

Town of Exeter						
2021 Water Fund Budget						
Select Board Budget						
Version #3 Updated: 1/19/21						
<b>Org</b>	<b>Object</b>	<b>Description</b>	<b>2019 Budget</b>	<b>2020 Budget</b>	<b>2021 SB Budget</b>	<b>Explanation</b>
<b>WATER FUND</b>						
<b>Administration</b>						
						2 FT W/S Mgr & Asst Mgr Split 50/50, and GF allocations (increase mostly due to change from Engineering Tech to Asst. Engineer)
02433021	51110	WA- Sal/Wages FT	195,835	211,725	222,420	
02433021	51200	WA- Sal/Wages PT		3,145	3,104	GF allocation
02433021	51210	WA- Sal/wages Temp	3,500	3,500	3,500	PT Seasonal Employee 50/50 W&S Split
		Salaries Total	199,335	218,370	229,024	
02433021	52100	WA- Health Insurance	42,921	45,142	51,780	Allocations from GF
02433021	52110	WA- Dental Insurance	3,237	3,384	3,691	Allocations from GF
02433021	52120	WA- Life Insurance	305	259	275	Allocations from GF
02433021	52130	WA- LTD Insurance	589	520	532	Allocations from GF
02433021	52140	WA - Health Insurance Buyout	2,196	2,828	2,214	Allocations from GF
02433021	52200	WA- FICA	12,359	13,539	14,199	Based on wages: 6.2%
02433021	52210	WA- Medicare	2,890	3,166	3,321	Based on wages: 1.45%
02433021	52300	WA- Retirement Town	22,278	23,650	27,526	Based on wages: 11.17% Jan-Jun; 14.06% Jul-Dec
02433021	52600	WA- Workers Comp Insurance	2,699	4,729	5,234	Primex Actual Invoice (no holiday premium in 2021)
		Benefits Total	89,474	97,217	108,772	
						20% of general office supplies, copy costs, batteries; 50% of meter records maintenance; 50% Supplies/maint. multi-function plotter
02433021	55293	WA- Supplies	4,000	4,000	4,000	
02433021	55055	WA- Consulting Services	5,000	5,000	5,000	Misc. consulting services
02433021	55124	WA- Fleet Insurance	344	335	368	Primex Actual Invoice (no holiday premium in 2021)
02433021	55228	WA- Property Insurance	46,940	45,698	50,273	Primex Actual Invoice (no holiday premium in 2021)
02433021	55157	WA- Insurance Deductible	1	1	1	Line item for insurance deductible
02433021	55158	WA- Insurance Reimbursed Repairs	1,000	1,000	1	Damage repairs on insurance claims
02433021	55170	WA- Legal Expense	5,000	5,000	1	Legal expenses wellhead negotiations, administrative orders
						20% Director, Town Engineer, Asst Engineer cellphones, 50% W/S Manager
02433021	55190	WA- Mobile Communications	800	800	800	
02433021	55002	WA- Advertising	500	500	500	Bid packages, Requests for Proposals
02433021	55227	WA- Printing	2,600	2,600	2,600	Annual Consumer Confidence Rpt (CCR) & postage
02433021	55171	WA- Legal/Public Notices	5,000	4,000	3,000	Notice of main flushing, Public Hearings, violations
						Annual national conference Dir 20%, WS Mgr & Asst. Mgr 50% (forego 2021)
02433021	55050	WA- Conf Rooms/Meals	2,000	2,640	-	
02433021	55091	WA- Education/Training	6,000	6,000	5,000	Treatment, Distribution & Backflow required CEUs & dues
		General Expenses Total	79,185	77,574	71,544	
		<b>Administration Total</b>	<b>367,994</b>	<b>393,161</b>	<b>409,340</b>	<b>V</b>
<b>Billing</b>						

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02433124	51110	WB- Sal/Wages FT	74,929	75,818	77,983	1 FT Utilities Clerk (50/50 split W&S) & GF Allocations
02433124	51200	WB- Sal/Wages PT	11,373	11,765	12,154	1 PT Utilities Clerk 24 hrs/wk (50/50 split W&S)
