

Town of Exeter										
Sewer Fund										
Preliminary Budget FY 2014										
DRAFT										Version # 3
Account Number	Description	2011 Actual	2012 Actual	2013 Budget	2013 Actual Expense thru 10/31/13	2014 Budget Prelim	2014 BRC Budget Proposal	2014 BOS Budget	2014 Default Budget	Explanation
SEWER FUND										
Administration										
03-4320-0631-1110	SA- Sal/Wages FT	156,653	164,998	174,441	137,256	187,764	187,764	187,764	187,764	Allocations from GF (Incl 53rd payroll week)
03-4320-0631-1150	SA- Sal/Wages Vacation Repla	64	-	-	-	-	-	-	-	Allocations from GF
03-4320-0631-1200	SA- Sal/Wages PT	16,318	17,708	17,407	14,464	475	475	475	475	Allocations from GF (Incl 53rd payroll week)
03-4320-0631-1210	SA- Sal/Wages Temp	10,350	6,608	6,400	3,299	6,400	6,400	6,400	6,400	Allocations from GF
03-4320-0631-1300	SA- Sal/Wages OT	591	-	-	-	-	-	-	-	Allocations from GF
03-4320-0631-1400	SA- Longevity Pay	28	-	-	-	-	-	-	-	Allocations from GF
03-4320-0631-1700	SA- Merit	256	256	-	-	-	-	-	-	Allocations from GF
03-4320-0631-17XX	SA- TM Cell phone Allowance	-	-	150	-	150	150	150	150	Allocations from GF
	Salaries Total	184,260	189,570	198,398	155,019	194,789	194,789	194,789	194,789	
03-4320-0631-2100	SA- Health Insurance	39,302	38,312	42,344	32,856	40,728	40,728	40,728	40,728	Allocations from GF
03-4320-0631-2110	SA- Dental Insurance	3,315	3,116	4,238	2,615	3,411	3,411	3,411	3,411	Allocations from GF
03-4320-0631-2120	SA- Life Insurance	297	276	284	226	287	287	287	287	Allocations from GF
03-4320-0631-2130	SA- LTD Insurance	544	484	509	381	509	509	509	509	Allocations from GF
03-4320-0631-2140	SA- Health Insurance Buyout	-	2,936	2,910	2,184	3,717	3,717	3,717	3,717	Allocations from GF
03-4320-0631-2200	SA- FICA	11,221	11,286	12,301	9,523	12,077	12,077	12,077	12,077	Based on wages: 6.2%
03-4320-0631-2210	SA- Medicare	2,609	2,638	2,877	2,226	2,824	2,824	2,824	2,824	Based on wages: 1.45%
03-4320-0631-2300	SA- Retirement Town	15,031	14,080	16,903	13,898	20,222	20,222	20,222	20,222	Based on wages: 10.77%
03-4320-0631-2600	SA- Workers Comp Insurance	3,690	3,011	3,264	3,264	3,525	3,525	3,525	3,525	Based on estimate from Primex
	Benefits Total	76,009	76,139	85,629	67,173	87,301	87,301	87,301	87,301	
03-4320-0631-5000	SA- Supplies	3,685	7,221	4,500	1,263	5,000	5,000	5,000	4,500	20% of general office supplies, batteries, 50% of meter records maintenance; costs for new copier. 50% Supplies/maint. for new multi-function printer, 20% general office, 50% of meter records, 50% new gps maint
03-4320-0631-5010	SA- Postage	1,100	2,157	600	2,992	600	600	600	600	
03-4320-0631-5200	SA- Consulting Services	102,057	94,655	50,000	1,064	15,000	15,000	15,000	50,000	Consulting services for CSO & Permit EPA Administrative Orders
03-4320-0631-5212	SA- Fleet Insurance	3,980	2,537	4,240	4,240	726	726	726	4,240	Primex- Based upon allocation of assets
03-4320-0631-5213	SA- Property Insurance	28,431	16,235	23,745	23,745	35,388	35,388	35,388	23,745	Primex- Based upon allocation of assets
