Dec: 11.38%
02-4330-0621-2600	WA- Workers Comp Insurance	3,782	4,130	4,130	4,407	277	6.7%	Primex W/C Premium (2017 Actual invoice)
	Benefits Total	88,823	87,251	86,417	98,602	11,351	13.0%	
02-4330-0621-5000	WA- Supplies	3,704	4,000	2,390	4,000	-	0.0%	20% of general office supplies, batteries, 50% of meter records maintenance; costs for new copier.
02-4330-0621-5200	WA- Consulting Services	4,950	5,000	4,956	5,000	-	0.0%	50% Supplies/maint. for new multi-function printer, 20% general office, 50% new gps maint
02-4330-0621-5212	WA- Fleet Insurance	394	429	429	416	(13)	-3.0%	Misc. Consulting Services
02-4330-0621-5213	WA- Property Insurance	57,890	63,100	63,100	79,172	16,072	25.5%	Primex- Based upon allocation of assets (2017 Actual invoice)
02-4330-0621-5214	WA- Insurance Deductible	-	2,000		2,000	-	0.0%	Primex- Based upon allocation of assets (2017 Actual invoice)
02-4330-0621-5224	WA- Legal Expense	43,265	15,000		15,000	-	0.0%	Line item for insurance deductible
02-4330-0621-5310	WA- Mobile Communications	311	800	299	800	-	0.0%	Legal expenses wellhead negotiations, administrative orders
02-4330-0621-5400	WA- Advertising	99	500		500	-	0.0%	20% Director, Town Engineer, Ast Engineer cellphones
02-4330-0621-5500	WA- Printing	2,500	2,500	2,523	2,500	-	0.0%	Bid packages, Requests for Proposals
02-4330-0621-5560	WA- Legal/Public Notices	5,837	7,500	4,356	6,000	(1,500)	-20.0%	Annual Consumer Confidence Rpt (CCR) & postage
02-4330-0621-5810	WA- Conf Rooms/Meals	532	850	667	850	-	0.0%	Notice of main flushing, Public Hearings, violations, etc
02-4330-0621-5820	WA- Education/Training	3,849	5,000	4,307	5,000	-	0.0%	Annual national conference
	General Expenses Total	123,331	106,679	83,027	121,238	14,559	13.6%	Treatment, Distribution & Backflow required CEUs, dues, license renewal year, new employees getting licenses; less funding from the State
	Administration Total	402,508	386,447	362,770	418,346	31,899	8.3%	

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Billing								
02-4331-0624-1110	WB- Sal/Wages FT	63,200	69,384	69,183	70,389	1,005	1.4%	1 FT Utilities Clerk(50/50 split W&S) & GF Allocations
02-4331-0624-1200	WB- Sal/Wages PT	9,746	7,034	5,694	7,307	273	3.9%	1 PT Utilities Clerk 16 hrs/wk 50/50 split
02-4331-0624-1300	WB- Sal/Wages OT	-		21	673	673		Allocations from GF
02-4331-0624-1400	WB - Longevity Pay	484	481	484	488	7	1.5%	Allocations from GF
	Salaries Total	73,430	76,899	75,382	78,857	1,958	2.5%	
02-4331-0624-2100	WB- Health Insurance	20,774	25,415	25,415	27,881	2,466	9.7%	Allocations from GF; 9.7% rate increase
02-4331-0624-2110	WB- Dental Insurance	1,254	1,544	1,546	1,544	-	0.0%	Allocations from GF; No change in rate
02-4331-0624-2120	WB- Life Insurance	88	98	98	98	-	0.0%	Allocations from GF; No change in rate
02-4331-0624-2130	WB - LTD Insurance	152	158	160	164	6	3.8%	Allocations from GF; No change in rate
02-4331-0624-2200	WB- FICA	4,487	4,768	4,569	4,889	121	2.5%	Based on wages: 6.2%
02-4331-0624-2210	WB- Medicare	1,047	1,115	1,065	1,143	28	2.5%	Based on wages: 1.45%