02433124	51300	WB- Sal/Wages OT	706	306	306	Allocations from GF
02433124	51400	WB - Longevity Pay	500	375	375	Allocations from GF
		Salaries Total	87,508	88,264	90,818	
02433124	52100	WB- Health Insurance	25,935	26,052	26,483	Allocations from GF
02433124	52110	WB- Dental Insurance	1,718	1,828	1,828	Allocations from GF
02433124	52120	WB- Life Insurance	118	101	101	Allocations from GF
02433124	52130	WB - LTD Insurance	149	129	133	Allocations from GF
02433124	52200	WB- FICA	5,425	5,472	5,631	Based on wages: 6.2%
02433124	52210	WB- Medicare	1,269	1,280	1,317	Based on wages: 1.45%
02433124	52300	WB- Retirement Town	8,567	8,545	9,939	Based on wages: 11.17% Jan-Jun; 14.06% Jul-Dec
02433124	52600	WB- Workers Comp Insurance	629	1,102	1,220	Primex Actual Invoice (no holiday premium in 2021)
		Benefits Total	43,810	44,509	46,652	
02433124	55200	WB- Supplies	3,500	3,750	3,750	Water bill processing, ink cartridges, paper, letterhead, pens, etc
02433124	55224	WB- Postage	4,800	5,750	5,750	Certified shut-off notices
02433124	55055	WB- Consulting Services	2,000	5,000	500	Allocation of actuarial costs for GASB compliance \$500
02433124	55014	WB- Audit Fees	8,250	8,500	9,000	Audit fees for Melanson & Health
02433124	55213	WB- Phone Utilization	4,200	4,200	4,263	12.5% allocation of IT phone utilization
02433124	55159	WB- Internet Services	1,155	1,155	2,565	12.5% allocation of IT internet services (website)
02433124		WB- Email Filtering/Archiving		-	2,350	12.5% allocation of IT cost
02433124	55270	WB- Software Agreement	9,900	10,500	5,500	Utility Billing Software Maintenance Agreement
02433124	55308	WB- Travel Reimbursement		1,500	-	
02433124	55091	WB- Education/Training	50	6,425	-	
		General Expenses Total	33,855	46,780	33,678	
		<b>Water Billing Total</b>	<b>165,173</b>	<b>179,553</b>	<b>171,147</b>	<b>V</b>
<b>Distribution</b>						
02433222	51110	WD- Sal/Wages FT	201,782	210,258	215,727	8 FT split 50/50 Water Distribution/Sewer Collection
02433222	51300	WD- Sal/Wages OT	21,000	21,000	21,000	Avg's OT rate = \$35/hr, 600 hours; for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms)
02433222	51310	WD- Sal/Wages Stand-By	3,640	3,640	3,640	Pay for after hours on-call status, \$140/week per union contract split 50/50 WD/SC
02433222	51400	WD- Longevity Pay	1,625	1,725	1,775	4 FT per union contract, split 50/50 WD/SC
		Salaries Total	228,047	236,623	242,142	
02433222	52100	WD- Health Insurance	55,915	68,863	78,918	2.5% increase in the premium rate
02433222	52110	WD- Dental Insurance	4,538	4,036	4,715	No change in the premium rate

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02433222	52120	WD- Life Insurance	252	216	216	No change in the premium rate
02433222	52200	WD- FICA	14,139	14,671	15,013	Based on wages: 6.2%
02433222	52210	WD- Medicare	3,307	3,431	3,511	Based on wages: 1.45%
02433222	52300	WD- Retirement Town	25,700	26,431	30,626	Based on wages: 11.17% Jan-Jun; 14.06% Jul-Dec
02433222	52600	WD- Workers Comp Insurance	5,015	8,788	9,727	Primex Actual Invoice (no holiday premium in 2021)
		Benefits Total	108,865	126,435	142,725	
02433222	55022	WD- Building Maintenance	7,000	8,000	8,000	9 water pumping stations/wells; LLW ground floor slab rehab \$25k (BRC recommends adding to CIP)
02433222	55105	WD- Equipment Maintenance	7,000	7,000	7,000	Pumps, generators, misc equipment