03-4320-0631-5214	SA- Insurance Deductible	500	-	-	-	-	-	-	-	
03-4320-0631-5224	SA- Legal Expense	39,199	107,021	50,000	7,748	20,000	20,000	20,000	50,000	Legal expenses related to EPA permit issues
03-4320-0631-5310	SA- Mobile Communications	30	29	107	280	199	199	199	199	20% DPW Director & Town Engineer cellphones
03-4321-0631-5400	SA- Advertising	-	-	400	1,014	400	400	400	400	Vacancies, bid packages, requests for proposals
03-4320-0631-5810	SA- Conf Rooms/Meals	598	722	500	481	500	500	500	500	Annual national conference
03-4320-0631-5820	SA- Education/Training	2,164	3,135	3,150	949	3,150	3,150	3,150	3,150	
	General Expenses Total	181,744	233,712	137,242	44,409	80,963	80,963	80,963	137,334	
03-4320-0631-7620	SA- Phone Lease-Alarms	1,610	1,569	-	1,138	1,600	1,600	1,600	1,600	Main Station Land Line Alarm
	Capital Outlay Total	1,610	1,569	-	1,138	1,600	1,600	1,600	1,600	
	Administration Total	443,623	500,990	421,270	267,739	364,653	364,653	364,653	421,024	A
Billing										
03-4321-0634-1100	SB- Sal/Wages FT	29,190	39,648	45,413	32,766	45,057	45,057	45,057	45,057	Allocations from GF (Incl 53rd payroll week)
03-4321-0634-1200	SB- Sal/Wages PT	-	-	-	-	22,888	22,888	22,888	22,888	Allocations from GF (Utilities Clerk-2 PT at 50/50 split)
03-4321-0634-1210	SB- Sal/Wages Temp	1,842	-	-	-	-	-	-	-	Allocations from GF
03-4321-0634-1300	SB- Sal/Wages OT	1,032	-	-	-	-	-	-	-	Allocations from GF

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03-4321-0634-1400	SB- Longevity Pay	68	340	338	255	338	338	338	338	Allocations from GF
	Salaries Total	32,132	39,988	45,751	33,021	68,283	68,283	68,283	68,283	
03-4321-0634-2100	SB- Health Insurance	9,885	13,436	13,471	10,104	13,092	13,092	13,092	13,092	9.78% increase (Non-union change in plan)
03-4321-0634-2110	SB- Dental Insurance	619	716	728	549	670	670	670	670	No increase
03-4321-0634-2120	SB- Life Insurance	44	68	68	51	68	68	68	68	No increase
03-4321-0634-2130	SB - LTD Insurance	156	140	151	114	151	151	151	151	No increase
03-4321-0634-2200	SB- FICA	1,976	2,808	2,837	2,137	4,234	4,234	4,234	4,234	Based on wages: 6.2%
03-4321-0634-2210	SB- Medicare	463	660	663	392	990	990	990	990	Based on wages: 1.45%
03-4321-0634-2300	SB- Retirement Town	2,966	3,993	4,499	3,234	4,889	4,889	4,889	4,889	Based on wages: 10.77%
03-4321-0634-2600	SB- Workers Comp Insurance	861	702	761	765	822	822	822	822	Based on estimate from Primex
	Benefits Total	16,970	22,523	23,178	17,346	24,916	24,916	24,916	24,916	
03-4321-0634-5000	SB- Supplies	1,738	2,746	3,000	1,052	3,000	3,000	3,000	3,000	Water bill processing, Ink Cartridges, paper, letterhead, pens, etc
03-4321-0634-5010	SB- Postage	2,459	2,462	3,500	2,370	3,500	3,500	3,500	3,500	Increase due to projected postal increase in 2011
03-4321-0634-5200	SB- Consulting Services	1,803	137	500	692	500	500	500	500	W/S Consulting help due to lack of staff
