

DRAFT - Robinson Trustee Meeting Minutes
Wed. Jan. 17, 2024
DTC Offices 3:30 PM
[Zoom Link](#)

In Attendance: William Perkins, Deb Merrill, Gwen English, Leslie Haslam, Jamie Sirois

Arriving later: Kate Miller & Jane McCaffery

Meeting called to order at 3:49 PM

Kate Miller arrived later at 4:17 PM

Jane McCaffery arrived later at 4:48 PM

1. Welcome!

- Check William Robinson Trust Fund GMAIL
 - Email has been checked; nothing to report.

2. Approval of Minutes- [RTF Draft Minutes Nov. 15, 2023](#)

Leslie Haslam made a motion to approve the meeting minutes from November 15, 2023. Gwen English seconded. All in favor.

3. Treasurer's Report - Debbie

- December Update:
 - Checking Account Balance - \$85,335.37 as of 11/30/2023
 - Deposits of \$5,422.27 from the investment account
 - Income from dividends & interest of \$215.49
 - Investment Account Balance - \$2,287,157.31 as of 11/30/2023
 - Income of \$5,432.42
 - Withdrawals to be put into the checkbook of \$5,422.27
 - Change in value of \$93,628.40

Kate Miller motions to accept the Treasurer's Report from December 14, 2023; Leslie Haslam seconded. All in favor.

- January Update:
 - Checking Account Balance - \$92,934.47 as of 12/29/23
 - Deposits of \$13,135.69 from investment account
 - Income from dividends & interest of \$213.41
 - Three scholarship checks were cashed, with a total withdrawal of \$5,750.00
 - Investment Account Balance - \$2,341,557.61 as of 12/29/23
 - Income of \$13,204.90.90
 - Withdrawals to be put in checkbook of \$13,135.69
 - Expenses of \$57.44 from taxes withheld
 - Change in value of \$54,388.53

Leslie Haslam motions to accept the January 17, 2023; Gwen English seconded the motion. All in favor.

4. Scholar Updates- Debbie

- Read correspondence from students. Very nice updates from several scholars.

5. Grant update/discussion tabled from November meeting

- To be more inclusive of all professional staff in the grant application process we thought our eligibility should include school counselors and professional staff as well as teachers and administrators.
 - Jamie updated the grant application based on discussion.

6. Updates

- Student Application Assistance
 - Leslie Haslam reached out to Laura Hebert to get us on Kathy Newcomb's radar.
 - Bill is planning to meet with the seniors from GBECS
 - Do we want to communicate with non-EHS schools again?
 - YES, Leslie and Jamie will work on sending out letter and applications again to inform private and charter schools.
 - Gwen English met with Pam Carr & Sharon Spooner to generate a buzz about scholarship applications;
 - One change they will make will be a school-wide message where they travel from class to class to discuss opportunities in a smaller classroom setting
 - They know we are open to go in and help SAU 16 seniors with the application process.
- Need vs. Academic Standing Discussion (On March Agenda Bill will remind us of this discussion about valuing work experience as much as we do the community service)
- Right to Know (additional research)- Kate
 - Discussion ensued.

7. Other

- For the next meeting, plan to review and finalize the following documents and send finalized documents to town for record keeping.
 - Scholarship Application
 - Grant Application
 - Scholarship Rubric

8. Set Next Meeting Date and Time

- February 21, 2024 @ 3:30 PM - DTC

9. Adjourn

Deb Merrill motions to adjourn, Leslie Haslam seconded. All in favor.

Meeting adjourned at 5:34 PM