02-4331-0624-2300	WB- Retirement Town	7,007	7,804	7,786	8,068	264	3.4%	Jan-Jun: 11.17%; Jul -Dec: 11.38%
02-4331-0624-2600	WB- Workers Comp Insurance	1,265	963	964	1,028	65	6.7%	Primex W/C Premium (2017 Actual invoice)
	Benefits Total	36,074	41,865	41,603	44,816	2,951	7.0%	
02-4331-0624-5000	WB- Supplies	2,782	3,000	3,468	3,500	500	16.7%	Water bill processing, Ink Cartridges, paper, letterhead, pens, etc
02-4331-0624-5010	WB- Postage	5,930	3,500	5,061	4,500	1,000	28.6%	Increase due to certified shut-off notices
02-4331-0624-5200	WB- Consulting Services	-	500		500	-	0.0%	Allocation of actuarial costs for GASB compliance
02-4331-0624-5220	WB- Audit	7,125	7,125	7,125	8,250	1,125	15.8%	Audit Fees for Melanson & Health
02-4331-0624-5320	WB- Phone Utilization	3,600	4,175	4,057	4,175	-	0.0%	12.5% allocation of IT phone utilization
02-4331-0624-5683	WB- Internet Services	-	1,155	1,155	1,155	-	0.0%	12.5% allocation of IT internet services (website)
02-4331-0624-5730	WB- Computer Hardware			2,140		-		To support Munis
02-4331-0624-5740	WB- Software Agreement	4,199	4,350	4,229	4,350	-	0.0%	Munis smart Software Agreement
02-4331-0624-5820	WB- Education/Training	-	50	-	50	-	0.0%	W/S Billing Collection Staff
	General Expenses Total	23,636	23,855	27,235	26,480	2,625	11.0%	
	Water Billing Total	133,140	142,619	144,220	150,153	7,534	5.3%	
Distribution								
02-4332-0622-1110	WD- Sal/Wages FT	176,601	196,336	182,447	204,808	8,472	4.3%	8 FT split 50/50 Water Distribution/Sewer Collection; First full year of new heavy system operator
02-4332-0622-1300	WD- Sal/Wages OT	41,483	21,000	21,005	21,000	-	0.0%	ave OT rate = \$35/hr, 600 hours; for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
02-4332-0622-1400	WD- Longevity Pay	2,850	2,850	2,125	2,925	75	2.6%	8 FT per union contract, split 50/50 WD/SC; new heavy system operator
	Salaries Total	220,934	220,186	205,577	228,733	8,547	3.9%	
02-4332-0622-2100	WD- Health Insurance	67,199	77,412	64,139	66,582	(10,830)	-14.0%	9.7% rate increase (reductions due to ee movement and plan changes)
02-4332-0622-2110	WD- Dental Insurance	4,893	5,061	3,994	4,103	(958)	-18.9%	No change in rate (reductions due to ee movement and plan changes)

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02-4332-0622-2120	WD- Life Insurance	210	230	206	240	10	4.3%	No change in rate
02-4332-0622-2200	WD- FICA	13,131	13,652	12,236	14,181	530	3.9%	Based on wages: 6.2%
02-4332-0622-2210	WD- Medicare	3,071	3,193	2,862	3,317	124	3.9%	Based on wages: 1.45%
02-4332-0622-2300	WD- Retirement Town	24,271	24,595	22,966	25,793	1,198	4.9%	Jan-Jun: 11.17%; Jul -Dec: 11.38%
02-4332-0622-2600	WD- Workers Comp Insurance	7,022	7,675	7,675	8,190	515	6.7%	Primex W/C Premium (2017 Actual invoice)
	Benefits Total	119,797	131,816	114,078	122,406	(9,410)	-7.1%	
02-4332-0622-4300	WD- Building Maintenance	5,832	6,500	6,305	6,500	-	0.0%	7 water pumping stations; 2 new stations in '15 Skinner Spring, SWTP lagoons, GWTP, Well Building, Pump station/towers
02-4332-0622-4309	WD- Brush Cutting	553	3,000	110	3,000	-	0.0%	Pumps, generators, misc equipment