03-4321-0634-5220	SB- Audit	6,125	5,250	6,250	5,750	6,250	6,250	6,250	6,250	Audit Fees for Melanson & Health
03-4321-0634-5320	SB- Phone Utilization	2,125	2,876	2,875	1,112	3,300	3,300	3,300	3,300	12.5% allocation of IT phone utilization
03-4321-0634-5683	SB- Internet Services			1,775	957	1,275	1,275	1,275	1,775	12.5% allocation of IT internet services (website)
03-4321-0634-5740	SB- Software Agreement	6,123	4,830	7,350	4,594	7,350	7,350	7,350	7,350	Training and education for W/S billing/collection staff; pulled out handheld and software agreement with TiSales; put into WD GIS account; not sure if reflects finance dept new \$\$ figure
03-4321-0634-5820	SB- Education & Training	-	11	325	-	325	325	325	325	Transferred to DPW in 2011
	General Expenses Total	20,373	18,312	25,575	16,527	25,500	25,500	25,500	26,000	
	Billing Total	69,475	80,823	94,504	66,894	118,699	118,699	118,699	119,199	A
Collection										
03-4325-0632-1110	SC- Sal/Wages FT	162,444	174,010	174,481	140,609	172,564	172,564	172,564	172,564	7 FT split 50/50 Water Distribution/Sewer Collection (Incl 53rd payroll week)
03-4325-0632-1300	SC- Sal/Wages OT	14,731	25,470	21,000	21,295	21,000	21,000	21,000	21,000	ave OT rate = \$35/hr, 600 hours; added on-call for WD/SC/WWTP/PS (calls from dispatch or SCADA alarms; \$9,100)
03-4325-0632-1310	SC- Sal/Wages Stand-By		-	4,550	-	4,550	4,550	4,550	4,550	
03-4325-0632-1350	SC- FEMA Storm Related OT	687	-							
03-4325-0632-1400	SC- Longevity Pay	2,775	2,525	1,725	-	2,250	2,250	2,250	2,250	5 FT split 50/50 Water Distribution/Sewer Collection
	Salaries Total	180,637	202,005	201,756	161,904	200,364	200,364	200,364	200,364	
03-4325-0632-2100	SC-Health Insurance	58,188	66,670	77,231	62,314	84,751	84,751	81,301	81,301	9.78% increase (Non-union change in plan)
03-4325-0632-2110	SC- Dental Insurance	4,998	5,121	5,491	4,431	5,492	5,492	5,101	5,101	No increase
03-4325-0632-2120	SC- Life Insurance	188	205	210	170	210	210	210	210	No increase
03-4325-0632-2200	SC- FICA	12,169	14,758	12,509	11,771	12,423	12,423	12,423	12,423	Based on wages: 6.2%
03-4325-0632-2210	SC- Medicare	-	-	2,925	-	2,905	2,905	2,905	2,905	Based on wages: 1.45%
03-4325-0632-2300	SC- Retirement Town	13,172	16,741	19,763	15,650	21,579	21,579	21,579	21,579	Based on wages: 10.77%
03-4325-0632-2600	SC- Workers Comp Ins	6,857	5,593	6,066	6,065	6,550	6,550	6,550	6,550	Based on estimate from Primex
	Benefits Total	95,572	109,088	124,194	100,401	133,909	133,909	130,068	130,069	

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03-4325-0632-4300	SC- Building Maintenance	6,885	28,814	12,000	9,588	12,000	12,000	12,000	12,000	9 pump station buildings; hydrogen sulfide ventilation & prechlorination at Main Station \$20k; davit arm bracket \$2k
03-4325-0632-4309	SC- Brush Cutting	3,000	3,530	3,500	-	3,500	3,500	3,500	3,500	Right-of-ways such as Ashbrook Rd.
03-4325-0632-4311	SC- Equipment Maintenance	3,318	3,127	3,500	1,451	3,500	3,500	3,500	3,500	Hydro-Jet cutting heads, portable pumps, etc.
