

DRAFT - Robinson Trustee Meeting Minutes
Tuesday, May 7, 2024
Exeter Town Offices 3:45 PM

Attendance: Mark Paige, Deb Merrill, William Perkins, Gwen English, Jane McCaffery and Jamie Sirois

Absent: Leslie Haslam

Meeting called to order at 3:47 PM

1. Welcome -
 - Check William Robinson Trust Fund GMAIL
2. Trustee Report

Scholarships Fall 2023 Projected Through Spring 2027

The table provided in the packet shows the amounts the Trustees have committed for each semester through spring 2027.

Balances in Accounts

Checking Account:

April:

\$76,225.29 as of 4/30/2024 with a deposit of \$10,574.57 from the investment account & income from dividends and interest of \$215.21 and a \$75.00 withdrawal from the debit card for the N.H.Charitable Trust fee for the annual report. I submitted the annual report April 25, 2024.
Investment Account:

\$2,391,012.12 as of 4/30/2024 with income from dividends & interest of \$9,820.98 and a withdrawal to be put into the checkbook of \$10,574.57. There were expenses of \$74.62 for interest expenses and \$5,485.17 for 2 nd Qtr. Raymond James fees for 091/366 days at 0.9% on \$2,451,262.72. There was a change in value of -53,937.22.

Mark Paige made a motion to approve the treasurer's reports. Gwen English seconded it.

In favor: Deb Merrill, William Perkins, Gwen English, Jamie Sirois, Jane McCaffery, Mark Paige

3. Approval of Minutes-[RTF Minutes April 17, 2024](#)

Deb Merrill made a motion to approve the minutes as written; Jane McCaffery seconded.

In favor: Deb Merrill, William Perkins, Gwen English, Jamie Sirois, Jane McCaffery, Mark Paige

Under 91-A:3 Roman IIc: Jamie Sirois makes a motion that we enter into a non-public session because we will be discussing matters which would likely affect, adversely the reputation of any person, other than a member of the board, because we are looking at financial information of applicants. Gwen English seconded the motion.

- i) Roll Call Vote: William Perkins - aye, Gwen English - aye, Deb Merrill - aye, Jane McCaffery - aye, Jamie Sirois - aye, Mark Paige - aye

4. Scholarship Recipient(s) Process- **Non-Public Session**

Rejoined Public Session at 5:08 PM

Deb Merrill moves that we indefinitely seal the minutes of the non-public session as divulgence of the information likely would adversely affect the reputation of any person discussed, because we are looking at financial information of the applicants. Jane McCaffery seconded the motion.

- i) Roll Call Vote: William Perkins - aye, Gwen English - aye, Deb Merrill - aye, Jane McCaffery - aye, Jamie Sirois - aye, Mark Paige - aye

4. Awards Nights

SST Scholarship event will be held at the Talbot Gym on May 23rd at 4:30PM

Presenters: Jamie Sirois & Gwen English

All three recipients are SST students; Gwen will notify Pam Carr.

EHS Scholarship - we do not need attend as all scholars will be recognized at SST

Deb Merrill is going to order the three pins through Exeter Jeweler

End of Year Scholar Get Together

Tuesday, June 18th @ 5 PM for set-up; 5:30 start time for guests with a rain date of Wednesday, June 19th @ 5 PM for set-up; 5:30 start time.

- Gwen English will contact Rusty Lyster for tables and chairs
- Deb - pizza
- Jamie will bring tents (if potential for light rain) and veggie platter
- Bill - cake
- Jane - paper supplies, table cloths, garden salad
- Deb - will make invitation and will include number of attendees (scholars and families) ; dietary restrictions (gluten free/lactose)
- Gwen - beverages
- Invite all past scholars
 - Deb, please invite all past scholars that are currently receiving scholarship funds (ones still on Trustee report)

4. Review Tasks and Timeline

- We need to shred 2022-2023 Scholarship applicants.
- 2023-2024 applicants will be retained for 1 year.

5. Other

Jane McCaffery submitted her letter of resignation.

The trustees appreciate her years of service to the William Robinson Trust Fund and will miss her dearly.

6. Set Next Meeting Date

September 18, 2024 at 3:30 PM in the Wheelwright Room

7. Adjourn

Jamie Sirois motions to adjourn the meeting; Gwen English seconded.

All in favor.

Meeting adjourned at 5:35 PM.