02433222	55252	WD- Road Repairs	10,000	10,000	10,000	Trench patch, materials, crushing (replacing deteriorating service saddles); may use contractor
02433222	55319	WD- Vehicle Maintenance	7,000	10,000	9,000	15 vehicles/equipment, 4 trailers split 50/50 WD/SC;mower maintenance 2020 (\$1k)
02433222	55296	WD- System Maintenance	54,000	54,000	52,000	5 Hydrant assemblies, risers, service saddles, curbstops, pipe, valve boxes, other parts; \$1k automatic flushing hydrant
02433222	55059	WD- Tank Maintenance	158,723	158,723	158,723	Tank maintenance & rehab programs - 1 MG Hampton Rd \$42,000/yr; 1.5 MG Epping Rd Tower \$116,723/yr
02433222	55173	WD- Licenses	800	800	800	Distribution licenses exams/renewals \$50/ea
02433222	55190	WD- Mobile Communication	1,050	1,450	1,600	4 MiFi's (50%); additional tablet 2020
02433222		WD- Fire Alarm Communication		1	1	Pump station fire alarms; discussions & agreements pending
02433222	55134	WD- General Hand Tools	1,500	1,500	1,500	Drills, bits, taps, dies, ratchet wrenches
02433222	55003	WD- Drug/Alcohol Testing	900	900	900	Contract w/Fleet Screen & Convenient MD; USDOT required random testing for all CDL holders & screening new hires
02433222	55257	WD- Safety Equipment	3,500	3,500	4,000	PPE incl hardhats, gloves, Tyvek suits, respirators
02433222	55314	WD- Uniforms	2,145	2,145	2,145	Per union contract, 8 split 50/50 WD/SC
02433222	55136	WD- GIS Software	4,500	4,500	7,500	Software revisions/maintenance; handheld and software agreement with TISales; new People GIS asset mngt modules
02433222	55188	WD- Metering & Back Flow	80,000	80,000	112,000	Rebuild/replace meters to AWWA accuracy specifications, 503 meters >10 yrs old \$152K (3 year ramp up); brass meter parts \$15k; testing, repair & replace backflow devices \$8k, brass fittings
02433222	55235	WD- Pump Station & Towers	41,950	41,950	24,450	Pumps, I/O cards, check valve rebuilds, fuses/breakers; Gilman Well rehab deferred
02433222	55194	WD- Natural Gas	9,000	10,000	9,000	Heating/generator fuel; new generators at new well buildings
02433222	55092	WD- Electricity	70,000	70,000	70,000	Water Pumping Stations and towers; 3 wells
02433222	55128	WD- Fuel	10,000	9,300	9,300	Vehicles & equipment fuel
		General Expenses Total	469,068	473,769	487,919	
		<b>Water Distribution Total</b>	<b>805,979</b>	<b>836,826</b>	<b>872,786</b>	<b>V</b>

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Treatment						
02433523	51110	WT- Sal/Wages FT	230,737	240,508	248,345	1 FT WTP Ops Spr, 1 Snr Op, 2 WTP Ops
02433523	51300	WT- Sal/Wages OT	19,075	19,075	19,075	
02433523	51310	WT- Sal/Wages Stand-By	7,280	7,280	7,280	Pay for after hours on-call status, \$140/week per union contract
02433523	51400	WT- Longevity Pay	1,300	1,500	1,600	2 FT per union contract
		Salaries Total	258,392	268,363	276,300	
02433523	52100	WT- Health Insurance	91,373	97,527	99,375	2.5% increase in the premium rate
02433523	52110	WT- Dental Insurance	6,496	6,750	6,750	No change in the premium rate
02433523	52120	WT- Life Insurance	315	216	216	No change in the premium rate
02433523	52200	WT- FICA	16,020	16,639	17,131	Based on wages: 6.2%
02433523	52210	WT- Medicare	3,747	3,891	4,006	Based on wages: 1.45%