03-4325-0632-4312	SC- Road Repairs	3,503	4,681	5,100	3,893	5,100	5,100	5,100	5,100	Sewer trench paving; compaction test requirements
03-4325-0632-4320	SC- Vehicle Maintenance (Incl t	5,314	9,834	14,000	3,759	5,000	5,000	5,000	14,000	10 vehicles, 3 trailers, split 50/50 with water dist, lowered vactor truck maint. costs due to new truck
03-4325-0632-4365	SC- Grit Removal	1,693	2,372	4,000	1,553	4,000	4,000	4,000	4,000	Transport of gravel, sand, etc. to Waste Management from WWTP
03-4325-0632-4366	SC- Manhole Maintenance	10,419	15,298	30,000	32,164	30,000	60,000	60,000	30,000	Manhole covers, rings, cone extensions, invert & service repairs; expect to be making repairs (in 2013) to the identified issues (in 2012)
03-4325-0632-4367	SC- Pump & Control Maintenance	39,738	52,476	12,000	9,171	12,000	12,000	12,000	12,000	Maintain 20 sewer pumps; wear rings, impellers, shaft couplings, seals; \
03-4325-0632-5265	SC- Licenses	50	-	1,000	-	1,000	1,000	1,000	1,000	12 licenses for 8 individuals in sewer collection;
03-4325-0632-5310	SC- Mobile Communications	75	72	268		480	480	480	480	1/2 master electrician (due in Nov)
03-4325-0632-5341	SC- Drug/Alcohol Testing	227	-	100	-	100	100	100	100	2 MiFi's (50%)
03-4325-0632-5610	SC- Safety Equipment	2,084	-	1,625	576	1,750	1,750	1,750	1,750	Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires
03-4325-0632-5671	SC- Uniforms	1,780	2,353	2,100	1,741	2,100	2,100	2,100	2,100	Pending asbestos pipe OSHA standards, confined space equip. maint.
03-4325-0632-5681	SC- GIS Software	3,000	1,840	5,000	1,381	5,000	5,000	5,000	5,000	5 split 50/50 WD/SC
03-4325-0632-5682	SC- SCADA Software	2,973	2,776	3,000	1,916	3,000	3,000	3,000	3,000	Software revision updates/"layering" upgrades; added money for new plotter, scanner, copier plus 5-yr warranty (estimate, too far to gurantee price), purchase new GPS Unit with Realtime Network (\$13,000 to buy then \$1,200 per year); added handheld and software agreement with TiSales
03-4325-0632-5761	SC- Tools	1,715	1,982	2,500	1,210	2,500	2,500	2,500	2,500	Software annual maintenance; I/O cards
03-4325-0632-5875	SC- General Equipment Purchase		-	6,000	2,998	-	-	-	6,000	Sewer augers, CCTV parts
03-4325-0632-6210	SC- Natural Gas	9,156	7,313	11,000	7,876	11,000	11,000	11,000	11,000	
03-4325-0632-6220	SC- Electricity	66,831	55,989	67,000	55,323	67,000	67,000	67,000	67,000	Heat/Generator fuel
03-4325-0632-6260	SC- Fuel	12,620	12,760	11,075	12,414	11,075	11,075	11,075	11,075	Heat, lights, pumps, etc.
	General Expenses Total	174,380	205,217	194,768	147,014	180,105	210,105	210,105	195,105	Diesel, propane, gasoline for vehicles, equipment and pumping stations
	Collection Total	450,589	516,310	520,718	409,319	514,378	544,378	540,537	525,538	A
Treatment										
03-4326-0633-1110	ST- Sal/Wages FT	107,071	105,016	105,190	88,400	107,214	107,214	107,214	107,214	2 FT: 1 Gr I Op, 1 Sr Op (Incl 53rd payroll week)
03-4326-0633-1300	ST- Sal/Wages OT	18,254	19,419	16,000	16,595	16,000	16,000	16,000	16,000	aver OT rate = \$36.95/hr, 433 hours
03-4326-0633-1350	ST- Storm Related OT	1,072	-							
03-4326-0633-1400	ST- Longevity Pay	1,050	1,050	1,050	-	1,050	1,050	1,050	1,050	1 FT
	Salaries Total	127,447	125,485	122,240	104,995	124,264	124,264	124,264	124,264	

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03-4326-0633-2100	ST- Health Insurance	31,500	31,702	33,227	27,679	36,462	36,462	36,462	36,462	9.78% increase