02-4332-0622-4311	WD- Equipment Maintenance	5,901	6,000	7,956	6,000	-	0.0%	Trench patch, materials, crushing (replacing deteriorating service saddles); may use contractor
02-4332-0622-4312	WD- Road Repairs	11,039	10,000	9,919	10,000	-	0.0%	10 vehicles, 3 trailers split 50/50 WD/SC
02-4332-0622-4320	WD- Vehicle Maintenance	7,418	6,750	6,904	6,750	-	0.0%	4 Hydrant assemblies, risers, service saddles, curbstops, pipe, valve boxes, other parts
02-4332-0622-4370	WD- System Maintenance	34,598	35,000	35,146	35,000	-	0.0%	Tank Rehabilitation- Hampton Rd Prgm=\$102,448 previously approved and now budgeted; \$116,723 proposed Epping Rd Tower Maint. Prgm
02-4332-0622-4372	WD- Contracted Maintenance	102,448	214,981	211,729	219,171	4,190	1.9%	Biennial distribution licenses \$50/ea before Dec 2015
02-4332-0622-5265	WD- Licenses	300	800	330	800	-	0.0%	2 MiFi's (50%)
02-4332-0622-5310	WD- Mobile Communication	773	550	628	550	-	0.0%	Drills, bits, taps, dies, ratchet wrenches
02-4332-0622-5327	WD- General Hand Tools	1,459	1,500	1,596	1,500	-	0.0%	Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires
02-4332-0622-5341	WD- Drug/Alcohol Testing	148	800	863	800	-	0.0%	New chemicals at GWTP; PPE required more
02-4332-0622-5610	WD- Safety Equipment	2,379	3,200	3,284	3,200	-	0.0%	8 split 50/50 WD/SC
02-4332-0622-5671	WD- Uniforms	2,287	2,145	2,741	2,145	-	0.0%	Software revisions/maintenance; handheld and software agreement with TiSales
02-4332-0622-5681	WD- GIS Software	5,092	5,000	4,187	5,000	-	0.0%	Rebuild/replace meters to AWWA accuracy specifications, backflow devices, brass fittings
02-4332-0622-5759	WD- Metering & Back Flow	63,221	50,000	50,684	75,000	25,000	50.0%	Pumps, I/O cards, check valve rebuilds, fuses/breakers; Cross Rd & Hampton Rd tower security
02-4332-0622-5760	WD- Pump Station & Towers	14,845	30,000	66,485	30,000	-	0.0%	Heating/generator fuel; new generators at new well buildings; GWTP
02-4332-0622-6210	WD- Natural Gas	6,698	11,000	8,114	11,000	-	0.0%	Water Pumping Stations and towers; 3 wells
02-4332-0622-6220	WD- Electricity	56,143	70,000	79,453	70,000	-	0.0%	Fuel estimate
02-4332-0622-6260	WD- Fuel	8,053	10,000	8,492	9,140	(860)	-8.6%	
	General Expenses Total	329,187	467,226	504,926	495,556	28,330	6.1%	
	Water Distribution Total	669,918	819,228	824,581	846,695	27,467	3.4%	

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Treatment								
02-4335-0623-1110	WT- Sal/Wages FT	217,127	221,031	206,093	212,881	(8,150)	-3.7%	1 FT WTP Ops Spr, 3 WTP Ops
02-4335-0623-1300	WT- Sal/Wages OT	25,465	19,075	22,071	19,075	-	0.0%	
02-4335-0623-1400	WT- Longevity Pay	2,500	2,500	2,600	1,100	(1,400)	-56.0%	2 FT per union contract
	Salaries Total	245,092	242,606	230,764	233,056	(9,550)	-3.9%	
02-4335-0623-2100	WT- Health Insurance	77,303	85,538	80,786	98,657	13,119	15.3%	9.7% rate increase
02-4335-0623-2110	WT- Dental Insurance	5,426	5,426	5,364	6,207	781	14.4%	No change in rate
02-4335-0623-2120	WT- Life Insurance	294	288	298	300	12	4.2%	No change in rate
02-4335-0623-2200	WT- FICA	14,597	15,042	13,638	14,449	(592)	-3.9%	Based on wages: 6.2%