02433523	52300	WT- Retirement Town	29,124	29,976	34,926	Based on wages: 11.17% Jan-Jun; 14.06% Jul-Dec
02433523	52600	WT- Workers Comp Insurance	5,014	8,786	9,725	Primex Actual Invoice (no holiday premium in 2021)
		Benefits Total	152,089	163,785	172,129	
02433523	55022	WT- Building Maintenance	12,000	12,000	12,000	3 buildings @ SWTP & GWTP
02433523	55368	WT- Basin/Lagoon Cleaning	5,000	30,000	-	Included as a CIP/Separate warrant article
02433523	55105	WT- Equipment Maintenance	28,000	46,000	45,000	Repair pumps & blowers; replacement parts; chemical tubing; \$15k for Clearwell/CRT/River intake cleaning and inspection
02433523	55294	WT- Supplies Lab Equip	13,000	24,000	23,000	Safe Drinking Water Act compliance; chloramine testing reagents & field units; in-line instrumentation calibration
02433523	55055	WT- Consulting	20,000	5,000	5,000	Chloramine nitrification action plan assistance; PFOA asstt
02433523	55270	WT- Software Equip/Contracted Serv	10,000	5,000	10,000	VT SCADA/telemetry support, hydraulic model H2O Map
02433523	55173	WT- Licenses	1,200	1,200	1,200	Treatment licenses exams/renewals \$50/ea
02433523	55190	WT- Mobile Communication	1,500	3,600	2,600	WTP Operations Supervisor cellphone and WTP Ipad for SCADA
02433523	XXXX	WT- Fire Alarm Communication		1	1	SWTP/GWTP fire alarms
02433523	55257	WT- Safety Equipment	1,500	1,500	1,500	Boots, gloves, hard hats, eye & hearing protection
02433523	55314	WT- Uniforms	2,400	2,400	1,500	Per union contract, 3 emp
02433523	55271	WT- Software Services	7,000	7,000	10,000	VT SCADA software maintenance service
02433523	55072	WT- Dam Registrations	3,000	3,000	3,000	Annual NHDES fees/Reservoir & Pickpocket dams
02433523	55229	WT-Property Taxes	200	360	360	Skinner Springs in Stratham (Pickpocket Dam in Brentwood now tax exempt); Pan Am charges for Summer St
02433523	55161	WT- Lab testing	26,000	33,500	30,000	Coliform bacteria, organic carbon, volatile & synthetic, quarterly PFOA/PFAS \$4,500; 30 Lead & Copper samples
02433523	55034	WT- Chemicals	90,000	105,000	131,000	11 chemicals including ammonium sulfate for chloramines & greensand filters; New regulations require the addition of ferric chloride for arsenic precipitation.
02433523	55194	WT- Natural Gas	25,000	23,000	19,000	heating/generator fuel
02433523	55092	WT- Electricity	80,000	72,000	72,000	Pumps, lights, etc

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02433523	55128	WT- Fuel	2,000	1,860	1,860	Water Treatment Plant truck
02433523	55211	WT- Phone Lease Alarms	4,945	4,945	4,945	AT&T texting alarm services
		General Expenses Total	332,745	381,366	373,966	
		<b>Water Treatment Total</b>	<b>743,226</b>	<b>813,514</b>	<b>822,395</b>	<b>V</b>
<b>Debt Service</b>						
02471125	58024	DS- Water Tank SRF	195,021	201,558	208,314	2028 Final payment
02471125	58010	DS- Water Line- Main & Lincoln Sts	125,000	120,000	120,000	2024 Final payment
02471125	58022	DS- Water Line Replacement- JH	153,700	153,700	151,050	2021 Final payment
02471125	58012	DS- Portsmouth Ave Waterline	16,071	15,268	15,268	2023 Final payment
02471125	58015	DS-Water Meter Replacement	107,383	-	-	2019 Final payment
02471125	58023	DS- Lary Lane GWTP SRF	219,738	224,045	228,436	2036 Final payment
02471125	58027	DS- Lincoln Street Phase #2	9,593	9,593	9,593	2032 Final payment