03-4326-0633-2110	ST- Dental Insurance	2,284	2,220	2,247	1,872	2,247	2,247	2,247	2,247	No increase
03-4326-0633-2120	ST- Life Insurance	125	120	120	100	120	120	120	120	No increase
03-4326-0633-2200	ST- FICA	7,093	7,532	7,579	6,307	7,704	7,704	7,704	7,704	Based on wages: 6.2%
03-4326-0633-2210	ST- Medicare	1,659	1,762	1,772	1,475	1,802	1,802	1,802	1,802	Based on wages: 1.45%
03-4326-0633-2300	ST- Retirement Town	11,222	11,043	11,971	10,067	13,383	13,383	13,383	13,383	Based on wages: 10.77%
03-4326-0633-2600	ST- Workers Comp Insurance	6,857	5,593	6,065	6,064	6,550	6,550	6,550	6,550	Based on estimate from Primex
	Benefits Total	60,740	59,972	62,981	53,564	68,268	68,268	68,268	68,268	
03-4326-0633-4223	ST- Mowing	7,500	8,510	7,500	-	7,500	7,500	7,500	7,500	Clear brush & cattails from Clemson's Pond and lagoons
03-4326-0633-4300	ST- Building Maintenance	6,441	5,936	6,500	2,210	6,500	6,500	6,500	6,500	3 high exposure buildings
03-4326-0633-4311	ST- Equipment Maintenance	29,018	27,682	27,000	28,229	27,000	27,000	27,000	27,000	Chem feed pumps, flow meters, motorized valves; new chlorine tank (2nd failing)
03-4326-0633-4343	ST- Weed Control	1,180	1,218	1,700	1,190	1,700	1,700	1,700	1,700	Prevents plant life from damaging lagoon slopes
03-4326-0633-4364	ST- Outfall Dredging	7,163	7,975	9,000	2,145	5,000	-	-	9,000	Annual inspection, dredging not anticipated
03-4326-0633-4368	ST- Industrial Pre-treat	3,505	3,894	-	-	4,200	4,200	4,200		
03-4326-0633-4371	ST- Pond/Lagoon Maintenance	3,076	2,143	2,500	1,024	2,500	2,500	2,500	2,500	Inter-lagoon sluice gates/piping, chlorine chamber adj. weirs, etc.
03-4326-0633-5265	ST- Licenses	-	688	1,400	773	1,400	1,400	1,400	1,400	Required training for licensing; professional development; mandatory master electrician 15 hr training
03-4326-0633-5310	ST- Mobile Communications	271	258	965		1,684	1,684	1,684	1,684	WWTP Operators, 1 MiFi for SCADA backup
03-4326-0633-5341	ST- Drug/Alcohol Testing	227	698	800	191	800	800	800	800	Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires
03-4326-0633-5610	ST- Safety Equipment	2,084	2,838	1,175	1,005	1,300	1,300	1,300	1,300	Pending asbestos pipe OSHA standards, confined space equip. maint.
03-4326-0633-5671	ST- Uniforms	952	1,358	1,350	733	1,350	1,350	1,350	1,350	uniforms for 2 operators
03-4326-0633-5682	ST- SCADA Software/Hardware	17,524	14,982	18,500	7,638	18,500	18,500	18,500	18,500	Software revisions/annual maintenance
03-4326-0633-5756	ST- Dam Registration	1,500	1,500	1,500	-	1,500	1,500	1,500	1,500	NHDES Dam Bureau annual registrations for WWTP and Clemson Pond lagoons (due in Dec)
03-4326-0633-5984	ST- Lab Testing	25,498	25,850	38,175	20,571	30,675	30,675	30,675	38,175	CSO testing & increased NPDES nitrogen testing;new EPA effluent testing, groundwater monitor report
03-4326-0633-5985	ST- Chemicals	21,041	34,654	28,000	17,009	20,500	20,500	20,500	28,000	Chlorination/dechlorination
03-4326-0633-6210	ST- Natural Gas	9,708	7,723	10,500	4,846	10,500	10,500	10,500	10,500	Building heat
03-4326-0633-6220	ST- Electricity	112,764	122,408	120,000	91,153	120,000	120,000	120,000	120,000	Aerators, lights, recirc. & chem feed pumps
03-4326-0633-6260	ST- Fuel		-	1,800	-	1,800	1,800	1,800	1,800	
03-4326-0633-6262	ST- Gas Monitoring	56	-	500	-	500	500	500	500	