02-4335-0623-2210	WT- Medicare	3,414	3,518	3,189	3,379	(138)	-3.9%	Based on wages: 1.45%
02-4335-0623-2300	WT- Retirement Town	26,948	27,099	25,776	26,280	(819)	-3.0%	Jan-Jun: 11.17%; Jul -Dec: 11.38%
02-4335-0623-2600	WT- Workers Comp Insurance	6,848	7,673	7,673	8,187	514	6.7%	Primex W/C Premium (2017 Actual invoice)
	Benefits Total	134,830	144,583	136,724	157,461	12,877	8.9%	
02-4335-0623-4300	WT- Building Maintenance	8,330	8,905	8,861	10,000	1,095	12.3%	3 buildings @ SWTP; new GWTP
02-4335-0623-4311	WT- Equipment Maintenance	16,461	18,785	22,089	20,000	1,215	6.5%	repair pumps & blowers; replacement parts; chemical tubing (new GWTP)
02-4335-0623-5080	WT-Supplies - Lab Equip	8,236	13,000	11,671	13,000	-	0.0%	1 new turbidity meters (\$10k); Safe drinking water act (SDWA) for EPA compliance
02-4335-0623-5200	WT- Consulting	-	10,000	1,711	20,000	10,000	100.0%	Misc. Consulting Services (TTHM Compliance)
02-4335-0623-5202	WT- Software Equip/Contracted Se	5,897	7,000	7,389	7,000	-	0.0%	Maint. Service for SCADA/Telemetry, hydraulic model H2O Map; 4 new facilities on SCADA
02-4335-0623-5265	WT- Licenses	1,057	2,000	1,966	2,000	-	0.0%	License fees moved here from Education/Training
02-4335-0623-5310	WT- Mobile Communication	1,482	1,200	1,834	1,200	-	0.0%	WTP Operations Supervisor cellphone and WTP Ipad for SCADA
02-4335-0623-5610	WT- Safety Equipment	954	1,500	1,715	1,500	-	0.0%	Boots, gloves, hard hats, eye & hearing protection
02-4335-0623-5671	WT- Uniforms	1,895	2,400	2,339	2,400	-	0.0%	15% increase
02-4335-0623-5740	WT- Software / Hardware Agreeeme	13,490	22,950	19,213	7,000	(15,950)	-69.5%	SCADA Software upgrades; new GWTP & wells
02-4335-0623-5756	WT- Dam Registrations	2,300	2,300	1,900	1,900	(400)	-17.4%	Annual NHDES fees/Reservoir Dam
02-4335-0623-5757	WT-Property Taxes	3,374	3,700	177	3,700	-	0.0%	Skinner Springs in Stratham
02-4335-0623-5984	WT- Lab testing	18,582	25,500	21,000	25,000	(500)	-2.0%	Coliform bacteria, organic carbon, volatile & synthetic, unregulated contaminant monitoring rule (UCMR); new mandatory testing for Cryptosporidium for 2 years
02-4335-0623-5985	WT- Chemicals	167,241	122,000	91,671	90,000	(32,000)	-26.2%	10 chemicals used including new groundwater treatment plant (GWTP)
02-4335-0623-6210	WT- Natural Gas	23,393	27,500	20,899	27,500	-	0.0%	heating/generator fuel + new GWTP
02-4335-0623-6220	WT- Electricity	123,300	88,000	79,535	88,000	-	0.0%	Pumps, lights, etc;new GWTP, SWTP
02-4335-0623-6260	WT- Fuel	970	1,600	821	1,215	(385)	-24.1%	Fuel estimate
02-4335-0623-7620	WT- Phone Lease - Alarms	1,387	1,000	913	1,345	345	34.5%	
	General Expenses Total	398,349	359,340	295,704	322,760	(36,580)	-10.2%	
	Water Treatment Total	778,271	746,529	663,192	713,277	(33,253)	-4.5%	

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Debt Service								
02-4711-0625-8113	DS- Water Tank SRF Principal	170,925	176,654	176,654	182,576	5,922	3.4%	2028 Final payment
02-4711-0625-8114	DS- Water Line- Main & Lincoln St	125,000	125,000	125,000	125,000	-	0.0%	2024 Final payment
02-4711-0625-8119	DS- Water Line Replacement- JH	153,700	153,700	153,700	153,700	-	0.0%	2021 Final payment