02471125	58028	DS- Court Street Culvert	3,910	3,910	3,910	2027 Final payment
02471125	58032	DS- Washington Street	-	55,000	55,000	2028 Final payment
02471125	58035	DS- Salem St. Utility Design & Engin		29,538	27,692	2024 Final payment
02471125	58036	DS- Surface Water Plant TTHM Treatment		84,000	88,241	2034 Final payment
02471125		DS- Groundwater Sources			109,000	2025 Final payment
		Water Debt Service Principal Total	830,416	896,612	1,016,504	
02472126	58524	DS- Water Tank SRF	75,726	69,188	62,432	2028 Final payment
02472126	58502	DS- Water Line- Main & Lincoln Sts	36,975	30,600	24,480	2024 Final payment
02472126	58521	DS- Water Line Replacement- JH	13,754	9,143	4,532	2021 Final payment
02472126	58504	DS- Portsmouth Ave Waterline	4,087	3,267	2,450	2023 Final payment
02472126	58507	DS-Water Meter Replacement	1,042	-	-	2019 Final payment
02472126	58522	DS- Lary Lane GWTP SRF	91,894	87,587	83,196	2036 Final payment
02472126	58525	DS- Lincoln Street Phase #2	6,466	5,977	5,487	2032 Final payment
02472126	58529	DS- Court Street Culvert	1,753	1,554	1,354	2027 Final payment
02472126	58531	DS- Washington Street	-	24,480	21,675	2028 Final payment
02472126	58535	DS- Salem St. Utility Design & Engin		7,593	5,414	2024 Final payment
02472126	58536	DS- Surface Water Plant TTHM Treatment		28,649	8,458	2034 Final payment
02472126		DS- Groundwater Sources			27,204	2025 Final payment
		Water Debt Service Interest Total	231,697	268,038	246,682	
		<b>Debt Service Total</b>	<b>1,062,113</b>	<b>1,164,650</b>	<b>1,263,186</b>	<b>V</b>
<b>Capital Outlay</b>						
02490027	55318	CO- Capital Outlay - Leases	37,571	17,031	15,329	See separate lease schedule
02490027	57009	CO- Capital Outlay - Vehicle	-	48,059	-	None for 2021
		CO- Capital Outlay - Land				
02490027	55361	Acquisition/Purchase	1	1	1	

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02490027	57015	CO- Water System Capital	100,000	100,000	500,000	Capital outlay needs for water facilities: SWTP VFD/Pump Repl \$85k, River Sta pump \$55k, LL reahab, SWTP Lagoon sludge removal \$275K, SWTP Upgrades \$60K, Recoating metal surfaces \$25K
		<b>Capital Outlay Total</b>	<b>137,572</b>	<b>165,091</b>	<b>515,330</b>	<b>V</b>
		<b>Water Fund Total</b>	<b>3,282,057</b>	<b>3,552,795</b>	<b>4,054,184</b>	<b>V</b>
<b>WF -Warrant Articles</b>						
015491037		Washington St Waterline Replacement				2018 CIP Page#26
		SWTP TTHM Treatment				2017 EPA & NHDES Standards for THM's
		SEIU 1984 Collective Bargaining	-			SEIU 1984 Collective Bargaining - 3 Year Agreement
		Court St. Bridge/Culvert Replacement				
025000		Public Works Garage Design			-	Allocation of 20% for PW Garage Design
		Lincoln St. Project Phase II				2017 Utilities, Roads and Sidewalks (has General and Sewer Fund components)
		Salem St. Area Utility Replacements	150,000		2,500,000	components)
		Groundwater Source Development		200,000	1,000,000	CIP P#25 Well devel., testing, permitting, installation, etc.
		Hampton Road Booster Station				CIP P#23 Design
		SWTP Lagoon Cleaning				CIP P#26 Waste settling \$275K
		SWTP Upgrades				CIP P#27 Design and Engineering \$400K
		<b>Warrant Articles Total</b>	<b>150,000</b>	<b>200,000</b>	<b>3,500,000</b>	
		<b>Total Water Fund with WAR</b>	<b><u>3,432,057</u></b>	<b><u>3,752,795</u></b>	<b><u>7,554,184</u></b>	