	General Expenses Total	249,508	270,315	278,865	178,717	264,909	259,909	259,909	279,709	
	Treatment Total	437,695	455,772	464,086	337,276	457,442	452,442	452,442	472,242	A
Debt Service										
03-4711-0635-8210	DS- Sewer Line Replacement	-	101,920	101,500	101,500	101,500	101,500	101,500	101,500	2021 Final payment
03-4711-0635-8212	DS- Water Street Principle	27,200	27,200	27,200	-	27,200	27,200	27,200	27,200	2016 Final payment
03-4711-0635-8213	DS- SCADA Principle	74,839	-	-	-	-	-	-	-	2011 Final payment
03-4711-0635-8214	DS- Outfall Principle	21,625	21,624	21,625	21,625	21,625	21,625	21,625	21,625	2022 Final payment
03-4711-0635-8215	DS- Langdon Ave Pump Princip	54,141	54,140	54,140	58,017	54,140	54,140	54,140	54,140	2016 Final payment
03-4711-0635-8217	DS- Water Street Interceptor	-	-	70,000	-	70,000	70,000	70,000	70,000	2017 Final payment
03-4711-0635-8218	DS- Wastewater Facilities Design			57,900	57,900	55,000	55,000	55,000	55,000	2032 Final payment

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03-4711-0635-8219	DS- Jady Hill Phase II			132,000	132,000	130,000	130,000	130,000	130,000	2032 Final payment
03-4711-0635-8220	DS- Portsmouth Av Sewerline Principle					84,516	84,516	84,516	84,516	2023 Final payment
	Sewer Debt Service Principle Total	177,805	204,884	464,365	371,042	543,981	543,981	543,981	543,981	
03-4721-0636-8250	DS- Sewer Line Replacement Interest	-	33,516	29,383	29,383	26,338	26,338	26,338	26,338	2021 Final payment
03-4721-0636-8252	DS- Water Street Principle Interest	6,936	5,848	4,733	2,366	3,590	3,590	3,590	3,590	2016 Final payment
03-4721-0636-8253	DS- SCADA INT	1,921	-	-	-	-	-	-	-	2011 final payment
03-4721-0636-8254	DS- Outfall Interest	10,318	9,458	8,598	8,608	7,738	7,738	7,738	7,738	2022 Final payment
03-4721-0636-8255	DS- Langton Ave Pump Interest	5,815	4,846	3,876	-	2,907	2,907	2,907	2,907	2016 Final payment
03-4721-0636-8256	DS- Water Street Interceptor Interest	-	-	3,395	-	2,716	2,716	2,716	2,716	2017 Final payment
03-4721-0636-8257	DS- Wastewater Facilities Design Interest			12,129	12,129	9,575	9,575	9,575	9,575	2032 Final payment
03-4721-0636-8258	DS- Jady Hill Phase II Interest			95,948	95,948	85,525	85,525	85,525	85,525	2032 Final payment
03-4721-0636-8259	DS- Portsmouth Av Sewerline Interest					47,336	47,336	47,336	47,336	2023 Final payment
	Sewer Debt Service Interest Total	24,990	53,668	158,062	148,434	185,725	185,725	185,725	185,725	
	Debt Service Total	202,795	258,552	622,427	519,476	729,706	729,706	729,706	729,706	A
Capital Outlay										
03-4902-0637-7301	CO- Capital Outlay - Leases			89,643	-	79,449	79,449	79,449	74,591	See separate schedule (Vactor Truck)
03-4902-0637-7419	CO- WWTP Capital			45,000	45,000	-	-	-	-	2013 Muffin Monster
03-4902-0637-7420	CO- Capital Outlay - Vehicle	-	27,240	21,532	21,532	94,161	57,221	57,221		
03-4902-0637-7430	CO- I/I Abatement	47,396	-	-	-					
03-4902-0637-7433	CO- WWTP Upgrades/Maint.	96,550	52,635	55,000	22,486	30,000	30,000	30,000	55,000	Court St. Lift Pump Replace/Rebuild, no major maint since 1987
03-4902-0637-7444	CO- Small Station Generators	-	34,806	35,000	-	40,000	40,000	40,000	35,000	Folsom nat. gas fired generator
	Capital Outlay Total	143,946	114,681	246,175	89,018	243,610	206,670	206,670	164,591	A
	Sewer Fund Total	1,748,121	1,927,130	2,369,180	1,689,722	2,428,487	2,416,547	2,412,706	2,432,299	A