02-4711-0625-8120	DS- Portsmouth Av Waterline Princ	16,071	16,071	16,071	16,071	-	0.0%	2023 Final payment
02-4711-0625-8121	DS- Waste Stream Reduction Princ	39,970	40,608	40,608	41,252	644	1.6%	2018 Final payment
02-4711-0625-8122	DS-Water Meter Replacement Prin	90,646	102,483	102,483	104,102	1,619	1.6%	2019 Final payment
02-4711-0625-8123	DS- Lary Lane GWTP SRF Principle				136,882	136,882		2036 Final payment (amount updated from DWSRF)
	Water Debt Service Principal Total	596,312	614,516	614,516	759,583	145,067	23.6%	
02-4721-0626-8153	DS- Water Tank SRF Interest	99,822	94,092	94,092	88,171	(5,921)	-6.3%	2028 Final payment
02-4721-0626-8159	DS- Water Line Repl interest- JH	33,735	30,661	30,661	24,513	(6,148)	-20.1%	2021 Final payment
02-4721-0626-8160	DS- Portsmouth Av Waterline Inter	7,607	6,787	6,787	5,887	(900)	-13.3%	2023 Final payment
02-4721-0626-8161	DS- Waste Stream Reduction Inter	1,960	1,449	1,449	931	(518)	-35.7%	2018 Final payment
02-4721-0626-8162	DS- Water Line- Main & Lincoln St	67,334	56,100	56,100	49,725	(6,375)	-11.4%	2024 Final payment
02-4721-0626-8163	DS-Water Meter Replacement Inte	14,413	4,999	4,999	3,696	(1,303)	-26.1%	2019 Final payment
02-4721-0626-8164	DS- Lary Lane GWTP SRF Interest				170,212	170,212		2036 Final payment (amount updated from DWSRF)
	Water Debt Service Interest Total	224,871	194,088	194,088	343,135	149,047	76.8%	
	Debt Service Total	821,183	808,604	808,604	1,102,718	294,114	36.4%	
Capital Outlay								
02-4900-0627-7301	CO- Capital Outlay - Leases		17,654	17,444	18,540	886	5.0%	See separate list
02-4900-0627-7420	CO- Capital Outlay - Vehicle	17,500			29,005	29,005		See separate vehicle list
02-4900-0627-7XXX	CO- Capital Outlay - Land Acquisition/Purchase				1	1		
02-4900-0627-7425	CO- Water System Capital	36,466	75,000	78,031	30,000	(45,000)	-60.0%	Capital outlay needs for water facilities
	Capital Outlay Total	53,966	92,654	95,475	77,546	(15,108)	-16.3%	
Water Appropriations from Reserves								
02-4901-0962-5882	WF- Approp from Reserves- Water Tank Maintenance	53,287		24,168		-		
02-4901-0962-5758	WF- Approp from Reserves- Rate Study			24,735		-		
	Water Appropriation from Reserves	53,287	-	48,903	-	-		
	Water Fund Total	2,912,273	2,996,081	2,947,747	3,308,733	312,652	10.4%	

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WF -Warrant Articles								
02-5000-0950-xxxx	SWTP TTHM Treatment		-	-	1,500,000	1,500,000		EPA & NHDES Standards for THM's
02-5000-0950-9073	SEIU 1984 Collective Bargaining		-	-	10,502	10,502		SEIU 1984 Collective Bargaining
02-5000-0950-xxxx	Court St. Bridge/Culvert Replacement				45,000			
02-5000-0950-xxxx	Washington Street Line Repl.				68,000	68,000		Water main replacements- <u>design only</u> recommended by BRC To be paid from water fees
02-5000-0950-xxxx	Lincoln St. Project Phase II				168,000	168,000		Utilities, Roads and Sidewalks (has General and Sewer Fund components)
	Warrant Articles Total	-	-	-	1,791,502	1,791,502		
	Total Water Fund with WAR	2,912,273	2,996,081	2,947,747	5,100,235	2,104,154	70.2%	